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# Annual Report



For The Year Ending  
2012



# TO THE RESIDENTS OF EAST KINGSTON, NH

*Greetings from the Board of the Selectmen. We would like to take this opportunity to ask you to mark your calendars to vote on Tuesday, March 12, 2013, at the East Kingston Elementary School. The voting polls will be open from 8:00AM - 7:00PM. We urge everyone to register and vote. If you need transportation/assistance to the polls, please contact the Selectmen's Office at 642-8406. Absentee ballots will be available from the Town Clerk's Office, 24 Depot Road at 642-8794.*

## TAX RATE

The Department of Revenue Administration set the 2012 tax rate at \$23.56, with the breakdown of:

|        |                |                                 |
|--------|----------------|---------------------------------|
| County | \$ 1.03        |                                 |
| Town   | \$ 5.74        |                                 |
| School | <u>\$16.79</u> | (EKES = \$7.51 + COOP = \$9.28) |
| TOTAL  | \$23.56        |                                 |

*Please note the Board of Selectmen does NOT have any control over the school or county portion of the tax rate.*

## WARRANT ARTICLES

**THE FIRST DELIBERATIVE SESSION WAS HELD ON TUESDAY, FEBRUARY 5, 2013 AT THE ELEMENTARY SCHOOL. THE FOLLOWING REFLECTS THE ORIGINAL WARRANT ARTICLES AND APPROVED AMENDED ARTICLES #5 & 10 FROM THE FIRST SESSION, AND ALL WILL BE VOTED ON BY BALLOT ON TUESDAY, MARCH 12, 2013.**

**1. Election of Elected Officials.**

**2. Planning Board - Zoning Amendment.**

**3.** Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,725,882. Should this article be defeated, the default budget shall be \$2,706,157, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

*The operating budget includes costs for operating expenses of all departments and buildings, and for bonded debt payments for conservation easements, library building, and police station, of \$540,173. The default budget is based on last year's approved budget +/- one-time costs, plus contractual costs. The proposed budget is \$19,725 more than the default budget.*

**4.** To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA75:8-a. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

*The State of NH requires municipalities to conduct a valuation every five years. By setting aside funds during*

*the five year timeframe, when the revaluation is conducted, the total funds are available to cover the cost and the total amount is not needed to be raised in a single year. As of 12/31/12, the fund has \$39,580.95.*

**5. ORIGINAL CITIZENS' PETITION AMENDED:** To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the existing Library Building Maintenance expendable trust fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.

**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

*To set aside funds to cover long-term maintenance costs for the Library building. The Fund was established in 2010. As of 12/31/12, the fund has \$15,622.33. The original article was amended at the First Deliberative Session.*

**6. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.**

**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

*The purpose is to set aside funds to replace emergency vehicles when necessary. As of 12/31/12, the fund has a balance of \$102,911.29.*

**7. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.**

**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0

**Board vote).**

*The purpose is to set aside funds for the future, when the Town's growth requires another facility. The current fire station is not a town owned building, but leased from the EK Volunteer Fireman's Association. The property is .97 acres; therefore, we are unable to further expand at the current location.*

**8. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:**

|                                      |                                         |                |
|--------------------------------------|-----------------------------------------|----------------|
| <b>Supervisor of the Checklist</b>   | <b>\$125 per election</b>               | <b>(1) (2)</b> |
|                                      | <b>\$125 per purge of the Checklist</b> |                |
| <b>Moderator</b>                     | <b>\$225 per election</b>               | <b>(1)</b>     |
| <b>Election Officers</b>             | <b>\$8.00 per hour</b>                  | <b>(1) (2)</b> |
| <b>Bookkeeper of the Trust Funds</b> | <b>\$700 per year</b>                   |                |
|                                      | <b>Actual Expenses</b>                  | <b>(3)</b>     |
| <b>Treasurer</b>                     | <b>\$1,700 per year</b>                 |                |
|                                      | <b>Actual Expenses</b>                  | <b>(3)</b>     |
| <b>First Selectman</b>               | <b>\$5,000 per year</b>                 |                |
|                                      | <b>Actual Expenses</b>                  | <b>(3)</b>     |
| <b>Second and Third Selectmen</b>    | <b>\$4,000 per year</b>                 |                |
|                                      | <b>Actual Expenses</b>                  | <b>(3)</b>     |

|                          |                   |     |
|--------------------------|-------------------|-----|
| Town Clerk/Tax Collector | \$41,500 per year | (4) |
| Actual Expenses          |                   | (3) |

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$8.00 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. These total hours shall include two weeks paid vacation per year. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All Salaries are retroactive to January 1, 2013.
- The Town shall retain all fees collected by any elected official.
- A Salary Review Committee shall be appointed by the Moderator in 2015 to make recommendations to the 2016 Annual Meeting of the Town.

#### MAJORITY VOTE REQUIRED

*The Salary Review Committee recommends changes to the Selectmen's yearly stipends from \$3,000 per year to \$5,000 per year for the First Selectman, \$2,500 per year to \$4,000 per year for the Second and Third Selectmen, and for the Town Clerk/Tax Collector's salary from \$40,000 per year to \$41,500 per year, with the salary recommendation applying only to the current office holder and based on experience and years of service. All other elected officials remain at the same level with no changes.*

*service. All other elected officials remain at the same level with no changes.*

9. On the petition of Matthew B. Dworman and 37 other registered voters in East Kingston, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a Warrant Article at the 2013 Annual Town Election the following: "Shall we rescind the provisions of RSA 40:13 (known as SB-2), as adopted by the Town of East Kingston on Tuesday, March 10, 2009, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?"

### **3/5 MAJORITY VOTE REQUIRED**

10. **ORIGINAL CITIZENS' PETITION AMENDED:** On the petition of Matthew B. Dworman and 26 other registered voters in East Kingston, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a Warrant Article at the 2013 Annual Town Election the following: Do you approve of having two (2) sessions for the annual Town Meeting in this Town, the first session for choice of Town Officers elected by official ballot and other action required to be inserted on said official ballot and the second session, on a date set by the Selectmen, for transaction of other business?" (This article is conditioned upon the passage of Article 9. The intent of this article is to seek to hold the Town Meeting on Saturday).

**MAJORITY VOTE REQUIRED** *The original article was amended at the First Deliberative Session.*

**Richard S. Poelaert**

**Mark A. Cook**

**Matthew B. Dworman**

**Town of East Kingston Board of Selectmen**





## **Joan W. Kasinskas**

Joan Kasinskas was born in Lawrence, Massachusetts, and graduated Valedictorian from Lawrence High School. She received a BS from UMass Amherst, and stayed on to do graduate studies in Mathematics. Joan was recruited from school by AT & T Bell Labs in North Andover, MA, and worked there for 35 years in software development.

Joan served as a Trustee of the East Kingston Public Library from 1997-2003, a member of the Friends of the East Kingston Town Library, and Trustee of the Trust Funds from 2004-2012. Joan was also an active member of the NH Circle of Home and Family, where she served as Treasurer.

Joan was most proud of her family, including her loving and devoted husband, Vito, and their twins Walter Kasinskas and Rachel (Kasinskas) Welch.

Joan will be sorely missed by all who had the privilege of knowing her and will be remembered for her lovely kind smile, generosity, and willingness to serve her community.

## TOWN OF EAST KINGSTON

### ***EMERGENCY CALLS                      DIAL 911***

#### **BUSINESS CALLS**

|                                  |                 |               |
|----------------------------------|-----------------|---------------|
| <b>Building Inspector.....</b>   | <b>642-8406</b> |               |
| <b>Elementary School.....</b>    | <b>642-3511</b> |               |
| <b>Emergency Management.....</b> | <b>642-8406</b> |               |
| <b>Fire/Burn Permits.....</b>    | <b>642-3141</b> |               |
| <b>Fire Department.....</b>      | <b>642-3141</b> | Non-emergency |
| <b>Police Department.....</b>    | <b>642-5427</b> | Non-emergency |
| <b>Public Library.....</b>       | <b>642-8333</b> |               |

Monday 9 AM - 7 PM, Tuesday 3 PM - 7 PM, Wednesday 9 AM - 7 PM,  
Thursday 3 PM - 7 PM, Friday 9 AM - 1 PM, Saturday 9 AM - 3 PM.  
Sunday Closed.

#### **Recycling Pick-up.....642-8406**

Recycling every other Monday 7 AM curbside.

#### **Rubbish Pick-up..... 642-8406**

Rubbish every Monday 7 AM curbside.

#### **Selectmen's Office.....642-8406**

Monday - Friday 8 AM - 3 PM

Notary/JP services available

#### **State Police.....679-3333      Non-emergency**

#### **Town Cemeteries.....642-8406**

#### **Town Clerk/Tax Collector.....642-8794**

Mon. 8:00 AM - 5:00 PM, Tues. 8:00 AM - 2:30 PM,

Wed. 6:00 PM - 8:00 PM, Thur. 8:00 AM - 2:30 PM, Fri. 8:00 AM - 2:30 PM.

Notary/JP services available during office hours

#### **Town Official Website.....eastkingstonnh.org or **eknh.org****



**ANNUAL REPORTS  
OF THE  
SELECTMEN, TAX COLLECTOR, TOWN CLERK,  
TRUSTEES OF THE CEMETERY,  
TRUSTEES OF THE PUBLIC LIBRARY,  
TRUSTEES OF THE TRUST FUNDS  
AND TREASURER**

**FOR THE YEAR ENDING  
DECEMBER 31, 2012**

**BOARD OF EDUCATION AND SCHOOL TREASURER**

**FOR THE YEAR ENDING  
JUNE 30, 2012**

**TOGETHER WITH THE VITAL STATISTICS OF THE**

**TOWN OF EAST KINGSTON  
NEW HAMPSHIRE  
2012**

**Printed by:  
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113 Lafayette Road  
Hampton Falls, NH 03844**

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## **TOWN OFFICERS ELECTED OFFICERS**

### **Board of Selectmen (RSA 41:8 to 8-E) 3 year term**

|      |                     |          |
|------|---------------------|----------|
| 2014 | Mark A. Cook        | 580-1989 |
| 2013 | Richard S. Poelaert | 642-3406 |
| 2015 | Matthew B. Dworman  | 642-5816 |

### **Moderator (RSA 40:1) 2 year term**

|      |                                   |          |
|------|-----------------------------------|----------|
| 2014 | Keri J. Marshall                  | 642-5311 |
| 2014 | Philip C. Marshall, Asst. (Appt.) | 642-5311 |

### **Road Agent (RSA 231:62 to 62-B) 1 year term**

|      |                    |          |
|------|--------------------|----------|
| 2013 | Matthew L. Gallant | 642-5326 |
|------|--------------------|----------|

### **Supervisors of the Checklist (RSA 41:46-a) 6 year term**

|      |                   |          |
|------|-------------------|----------|
| 2016 | Margaret Goudreau | 642-3502 |
| 2014 | Sarah B. Lazor    | 642-5955 |
| 2018 | Laura Walstad     | 642-4873 |

### **Town Clerk/Tax Collector (RSA 41:45-A) 3 year term**

|      |                  |          |
|------|------------------|----------|
| 2013 | Barbara A. Clark | 642-8794 |
|------|------------------|----------|

### **Treasurer (RSA 41:26 to 26B) 3 year term**

|      |                     |          |
|------|---------------------|----------|
| 2013 | Katherine A. Hankin | 394-7426 |
|------|---------------------|----------|

### **Trustees of the Cemetery (RSA 31:22) 3 year term**

|      |                                  |          |
|------|----------------------------------|----------|
| 2014 | Henry F. Lewandowski, Jr         | 642-8406 |
| 2014 | Michael P. Benjamin, Appt Sexton | 770-1686 |
| 2013 | Vytautas Kasinskas               | 772-8855 |
| 2015 | Michelle E. Burns                | 772-6971 |

### **Trustees of the Public Library (RSA 202-A:6) 3 year term**

|      |                                                 |          |
|------|-------------------------------------------------|----------|
| 2015 | Vytautas Kasinskas                              | 772-8855 |
| 2014 | Amy J. Robbins                                  | 772-1013 |
| 2013 | Barbara Williams                                | 347-1007 |
| 2013 | Richard L. Summers,<br>Alternate, (Appointment) | 347-5004 |
| 2015 | Edward A. Lloyd, Jr.                            | 394-7410 |
| 2013 | Sarah J. Courchesne,<br>Interim, (Appointment)  | 394-2026 |
| 2013 | Conrad V. Moses, Alternate                      | 642-4697 |

### **Trustees of the Trust Funds (RSA 31:22) 3 year term**

|      |                      |          |
|------|----------------------|----------|
| 2014 | J. Roby Day, Jr      | 642-7956 |
| 2013 | Vytautas Kasinskas   | 772-8855 |
| 2013 | Edward A. Lloyd, Jr. | 394-7410 |

*NOTE: Elected Officers serve until Town Meeting of year noted*

## APPOINTED OFFICERS

### **Animal Control Officer** 778-0570

Dec. 2013 Robert A. Marston, DVM  
Dec. 2013 Deborah J. Marston - Deputy  
Dec. 2013 Richard C. Marston - Deputy

### **Board of Adjustment (RSA 673:5)** 642-8406

Dec. 2014 John V. Daly, Chairman  
Dec. 2014 Catherine E. Belcher, Vice Chairman  
Dec. 2013 David E. Ciardelli  
Dec. 2015 Timothy J. Allen  
Dec. 2015 Paul E. Falman

\*Barbara A. White, Secretary

### **Building Inspector** 642-8406

Dec. 2013 Raymond R. Donald  
Dec. 2013 Robert D. Steward, Deputy

### **Conservation Commission** 642-8406

Mar. 2014 Dennis G. Quintal, Chairman  
Mar. 2014 David G. Miller  
Mar. 2015 Marilyn B. Bott  
Mar. 2015 Richard S. Urwick

### **Deputy Town Clerk/Tax Collector** 642-8794

Dec. 2013 Audrey Wagner  
Dec. 2013 Judith M. Cash- Assistant

### **Deputy Treasurer** 642-8406

Dec. 2013 Anne M. Rossi

### **Exeter River Local Advisory Committee**

### **Emergency Management** 642-8406

Dec. 2013 Heather Desmond  
Dec. 2013 Michelle Cotton-Miller, Deputy

### **Fire Department** **Emergency Business** **911** 642-3141

Dec. 2013 Edward G. Warren, Fire Chief

### **Fire Warden (Town-State appointed)**

Dec. 2015 Adam J. Mazur 642-8033

**Fire Wardens (Deputies - State appointed) 3 year term**

|           |                     |          |
|-----------|---------------------|----------|
| Dec. 2015 | John E. Daniels     | 642-7920 |
| Dec. 2015 | Roland D. Estabrook | 642-8184 |
| Dec. 2015 | Matthew L. Gallant  | 642-5326 |
| Dec. 2015 | Bruce M. Gosselin   | 394-7060 |
| Dec. 2015 | Richard S. Urwick   | 642-6839 |
| Dec. 2015 | Edward G. Warren    | 642-8112 |

**Health Officer (State appointed RSA 128:1) 3 year term**

|           |                   |          |
|-----------|-------------------|----------|
| Apr. 2015 | Richard S. Urwick | 642-6839 |
|-----------|-------------------|----------|

**Historical Committee**

642-8406

|           |                  |
|-----------|------------------|
| Dec. 2013 | Janet W. Damsell |
|-----------|------------------|

**Library**

642-8333

- \* Tracy J. Waldron, Librarian
- \* Diane S. Sheckells, Asst. Librarian
- \* Kathleen A. Barker, Library Aide
- \* Bethany E. Brace, Library Aide
- \* Carly M. Belcher, Library Page
- \* Heather M. Lindsey, Library Page

**Planning Board (RSA 673:5)**

642-8406

|           |                                           |
|-----------|-------------------------------------------|
| Mar. 2014 | Joshua D. Bath                            |
| Mar. 2014 | David F. Lovering                         |
| Mar. 2014 | Joseph M. Cacciatore, Alternate           |
| Mar. 2013 | Robert A. Marston, DVM                    |
| Mar. 2013 | Edward G. Warren, Chairman                |
| Mar. 2013 | Matthew B. Dworman, Ex-Officio Alternate  |
| Mar. 2013 | Richard S. Poelaert, Ex-Officio Alternate |
| Mar. 2013 | Mark A. Cook, Ex-Officio                  |
|           | * Barbara A. White, Secretary             |

**Police Department**

**Emergency 911**

**Business**

642-5427

|           |                               |
|-----------|-------------------------------|
| Dec. 2013 | R. Reid Simpson, Police Chief |
| Dec. 2013 | Garrett Almstrom              |
| Dec. 2013 | Craig R. Charest              |
| Dec. 2013 | Mary L. Devine                |
| Dec. 2013 | Donald Frost                  |
| Dec. 2013 | Mark A. Heitz                 |
| Dec. 2013 | Mark C. Iannuccillo           |
| Dec. 2013 | Clayton A. Jervis             |
| Dec. 2013 | Charles Rodolakis             |
| Dec. 2013 | Cory Rufo                     |
| Dec. 2013 | John Ventura                  |
| Dec. 2013 | Eric T. Vichill               |

**Recreation Committee**

642-8406

|           |                           |
|-----------|---------------------------|
| Dec. 2013 | Mark Babine               |
| Dec. 2013 | David E. Baker            |
| Dec. 2013 | William H. Blackett       |
| Dec. 2013 | Daniel Bork               |
| Dec. 2013 | Adrianne M. Cook          |
| Dec. 2013 | James Cook                |
| Dec. 2013 | Benjamin Darby            |
| Dec. 2013 | Peter K. Datillo          |
| Dec. 2013 | Todd M. Gibbons, Chairman |
| Dec. 2013 | Toby Grant                |
| Dec. 2013 | Glenn C. Henningsen       |
| Dec. 2013 | Brad F. Hoffmaster        |
| Dec. 2013 | Robert Labonte            |
| Dec. 2013 | Susan L. Marston          |
| Dec. 2013 | Keith Moore               |
| Dec. 2013 | Michael C. Moore          |
| Dec. 2013 | David R. Pendell, Jr.     |
| Dec. 2013 | Michael S. Perrella       |
| Dec. 2013 | Bradley M. Poole          |
| Dec. 2013 | Steve Rancourt            |
| Dec. 2013 | Damon C. Robbins          |
| Dec. 2013 | Randall Sckaal            |
| Dec. 2013 | Jacob Verge               |
| Dec. 2013 | Bryan P. Wall             |

2012 East Kingston Town Report - Appointed Officers

|                                       |                                               |          |
|---------------------------------------|-----------------------------------------------|----------|
| <b>Rockingham Planning Commission</b> |                                               | 778-0885 |
| Mar. 2013                             | Edward G. Warren                              | 642-8112 |
| <b>Safety Committee</b>               |                                               | 642-8406 |
| Dec. 2013                             | Cheryll A. Hurteau, Chairman                  |          |
| Dec. 2013                             | Richard R. Simpson                            |          |
| Dec. 2013                             | Vytautas Kasinskas                            |          |
| Dec. 2013                             | Edward G. Warren                              |          |
| <b>Seacoast MPO</b>                   |                                               | 642-8406 |
| Jun. 2013                             | Edward G. Warren                              |          |
| <b>Town Custodian</b>                 |                                               | 642-8406 |
|                                       | * Eugene V. Madej                             |          |
| <b>Town Office Staff</b>              |                                               |          |
|                                       | * Cheryll A. Hurteau, Town Office Manager     |          |
|                                       | * Deborah R. Aubert, Administrative Assistant |          |
| <b>Welfare Agent</b>                  |                                               | 642-8406 |
| Dec. 2013                             | Cheryll A. Hurteau, Welfare Officer           |          |
| Dec. 2013                             | Deborah R. Aubert, Deputy Welfare Officer     |          |
| <b>Contracted Auditors</b>            |                                               |          |
|                                       | Plodzik & Sanderson Professional Association  | 225-6996 |

Note: \* Indicates Town employees, not appointed

## **STATE OF NEW HAMPSHIRE**

### **Governor**

Margaret Wood Hasssan **271-2121**  
State House, 107 North Main St., Concord, NH 03301

### **State Representatives District 11**

Bob Nigrello **394-7591**  
2 Pine Woods Rd., East Kingston, NH 03827

Richard E. Gordon **642-7252**  
4 Burnt Swamp Rd., East Kingston, NH 03827

### **State Senator District 23**

Russell E. Prescott **642-4243**  
8 Farm Road, Kingston, NH 03848

### **Governor's Executive Council District 3**

Christopher T. Sununu  
71 Hemlock Ct., Newfields, NH 03856 **658-1187**

### **County Commissioner District 2**

Katherine K. Pratt **679-9350**  
119 North Road, Brentwood, NH 03833

## **UNITED STATES**

### **U.S. Senators**

Jeanne Shaheen **202-224-3324**  
Senate Office Bldg., 520 Hart, Washington DC, 20510

Kelly Ayotte **202-224-3324**  
Senate Office Bldg., 144 Russell, Washington DC, 20510

### **U.S. Congressman**

Carol Shea-Porter **641-9536**  
33 Lowell St., Manchester, NH 03101

## **TOWN OF EAST KINGSTON BOARD OF SELECTMEN**

|                           |                                   |
|---------------------------|-----------------------------------|
| Ralph B. West, Jr.        | 1950-1956                         |
| Frederic L. Smith         | 1954-1963 / 1970-1973             |
| Richard G. Kelley         | 1955-1962                         |
| Guy E. Nickerson          | 1956-1964                         |
| Marshall G. Bean          | 1962-1967                         |
| Ernest J. Moreau          | 1963-1969                         |
| Wesley S. Nickerson       | 1964-1971                         |
| Richard F. Connelly       | 1967-1970                         |
| Richard B. Pelley         | 1969-1972                         |
| William R. Osgood         | 1971-1974                         |
| Daniel T. Bodwell         | 1972-1979                         |
| David C. Andrzejewski     | 1973-1980 / 1983-1985             |
| Henry F. Lewandowski, Jr. | 1974-1977                         |
| William V. Chouinard, Jr. | 1977-1978                         |
| Richard A. Smith, Jr.     | 1978-1984                         |
| Walter B. Schotterbeck    | 1979-1982                         |
| Donald C. Andolina        | 1980-1983 / 1987-1993 / 1997-2002 |
| Nathaniel B. Rowell       | 1982-1989                         |
| Barbara M. Metcalf        | 1984-1987                         |
| Donald H. Clark           | 1985-1988                         |
| Raymond R. Donald         | 1988-1997 / 1999-2005             |
| William A. DiProfo        | 1989-1995                         |
| Joseph C. Cacciatore      | 1993-1996                         |
| Andrew L.T. Berridge      | 1995-1998                         |
| James Roby Day, Jr.       | 1996-1999                         |
| John L. Fillio            | 1998-2004                         |
| Matthew B. Dworman        | 2003-2006 / 2009-Present          |
| Ronald F. Morales         | 2004-2007                         |
| Robert J. Forrest         | 2005-2008                         |
| Robert A. Caron           | 2006-2009                         |
| Richard S. Poelaert       | 2007-2010/2011-Present            |
| David R. Pendell, Jr.     | 2008-2011                         |
| Kimberley I. Casey        | 2010-2011                         |
| Mark A. Cook              | 2011-Present                      |

**TOWN OF EAST KINGSTON  
First Session of the 2012 Annual Meeting  
Deliberative Session – February 7, 2012**

**Selectmen**

Matthew B. Dworman, Chairman  
Richard S. Poelaert  
Mark A. Cook

Barton L. Mayer, Town Counsel  
Keri J. Marshall, Moderator  
Philip Marshall, Official Timer  
Barbara A. Clark, Town Clerk

The Moderator, Keri Marshall, called the meeting to order at 7:00PM with 53 residents in attendance. She reminded residents that the Town Election would be held on Tuesday, March 13, 2012 and that the polls would be open from 8:00AM-7:00PM.

Keri Marshall clarified a couple of questions that were brought up at the School District Deliberative Session on Monday, January 6, 2012. She said Ronald Morales had asked if it was possible to defray some money that had been held in a Capital Reserve Fund. She said she and Roby Day, Trustee of the Trust Fund, did some research and the consensus was, at least for this year, they cannot take any money from the Capital Reserve Fund because those funds were for the expansion of the school and not the maintenance.

**3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,553,402. Should this article be defeated, the default budget shall be \$2,486,603, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.**

Motion made by: Matthew Dworman

Discussion: Ronald Morales had a question on the solid waste collection line item. He said they had budgeted \$174,000 last year and the actual expenditures were \$169,720. He wanted to know if they anticipated getting less revenue since they budgeted \$188,000 this year and wanted to know how they arrived at that number. Matthew Dworman said this had had to do with the contract with Waste Management and the line item for fuel surcharges.

Seconded: Conrad Moses

Vote on Article 3 to be placed on ballot as written: **Passed**

Motion made to not reconsider Article 3: Richard Poelaert

Seconded: Ronald Morales

Voted: Passed

**4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA75:8-a.**

Motion made by: Richard Poelaert

Discussion: None

Seconded: David Sullivan

Vote on Article 4 to be placed on ballot as written: **Passed**

Motion made to not reconsider Article 4: Mark Cook

Seconded: Richard Poelaert

Voted: Passed

**5. To see if the Town will vote to raise and appropriate the sum of eighty-six hundred dollars (\$8,600) to be added to the existing Library Building Maintenance expendable trust fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.**

Motion made by: Mark Cook

Discussion: Daniel Guilmette said he didn't recall that warrant articles were used for maintenance. He thought that maintenance would fall under the operating budget, and he asked for some clarification why we would be putting money in a warrant article for maintenance. Matthew Dworman said that this fund wasn't going to be used for small replacement items, as in replacing a tile or broken window, but for the long term maintenance of the high expense items such as a furnace or carpet replacement.

Seconded: Ronald Morales

Vote on Article 5 to be placed on ballot as written: **Passed**

Motion made to not reconsider Article 5: Matthew Dworman

Seconded: Richard Poelaert

Voted: Passed

**6. To see if the town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.**

Motion made by: Matthew Dworman

Discussion: Ronald Morales said he was torn between these Capital Reserve Funds. He said they do serve a purpose, but that there are a lot of people that won't be alive when these things get bought. He was wondering if there was a way of breaking this mold. Matthew Dworman spoke about Capital Reserve Funds, in general, and he said he thinks it is an investment policy that seems to make sense. He spoke of the three bonds that we are currently paying on, the library, policed stations, and the conservation easements. He said Capital Reserve Funds receive interest and our Trustees of the Trust Fund make wise investment decisions so we get better return on that money.

Seconded: Sharon Day

Vote on Article 6 to be placed on ballot as written: **Passed**

Motion made to not reconsider Article 6: Richard Poelaert

Seconded: Joshua Bath

Voted: Passed

**7. To see if the town will vote to establish a Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund under the provision of RSA 35:1, for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center and to raise and appropriate the sum on one thousand dollars (\$1,000) to be placed in this fund, and to further vote to appoint the Board of Selectmen as agents to expend from this fund and no further approval is required by the legislative body to expend.**

Motion made by: Richard Poelaert

Discussion: None

Seconded: Matthew Dworman

Vote on Article 7 to be placed on ballot as written: **Passed**

Motion made to not reconsider Article 7: Mark Cook

Seconded: Philip Marshall

Voted: Passed

**8. To see if the town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) for the purpose of performing repairs, including, but not limited to, replace existing culvert pipe with upgraded box culvert for York Brook on Giles Road, as specified by the Town Engineer. This article will be non-lapsing and will not lapse until the completion of the project or December 31, 2014.**

Motion made by: Mark Cook

Discussion: David Sullivan asked if this work was going to include private lanes and Matthew Dworman said that it was not. David Sullivan asked if this job was going to be put out for bid and Matthew Dworman said that it was, with the Road Agent being in charge of overseeing the operation.

Seconded: David Sullivan

Vote on Article 8 to be placed on ballot as written: **Passed**

Matthew Dworman said this was an article that was discussed last year at the deliberative session. He explained to those unfamiliar to this project, there is a culvert that crosses Giles road in the vicinity of York Brook and for the past 3-4 years, when there have been large storms, water has run over Giles Road, causing tremendous damage. He said the culvert, itself, is in serious need of replacement. He said it is a big project and because there are wetlands involved, it is a huge permitting process. He said the permits alone represent \$20,000 and it takes a very long time to get the permits. He said when the culvert fails, the town will be required to replace it. He said it really needs a major upgrade from what it is right now. He said last year this article did not pass. He said you are going to pay for this one way or another.

Motion made to not reconsider Article 9: Matthew Dworman

Seconded: Barbara Williams

Voted: Passed

**9. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be used to defray part of anticipated costs for activities to celebrate, in 2013, the 275th anniversary of the Town's incorporation. The total projected cost of this project is twenty thousand (\$20,000) and as the amount requested is roughly one half,**

**a like sum will also be sought in 2013. This is to ensure that money will be available to pay for the celebration events when the time comes. Any unused appropriated funds, as well as monies raised through various activities, will be returned to the Town. This article will be non-lapsing and will not lapse until the completion of the project or December 31, 2013.**

Motion made by: Matthew Dworman

Discussion: Daniel Guilmette gave some background history of the 250th celebration back in 1988. He said there were 5-6 on the committee and they raised funds by selling t-shirts and mugs. He said there was a parade and fireworks. Richard Poelaert said he was on the committee 25 years ago and in order to have a military band, you have to reserve a year in advance. He said it would take 6-8 volunteers to work diligently. He said unless people are willing to step up to the plate, he doesn't think we can pull it off.

Roby Day said he doesn't want to sound like a curmudgeon, but 275 years is not a big deal. He said he thinks it is a waste of time and money because we do not get the volunteers.

Seconded: Edward Warren

Vote on Article 9 to be placed on ballot as written: **Passed**

Keri Marshall asked if there was any further business.

Matthew Dworman said this year they made a slight change with the town report. He said every year, in February or March; every town member would get a copy of the annual report delivered. He said they are not going to do that this year. He said they are trying to save money and it is going to be available in a digital version, and available online. He said they are printing some copies for those that want it for their libraries, and they can be picked up at the Town Offices. He said the hard copies would be the same size and format as past reports, but rather than printing 1,000 copies, only 200 copies or so would be printed. The digital format would be available on the town website.

Roby Day personally thanked Matthew Dworman for his three years of diligence and good service to the town.

Motion to adjourn: Philip Marshall

Seconded: Richard Poelaert

Meeting adjourned at 7:25pm

Respectfully submitted,

Barbara A. Clark, Town Clerk

**MINUTES OF THE TOWN OF EAST KINGSTON  
SECOND SESSION – 2012 ANNUAL TOWN MEETING  
VOTING SESSION – MARCH 13, 2012**

The polls were opened from 8:00AM until 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, to choose the following officers and vote, by ballot, on the town official ballot, Articles 3-9, zoning ballot, Article 2, school district ballot, Articles 1-3, and the Exeter Cooperative School District ballot, Articles 1-6. We had 458 voters participate, giving us a 28% voter turnout.

**Results of election of Town Officials**

**Selectman, 3 Yr. Term**

|                    |     |
|--------------------|-----|
| David F. Sullivan  | 159 |
| Matthew B. Dworman | 285 |

**Moderator, 2 Yr. Term**

|                  |     |
|------------------|-----|
| Keri J. Marshall | 398 |
|------------------|-----|

**Road Agent, 1 Yr. Term**

|                    |     |
|--------------------|-----|
| Matthew L. Gallant | 305 |
| Peter J. Freeman   | 106 |

**Trustee of the Cemetery, 3 Yr. Term**

|                |     |
|----------------|-----|
| Michelle Burns | 399 |
|----------------|-----|

**Trustee of Public Library, 3 Yr. Term (2)**

|                    |     |
|--------------------|-----|
| Ronald F. Morales  | 187 |
| Vytautas Kasinskas | 194 |
| E.A. "Ted" Lloyd   | 226 |

**Trustee of the Trust Fund, 3 Yr. Term**

|                   |     |
|-------------------|-----|
| Joan W. Kasinskas | 375 |
|-------------------|-----|

**Supervisor of the Checklist, 6 Yr. Term**

|                  |     |
|------------------|-----|
| Laura L. Walstad | 383 |
|------------------|-----|

3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,553,402. Should this article be defeated, the default budget shall be \$2,486,603, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

**MAJORITY VOTE REQUIRED**

**YES 233      NO 183**

4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA75:8-a.  
MAJORITY VOTE REQUIRED

**YES 276      NO 141**

5. To see if the Town will vote to raise and appropriate the sum of eighty-six hundred dollars (\$8,600) to be added to the existing Library Building Maintenance expendable trust fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.  
MAJORITY VOTE REQUIRED

**YES 239      NO 203**

6. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.  
MAJORITY VOTE REQUIRED

**YES 246      NO 192**

7. To see if the Town will vote to establish a Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund under the provision of RSA 35:1, for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center and to raise and appropriate the sum of one thousand dollars (\$1,000) to be placed in this fund, and to further vote to appoint the Board of Selectmen as agents to expend from this fund and no further approval is required by the legislative body to expend.  
MAJORITY VOTE REQUIRED

**YES 220      NO 219**

8. To see if the Town will vote to raise and appropriate the sum of \$100,000 dollars (\$100,000) for the purpose of performing repairs, including, but not limited to, replace existing culvert pipe with upgraded box culvert for York Brook to Giles Road, as specified by the Town Engineer. This article will be non-lapsing and will not lapse until the completion of the project or December 31, 2014.  
MAJORITY VOTE REQUIRED

**YES 268      NO 173**

9. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be used to defray part of anticipated costs for activities to celebrate, in 2013, the 275th anniversary of the Town's

incorporation. The total projected cost of this project is \$20,000.00 and as the amount requested is roughly one half, a like sum will also be sought in 2013. This is to ensure that money will be available to pay for the celebration events when the time comes. Any unused appropriated funds, as well as monies raised through various activities, will be returned to the Town. This article will be non-lapsing and will not lapse until the completion of the project or December 31, 2013.

MAJORITY VOTE REQUIRED

**YES 181      NO 257**

2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

ARTICLE XV - TELECOMMUNICATIONS FACILITIES

A. Authority

This ordinance is adopted by the Town of East Kingston on March 11, 1997 in accordance with the authority as granted in New Hampshire Revised Statutes Annotated 674:16 Grant of Power and 674:21 Innovative Land Use Controls ~~and procedurally under the guidance of 675:1, II.~~

B. Purpose and Goals

2. Limit ~~Reduce~~ adverse impacts such facilities may create, including, but not limited to; impacts on aesthetics, environmentally sensitive areas, historically significant locations, flight corridors, health and safety by injurious accidents to person and property, and prosperity through protection of property values.
4. Permit the construction of new towers, ~~only where all other reasonable opportunities have been exhausted, and to~~ encourage the users of existing towers ~~and~~ antennas, and configure them in a way that minimizes the adverse visual impact of the towers and antennas.

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2. Use Districts

Table XV-1. Approvals required for new construction and co-location by zoning district.

|                              | New Tower<br>Constructio<br>n <sup>1</sup> | Co-location on<br>Preexisting<br>Tower <sup>2</sup> | Co-location on<br>Existing<br>Structure <sup>3</sup> |
|------------------------------|--------------------------------------------|-----------------------------------------------------|------------------------------------------------------|
| Light Industrial<br>District | P                                          | P                                                   | P                                                    |
| Commercial District          | PCU                                        | P                                                   | PCU                                                  |
| Residential District         | X                                          | P                                                   | PCU                                                  |

<sup>3</sup> An antenna may be located on other existing structures with certain limitations (See Subsection D.3 below).

3. Height Requirements. ...These height requirements may be waived through the Conditional Use Permit process only if the intent of the Ordinance is preserved (e.g., where a 200' tower would not increase adverse impacts but provide a greater opportunity for co-location) in accordance with Subsection H. Waivers.

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Table XV-2. Height requirements for new construction and co-location by zoning district.

|                           | New Tower Construction<br>(maximum height) | Co-location on<br>Preexisting Tower | Co-location on<br>Existing Structure |
|---------------------------|--------------------------------------------|-------------------------------------|--------------------------------------|
| Light Industrial District | 180'                                       | Current Height<br>+ 15%             | Current Height<br>+ 30'              |
| Commercial District       | 180'                                       | Current Height                      | Current Height<br>+ 30'              |
| Residential District      | N/A                                        | N/A                                 | N/A                                  |

#### F. Construction Performance Requirements

Aesthetic and Lighting. The guidelines in this subsection F. (1), shall govern the location of all towers, and the installation of all antennas. However, the Planning Board may waive these requirements, in accordance with Subsection H. Waivers, only if it determines that the goals of this ordinance are served thereby.

- (1) a) Towers shall either maintain a galvanized steel finisher, subject to any applicable standards of the FAA, or be painted a neutral color, so as to reduce visual obtrusiveness.

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2. Federal Requirements. ... If required by federal law when such standards and regulations are changed, then the owners of the towers and antennas governed by this ordinance shall bring such towers and antennas into compliance with such revised standards and regulations within ~~six (6) months of the effective date of such standards and regulations, unless a more stringent compliance~~ the schedule is mandated by the controlling federal agency. Failure to bring towers and antennas into compliance with such revised standards and regulations shall constitute grounds for the removal, in accordance with Subsection J, of the tower or antenna ~~as abandoned~~, at the owner's expense through the execution of the posted security.
3. Building Codes-Safety Standards. .... If the owner fails to bring such tower into compliance within 30 days, such action shall constitute an abandonment and grounds for the

removal, in accordance with Subsection J, of the tower or antenna, ~~as abandoned~~, at the owners expense through execution of the posted security.

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G. Site Plan Review Applications and Conditional Use Permits

1. a) Procedure on application. The Planning Board shall act upon the application in accordance with the procedural requirements of the Site Plan Review Regulations and RSA 676:4 Boards Procedures on Plats and FAA requirements for review and processing of applications.

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3. Information Required. ...Furthermore, the applicant shall submit the following ~~prior to any approval by the Board~~ information with application to the Planning Board:
  - b) ... If an Environmental Assessment (EA) or an Environmental Impact Statement (EIS) is required under the FCC rules and NEPA, ~~submission of the EA or EIS shall be submitted to the Board, if completed,~~ prior to the beginning of the federal 30 day comment period, and the Town process, ~~shall become part of the application requirements.~~
  - c) Each applicant for an antenna and or tower shall provide with application to the Planning Board an inventory of its existing towers that are within the jurisdiction of the Town and those within two miles of the border thereof, including specific information about the location, height, design of each tower, as well as economic and technological feasibility for co-location on the inventoried towers...

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H. Waivers

1. General. Where the Board finds that extraordinary hardships, practical difficulties, or unnecessary and unreasonable expense would result from strict compliance with the ~~foregoing regulations requirements~~ or the purposes of this Article ~~these regulations~~ may be served to a greater extent by an alternative proposal, it may approve waivers to these regulations. The purpose of granting waivers under provisions of these regulations shall be to insure that an applicant is not unduly burdened as opposed to merely inconvenienced by said ~~regulations requirements~~. The basis for any waiver granted by the planning board shall be recorded in the minutes of the board. The Board shall not approve any waiver(s) unless a majority of ~~those present and~~ voting shall find that all of the following apply:

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J. Removal of Abandoned Antennas And Towers

... If there are two or more users of a single tower, this provision shall not become effective until all users cease using the tower. The Town ~~may require~~ requires that the applicant and/or owner

provide annual proof of operation (including but not limited to safety inspections, insurance binders).

**YES 294      NO 125**

**Results of election of School District officials**

|                                 |     |
|---------------------------------|-----|
| School Board Member, 3 Yr. Term |     |
| Christina Cassano Pelletier     | 369 |

|                                       |     |
|---------------------------------------|-----|
| School District Treasurer, 1 Yr. Term |     |
| Ellsworth "Toby" Russell              | 376 |

|                                   |     |
|-----------------------------------|-----|
| School District Clerk, 1 Yr. Term |     |
| Amy J. Robbins                    | 375 |

|                                       |     |
|---------------------------------------|-----|
| School District Moderator, 1 Yr. Term |     |
| Keri J. Marshall                      | 385 |

**ARTICLE 1**

Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,578,654? Should this article be defeated, the operating budget shall be \$2,602,117, which is the same as last year, with certain adjustments required by previous action of the District or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI to take up the issue of a revised operating budget only.

MAJORITY VOTE REQUIRED.

**YES 333      NO 99**

**ARTICLE 2**

To see if the School District will vote to enter into a collective bargaining agreement with the East Kingston Teachers' Association (the union representing the teachers in the School District school) covering the two year period from September 1, 2012 to August 31, 2014, and approve cost items included therein containing, in summary: continuation of other non-salary benefits; and salary increases so that the approximate increase in the cost of teacher salaries and salary related expenses because of this agreement and step increases for each of the two years (subject to change resulting from changes in the number of and in the educational degrees and years of experience of teachers employed) over the preceding year will be:

|           |                    |
|-----------|--------------------|
| Year      | Estimated increase |
| 2012-2013 | \$39,186           |
| 2013-2014 | \$31,964           |

And, further to raise and appropriate the sum of \$39,186 for the 2012-2013 year, such sum representing the net additional costs attributable to the increase in the salaries and salary related benefits over those included as part of Article 1, the 2012-2013 operating budget.

MAJORITY VOTE REQUIRED.

**YES 222      NO 213**

ARTICLE 3

To see if the Capital Reserve Fund for the Purpose of Building Expansion can be used to finance the partial roof replacement at the East Kingston Elementary School up to \$45,000; if not, shall the School District raise and appropriate forty-five thousand dollars (\$45,000) for the purpose of partial roof replacement at the East Kingston Elementary School.

MAJORITY VOTE REQUIRED.

**YES 330      NO 108**

**Results of election of Exeter Region Cooperative School District officers (East Kingston results only)**

Exeter Member on Cooperative School Board, for term ending 2015 election:

|                  |     |
|------------------|-----|
| Townley Chisholm | 142 |
| Margaret Bishop  | 201 |

Newfields Member on Cooperative School Board, for term ending 2015 election:

|                  |     |
|------------------|-----|
| Alicia K. Heslop | 314 |
|------------------|-----|

Stratham Member on Cooperative School Board, for term ending 2015 election:

|                |     |
|----------------|-----|
| Helen M. Joyce | 311 |
|----------------|-----|

Cooperative School District Moderator, for term ending 2013 election:

|                   |     |
|-------------------|-----|
| Charles F. Tucker | 340 |
|-------------------|-----|

East Kingston Member on Cooperative School District Budget Committee, for term ending 2015 election:

|               |     |
|---------------|-----|
| David Pendell | 291 |
|---------------|-----|

Exeter Member on Cooperative School District Budget Committee, for term ending 2015 election:

|                |     |
|----------------|-----|
| Carl Robertson | 315 |
|----------------|-----|

Stratham Member on Cooperative School District Budget Committee, for term ending 2015 election:

|              |     |
|--------------|-----|
| Susan Canada | 309 |
|--------------|-----|

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$49,945,945? Should this article be defeated, the operating budget shall be \$49,365,552, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**YES 199      NO 199**

2. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association covering the two-year period from September 1, 2012 to August 31, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:

| Year    | Estimated Increase |
|---------|--------------------|
| 2012-13 | \$27,863           |
| 2013-14 | \$30,592           |

and further raise and appropriate the sum of \$27,863, for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

**YES 195      NO 206**

3. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association covering the three-year period from September 1, 2012 to August 31, 2015 which calls for the following increases in salaries and benefits at the current staffing levels:

| Year    | Estimated Increase |
|---------|--------------------|
| 2012-13 | \$44,962           |
| 2013-14 | \$69,641           |
| 2014-15 | \$70,863           |

and further raise and appropriate the sum of \$44,962 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

**YES 170      NO 231**

4. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association covering the two-year period from September 1, 2012 to August 31, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:

| Year    | Estimated Increase |
|---------|--------------------|
| 2012-13 | \$357,836          |
| 2013-14 | \$601,800          |

and further raise and appropriate the sum of \$357,836 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-

A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

**YES 156      NO 244**

5. Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2012 undesignated fund balance (surplus) up to \$150,000?

**YES 202      NO 195**

6. Shall the District approve the transfer of duties for the Trustee of Trust Funds for the Cooperative School District from the East Kingston Trustees to the Exeter Trustees?

**YES 135      NO 254**

Respectfully submitted,

Barbara A. Clark, Town Clerk



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of East Kingston  
East Kingston, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2011, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Town of East Kingston's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net assets, and expenses of the governmental activities. The amount by which this departure would affect the assets, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the government-wide financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of East Kingston as of December 31, 2011, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of East Kingston as of December 31, 2011, and the respective changes in financial position thereof for the year then ended and the respective budgetary comparison for the general fund in conformity with accounting principles generally accepted in the United States of America.

The Town of East Kingston has not presented a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of East Kingston's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial schedules themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Plodzik & Sanderson*  
*Professional Association*

June 11, 2012



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

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### *INDEPENDENT AUDITOR'S COMMUNICATION OF SIGNIFICANT DEFICIENCIES*

To the Members of the Board of Selectmen  
Town of East Kingston  
East Kingston, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, major fund, and the aggregate remaining fund information of Town of East Kingston as of and for the year ended December 31, 2011, in accordance with auditing standards generally accepted in the United States of America, we considered Town of East Kingston's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of East Kingston's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of East Kingston's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the Town of East Kingston's internal control to be a significant deficiency:

#### ***GASB No. 54 Fund Balance Policy***

In March 2009, the Governmental Accounting Standards Board issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The Statement became effective June 30, 2011 and requires the Town adopt a fund balance policy. As of December 31, 2011 the Town had not yet done so. We recommend that the Board of Selectmen develop and formally approve a fund balance policy.

This communication is intended solely for the information and use of management, Board of Selectmen, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

June 11, 2012

*Plodzik & Sanderson  
Professional Association*

*TOWN OF EAST KINGSTON, NEW HAMPSHIRE*

*Governmental Funds*

*Balance Sheet*

*December 31, 2011*

**ASSETS**

|                           |    |           |
|---------------------------|----|-----------|
| Cash and cash equivalents | \$ | 3,354,960 |
| <u>Receivables:</u>       |    |           |
| Taxes                     |    | 240,924   |
| Total assets              | \$ | 3,595,884 |

**LIABILITIES AND FUND BALANCES**

|                                     |    |           |
|-------------------------------------|----|-----------|
| Liabilities:                        |    |           |
| Accounts payable                    | \$ | 3,901     |
| Intergovernmental payable           |    | 2,360,622 |
| Interfund payable                   |    | 11,676    |
| Total liabilities                   |    | 2,376,199 |
| Fund balances:                      |    |           |
| Assigned:                           |    |           |
| Encumbrances                        |    | 11,725    |
| Unassigned                          |    | 1,207,960 |
| Total fund balances                 |    | 1,219,685 |
| Total liabilities and fund balances | \$ | 3,595,884 |

*TOWN OF EAST KINGSTON, NEW HAMPSHIRE*  
*Major General Fund*  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2011*

|                                                                 | Estimated    | Actual       | Variance<br>Positive<br>(Negative) |
|-----------------------------------------------------------------|--------------|--------------|------------------------------------|
| Taxes:                                                          |              |              |                                    |
| Property                                                        | \$ 1,648,492 | \$ 1,663,685 | \$ 15,193                          |
| Land use change                                                 | -            | 230          | 230                                |
| Timber                                                          | -            | 798          | 798                                |
| Interest and penalties on taxes                                 | 26,000       | 27,962       | 1,962                              |
| Total from taxes                                                | 1,674,492    | 1,692,675    | 18,183                             |
| Licenses, permits, and fees:                                    |              |              |                                    |
| Business licenses, permits, and fees                            | 2,250        | 2,215        | (35)                               |
| Motor vehicle permit fees                                       | 385,000      | 397,161      | 12,161                             |
| Building permits                                                | 2,300        | 2,968        | 668                                |
| Other                                                           | 6,100        | 21,437       | 15,337                             |
| Total from licenses, permits, and fees                          | 395,650      | 423,781      | 28,131                             |
| Intergovernmental:                                              |              |              |                                    |
| State:                                                          |              |              |                                    |
| Shared revenue block grant                                      | 51,484       | 51,484       | -                                  |
| Meals and rooms distribution                                    | 105,270      | 105,270      | -                                  |
| State and federal forest land reimbursement                     | 54           | 54           | -                                  |
| Other                                                           | 821          | 989          | 168                                |
| Total from intergovernmental                                    | 157,629      | 157,797      | 168                                |
| Charges for services:                                           |              |              |                                    |
| Income from departments                                         | 13,280       | 525          | (12,755)                           |
| Miscellaneous:                                                  |              |              |                                    |
| Sale of municipal property                                      | 3,679        | 13,679       | 10,000                             |
| Interest on investments                                         | 900          | 816          | (84)                               |
| Rent of property                                                | -            | 200          | 200                                |
| Other                                                           | 2,520        | 20,283       | 17,763                             |
| Total from miscellaneous                                        | 7,099        | 34,978       | 27,879                             |
| Total revenues and other financing sources                      | 2,248,150    | \$ 2,309,756 | \$ 61,606                          |
| Unassigned fund balance used to reduce tax rate                 | 300,000      |              |                                    |
| Total revenues, other financing sources and use of fund balance | \$ 2,548,150 |              |                                    |

**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**

**Major General Fund**

**Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)**

**For the Fiscal Year Ended December 31, 2011**

|                                    | Appropriations | Expenditures | Encumbered to<br>Subsequent Year | Variance<br>Positive/(Negative) |
|------------------------------------|----------------|--------------|----------------------------------|---------------------------------|
| Current:                           |                |              |                                  |                                 |
| General government:                |                |              |                                  |                                 |
| Executive                          | \$ 101,001     | \$ 100,821   | \$ -                             | \$ 180                          |
| Election and registration          | 39,600         | 36,938       | -                                | 2,662                           |
| Financial administration           | 127,600        | 116,235      | -                                | 11,365                          |
| Revaluation of property            | 20,000         | 20,441       | -                                | (441)                           |
| Legal                              | 45,000         | 19,503       | -                                | 25,497                          |
| Personnel administration           | 220,100        | 189,027      | -                                | 31,073                          |
| Planning and zoning                | 32,850         | 21,049       | -                                | 11,801                          |
| General government buildings       | 165,000        | 109,808      | 11,725                           | 43,467                          |
| Cemeteries                         | 17,000         | 17,335       | -                                | (335)                           |
| Insurance, not otherwise allocated | 60,000         | 60,415       | -                                | (415)                           |
| Other                              | 11,499         | 17,288       | -                                | (5,789)                         |
| Total general government           | 839,650        | 708,860      | 11,725                           | 119,065                         |
| Public safety:                     |                |              |                                  |                                 |
| Police                             | 296,500        | 295,008      | -                                | 1,492                           |
| Ambulance                          | 17,000         | 12,630       | -                                | 4,370                           |
| Fire                               | 139,000        | 134,324      | -                                | 4,676                           |
| Building inspection                | 9,700          | 7,270        | -                                | 2,430                           |
| Emergency management               | 20,000         | 4,119        | -                                | 15,881                          |
| Total public safety                | 482,200        | 453,351      | -                                | 28,849                          |
| Highways and streets:              |                |              |                                  |                                 |
| Highways and streets               | 313,000        | 289,320      | -                                | 23,680                          |
| Street lighting                    | 3,000          | 2,388        | -                                | 612                             |
| Total highways and streets         | 316,000        | 291,708      | -                                | 24,292                          |
| Sanitation:                        |                |              |                                  |                                 |
| Solid waste collection             | 174,000        | 169,719      | -                                | 4,281                           |
| Health:                            |                |              |                                  |                                 |
| Pest control                       | 3,000          | 535          | -                                | 2,465                           |
| Health agencies                    | 31,700         | 26,200       | -                                | 5,500                           |
| Total health                       | 34,700         | 26,735       | -                                | 7,965                           |
| Welfare:                           |                |              |                                  |                                 |
| Direct assistance                  | 9,700          | 6,792        | -                                | 2,908                           |
| Intergovernmental welfare payments | 11,600         | 10,719       | -                                | 881                             |
| Vendor payments                    | 10,700         | 3,060        | -                                | 7,640                           |
| Total welfare                      | 32,000         | 20,571       | -                                | 11,429                          |
| Culture and recreation:            |                |              |                                  |                                 |
| Parks and recreation               | 32,500         | 32,500       | -                                | -                               |
| Patriotic purposes                 | 500            | 1,068        | -                                | (568)                           |
| Total culture and recreation       | 33,300         | 33,568       | -                                | (268)                           |
| Conservation                       | 10,400         | 8,115        | -                                | 2,285                           |

*(Continued)*

**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**

*Major General Fund*

*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*

*For the Fiscal Year Ended December 31, 2011*

|                                                                              | Appropriations      | Expenditures        | Encumbered<br>to Subsequent<br>Year | Variance<br>Positive<br>(Negative) |
|------------------------------------------------------------------------------|---------------------|---------------------|-------------------------------------|------------------------------------|
| Debt service:                                                                |                     |                     |                                     |                                    |
| Principal of long-term debt                                                  | 255,000             | 255,000             | -                                   | -                                  |
| Interest on long-term debt                                                   | 193,700             | 193,699             | -                                   | 1                                  |
| Interest on tax anticipation notes                                           | 6,300               | -                   | -                                   | 6,300                              |
| Total debt service                                                           | 455,000             | 448,699             | -                                   | 6,301                              |
| Capital outlay                                                               |                     |                     |                                     |                                    |
| Machinery, vehicles and equipment                                            | 15,000              | 15,000              | -                                   | -                                  |
| Other financing uses:                                                        |                     |                     |                                     |                                    |
| Transfers out:                                                               |                     |                     |                                     |                                    |
| Special revenue:                                                             |                     |                     |                                     |                                    |
| Library                                                                      | 89,100              | 85,025              | -                                   | 4,075                              |
| Capital reserve fund                                                         | 60,000              | 60,000              | -                                   | -                                  |
| Expendable trust                                                             | 6,800               | 6,800               | -                                   | -                                  |
| Total Transfers out                                                          | 155,900             | 151,825             | -                                   | 4,075                              |
| Total appropriations, expenditures,<br>other financing uses and encumbrances | <u>\$ 2,548,150</u> | <u>\$ 2,328,151</u> | <u>\$ 11,725</u>                    | <u>\$ 208,274</u>                  |

*TOWN OF EAST KINGSTON, NEW HAMPSHIRE*  
*Major General Fund*  
*Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2011*

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|                                                      |    |         |                         |
|------------------------------------------------------|----|---------|-------------------------|
| Unassigned fund balance, beginning                   |    | \$      | 1,238,080               |
| Changes:                                             |    |         |                         |
| Unassigned fund balance used to reduce 2011 tax rate |    |         | (300,000)               |
| 2011 Budget summary:                                 |    |         |                         |
| Revenue surplus (Schedule 1)                         | \$ | 61,606  |                         |
| Unexpended balance of appropriations (Schedule 2)    |    | 208,274 |                         |
| 2011 Budget surplus                                  |    |         | <u>269,880</u>          |
| Unassigned fund balance, ending                      |    | \$      | <u><u>1,207,960</u></u> |

**BALANCE SHEET**  
**December 31, 2011**  
(Governmental Funds)

|                                   | <u>General</u>     | <u>Capital Project<br/>Cons Easmts</u> | <u>Other Govern-<br/>mental Funds</u> | <u>Total Govern-<br/>mental Funds</u> |
|-----------------------------------|--------------------|----------------------------------------|---------------------------------------|---------------------------------------|
| <b><u>ASSETS/OTHER DEBITS</u></b> |                    |                                        |                                       |                                       |
| <b><u>Assets:</u></b>             |                    |                                        |                                       |                                       |
| Cash/Equivalents                  | \$3,354,960        |                                        |                                       | \$3,354,960                           |
| Investments                       |                    |                                        |                                       |                                       |
| <u>Receivables:</u>               |                    |                                        |                                       |                                       |
| Taxes                             | 240,924            |                                        |                                       | 240,924                               |
| Accounts                          |                    |                                        |                                       |                                       |
| Intergovernmental                 |                    |                                        |                                       |                                       |
| Interfund Receivable              |                    |                                        |                                       |                                       |
| Prepaid Items                     |                    |                                        |                                       |                                       |
| <b>Total Assets :</b>             | <b>\$3,595,884</b> |                                        |                                       | <b>\$3,595,884</b>                    |

**BALANCE SHEET**  
**December 31, 2011**  
(Governmental Funds)

**LIABILITIES AND FUND BALANCES**

**Liabilities:**

|                           |                    |  |                    |
|---------------------------|--------------------|--|--------------------|
| Accounts Payable          | 3,901              |  |                    |
| Intergovernmental Payable | 2,360,622          |  |                    |
| Interfund Payable         | 11,676             |  |                    |
| <b>Total Liabilities:</b> | <b>\$2,376,199</b> |  | <b>\$2,376,199</b> |

**Fund Balances:**

|                           |           |  |           |
|---------------------------|-----------|--|-----------|
| Reserved for Encumbrances | 11,725    |  |           |
| Unreserved / Undesignated |           |  |           |
| General Fund              | 1,207,960 |  |           |
|                           |           |  | 1,207,960 |

**Total Fund Balances:**

**\$1,219,685**

**Total Liabilities and  
Fund Balances:**

**\$3,595,884**

## BUDGET - APPROVED 2012 & PROPOSED 2013 (Revenues)

| REVENUES                         | 2012<br>BUDGET   | 2012<br>ACTUAL   | 2013<br>PROPOSED |
|----------------------------------|------------------|------------------|------------------|
| <b>3120 TAXES</b>                |                  |                  |                  |
| LAND USE CHG TAX                 | 0                | 230              | 230              |
| <b>3185 TIMBER TAXES</b>         | 0                | 923              | 190              |
| <b>3190 INTEREST/PENALTY</b>     | 26,000           | 26,813           | 24,000           |
| <b>LIC./PERMIT/FEES</b>          |                  |                  |                  |
| <b>3210 BUSINESS</b>             | 2,250            | 2,316            | 2,225            |
| <b>3220 MOTOR VEHICLE</b>        | 385,000          | 418,442          | 400,000          |
| <b>3230 BUILDING PERMITS</b>     | 2,300            | 7,954            | 3,400            |
| <b>3290 OTHER</b>                | 6,100            | 8,659            | 6,400            |
| <b>FROM STATE</b>                |                  |                  |                  |
| <b>3351 SHARED REVENUE</b>       | 0                | 0                | 0                |
| <b>3352 ROOM &amp; MEALS TAX</b> | 101,249          | 105,413          | 105,430          |
| <b>3353 HIGHWAY BLOCK GRANT</b>  | 50,619           | 45,706           | 45,706           |
| <b>3356 FOREST LAND</b>          | 54               | 42               | 53               |
| <b>3359 OTHER STATE REVENUES</b> | 821              | 57               | 57               |
| <b>SERVICE CHARGES</b>           |                  |                  |                  |
| <b>3401 INCOME FROM DEPTS.</b>   | 13,280           | 22,678           | 22,550           |
| <b>-06</b>                       |                  |                  |                  |
| <b>MISC. REVENUES</b>            |                  |                  |                  |
| <b>3501 SALE OF MUNICIPAL</b>    | 3,679            | 600              | 600              |
| <b>PROPERTY</b>                  |                  |                  |                  |
| <b>3502 INVESTMENT INTEREST</b>  | 900              | 766              | 789              |
| <b>3503 OTHER REVENUES</b>       | 2,520            | 9,275            | 5,766            |
| <b>-09</b>                       |                  |                  |                  |
| <b>TOTAL REVENUES</b>            | <b>\$594,772</b> | <b>\$649,874</b> | <b>\$617,396</b> |

\*Actual Prior to Audit

## BUDGET - APPROVED 2012 & PROPOSED 2013 (Expenses)

|                                   | 2012<br>BUDGET | 2012<br>ACTUAL | 2013<br>PROPOSED |
|-----------------------------------|----------------|----------------|------------------|
| <b>APPROPRIATIONS</b>             |                |                |                  |
| <b>GENERAL GOVERNMENT</b>         |                |                |                  |
| <b>4130 EXECUTIVE</b>             | <b>101,719</b> | <b>86,197</b>  | <b>102,714</b>   |
| BOARD OF SELECTMEN                | 9,500          | 8,850          | 14,500           |
| TOWN OFFICE COSTS                 | 64,908         | 61,455         | 67,803           |
| MODERATOR/TOWN MEET               | 15,310         | 7,466          | 15,410           |
| TRUSTEES TRUST FUND               | 12,001         | 8,426          | 5,001            |
| <b>4140 ELEC., REG., VITALS</b>   | <b>52,861</b>  | <b>47,384</b>  | <b>45,234</b>    |
| TOWN CLERK OFFICE                 | 39,866         | 38,369         | 40,902           |
| NON-TOWN ELEC. COSTS              | 12,995         | 9,015          | 4,332            |
| <b>4150 FINANCIAL ADMIN.</b>      | <b>106,860</b> | <b>104,939</b> | <b>111,505</b>   |
| ACCOUNTING                        | 44,794         | 42,836         | 46,953           |
| AUDITING                          | 14,000         | 14,000         | 14,200           |
| TAX COLLECTOR OFFICE              | 33,166         | 32,798         | 34,452           |
| TREASURER OFFICE                  | 2,900          | 1,700          | 2,900            |
| INFORMATION SYSTEMS               | 12,000         | 13,605         | 13,000           |
| <b>4152 PROPERTY REVAL.</b>       | <b>18,936</b>  | <b>15,012</b>  | <b>18,936</b>    |
| <b>4153 LEGAL EXPENSES</b>        | <b>45,000</b>  | <b>3,255</b>   | <b>45,000</b>    |
| TOWN COUNSEL                      | 45,000         | 3,255          | 45,000           |
| <b>4155 PERSONNEL ADMIN.</b>      | <b>241,069</b> | <b>235,318</b> | <b>262,731</b>   |
| NH RET/EMP INS BENEFITS           | 241,069        | 235,318        | 262,731          |
| <b>4191 PLANNING &amp; ZONING</b> | <b>23,783</b>  | <b>23,307</b>  | <b>24,127</b>    |
| PLANNING BOARD                    | 21,932         | 22,901         | 22,238           |
| BOARD OF ADJUSTMENT               | 1,500          | 406            | 1,538            |
| CODE ENFORCEMENT                  | 351            | 0              | 351              |
| <b>4194 GOVERNMENT BLDGS.</b>     | <b>152,836</b> | <b>103,669</b> | <b>140,997</b>   |
| TOWN OFFICE                       | 36,260         | 24,687         | 36,460           |
| TOWN HALL                         | 14,130         | 5,441          | 15,030           |
| EOC                               | 12,104         | 6,022          | 12,208           |
| POUND SCHOOL                      | 11,026         | 12,646         | 11,006           |
| LIBRARY                           | 22,090         | 12,409         | 22,337           |

|                                    | 2012<br>BUDGET | 2012<br>ACTUAL | 2013<br>PROPOSED |
|------------------------------------|----------------|----------------|------------------|
| <b>APPROPRIATIONS</b>              |                |                |                  |
| FIRE STATION                       | 14,500         | 16,746         | 14,500           |
| OTHER PUBLIC FAC.                  | 15,000         | 2,600          | 2,750            |
| POLICE STATION                     | 22,700         | 20,028         | 22,700           |
| RAILROAD DEPOT                     | 5,026          | 3,090          | 4,006            |
| <b>4195 CEMETERIES</b>             | <b>17,000</b>  | <b>17,336</b>  | <b>17,050</b>    |
| CEMETERIES/MAINT.                  | 17,000         | 17,336         | 17,050           |
| <b>4196 INSURANCE</b>              | <b>60,756</b>  | <b>54,756</b>  | <b>64,000</b>    |
| WORKERS' COMP/LIABILITY            | 60,756         | 54,756         | 64,000           |
| <b>4199 OTHER GOVT.</b>            | <b>10,000</b>  | <b>15,167</b>  | <b>25,000</b>    |
| REFUNDS                            | 10,000         | 15,167         | 25,000           |
| <b>4210 POLICE</b>                 | <b>326,144</b> | <b>301,425</b> | <b>353,140</b>   |
| ADMIN./TRAINING                    | 32,664         | 29,085         | 34,550           |
| SUPPORT SERVICES                   | 293,480        | 272,340        | 318,590          |
| <b>4215 AMBULANCE</b>              | <b>19,000</b>  | <b>14,380</b>  | <b>19,000</b>    |
| ADMINISTRATION                     | 2,500          | 0              | 2,500            |
| SUPPORT SERVICES                   | 16,500         | 14,380         | 16,500           |
| <b>4220 FIRE</b>                   | <b>147,600</b> | <b>137,542</b> | <b>155,600</b>   |
| ADMIN./TRAINING                    | 34,100         | 29,232         | 35,100           |
| SUPPORT SERVICES                   | 113,500        | 108,310        | 120,500          |
| <b>4240 BUILDING INSPECTOR</b>     | <b>9,700</b>   | <b>5,474</b>   | <b>9,700</b>     |
| BUILDING INSPECTOR                 | 9,700          | 5,474          | 9,700            |
| <b>4290 EMERGENCY MGMT.</b>        | <b>24,900</b>  | <b>15,044</b>  | <b>19,175</b>    |
| ADMINISTRATION                     | 24,900         | 15,044         | 19,175           |
| <b>4299 OTHER-SPECIAL DETAILS</b>  | <b>0</b>       | <b>0</b>       | <b>0</b>         |
| <b>4312 HIGHWAYS &amp; STREETS</b> | <b>377,000</b> | <b>361,987</b> | <b>377,000</b>   |
| PAVING/RECONSTRUCTION              | 172,000        | 228,431        | 172,000          |
| MAINTENANCE                        | 45,000         | 29,090         | 45,000           |
| SNOW & ICE CONTROL                 | 160,000        | 104,466        | 160,000          |
| <b>4316 STREET LIGHTING</b>        | <b>3,000</b>   | <b>2,943</b>   | <b>3,000</b>     |
| LIGHTING                           | 3,000          | 2,943          | 3,000            |

| <b>APPROPRIATIONS</b>                 | <b>2012<br/>BUDGET</b> | <b>2012<br/>ACTUAL</b> | <b>2013<br/>PROPOSED</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|
| <b>4323 SOLID WASTE COLLECTION</b>    | <b>188,000</b>         | <b>183,081</b>         | <b>199,200</b>           |
| SOLID WASTE/RECYCLING                 | 187,000                | 182,472                | 198,200                  |
| HAZARDOUS WASTE                       | 1,000                  | 609                    | 1,000                    |
| <b>4414 ANIMAL CONTROL</b>            | <b>3,000</b>           | <b>1,659</b>           | <b>3,000</b>             |
| ANIMAL CONTROL                        | 3,000                  | 1,659                  | 3,000                    |
| <b>4415 AGENCIES/HOSP.</b>            | <b>31,200</b>          | <b>27,200</b>          | <b>31,200</b>            |
| HEALTH OFFICER                        | 31,200                 | 27,200                 | 31,200                   |
| <b>4442 DIRECT ASSISTANCE</b>         | <b>40</b>              | <b>0</b>               | <b>0</b>                 |
| ADMINISTRATION                        | 40                     | 0                      | 0                        |
| <b>4444 INTERGOV. WELFARE</b>         | <b>9,769</b>           | <b>10,094</b>          | <b>10,672</b>            |
| <b>4445 VENDOR PYMTS.</b>             | <b>11,700</b>          | <b>4,059</b>           | <b>11,700</b>            |
| VENDOR SERVICES                       | 11,700                 | 4,059                  | 11,700                   |
| <b>4520 PARKS &amp; REC.</b>          | <b>7,500</b>           | <b>7,473</b>           | <b>7,500</b>             |
| RECREATION COMM.                      | 7,500                  | 7,473                  | 7,500                    |
| <b>4550 LIBRARY</b>                   | <b>106,455</b>         | <b>99,660</b>          | <b>111,878</b>           |
| LIBRARY TRUSTEES                      | 106,455                | 99,660                 | 111,878                  |
| <b>4583 PATRIOTIC PURP.</b>           | <b>1,000</b>           | <b>188</b>             | <b>1,000</b>             |
| PATRIOTIC FUNCTIONS                   | 1,000                  | 188                    | 1,000                    |
| <b>4589 OTHER CULTURE</b>             | <b>0</b>               | <b>0</b>               | <b>0</b>                 |
| HISTORICAL                            | 0                      | 0                      | 0                        |
| <b>4619 CONSERVATION</b>              | <b>3,650</b>           | <b>2,953</b>           | <b>650</b>               |
| CONSERVATION COMM.                    | 3,650                  | 2,953                  | 650                      |
| <b>4711 DEBT SERVICES/PRINCIPAL</b>   | <b>255,000</b>         | <b>255,000</b>         | <b>367,500</b>           |
| <b>4721 DEBT SERVICES/INTEREST</b>    | <b>182,924</b>         | <b>182,924</b>         | <b>172,673</b>           |
| <b>4723 INTEREST</b>                  | <b>0</b>               | <b>0</b>               | <b>0</b>                 |
| TAN/BAN NOTES                         | 0                      | 0                      | 0                        |
| <b>4902 MACHINERY,VEHICLES,EQUIP.</b> | <b>15,000</b>          | <b>15,000</b>          | <b>15,000</b>            |
| MACHINERY, VEHICLES, EQUIP.           | 15,000                 | 15,000                 | 15,000                   |
| <b>4939 OTHER</b>                     | <b>0</b>               | <b>0</b>               | <b>0</b>                 |
| <b>4915 CAPITAL RESERVE FUNDS</b>     | <b><u>0</u></b>        | <b><u>0</u></b>        | <b><u>0</u></b>          |
| <b>TOTAL APPROPRIATIONS</b>           | <b>\$2,553,402</b>     | <b>*\$2,334,425</b>    | <b>\$2,725,882</b>       |

\*Actual Prior to Audit

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE                                                                               |                                                                         |  |  |                        |                    |                            |                        |                |                         |                           |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--|--|------------------------|--------------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET                                                                                      |                                                                         |  |  |                        |                    |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                                                                                                   |                                                                         |  |  |                        |                    |                            |                        |                |                         |                           |
| DEPARTMENT: Selectmen's Office                                                                                     |                                                                         |  |  |                        | DATE: 9/17/12      |                            |                        |                |                         |                           |
| DEPARTMENT HEAD: Cheryl Hurteau                                                                                    |                                                                         |  |  |                        | APPROVED: 11/26/12 |                            |                        |                |                         |                           |
| ACCT. #                                                                                                            | DESCRIPTION OF BUDGET ITEM                                              |  |  | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012     | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                                                                                                    | <b>BOARD OF SELECTMEN (BOS)</b>                                         |  |  | 2012                   | 2013               |                            |                        |                |                         |                           |
| 4130-113                                                                                                           | Selectmen: Salary WA #3 2010-2012                                       |  |  | 8,000                  | 8,000              | 8,000                      | 13,000                 | 13,000         | 13,000                  | 13,000                    |
| 4130-181                                                                                                           | Selectmen Expenses                                                      |  |  | \$500 ea.              | \$500 ea.          | 1,500                      | 1,500                  | 1,500          | 1,500                   | 1,500                     |
| 4155-222                                                                                                           | FICA Taxes (% of Gross Wages)                                           |  |  | 6.20%                  | 6.20%              | 496                        |                        | 806            |                         | 806                       |
| 4155-224                                                                                                           | Medicare (% of Gross Wages)                                             |  |  | 1.45%                  | 1.45%              | 116                        |                        | 189            |                         | 189                       |
|                                                                                                                    | <b>TOTAL Board of Selectmen's Salary and Expenses</b>                   |  |  | <b>9,500</b>           | <b>10,112</b>      | <b>8,850</b>               | <b>14,500</b>          | <b>15,495</b>  | <b>14,500</b>           | <b>15,495</b>             |
|                                                                                                                    | <b>SELECTMEN'S OFFICE</b>                                               |  |  | 2012                   | 2013               |                            |                        |                |                         |                           |
|                                                                                                                    | <b>FULL TIME - SELECTMEN'S OFFICE</b>                                   |  |  |                        |                    |                            |                        |                |                         |                           |
| 4130-211                                                                                                           | Town Office Manager (Salary/Exempt)***                                  |  |  | 31,125                 | 31,125             | 34,952                     | 32,370                 | 32,370         | 32,370                  | 32,370                    |
| 4155-222                                                                                                           | FICA Taxes (% of Gross Wages)                                           |  |  | 6.20%                  | 6.20%              | 1,930                      |                        | 2,007          |                         | 2,007                     |
| 4155-224                                                                                                           | Medicare (% of Gross Wages)                                             |  |  | 1.45%                  | 1.45%              | 451                        |                        | 469            |                         | 469                       |
| 4155-200                                                                                                           | Insurance Benefits                                                      |  |  |                        | 5,577              |                            |                        | 6,001          |                         | 6,001                     |
| 4155-223                                                                                                           | NH Retirement (8.8% (2012) 10.51% (2013) of Gross Wages)*               |  |  |                        | 2,739              |                            |                        | 3,402          |                         | 3,402                     |
|                                                                                                                    | <b>TOTAL Full Time Salary, Payroll Taxes &amp; Benefits</b>             |  |  | <b>31,125</b>          | <b>41,822</b>      | <b>34,952</b>              | <b>32,370</b>          | <b>44,249</b>  | <b>32,370</b>           | <b>44,249</b>             |
|                                                                                                                    | <b>PART TIME - SELECTMEN'S OFFICE</b>                                   |  |  |                        |                    |                            |                        |                |                         |                           |
| 4130-212                                                                                                           | Administrative Asst.*** Hours: 715* Rate:                               |  |  | \$18.50                | \$18.50            | 13,228                     | 13,228                 | 13,228         | 13,228                  | 13,228                    |
| 4130-212                                                                                                           | Vacation Coverage Hours: 30 Rate:                                       |  |  | \$18.50                | \$18.50            | 555                        | 555                    | 555            | 555                     | 555                       |
| 4130-212                                                                                                           | Town Report Data Entry Hours: 50                                        |  |  |                        | \$15.00            |                            | 750                    | 750            | 750                     | 750                       |
| 4155-222                                                                                                           | FICA Taxes (% of Gross Wages)                                           |  |  | 6.20%                  | 6.20%              | 855                        |                        | 901            |                         | 901                       |
| 4155-224                                                                                                           | Medicare (% of Gross Wages)                                             |  |  | 1.45%                  | 1.45%              | 200                        |                        | 211            |                         | 211                       |
|                                                                                                                    | <b>TOTAL Part Time Wages</b>                                            |  |  | <b>13,783</b>          | <b>14,838</b>      | <b>9,976</b>               | <b>14,533</b>          | <b>15,645</b>  | <b>14,533</b>           | <b>15,645</b>             |
|                                                                                                                    | <b>TOTAL Selectmen's Office Salary/Wages, Pay, Taxes &amp; Benefits</b> |  |  | <b>54,408</b>          | <b>66,772</b>      | <b>53,778</b>              | <b>61,403</b>          | <b>75,389</b>  | <b>61,403</b>           | <b>75,389</b>             |
|                                                                                                                    | <b>EXPENSES:</b>                                                        |  |  |                        |                    |                            |                        |                |                         |                           |
| 4130-231                                                                                                           | Engineering Fees                                                        |  |  | 2,000                  | 2,000              | 965                        | 1,500                  | 1,500          | 2,000                   | 2,000                     |
| 4130-234                                                                                                           | Recording Fees                                                          |  |  | 400                    | 400                | 34                         | 300                    | 300            | 400                     | 400                       |
| 4130-244                                                                                                           | Equipment Rental                                                        |  |  | 5,000                  | 5,000              | 3,854                      | 4,200                  | 4,200          | 5,000                   | 5,000                     |
| 4130-245                                                                                                           | Telephone:                                                              |  |  | 2,500                  | 2,500              | 3,640                      | 4,000                  | 4,000          | 2,500                   | 2,500                     |
| 4130-255                                                                                                           | Printing/Publishing                                                     |  |  | 1,500                  | 1,500              | 1,975                      | 1,900                  | 1,900          | 1,500                   | 1,500                     |
| 4130-256                                                                                                           | Dues/Subscriptions                                                      |  |  | 2,500                  | 2,500              | 1,994                      | 2,900                  | 2,900          | 2,500                   | 2,500                     |
| 4130-257                                                                                                           | Workshops/Training                                                      |  |  | 200                    | 200                | 75                         | 200                    | 200            | 200                     | 200                       |
| 4130-262                                                                                                           | General/Custodial Supplies                                              |  |  | 3,000                  | 3,000              | 2,254                      | 3,000                  | 3,000          | 3,000                   | 3,000                     |
| 4130-267                                                                                                           | Books/Periodicals                                                       |  |  | 100                    | 100                | 512                        | 500                    | 500            | 100                     | 100                       |
| 4130-268                                                                                                           | Postage                                                                 |  |  | 2,500                  | 2,500              | 854                        | 2,000                  | 2,000          | 2,500                   | 2,500                     |
| 4130-281                                                                                                           | Employee Expenses                                                       |  |  | 200                    | 200                | 183                        | 200                    | 200            | 200                     | 200                       |
| 4130-285                                                                                                           | Non-Capital Equipment < \$1,000                                         |  |  | 0                      | 0                  | 0                          | 0                      | 0              | 0                       | 0                         |
| 4130-289                                                                                                           | Miscellaneous Expenses                                                  |  |  | 100                    | 100                | 187                        | 200                    | 200            | 100                     | 100                       |
|                                                                                                                    | <b>Total Expenses:</b>                                                  |  |  | <b>20,000</b>          | <b>20,000</b>      | <b>16,527</b>              | <b>20,900</b>          | <b>20,900</b>  | <b>20,000</b>           | <b>20,000</b>             |
| 4130-200                                                                                                           | <b>TOTAL SELECTMEN'S OFFICE BUDGET</b>                                  |  |  | <b>74,408</b>          | <b>86,772</b>      | <b>70,305</b>              | <b>82,303</b>          | <b>96,289</b>  | <b>81,403</b>           | <b>95,389</b>             |
| *Note: Administrative Assistant 715 hours = 39 weeks 25 hours a week + 13 weeks 35 hours a week                    |                                                                         |  |  |                        |                    |                            |                        |                |                         |                           |
| *** 50% Town Office Manager and Administrative Assistant salary expense. Remaining 50% under Financial Management. |                                                                         |  |  |                        |                    |                            |                        |                |                         |                           |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE                                                                                                                       |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----------|--------|------------------------|----------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET                                                                                                                              |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                                                                                                                                           |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
| ACCT. #                                                                                                                                                    | DESCRIPTION OF BUDGET ITEM                          |           |        | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                                                                                                                                            | TOWN ELECTION EXPENSES                              | 2012      | 2013   |                        |                |                            |                        |                |                         |                           |
|                                                                                                                                                            | Town Election Expenses WA #3 2010-2012              |           |        |                        |                |                            |                        |                |                         |                           |
| 4130-313                                                                                                                                                   | Sal:Mod/Asst225x2/Supr375/125x3/EW \$8.00 12x10=960 |           |        |                        |                |                            |                        |                |                         |                           |
|                                                                                                                                                            | Town Election                                       |           |        |                        |                |                            |                        |                |                         |                           |
| 4130-313                                                                                                                                                   | Moderator                                           | \$225     |        | 450                    | 450            | 450                        | 225                    | 225            | 225                     | 225                       |
| 4130-313                                                                                                                                                   | Assistant Moderator                                 | \$225     |        | 450                    | 450            | 450                        | 225                    | 225            | 225                     | 225                       |
| 4130-313                                                                                                                                                   | Supervisors of the Checklist                        | \$125 ea. |        | 750                    | 750            | 750                        | 750                    | 750            | 750                     | 750                       |
| 4130-315                                                                                                                                                   | Election Workers (12) Hours: 10 Rate:               | \$8.00    | \$8.00 | 960                    | 960            | 960                        | 960                    | 960            | 960                     | 960                       |
| 4155-222                                                                                                                                                   | FICA Taxes (% of Gross Wages)                       | 6.20%     | 6.20%  |                        | 162            |                            |                        | 134            |                         | 134                       |
| 4155-224                                                                                                                                                   | Medicare (% of Gross Wages)                         | 1.45%     | 1.45%  |                        | 38             |                            |                        | 31             |                         | 31                        |
|                                                                                                                                                            | SUBTOTAL Town Election:                             |           |        | 2,610                  | 2,810          | 2,610                      | 2,160                  | 2,325          | 2,160                   | 2,325                     |
| 4130-355                                                                                                                                                   | Printing (Town Report/Ballots)                      |           |        | 12,500                 | 12,500         | 4,694                      | 12,500                 | 12,500         | 12,500                  | 12,500                    |
| 4130-364                                                                                                                                                   | Meals                                               |           |        | 200                    | 200            | 162                        | 250                    | 250            | 250                     | 250                       |
| 4130-389                                                                                                                                                   | Misc. - Set up Election                             |           |        | 0                      | 0              |                            | 500                    | 500            | 500                     | 500                       |
| 4130-300                                                                                                                                                   | TOTAL TOWN ELECTION EXPENSE:                        |           |        | 15,310                 | 15,510         | 7,466                      | 15,410                 | 15,575         | 15,410                  | 15,575                    |
|                                                                                                                                                            | TOTAL: BOS/Selectmen's Office/Election              |           |        | 89,718                 | 102,282        | 77,771                     | 97,713                 | 111,864        | 96,813                  | 110,964                   |
| Notes:                                                                                                                                                     |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
| 2011-Due to the change to SB2, the two moderators and the three supervisors of the checklist were paid for both the deliberative session and election day. |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
| Town Election: March 13, 2012                                                                                                                              |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
| Other Elections (see separate budget):                                                                                                                     |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
| Presidential Primary January 10, 2012                                                                                                                      |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
| State Primary September 11, 2012                                                                                                                           |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
| State General Election November 6, 2012                                                                                                                    |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
|                                                                                                                                                            |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
|                                                                                                                                                            |                                                     |           |        |                        |                |                            |                        |                |                         |                           |
|                                                                                                                                                            |                                                     |           |        |                        |                |                            |                        |                |                         |                           |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE   |                                                  |                 |        |        |                        |                    |                            |                        |                |                         |                           |
|----------------------------------------|--------------------------------------------------|-----------------|--------|--------|------------------------|--------------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET          |                                                  |                 |        |        |                        |                    |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                       |                                                  |                 |        |        |                        |                    |                            |                        |                |                         |                           |
| DEPARTMENT: TRUSTEES OF THE TRUST FUND |                                                  |                 |        |        |                        | DATE: 10/05/12     |                            |                        |                |                         |                           |
| DEPARTMENT HEAD: J. Roby Day, Jr.      |                                                  |                 |        |        |                        | APPROVED: 10/15/12 |                            |                        |                |                         |                           |
| ACCT. #                                | DESCRIPTION OF BUDGET ITEM                       |                 |        |        | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012     | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                        | SALARIES:                                        |                 |        |        |                        |                    |                            |                        |                |                         |                           |
| 4130-413                               | Salary:                                          | WA #3 2010-2012 | 2012   | 2013   | 700                    | 700                | 700                        | 700                    | 700            | 700                     | 700                       |
| 4155-222                               | FICA Taxes (% of Gross Wages)(Employers Portion) |                 | 6.20%  | 6.20%  |                        | 43                 |                            |                        | 43             |                         | 43                        |
| 4155-224                               | Medicare (% of Gross Wages)(Employers Portion)   |                 | 1.45%  | 1.45%  |                        | 10                 |                            |                        | 10             |                         | 10                        |
|                                        | TOTAL SALARY AND PAYROLL TAXES                   |                 |        |        | 700                    | 753                | 700                        | 700                    | 753            | 700                     | 753                       |
|                                        | EXPENSES:                                        |                 |        |        |                        |                    |                            |                        |                |                         |                           |
| 4130-438                               | Legal Expenses                                   |                 |        |        | 1                      | 1                  | 0                          | 1                      | 1              | 1                       | 1                         |
| 4130-489                               | Misc. Expenses                                   | WA #3 2010-2012 |        |        | 300                    | 300                | 136                        | 300                    | 300            | 300                     | 300                       |
| 4130-489                               | Investment Advisor Fees*                         |                 |        |        | 11,000                 | 11,000             | 7,590                      | 4,000                  | 4,000          | 4,000                   | 4,000                     |
|                                        | TOTAL EXPENSES                                   |                 |        |        | 11,301                 | 11,301             | 7,726                      | 4,301                  | 4,301          | 4,301                   | 4,301                     |
|                                        | TOTAL TRUSTEES OF THE TRUST FUND BUDGET          |                 |        |        | 12,001                 | 12,054             | 8,426                      | 5,001                  | 5,054          | 5,001                   | 5,054                     |
|                                        | *Note: Advisor fees estimates:                   |                 |        |        |                        |                    |                            |                        |                |                         |                           |
|                                        | Dec                                              | Sep             | Jun    | Mar    |                        |                    |                            |                        |                |                         |                           |
| 2012                                   | 1,000                                            | 999.26          | 990.06 | 982.96 |                        |                    |                            |                        |                |                         |                           |
| 2013                                   | 1,000                                            | 1,000           | 1,000  | 1,000  |                        |                    |                            |                        |                |                         |                           |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                         |      |      |                        |                |                            |                        |                |                         |                           |
|--------------------------------------|-----------------------------------------|------|------|------------------------|----------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET        |                                         |      |      |                        |                |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                     |                                         |      |      |                        |                |                            |                        |                |                         |                           |
| DEPARTMENT: Town Clerk               |                                         |      |      | DATE:                  |                |                            |                        |                |                         |                           |
| DEPT. HEAD: Barbara Clark            |                                         |      |      | APPROVED: 10/1/12      |                |                            |                        |                |                         |                           |
| ACCT. #                              | DESCRIPTION OF BUDGET ITEM              |      |      | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
| 4140                                 |                                         |      |      |                        |                |                            |                        |                |                         |                           |
|                                      | SALARIES:                               | 2012 | 2013 |                        |                |                            |                        |                |                         |                           |
|                                      | Town Clerk                              |      |      |                        |                |                            |                        |                |                         |                           |
| 4140-113                             | Town Clerk-Warrant Article #3 2010-2012 |      |      | 20,000                 | 20,000         | 20,000                     | 20,750                 | 20,750         | 20,750                  | 20,750                    |
| 4155-200                             | Insurance Benefits                      |      |      |                        | 12,059         |                            |                        | 12,824         |                         | 12,824                    |
| 4155-222                             | FICA Taxes (% of Gross Wages)           |      |      | 6.20%                  | 6.20%          | 1,240                      |                        | 1,287          |                         | 1,287                     |
| 4155-224                             | Medicare (% of Gross Wages)             |      |      | 1.45%                  | 1.45%          | 290                        |                        | 301            |                         | 301                       |
| 4155-223                             | New Hampshire Retirement                |      |      | 8.80%                  | 12.13%         | 1,760                      |                        | 2,517          |                         | 2,517                     |
|                                      | Total Salary and Benefits Town Clerk    |      |      | 20,000                 | 35,349         | 20,000                     | 20,750                 | 37,679         | 20,750                  | 37,679                    |
|                                      | Assistant Town Clerk                    |      |      |                        |                |                            |                        |                |                         |                           |
| 4140-112                             | Hours:572/572 at Rate:                  |      |      | \$15.50                | \$16.00        | 8,866                      | 8,866                  | 8,856          | 9,152                   | 9,152                     |
| 4155-222                             | FICA Taxes (% of Gross Wages)           |      |      | 6.20%                  | 6.20%          | 550                        |                        | 567            |                         | 567                       |
| 4155-224                             | Medicare (% of Gross Wages)             |      |      | 1.45%                  | 1.45%          | 129                        |                        | 133            |                         | 133                       |
|                                      | Total Salary Assistant Town Clerk       |      |      | 8,866                  | 9,545          | 8,856                      | 9,152                  | 9,852          | 9,152                   | 9,852                     |
|                                      | Total Salaries:                         |      |      | 28,866                 | 44,894         | 28,856                     | 29,902                 | 47,531         | 29,902                  | 47,531                    |
|                                      | EXPENSES:                               |      |      |                        |                |                            |                        |                |                         |                           |
| 4140-143                             | Copier Maintenance                      |      |      | 300                    | 300            | 0                          | 300                    | 300            | 300                     | 300                       |
| 4140-145                             | Telephone/Internet Access               |      |      | 1,100                  | 1,100          | 792                        | 1,100                  | 1,100          | 1,100                   | 1,100                     |
| 4140-156                             | Dues/Subscriptions                      |      |      | 200                    | 200            | 76                         | 200                    | 200            | 200                     | 200                       |
| 4140-157                             | Workshops/Training                      |      |      | 900                    | 900            | 753                        | 900                    | 900            | 900                     | 900                       |
| 4140-161                             | General Supplies                        |      |      | 1,800                  | 1,800          | 1,391                      | 1,800                  | 1,800          | 1,800                   | 1,800                     |
| 4140-181                             | OHRV Reg. -(Reimbursed by State)        |      |      | 3,000                  | 3,000          | 2,830                      | 3,000                  | 3,000          | 3,000                   | 3,000                     |
| 4140-185                             | Non-Capital Equip. < \$1,000            |      |      | 0                      | 0              | 0                          | 0                      | 0              | 0                       | 0                         |
| 4140-189                             | WA-BAC Expenses                         |      |      | 1,200                  | 1,200          | 1,485                      | 1,200                  | 1,200          | 1,200                   | 1,200                     |
| 4140-192                             | Stats/Animal Payments                   |      |      | 2,500                  | 2,500          | 2,186                      | 2,500                  | 2,500          | 2,500                   | 2,500                     |
|                                      | E-Reg Set Up (Browser for the Town)     |      |      |                        |                |                            |                        |                |                         |                           |
|                                      | Total Expenses:                         |      |      | 11,000                 | 11,000         | 9,513                      | 11,000                 | 11,000         | 11,000                  | 11,000                    |
| 4140-100                             | TOTAL TOWN CLERK BUDGET                 |      |      | 39,866                 | 55,894         | 38,369                     | 40,902                 | 58,531         | 40,902                  | 58,531                    |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE                   |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
|--------------------------------------------------------|-------------------------------------------------|-----------|--------|------------------------|----------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET                          |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                                       |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| DEPARTMENT: NON-TOWN ELECTIONS                         |                                                 |           |        |                        |                | DATE:                      |                        |                |                         |                           |
| DEPARTMENT HEAD: BOS                                   |                                                 |           |        |                        |                | APPROVED: 10/1/12          |                        |                |                         |                           |
| ACCT. #                                                | DESCRIPTION OF BUDGET ITEM                      |           |        | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
| 4140                                                   |                                                 | 2012      | 2013   |                        |                |                            |                        |                |                         |                           |
|                                                        | OTHER ELECTIONS:                                |           |        |                        |                |                            |                        |                |                         |                           |
|                                                        | Wages/Payroll Taxes Other Elections (3 In 2012) |           |        |                        |                |                            |                        |                |                         |                           |
| 4140-313                                               | Moderator - WA #3 2010-2012                     | \$225     | \$225  | 675                    | 675            | 675                        | 225                    | 225            | 225                     | 225                       |
| 4140-313                                               | Assistant Moderator WA #3 2010-2012             | \$225     | \$225  | 675                    | 675            | 675                        | 225                    | 225            | 225                     | 225                       |
| 4140-313                                               | Supervisors of the Checklist WA#3 11/12         | \$125 ea. |        | 1,125                  | 1,125          | 1,125                      | 375                    | 375            | 375                     | 375                       |
| 4140-315                                               | Election Workers (10) WA#3 Hours: 12 Rate:      | \$8.00    | \$8.00 | 2,880                  | 2,880          | 2,949                      | 960                    | 960            | 960                     | 960                       |
| 4155-222                                               | FICA Taxes (% of Gross Wages)                   | 6.20%     | 6.20%  |                        | 332            |                            |                        | 111            |                         | 111                       |
| 4155-224                                               | Medicare (% of Gross Wages)                     | 1.45%     | 1.45%  |                        | 78             |                            |                        | 26             |                         | 26                        |
|                                                        | SUBTOTAL Wages/Payroll Taxes Other Elections:   |           |        | 5,355                  | 5,765          | 5,424                      | 1,785                  | 1,922          | 1,785                   | 1,922                     |
| 4140-355                                               | Printing & Publishing                           |           |        | 5,100                  | 5,100          | 2,296                      | 1,700                  | 1,700          | 1,700                   | 1,700                     |
| 4140-364                                               | Election Meals                                  |           |        | 600                    | 600            | 526                        | 200                    | 200            | 200                     | 200                       |
| 4140-389                                               | Misc. Expenses                                  |           |        | 1,940                  | 1,940          | 769                        | 647                    | 647            | 647                     | 647                       |
| 4140-300                                               | TOTAL NON ELECTION BUDGET                       |           |        | 12,995                 | 13,405         | 9,015                      | 4,332                  | 4,469          | 4,332                   | 4,469                     |
| Notes:                                                 |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| Town Election: March 13, 2012 - see selectmen's budget |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| Town Election: March 14, 2013 - see selectmen's budget |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| Other Elections:                                       |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| 2011 - None                                            |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| 2012 - Presidential Primary January 10, 2012           |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| 2012 - State Primary September 11, 2012                |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| 2012 - State General Election November 6, 2012         |                                                 |           |        |                        |                |                            |                        |                |                         |                           |
| Supervisors of the checklist purged records in 2011    |                                                 |           |        |                        |                |                            |                        |                |                         |                           |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                            |         |         |                        |                |                            |                        |                |                         |                           |
|--------------------------------------|--------------------------------------------|---------|---------|------------------------|----------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET        |                                            |         |         |                        |                |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                     |                                            |         |         |                        |                |                            |                        |                |                         |                           |
| DEPARTMENT: Tax Collector            |                                            |         |         | DATE:                  |                |                            |                        |                |                         |                           |
| DEPARTMENT HEAD: Barbara A. Clark    |                                            |         |         | APPROVED: 10/1/12      |                |                            |                        |                |                         |                           |
| ACCT. #                              | DESCRIPTION OF BUDGET ITEM                 |         |         | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
| 4150                                 | SALARIES:                                  | 2012    | 2013    |                        |                |                            |                        |                |                         |                           |
|                                      | Tax Collector                              |         |         |                        |                |                            |                        |                |                         |                           |
| 4150-411                             | Tax Collector-Warrant Article #3 2010-2012 |         |         | 20,000                 | 20,000         | 20,496                     | 20,750                 | 20,750         | 20,750                  | 20,750                    |
| 4155-200                             | Insurance Benefits                         |         |         |                        | 12,059         |                            |                        | 12,824         |                         | 12,824                    |
| 4155-222                             | FICA Taxes (% of Gross Wages)              | 6.20%   | 6.20%   |                        | 1,240          |                            |                        | 1,287          |                         | 1,287                     |
| 4155-224                             | Medicare (% of Gross Wages)                | 1.45%   | 1.45%   |                        | 290            |                            |                        | 301            |                         | 301                       |
| 4155-223                             | New Hampshire Retirement                   | 8.80%   | 12.13%  |                        | 1,760          |                            |                        | 2,517          |                         | 2,517                     |
|                                      | Total Salary and Benefits Tax Collector    |         |         | 20,000                 | 35,349         | 20,496                     | 20,750                 | 37,679         | 20,750                  | 37,679                    |
|                                      | Assistant Tax Collector                    |         |         |                        |                |                            |                        |                |                         |                           |
| 4150-412                             | Hours: 572/572 at Rate:                    | \$15.50 | \$16.00 | 8,866                  | 8,866          | 8,852                      | 9,152                  | 9,152          | 9,152                   | 9,152                     |
| 4155-222                             | FICA Taxes (% of Gross Wages)              | 6.20%   | 6.20%   |                        | 550            |                            |                        | 567            |                         | 567                       |
| 4155-224                             | Medicare (% of Gross Wages)                | 1.45%   | 1.45%   |                        | 129            |                            |                        | 133            |                         | 133                       |
|                                      | Total Salary Assistant Tax Collector       |         |         | 8,866                  | 9,545          | 8,852                      | 9,152                  | 9,852          | 9,152                   | 9,852                     |
|                                      | Total Salaries:                            |         |         | 28,866                 | 44,894         | 29,348                     | 29,902                 | 47,531         | 29,902                  | 47,531                    |
|                                      | Expenses:                                  |         |         |                        |                |                            |                        |                |                         |                           |
| 4150-434                             | Recording Fees/Avitar Kiosk Fee            |         |         | 1,800                  | 1,800          | 726                        | 2,050                  | 2,050          | 1,800                   | 1,800                     |
| 4150-481                             | Postage                                    |         |         | 2,500                  | 2,500          | 2,724                      | 2,500                  | 2,500          | 2,500                   | 2,500                     |
|                                      | Total Expenses:                            |         |         | 4,300                  | 4,300          | 3,450                      | 4,550                  | 4,550          | 4,300                   | 4,300                     |
| 4150-400                             | TOTAL TAX COLLECT BUDGET                   |         |         | 33,166                 | 49,194         | 32,798                     | 34,452                 | 52,081         | 34,202                  | 51,831                    |

## TOWN OF EAST KINGSTON, NEW HAMPSHIRE

## DEPARTMENTAL BUDGET WORKSHEET

BUDGET YEAR 2013

DEPARTMENT: Financial Administration/Audit/Treasurer/IT

DATE:

DEPARTMENT HEAD: BOS

APPROVED: 11/26/12

| ACCT. #  | DESCRIPTION OF BUDGET ITEM                                                                                       | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|----------|------------------------------------------------------------------------------------------------------------------|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|
| 4150     | SELECTMEN'S OFFICE                                                                                               | 2012                   | 2013           |                           |                        |                |                         |                           |
|          | FULL TIME - FINANCIAL ADMINISTRATION                                                                             |                        |                |                           |                        |                |                         |                           |
| 4150-111 | Town Report Staff: 50 Hours ***                                                                                  | \$14.50                | \$15.00        |                           | 735                    | 800            | 800                     | 800                       |
| 4150-112 | Town Office Manager (Salary/Exempt)                                                                              |                        |                | 31,125                    | 31,125                 | 32,320         | 32,370                  | 32,370                    |
| 4155-222 | FICA Taxes (% of Gross Wages)                                                                                    | 6.20%                  | 6.20%          | 1,930                     |                        |                | 2,057                   | 2,057                     |
| 4155-224 | Medicare (% of Gross Wages)                                                                                      | 1.45%                  | 1.45%          | 451                       |                        |                | 481                     | 481                       |
| 4155-200 | Insurance Benefits                                                                                               |                        |                | 5,577                     |                        |                | 6,001                   | 6,001                     |
| 4155-223 | NH Retirement (8.8%(2012) 10.51% (2013) of Gross Wages)*                                                         | 10.51%                 |                | 2,739                     |                        |                | 3,402                   | 3,402                     |
|          | TOTAL Full Time Salary, Payroll Taxes & Benefits                                                                 |                        |                | 31,125                    | 41,822                 | 33,055         | 33,170                  | 45,111                    |
|          | PART TIME - FINANCIAL ADMINISTRATION                                                                             |                        |                |                           |                        |                |                         |                           |
| 4150-112 | Administrative Asst.*** Hours: 715* Rate:*                                                                       | \$18.50                | \$18.50        | 13,114                    | 13,114                 | 9,781          | 13,228                  | 13,228                    |
| 4150-112 | Vacation Coverage Hours: 30 Rate:                                                                                | \$18.50                | \$18.50        | 555                       | 555                    | 555            | 555                     | 555                       |
| 4155-222 | FICA Taxes (% of Gross Wages)                                                                                    | 6.20%                  | 6.20%          | 847                       |                        |                | 855                     | 855                       |
| 4155-224 | Medicare (% of Gross Wages)                                                                                      | 1.45%                  | 1.45%          | 198                       |                        |                | 200                     | 200                       |
|          | TOTAL Part Time Wages                                                                                            |                        |                | 13,669                    | 14,714                 | 9,781          | 13,783                  | 14,838                    |
|          | TOTAL Financial Admin. Salary/Wages, Pay, Taxes & Benefits                                                       |                        |                | 44,794                    | 56,536                 | 42,836         | 46,953                  | 59,949                    |
| 4150-200 | Audit Contract Service                                                                                           |                        |                | 14,000                    | 14,000                 | 14,000         | 14,200                  | 14,000                    |
| 4150-400 | Total Tax Collector (Separate budget worksheet)                                                                  |                        |                |                           |                        |                |                         |                           |
| 4150-500 | Treas Salary Dep. Salary Emp Exp Misc Exp                                                                        |                        |                |                           |                        |                |                         |                           |
| 2011     | 1,700 365/25 400 435 = 2,900                                                                                     |                        |                |                           |                        |                |                         |                           |
|          | 2012 2013                                                                                                        |                        |                |                           |                        |                |                         |                           |
| 4150-513 | Treasurer Pay: WA #3 2010-2012                                                                                   |                        |                | 1,700                     | 1,700                  | 1,700          | 1,700                   | 1,700                     |
| 4150-512 | Deputy Treasurer Pay: Hours: 25                                                                                  | \$14.60                | \$14.60        | 365                       | 365                    | 365            | 365                     | 365                       |
| 4155-222 | FICA Taxes (% of Gross Wages)                                                                                    | 6.20%                  | 6.20%          | 128                       |                        |                | 128                     | 128                       |
| 4155-224 | Medicare (% of Gross Wages)                                                                                      | 1.45%                  | 1.45%          | 30                        |                        |                | 30                      | 30                        |
| 4150-581 | Treasurer Expense                                                                                                |                        |                | 400                       | 400                    | 400            | 400                     | 400                       |
| 4150-589 | Treasurer Misc. Expense                                                                                          |                        |                | 435                       | 435                    | 435            | 435                     | 435                       |
|          | Total Treasurer:                                                                                                 |                        |                | 2,900                     | 3,058                  | 1,700          | 2,900                   | 3,058                     |
| 4150-600 | Info Systems: Website/Computers/Software/Maintenance                                                             |                        |                |                           |                        |                |                         |                           |
| 4150-633 | Processing Services                                                                                              |                        |                | 6,000                     | 6,000                  | 8,411          | 7,000                   | 7,000                     |
| 4150-674 | Capital Purchases                                                                                                |                        |                | 5,000                     | 5,000                  | 4,170          | 5,000                   | 5,000                     |
| 4150-685 | Non-Capital Purchases                                                                                            |                        |                | 1,000                     | 1,000                  | 1,024          | 1,000                   | 1,000                     |
|          | Printers/Capital Purchases/Avitar-Tax Collect/Town Clerk/Assessing software                                      |                        |                |                           |                        |                |                         |                           |
|          | Total Information Systems                                                                                        |                        |                | 12,000                    | 12,000                 | 13,605         | 13,000                  | 13,000                    |
| 4150     | TOTAL FIN./AUDIT/TREAS./IT                                                                                       |                        |                | 73,694                    | 85,594                 | 72,141         | 77,053                  | 90,207                    |
|          | * Note: Administrative Assistant 715 hours = 39 weeks 25 hours a week + 13 weeks 35 hours a week                 |                        |                |                           |                        |                |                         |                           |
|          | ** 2012 Welfare administration is performed by Selectmen's Office personnel                                      |                        |                |                           |                        |                |                         |                           |
|          | *** 50% Town Office Manager and Administrative Assistant salary expense. Remaining 50% under Selectmen's Office. |                        |                |                           |                        |                |                         |                           |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                                                  |        |      |                        |                |                           |                        |                |                         |                           |
|--------------------------------------|------------------------------------------------------------------|--------|------|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET        |                                                                  |        |      |                        |                |                           |                        |                |                         |                           |
| BUDGET YEAR 2013                     |                                                                  |        |      |                        |                |                           |                        |                |                         |                           |
| DEPARTMENT: CONTRACT SERVICES        |                                                                  |        |      | CAPITAL RESERVE FUNDS  |                |                           | DATE:                  |                |                         |                           |
| DEPARTMENT HEAD: BOS                 |                                                                  |        |      | WA #3, 4, 5 & 28       |                |                           | APPROVED: 11/26/12     |                |                         |                           |
| ACCT. #                              | DESCRIPTION OF BUDGET ITEM                                       |        |      | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
| 4150                                 |                                                                  | 2012   | 2013 |                        |                |                           |                        |                |                         |                           |
| 4152-137                             | Assessing-Contract service                                       |        |      | 18,936                 | 18,936         | 15,012                    | 18,936                 | 18,936         | 18,936                  | 18,936                    |
| 4153-132                             | Legal Services-Contract service                                  |        |      | 45,000                 | 45,000         | 3,255                     | 45,000                 | 45,000         | 45,000                  | 45,000                    |
| 4155-100                             | Personnel Admin.                                                 |        |      |                        |                |                           |                        |                |                         |                           |
| 4155-100                             | Warrant Article #28 \$600 BAC                                    |        |      |                        |                |                           |                        |                |                         |                           |
| 4155-222                             | EBEN - FICA Payments *                                           |        |      | 27,227                 | 0              | 26,466                    | 28,515                 | 0              | 28,515                  | 0                         |
| 4155-223                             | EBEN - NH Retirement Payments - Admin                            | 11.09% |      | 13,597                 | 0              | 17,594                    | 0                      | 17,594         | 0                       | 0                         |
| 4155-225                             | EBEN - NH Retirement Payments - Police                           | 16.62% |      | 47,338                 | 0              | 59,221                    | 55,471                 | 0              | 60,459                  | 0                         |
| 4155-225                             | EBEN - NH Retirement Payments - Fire                             | 17.28% | N/A  | 0                      | 0              | 0                         | 0                      | 0              | 0                       | 0                         |
| 4155-224                             | EBEN - Medicare Payments                                         |        |      | 9,808                  | 0              | 9,663                     | 9,838                  | 0              | 10,201                  | 0                         |
| 4155-200                             | EBEN - Insurance Benefits (Health,Dental,Life,Disability)        |        |      | 143,099                | 0              | 139,968                   | 151,313                | 0              | 151,313                 | 0                         |
| 4155-289                             | EBEN - Misc. Expenses (Christmas Bonuses) + WA #28 BAC           |        |      | 0                      | 0              | 0                         | 0                      | 0              | 0                       | 0                         |
|                                      | SUBTOTAL ASSESSING/LEGAL/EBEN                                    |        |      | 305,005                | 63,936         | 253,585                   | 326,667                | 63,936         | 332,018                 | 63,936                    |
| 4196-352                             | Liability/Property Insurance                                     |        |      | 31,000                 | 31,000         | 29,985                    | 31,000                 | 31,000         | 31,000                  | 31,000                    |
| 4196-452                             | Workers Comp Insurance/Unemployment Comp Insurance               |        |      | 29,756                 | 29,756         | 24,771                    | 33,000                 | 33,000         | 33,000                  | 33,000                    |
| 4199-182                             | Refunds-Overpay                                                  |        |      | 10,000                 | 10,000         | 15,167                    | 15,000                 | 15,000         | 10,000                  | 10,000                    |
| 4199-183                             | Tax Abatements                                                   |        |      |                        |                |                           | 10,000                 | 10,000         | 0                       | 0                         |
|                                      | SUBTOTAL                                                         |        |      | 70,756                 | 70,756         | 69,923                    | 89,000                 | 89,000         | 74,000                  | 74,000                    |
| 4323-239                             | Solid Waste-Contract Service                                     |        |      | 180,000                | 180,000        | 176,156                   | 190,000                | 190,000        | 190,000                 | 190,000                   |
| 4323-289                             | White Goods/Furniture Pick Up                                    |        |      | 7,000                  | 7,000          | 6,316                     | 8,200                  | 8,200          | 7,000                   | 7,000                     |
| 4323-339                             | Hazardous Waste-Contract Service                                 |        |      | 1,000                  | 1,000          | 609                       | 1,000                  | 1,000          | 1,000                   | 1,000                     |
|                                      | SUBTOTAL                                                         |        |      | 188,000                | 188,000        | 183,081                   | 199,200                | 199,200        | 198,000                 | 198,000                   |
|                                      |                                                                  |        |      |                        |                |                           |                        |                |                         |                           |
|                                      | WARRANT ARTICLES - not included in Warrant Article #1            |        |      |                        |                |                           |                        |                |                         |                           |
| 4915-296                             | Capital Reserve Fund-Approved 3/13/12                            |        |      |                        |                |                           |                        |                |                         |                           |
| 2012                                 | WA #4 = Revaluation Fund                                         |        |      | 10,000                 | 10,000         | 10,000                    | 10,000                 | 10,000         | 10,000                  | 10,000                    |
| 2012                                 | WA #5 = Library Maint. Fund - Adjusted to Library Budget*        |        |      |                        |                |                           |                        |                |                         |                           |
| 2012                                 | WA #6 = Fire Dept Apparatus Fund - Adjusted to Fire Dept budget* |        |      |                        |                |                           |                        |                |                         |                           |
| 2012                                 | WA #7 = Fire Dept/EOC Land and/or Building                       |        |      |                        |                |                           |                        |                |                         |                           |
|                                      | SUBTOTAL WARRANT ARTICLES                                        |        |      | 10,000                 | 10,000         | 10,000                    | 10,000                 | 10,000         | 10,000                  | 10,000                    |
|                                      |                                                                  |        |      |                        |                |                           |                        |                |                         |                           |
|                                      | TOTAL CONTRACT SERVICES BUDGET                                   |        |      | 573,761                | 332,692        | 516,589                   | 624,867                | 362,136        | 614,018                 | 345,936                   |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE                                                                           |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
|----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------|----------|------------------------|--------------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET                                                                                  |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| BUDGET YEAR 2013                                                                                               |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| DEPARTMENT: Planning Board                                                                                     |                                                              |         |          |                        | DATE: 10/05/12     |                           |                        |                |                         |                           |
| DEPARTMENT HEAD: Edward Warren                                                                                 |                                                              |         |          |                        | APPROVED: 10/15/12 |                           |                        |                |                         |                           |
| ACCT. #                                                                                                        | DESCRIPTION OF BUDGET ITEM                                   |         |          | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012     | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                                                                                                | SALARIES:                                                    | 2012    | 2013     |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | Planning Board Secretary                                     |         |          |                        |                    |                           |                        |                |                         |                           |
| 4191-112                                                                                                       | Planning Board (12 meetings)                                 | \$16.00 | \$225.00 | 2,400                  | 2,400              | 2,400                     | 2,700                  | 2,700          | 2,700                   | 2,700                     |
|                                                                                                                | Agricultural Commission (112 Hrs)                            | \$16.00 |          | 0                      | 0                  |                           | 0                      | 0              | 0                       | 0                         |
| 4155-222                                                                                                       | FICA Taxes (% of Gross Wages)                                | 6.20%   | 6.20%    |                        | 149                |                           |                        | 167            |                         | 167                       |
| 4155-224                                                                                                       | Medicare (% of Gross Wages)                                  | 1.45%   | 1.45%    |                        | 35                 |                           |                        | 39             |                         | 39                        |
|                                                                                                                | TOTAL SALARIES                                               |         |          | 2,400                  | 2,584              | 2,400                     | 2,700                  | 2,906          | 2,700                   | 2,906                     |
| 4191-131                                                                                                       | Circuit Rider/Targeted Block Grant/Rock. Planning Commission |         |          | 13,432                 | 13,432             | 18,244                    | 13,438                 | 13,438         | 13,438                  | 13,438                    |
|                                                                                                                | 2013=CR \$9,240+TBG \$2,000+RPC DUES \$2,198                 |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2012=CR \$9,240+TBG \$2,000+RPC DUES \$2,192                 |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2011=CR \$9,240+TBG \$2,000+RPC DUES \$2,260                 |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2010=CR \$11,100+TBG \$2,000+RPC DUES \$2,100                |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2009=CR \$11,625+TBG \$2,000+RPC DUES \$2,066                |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2008=CR \$9,300+TBG \$2,000+RPC DUES \$1,965                 |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2007=CR \$9,300+TBG \$1,600+RPC DUES \$1,792                 |         |          |                        |                    |                           |                        |                |                         |                           |
| 4191-189                                                                                                       | Exp.=Advertising/Postage/Supplies/Training                   |         |          | 6,100                  | 6,100              | 2,257                     | 6,100                  | 6,100          | 6,100                   | 6,100                     |
|                                                                                                                | 2013=\$6100                                                  |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2012=\$6,100 Inc. Agricultural Commission                    |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2011=\$6,100 Inc. Agricultural Commission                    |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2010=\$6,400                                                 |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2009=\$6,180                                                 |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2008=\$6,615                                                 |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | 2007=\$7,213                                                 |         |          |                        |                    |                           |                        |                |                         |                           |
|                                                                                                                | TOTAL EXPENSES:                                              |         |          | 19,532                 | 19,532             | 20,501                    | 19,538                 | 19,538         | 19,538                  | 19,538                    |
|                                                                                                                | TOTAL PLANNING BOARD                                         |         |          | 21,932                 | 22,116             | 22,901                    | 22,238                 | 22,444         | 22,238                  | 22,444                    |
| NOTES                                                                                                          |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2002: Selectmen increased salary based on increased hours/meetings for recording clerk.                   |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2003: Advertised for position & unsuccessful in hiring a recording clerk.                                 |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2004: Chair recommends offering 20 hr. per week position to attract qualified candidates.                 |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2006: RPC Dues deleted from 4197 & added to 4191-131 \$1,680.                                             |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2007: Increase In advertising costs + dues (population increase).                                         |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2008: Increase in salary & TBG expense.                                                                   |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2009: Increase in CR \$2,325 to align w/RPC Calendar Apr. - Apr.                                          |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2010: Hours reduced based on decrease in requests for LLA/SUB/SPR.                                        |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2011: RPC CR increased rate from \$50 to \$55 per hour & reduced CR hours. Split hours w/Agr. Comm.       |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2012: RPC CR rate \$55 per hour. Moved Agric. Commission to separate budget. Secretary \$200 per meeting. |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |
| Year 2013: Secretary salary increased to \$225.00 per meeting.                                                 |                                                              |         |          |                        |                    |                           |                        |                |                         |                           |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE   |                               |  |                 |                        |                    |                           |                        |                |                         |                           |
|----------------------------------------|-------------------------------|--|-----------------|------------------------|--------------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET          |                               |  |                 |                        |                    |                           |                        |                |                         |                           |
| BUDGET YEAR 2013                       |                               |  |                 |                        |                    |                           |                        |                |                         |                           |
| DEPARTMENT: Zoning Board of Adjustment |                               |  |                 |                        | DATE: 10/05/12     |                           |                        |                |                         |                           |
| DEPARTMENT HEAD: John Daly             |                               |  |                 |                        | APPROVED: 10/15/12 |                           |                        |                |                         |                           |
| 4191-300                               | DESCRIPTION OF BUDGET ITEM    |  |                 | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012     | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                        |                               |  |                 |                        |                    |                           |                        |                |                         |                           |
|                                        | SALARIES:                     |  | 2012 2013       |                        |                    |                           |                        |                |                         |                           |
| 4191-312                               | Hours: 75                     |  | \$16.00 \$16.50 | 1,200                  | 1,200              | 120                       | 1,238                  | 1,238          | 1,238                   | 1,238                     |
| 4155-222                               | FICA Taxes (% of Gross Wages) |  | 6.20% 6.20%     |                        | 74                 |                           |                        | 77             |                         | 77                        |
| 4155-224                               | Medicare (% of Gross Wages)   |  | 1.45% 1.45%     |                        | 17                 |                           |                        | 18             |                         | 18                        |
|                                        | Total Salaries:               |  |                 | 1,200                  | 1,291              | 120                       | 1,238                  | 1,333          | 1,238                   | 1,333                     |
| 4191-389                               | Miscellaneous Expenses        |  |                 | 300                    | 300                | 286                       | 300                    | 300            | 300                     | 300                       |
|                                        | Total Expenses:               |  |                 | 300                    | 300                | 286                       | 300                    | 300            | 300                     | 300                       |
| TOTAL                                  | BOARD OF ADJUSTMENT           |  |                 | 1,500                  | 1,591              | 406                       | 1,538                  | 1,633          | 1,538                   | 1,633                     |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                               |         |         |                        |                |                           |                        |                |                         |                           |
|--------------------------------------|-------------------------------|---------|---------|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET        |                               |         |         |                        |                |                           |                        |                |                         |                           |
| BUDGET YEAR 2013                     |                               |         |         |                        |                |                           |                        |                |                         |                           |
| DEPARTMENT: Code Enforcement         |                               |         |         |                        |                | DATE:                     |                        |                |                         |                           |
| DEPARTMENT HEAD: Raymond Donald      |                               |         |         |                        |                | APPROVED: 10/1/12         |                        |                |                         |                           |
| 4191-500                             | DESCRIPTION OF BUDGET ITEM    |         |         | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                      |                               | 2012    | 2013    |                        |                |                           |                        |                |                         |                           |
| 4191-500                             | SALARIES:                     |         |         |                        |                |                           |                        |                |                         |                           |
| 4191-512                             | Hours: 15 at Rate:            | \$20.70 | \$20.70 | 311                    | 311            | 0                         | 311                    | 311            | 311                     | 311                       |
| 4155-222                             | FICA Taxes (% of Gross Wages) | 6.20%   | 6.20%   |                        | 19             |                           |                        | 19             |                         | 19                        |
| 4155-224                             | Medicare (% of Gross Wages)   | 1.45%   | 1.45%   |                        | 5              |                           |                        | 5              |                         | 5                         |
|                                      |                               |         |         |                        |                |                           |                        |                |                         |                           |
|                                      | Total Salaries:               |         |         | 311                    | 335            | 0                         | 311                    | 335            | 311                     | 335                       |
| 4191-589                             | Miscellaneous Expenses:       |         |         | 40                     | 40             | 0                         | 40                     | 40             | 40                      | 40                        |
|                                      | 2008= mileage @ .505/0585     |         |         |                        |                |                           |                        |                |                         |                           |
|                                      | 2009= mileage @ .55           |         |         |                        |                |                           |                        |                |                         |                           |
|                                      | 2010= mileage @ .50           |         |         |                        |                |                           |                        |                |                         |                           |
|                                      | 2011= mileage @ .51           |         |         |                        |                |                           |                        |                |                         |                           |
|                                      | 2012= mileage @ .555          |         |         |                        |                |                           |                        |                |                         |                           |
| TOTAL                                | TOTAL CODE ENFORCEMENT BUDGET |         |         | 351                    | 375            | 0                         | 351                    | 375            | 351                     | 375                       |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                                 |         |         |                        |                |                            |                        |                |                         |                           |
|--------------------------------------|-------------------------------------------------|---------|---------|------------------------|----------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET        |                                                 |         |         |                        |                |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                     |                                                 |         |         |                        |                |                            |                        |                |                         |                           |
| DEPARTMENT: TOWN OWNED BUILDINGS     |                                                 |         |         |                        |                | DATE:                      |                        |                |                         |                           |
| DEPARTMENT HEAD: BOS                 |                                                 |         |         |                        |                | APPROVED: 11/26/12         |                        |                |                         |                           |
| 4194                                 | DESCRIPTION OF BUDGET ITEM                      |         |         | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                      | GEN. GOVT. BLDGS.                               | 2012    | 2013    |                        |                |                            |                        |                |                         |                           |
| 4194-100                             | Library - Adjusted to Library Budget Worksheet* |         |         |                        |                | *                          |                        |                |                         | *                         |
| 4194-112                             | Custodian Hours: 254                            | \$15.00 | \$15.50 | 3,810                  | 3,810          | 3,623                      | 3,937                  | 3,937          | 3,937                   | 3,937                     |
| 4155-222                             | FICA Taxes (% of Gross Wages)                   | 6.20%   | 6.20%   |                        |                | 236                        |                        | 244            |                         | 244                       |
| 4155-224                             | Medicare (% of Gross Wages)                     | 1.45%   | 1.45%   |                        |                | 55                         |                        | 57             |                         | 57                        |
| 4194-141                             | Electricity                                     |         |         | 3,400                  | 3,400          | 3,383                      | 4,000                  | 4,000          | 3,400                   | 3,400                     |
| 4194-142                             | Heat                                            |         |         | 6,000                  | 6,000          | 1,581                      | 6,000                  | 6,000          | 6,000                   | 6,000                     |
| 4194-143                             | Repair/Maintenance Services                     |         |         | 3,880                  | 3,880          | 3,822                      | 4,900                  | 4,900          | 3,880                   | 3,880                     |
| 4194-189                             | Misc. Expense                                   |         |         | 5,000                  | 5,000          | 0                          | 3,500                  | 3,500          | 5,000                   | 5,000                     |
|                                      | SUBTOTAL LIBRARY                                |         |         | 22,090                 | 22,381         | 12,409                     | 22,337                 | 22,638         | 22,217                  | 22,518                    |
| 4194-200                             | Town Offices Building                           |         |         |                        |                |                            |                        |                |                         |                           |
| 4194-212                             | Custodian Hours: 520                            | \$15.00 | \$15.50 | 7,800                  | 7,800          | 11,115                     | 8,060                  | 8,060          | 8,060                   | 8,060                     |
| 4155-222                             | FICA Taxes (% of Gross Wages)                   | 6.20%   | 6.20%   |                        |                | 484                        |                        | 500            |                         | 500                       |
| 4155-224                             | Medicare (% of Gross Wages)                     | 1.45%   | 1.45%   |                        |                | 113                        |                        | 117            |                         | 117                       |
| 4155-200                             | Custodian Insurance                             |         |         |                        |                | 21                         |                        | 21             |                         | 21                        |
| 4194-241                             | Electricity                                     |         |         | 3,000                  | 3,000          | 2,722                      | 3,200                  | 3,200          | 3,000                   | 3,000                     |
| 4194-242                             | Heat                                            |         |         | 5,400                  | 5,400          | 5,184                      | 5,200                  | 5,200          | 5,400                   | 5,400                     |
| 4194-243                             | Repair/Maintenance Services                     |         |         | 20,000                 | 20,000         | 5,666                      | 20,000                 | 20,000         | 20,000                  | 20,000                    |
| 4194-289                             | Misc. Expense                                   |         |         | 60                     | 60             | 0                          | 0                      |                | 60                      | 60                        |
|                                      | SUBTOTAL TOWN OFFICE BUILDING                   |         |         | 36,260                 | 36,878         | 24,687                     | 36,460                 | 37,098         | 36,520                  | 37,158                    |
| 4194-300                             | Town Hall                                       |         |         |                        |                |                            |                        |                |                         |                           |
| 4194-312                             | Custodian Hours: 260                            | \$15.00 | \$15.50 | 3,900                  | 3,900          | 1,035                      | 4,030                  | 4,030          | 4,030                   | 4,030                     |
| 4155-222                             | FICA Taxes (% of Gross Wages)                   | 6.20%   | 6.20%   |                        |                | 242                        |                        | 250            |                         | 250                       |
| 4155-224                             | Medicare (% of Gross Wages)                     | 1.45%   | 1.45%   |                        |                | 57                         |                        | 58             |                         | 58                        |
| 4194-341                             | Electricity                                     |         |         | 1,000                  | 1,000          | 1,324                      | 1,500                  | 1,500          | 1,000                   | 1,000                     |
| 4194-342                             | Heat                                            |         |         | 1,000                  | 1,000          | 1,790                      | 2,000                  | 2,000          | 1,000                   | 1,000                     |
| 4194-343                             | Repair/Maintenance Services                     |         |         | 8,000                  | 8,000          | 1,292                      | 7,500                  | 7,500          | 8,000                   | 8,000                     |
| 4194-389                             | Misc. Expense                                   |         |         | 230                    | 230            | 0                          | 0                      |                | 230                     | 230                       |
|                                      | SUBTOTAL TOWN HALL                              |         |         | 14,130                 | 14,429         | 5,441                      | 15,030                 | 15,338         | 14,260                  | 14,568                    |
| 4194-400                             | EOC                                             |         |         |                        |                |                            |                        |                |                         |                           |
| 4194-412                             | Custodian Hours: 208                            | \$15.00 | \$15.50 | 3,120                  | 3,120          | 0                          | 3,224                  | 3,224          | 3,224                   | 3,224                     |
| 4155-222                             | FICA Taxes (% of Gross Wages)                   | 6.20%   | 6.20%   |                        |                | 193                        |                        | 200            |                         | 200                       |
| 4155-224                             | Medicare (% of Gross Wages)                     | 1.45%   | 1.45%   |                        |                | 45                         |                        | 47             |                         | 47                        |
| 4194-441                             | Electricity                                     |         |         | 1,984                  | 1,984          | 1,855                      | 2,200                  | 2,200          | 1,984                   | 1,984                     |
| 4194-442                             | Heat                                            |         |         | 4,000                  | 4,000          | 3,023                      | 4,000                  | 4,000          | 4,000                   | 4,000                     |
| 4194-443                             | Repair/Maintenance Services                     |         |         | 3,000                  | 3,000          | 1,144                      | 2,784                  | 2,784          | 3,000                   | 3,000                     |
| 4194-489                             | Misc. Expense                                   |         |         | 0                      | 0              | 0                          | 0                      | 0              | 0                       | 0                         |
|                                      | SUBTOTAL EOC                                    |         |         | 12,104                 | 12,342         | 6,022                      | 12,208                 | 12,455         | 12,208                  | 12,455                    |
| 4194-500                             | Pound School                                    |         |         |                        |                |                            |                        |                |                         |                           |
| 4194-512                             | Custodian Hours: 52                             | \$15.00 | \$15.50 | 780                    | 780            | 2,468                      | 806                    | 806            | 806                     | 806                       |
| 4155-222                             | FICA Taxes (% of Gross Wages)                   | 6.20%   | 6.20%   |                        |                | 48                         |                        | 50             |                         | 50                        |
| 4155-224                             | Medicare (% of Gross Wages)                     | 1.45%   | 1.45%   |                        |                | 11                         |                        | 12             |                         | 12                        |
| 4194-541                             | Electricity                                     |         |         | 800                    | 800            | 582                        | 800                    | 800            | 800                     | 800                       |
| 4194-542                             | Heat                                            |         |         | 2,000                  | 2,000          | 5,647                      | 3,000                  | 3,000          | 2,000                   | 2,000                     |
| 4194-543                             | Repair/Maintenance Services                     |         |         | 7,400                  | 7,400          | 3,949                      | 6,400                  | 6,400          | 7,400                   | 7,400                     |
| 4194-589                             | Misc. Expense                                   |         |         | 46                     | 46             | 0                          | 0                      |                | 46                      | 46                        |
|                                      | SUBTOTAL POUND SCHOOL                           |         |         | 11,026                 | 11,085         | 12,646                     | 11,006                 | 11,068         | 11,052                  | 11,114                    |
| 4194-600                             | Fire Station                                    |         |         |                        |                |                            |                        |                |                         |                           |
| 4194-612                             | Custodian Hours: 156/0                          | \$15.00 |         | 0                      | 0              |                            | 0                      | 0              | 0                       | 0                         |
| 4155-222                             | FICA Taxes (% of Gross Wages)                   | 6.20%   | 6.20%   |                        |                | 0                          |                        | 0              |                         | 0                         |
| 4155-224                             | Medicare (% of Gross Wages)                     | 1.45%   | 1.45%   |                        |                | 0                          |                        | 0              |                         | 0                         |
| 4194-641                             | Electricity                                     |         |         | 2,500                  | 2,500          | 2,267                      | 2,500                  | 2,500          | 2,500                   | 2,500                     |
| 4194-642                             | Heat                                            |         |         | 5,000                  | 5,000          | 5,580                      | 5,000                  | 5,000          | 5,000                   | 5,000                     |
| 4194-643                             | Repair/Maintenance Services                     |         |         | 7,000                  | 7,000          | 8,885                      | 7,000                  | 7,000          | 7,000                   | 7,000                     |
| 4194-689                             | Misc. Expense                                   |         |         | 0                      | 0              | 14                         | 0                      | 0              | 0                       | 0                         |
|                                      | SUBTOTAL FIRE STATION                           |         |         | 14,500                 | 14,500         | 16,746                     | 14,500                 | 14,500         | 14,500                  | 14,500                    |
| 4194-700                             | Railroad Depot                                  |         |         |                        |                |                            |                        |                |                         |                           |
| 4194-712                             | Custodian Hours: 52                             | \$15.00 | \$15.50 | 780                    | 780            | 375                        | 806                    | 806            | 806                     | 806                       |
| 4155-222                             | FICA Taxes (% of Gross Wages)                   | 6.20%   | 6.20%   |                        |                | 48                         |                        | 50             |                         | 50                        |
| 4155-224                             | Medicare (% of Gross Wages)                     | 1.45%   | 1.45%   |                        |                | 11                         |                        | 12             |                         | 12                        |
| 4194-741                             | Electricity                                     |         |         | 300                    | 300            | 136                        | 200                    | 200            | 300                     | 300                       |
| 4194-742                             | Heat                                            |         |         | 700                    | 700            | 0                          | 0                      | 0              | 700                     | 700                       |
| 4194-743                             | Repair/Maintenance Services                     |         |         | 3,200                  | 3,200          | 2,579                      | 3,000                  | 3,000          | 3,200                   | 3,200                     |
| 4194-789                             | Misc. Expense                                   |         |         | 46                     | 46             | 0                          | 0                      |                | 46                      | 46                        |
|                                      | SUBTOTAL RAILROAD DEPOT                         |         |         | 5,026                  | 5,085          | 3,090                      | 4,006                  | 4,068          | 5,052                   | 5,114                     |
| 4194-800                             | Police Station                                  |         |         |                        |                |                            |                        |                |                         |                           |
| 4194-812                             | Custodian Hours: 156                            | \$15.00 |         | 0                      | 0              |                            | 0                      | 0              | 0                       | 0                         |
| 4155-222                             | FICA Taxes (% of Gross Wages)                   | 6.20%   | 6.20%   |                        |                | 0                          |                        | 0              |                         | 0                         |
| 4155-224                             | Medicare (% of Gross Wages)                     | 1.45%   | 1.45%   |                        |                | 0                          |                        | 0              |                         | 0                         |
| 4194-841                             | Electricity                                     |         |         | 5,000                  | 5,000          | 3,577                      | 5,000                  | 5,000          | 5,000                   | 5,000                     |
| 4194-842                             | Heat                                            |         |         | 10,000                 | 10,000         | 9,065                      | 10,000                 | 10,000         | 10,000                  | 10,000                    |
| 4194-843                             | Repair/Maintenance Services                     |         |         | 7,700                  | 7,700          | 7,386                      | 7,700                  | 7,700          | 7,700                   | 7,700                     |

## TOWN OF EAST KINGSTON, NEW HAMPSHIRE

## DEPARTMENTAL BUDGET WORKSHEET

## BUDGET YEAR 2013

|          |                                          |         |       |                |                |                |                |                |                |                |
|----------|------------------------------------------|---------|-------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 4194-889 | Misc. Expense                            |         |       | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
|          | <b>SUBTOTAL POLICE STATION</b>           |         |       | <b>22,700</b>  | <b>22,700</b>  | <b>20,028</b>  | <b>22,700</b>  | <b>22,700</b>  | <b>22,700</b>  | <b>22,700</b>  |
| 4194-900 | Other Facilities - FOSS Field, Salt Shed |         |       |                |                |                |                |                |                |                |
| 4194-912 | Custodian Hours: 0                       | \$15.00 |       | 0              | 0              |                | 0              | 0              | 0              | 0              |
| 4155-222 | FICA Taxes (% of Gross Wages)            | 6.20%   | 6.20% |                | 0              |                |                | 0              |                | 0              |
| 4155-224 | Medicare (% of Gross Wages)              | 1.45%   | 1.45% |                | 0              |                |                | 0              |                | 0              |
| 4194-941 | Electricity                              |         |       | 500            | 500            | 314            | 500            | 500            | 500            | 500            |
| 4194-942 | Heat                                     |         |       | 8,000          | 8,000          | 0              | 0              | 0              | 8,000          | 8,000          |
| 4194-943 | Repair/Maintenance Services              |         |       | 6,500          | 6,500          | 2,206          | 2,250          | 2,250          | 6,500          | 6,500          |
| 4194-989 | Misc. Expense                            |         |       |                |                | 80             |                |                |                |                |
|          | <b>SUBTOTAL OTHER FACILITIES</b>         |         |       | <b>15,000</b>  | <b>15,000</b>  | <b>2,600</b>   | <b>2,750</b>   | <b>2,750</b>   | <b>15,000</b>  | <b>15,000</b>  |
|          | <b>Total Expenses:</b>                   |         |       |                |                |                |                |                |                |                |
| 4194     | <b>TOTAL GOVERNMENT BUILDING BUDGET</b>  |         |       | <b>152,836</b> | <b>154,400</b> | <b>103,669</b> | <b>140,997</b> | <b>142,615</b> | <b>153,509</b> | <b>155,127</b> |
|          |                                          |         |       |                |                |                |                |                |                |                |
|          |                                          |         |       |                |                |                |                |                |                |                |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                                                      |         |         |                   |        |                    |                |        |                 |                   |
|--------------------------------------|----------------------------------------------------------------------|---------|---------|-------------------|--------|--------------------|----------------|--------|-----------------|-------------------|
| DEPARTMENTAL BUDGET WORKSHEET        |                                                                      |         |         |                   |        |                    |                |        |                 |                   |
| BUDGET YEAR 2013                     |                                                                      |         |         |                   |        |                    |                |        |                 |                   |
| DEPARTMENT: CEMETERIES               |                                                                      |         |         | DATE:             |        |                    |                |        |                 |                   |
| DEPARTMENT HEAD: Hank Lewandowski    |                                                                      |         |         | APPROVED: 10/1/12 |        |                    |                |        |                 |                   |
| 4195                                 | DESCRIPTION OF BUDGET ITEM                                           |         |         | MS-6<br>BUDGET    | BUDGET | ACTUAL<br>EXPENSES | MS-6<br>BUDGET | BUDGET | MS-6<br>DEFAULT | DEFAULT<br>BUDGET |
|                                      |                                                                      |         |         | 2012              | 2012   | 2012               | 2013           | 2013   | 2013            | 2013              |
|                                      | SALARIES:                                                            | 2012    | 2013    |                   |        |                    |                |        |                 |                   |
| 4195-212                             | Sexton Hours: 100 at Rate:                                           | \$15.00 | \$15.50 | 1,500             | 1,500  | 1,864              | 1,550          | 1,550  | 1,550           | 1,550             |
| 4155-222                             | FICA Taxes (% of Gross Wages)                                        | 6.20%   | 6.20%   |                   | 93     | 0                  |                | 96     |                 | 96                |
| 4155-224                             | Medicare (% of Gross Wages)                                          | 1.45%   | 1.45%   |                   | 22     |                    |                | 22     |                 | 22                |
|                                      | Total Salary, Payroll Taxes and WC                                   |         |         | 1,500             | 1,615  | 1,864              | 1,550          | 1,668  | 1,550           | 1,668             |
| 4195-196                             | Cemetery Committee Payment (Ferrullo/Readel-2<br>Main St.= \$256,000 |         |         | 6,000             | 6,000  | 6,031              | 6,000          | 6,000  | 6,000           | 6,000             |
| 4195-243                             | Cemetery Repair/Maintenance                                          |         |         | 9,500             | 9,500  | 9,441              | 9,500          | 9,500  | 9,500           | 9,500             |
| 4195-289                             | Miscellaneous Expenses                                               |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 06=\$1,200trees, \$1,000gate, \$3,000 repairs/ paving                |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 07=\$1,000 gate, \$3,000 repairs/paving                              |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 08=\$3,000 paving, \$1,500 replace headstones                        |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 09=\$4,000 paving, \$1,500 replace headstones                        |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 10=\$1,500 replace headstones                                        |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 11=No expenditures per HFL                                           |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 12=No expenditures per HFL                                           |         |         |                   |        |                    |                |        |                 |                   |
|                                      | Total Expenses:                                                      |         |         | 15,500            | 15,500 | 15,472             | 15,500         | 15,500 | 15,500          | 15,500            |
| 4195                                 | TOTAL CEMETERY BUDGET                                                |         |         | 17,000            | 17,115 | 17,336             | 17,050         | 17,168 | 17,050          | 17,168            |
|                                      | 2011 4195-243 \$500 Increase for mowing expenses                     |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 2012 Increase Sexton's hourly rate to \$15.00 (50<br>cent Increase)  |         |         |                   |        |                    |                |        |                 |                   |
|                                      | 2013 Increase Sexton's hourly rate to \$15.00<br>(50 cent increase)  |         |         |                   |        |                    |                |        |                 |                   |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                                                |                        |                |                            |                        |                   |                         |                           |         |  |
|--------------------------------------|----------------------------------------------------------------|------------------------|----------------|----------------------------|------------------------|-------------------|-------------------------|---------------------------|---------|--|
| DEPARTMENTAL BUDGET WORKSHEET        |                                                                |                        |                |                            |                        |                   |                         |                           |         |  |
| BUDGET YEAR 2013                     |                                                                |                        |                |                            |                        |                   |                         |                           |         |  |
| DEPARTMENT: POLICE                   |                                                                |                        |                |                            |                        | DATE:             |                         |                           |         |  |
| DEPARTMENT HEAD: Chief Reid Simpson  |                                                                |                        |                |                            |                        | APPROVED: 10/1/12 |                         |                           |         |  |
| 4210                                 | DESCRIPTION OF BUDGET ITEM                                     | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013    | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |         |  |
|                                      | SALARIES                                                       | 2012                   | 2013           |                            |                        |                   |                         |                           |         |  |
|                                      | Full Time:                                                     |                        |                |                            |                        |                   |                         |                           |         |  |
| 4210-111                             | Police Chief Salary                                            |                        |                | 75,000                     | 75,000                 | 76,580            | 77,300                  | 77,300                    | 77,300  |  |
| 4210-111                             | Sergeant Salary Hours: 2080 Rate: 0.00                         |                        |                | 0                          | 0                      | 0                 | 0                       | 0                         | 0       |  |
| 4210-111                             | Officer Salary Hours: 2080 CPL Rate: 22.00                     | 23.17                  | 45,760         | 45,760                     | 122,431                | 48,200            | 48,200                  | 48,200                    | 48,200  |  |
| 4210-111                             | Officer Salary Hours: 2080 Rate: 22.00                         | 22.65                  | 45,760         | 45,760                     |                        | 47,130            | 47,130                  | 47,130                    | 47,130  |  |
| 4210-111                             | Officer Salary Hours: 2080 Rate: 22.00                         | 22.00                  | 45,760         | 45,760                     |                        | 45,760            | 45,760                  | 45,760                    | 45,760  |  |
| 4155-222                             | FICA Taxes (% of Gross Wages)                                  | 0.00%                  | 0.00%          | 0                          |                        |                   |                         |                           | 0       |  |
| 4155-224                             | Medicare (% of Gross Wages)                                    | 1.45%                  | 1.45%          | 3,078                      |                        |                   | 3,167                   |                           | 3,167   |  |
| 4155-224                             | Medicare Special Detail/Reimbursable                           | \$25,000               | 1.45%          | 363                        |                        |                   |                         |                           | 363     |  |
| 4155-225                             | NH Retirement (% of Gross Wages)                               | 19.95%                 | 25.40%         | 42,350                     |                        |                   | 55,471                  |                           | 55,471  |  |
| 4155-225                             | NH Retirement Special Detail/Reimbursable                      | \$25,000               | 19.95%         | 4,988                      |                        |                   |                         |                           | 4,988   |  |
| 4155-200                             | Insurance Benefits (Actual costs will be \$70,724 - \$83,690)* |                        |                | 83,690                     |                        |                   | 87,857                  |                           | 87,857  |  |
|                                      | *Individual Plan Changes + 13.76% Increase in rates            |                        |                |                            |                        |                   |                         |                           |         |  |
|                                      | SUBTOTAL: Full Time Salaries, Payroll Taxes, & Benefits        |                        | 212,280        | 346,749                    | 199,011                | 218,390           | 364,885                 | 218,390                   | 370,236 |  |
|                                      |                                                                | 2012                   | 2013           |                            |                        |                   |                         |                           |         |  |
| 4210-112                             | PT Officer Salary Hours: 965/1177 Rate: \$17.00                | \$17.00                | 20,000         | 20,000                     | 53,322                 | 20,000            | 20,000                  | 20,000                    | 20,000  |  |
| 4210-112                             | Vac/Sick/Holiday/Coverage: 700/350 Rate: \$17.00               | \$17.00                | 5,950          | 5,950                      |                        | 5,950             | 5,950                   | 5,950                     | 5,950   |  |
| 4210-112                             | Over Time Hours: 100/303 Rate: \$33.00                         | \$35.00                | 10,000         | 10,000                     |                        | 10,500            | 10,500                  | 10,500                    | 10,500  |  |
| 4210-112                             | Training Hours: 187/0 Rate: \$5.00                             |                        | 5,000          | 5,000                      |                        | 5,000             | 5,000                   | 5,000                     | 5,000   |  |
| 4210-112                             | Secretary Hours: 1664/1664 Rate: \$17.25                       | \$17.75                | 27,664         | 27,664                     | 29,550                 | 29,550            | 29,550                  | 29,550                    | 29,550  |  |
| 4210-112                             | Court Costs (Partially Reimbursable)                           |                        | 500            | 500                        |                        | 500               | 500                     | 500                       | 500     |  |
|                                      | Grants (Partially Reimbursable)                                |                        |                | 0                          |                        | 5,000             | 5,000                   | 5,000                     | 5,000   |  |
| 4155-222                             | FICA Taxes (% of Gross Wages)                                  | 6.20%                  | 6.20%          | 4,285                      |                        |                   | 4,743                   |                           | 4,743   |  |
| 4155-224                             | Medicare (% of Gross Wages)                                    | 1.45%                  | 1.45%          | 1,002                      |                        |                   | 1,109                   |                           | 1,109   |  |
|                                      | SUBTOTAL: Part Time & Other Salaries & Payroll Taxes           |                        | 69,114         | 74,401                     | 53,322                 | 76,500            | 82,352                  | 76,500                    | 82,352  |  |
|                                      |                                                                |                        |                |                            |                        |                   |                         |                           |         |  |
|                                      | TOTAL: Salaries, Payroll Taxes and Benefits                    |                        | 281,394        | 421,150                    | 252,333                | 294,890           | 447,237                 | 294,890                   | 452,588 |  |
|                                      | EXPENSES                                                       | 2012                   | 2013           |                            |                        |                   |                         |                           |         |  |
| 4210-145                             | Telephone / Air Cards                                          |                        | 4,000          | 4,000                      | 4,404                  | 5,000             | 5,000                   | 4,000                     | 4,000   |  |
| 4210-156                             | Dues/Subscriptions                                             |                        | 200            | 200                        | 120                    | 200               | 200                     | 200                       | 200     |  |
| 4210-162                             | Office Supplies                                                |                        | 2,300          | 2,300                      | 3,197                  | 2,500             | 2,500                   | 2,300                     | 2,300   |  |
| 4210-167                             | Forms/Books                                                    |                        | 500            | 500                        | 30                     | 500               | 500                     | 500                       | 500     |  |
| 4210-189                             | Misc. Expenses/Repairs                                         |                        | 1,000          | 1,000                      | 1,566                  | 1,200             | 1,200                   | 1,000                     | 1,000   |  |
| 4210-457                             | Firearms/Other Training                                        |                        | 3,500          | 3,500                      | 3,771                  | 4,000             | 4,000                   | 3,500                     | 3,500   |  |
| 4210-543                             | Vehicle Maintenance                                            |                        | 5,500          | 5,500                      | 4,279                  | 5,500             | 5,500                   | 5,500                     | 5,500   |  |
| 4210-563                             | Equipment Repair                                               |                        | 1,500          | 1,500                      | 1,542                  | 1,000             | 1,000                   | 1,500                     | 1,500   |  |
| 4210-564                             | Uniforms                                                       |                        | 2,500          | 2,500                      | 5,133                  | 4,000             | 4,000                   | 2,500                     | 2,500   |  |
| 4210-565                             | Vehicle Fuels per gallon 5,000 Miles                           | \$3.00                 | \$3.60         | 15,000                     | 15,000                 | 17,800            | 18,000                  | 15,000                    | 15,000  |  |
| 4210-574                             | Capital Equipment > \$1,000 Spots/Crimestar                    | 0                      | 1,000          | 1,000                      | 0                      | 8,000             | 8,000                   | 1,000                     | 1,000   |  |
| 4210-585                             | Noncapital Equipment < \$1,000                                 | 0                      | 500            | 500                        | 0                      | 900               | 900                     | 500                       | 500     |  |
| 4210-589                             | 2011=Prosecutor: Population 2,281 x Rate:                      |                        | 7,250          | 7,250                      | 7,250                  | 7,450             | 7,450                   | 7,250                     | 7,250   |  |
|                                      | SUBTOTAL EXPENSES:                                             |                        | 44,750         | 44,750                     | 49,092                 | 58,250            | 58,250                  | 44,750                    | 44,750  |  |
|                                      | Police Station Building Expense:                               |                        |                |                            |                        |                   |                         |                           |         |  |
| 4194-812                             | Payroll/Janitor                                                |                        | 0              | 0                          |                        | 0                 | 0                       |                           | 0       |  |
| 4155-222                             | FICA Taxes (% of Gross Wages)                                  | 6.20%                  | 6.20%          | 0                          |                        |                   | 0                       |                           | 0       |  |
| 4155-224                             | Medicare (% of Gross Wages)                                    | 1.45%                  | 1.45%          | 0                          |                        |                   | 0                       |                           | 0       |  |
| 4194-841                             | Electricity                                                    |                        | 5,000          | 5,000                      | 3,577                  | 5,000             | 5,000                   | 5,000                     | 5,000   |  |
| 4194-842                             | Heat                                                           |                        | 10,000         | 10,000                     | 9,065                  | 10,000            | 10,000                  | 10,000                    | 10,000  |  |
| 4194-843                             | Repair/Maint Services                                          |                        | 7,700          | 7,700                      | 7,386                  | 7,700             | 7,700                   | 7,700                     | 7,700   |  |
| 4194-898                             | Misc. Expense                                                  |                        | 0              | 0                          | 0                      | 0                 | 0                       | 0                         | 0       |  |
|                                      | Total Police Station Building Expense:                         |                        | 22,700         | 22,700                     | 20,028                 | 22,700            | 22,700                  | 22,700                    | 22,700  |  |
|                                      | EXPENSES (Continued):                                          |                        |                |                            |                        |                   |                         |                           |         |  |
|                                      | Bond Payments:                                                 |                        |                |                            |                        |                   |                         |                           |         |  |
| 4711-196                             | Principal                                                      |                        |                | 45,000                     |                        |                   | 45,000                  |                           | 45,000  |  |
| 4721-196                             | Interest                                                       |                        |                | 29,330                     |                        |                   | 27,080                  |                           | 27,080  |  |
|                                      | Total Bond Payments:                                           |                        | 0              | 74,330                     | 0                      | 0                 | 72,080                  | 0                         | 72,080  |  |
| 4902-174                             | Budget-Vehicle                                                 |                        | 15,000         | 15,000                     | 15,000                 | 15,000            | 15,000                  | 15,000                    | 15,000  |  |
|                                      | TOTAL EXPENSES:                                                |                        | 82,450         | 156,780                    | 84,120                 | 95,950            | 168,030                 | 82,450                    | 154,530 |  |
|                                      | TOTAL POLICE DEPARTMENT:                                       |                        | 363,844        | 577,930                    | 336,453                | 390,840           | 615,267                 | 377,340                   | 607,118 |  |
| 4299                                 | SPECIAL POLICE DETAILS - 100% Ralmbursed                       |                        |                |                            |                        |                   |                         |                           |         |  |
| 4299-912                             | 2007=1,600hrs @ \$35 officer = \$56,000                        |                        |                |                            |                        |                   |                         |                           |         |  |
|                                      | 2008=1,600hrs @ 35 officer = \$56,000                          |                        |                |                            |                        |                   |                         |                           |         |  |
|                                      | 2009=1,600hrs @ \$35 officer = \$56,000                        |                        |                |                            |                        |                   |                         |                           |         |  |
|                                      | 2010=1,400hrs @ \$40 officer = \$56,000                        |                        |                |                            |                        |                   |                         |                           |         |  |
|                                      | 2011=Eliminate - WA #10 2010 passed                            |                        |                |                            |                        |                   |                         |                           |         |  |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                                                                                                                                                                        |                      |      |   |   |   |   |   |   |   |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------|---|---|---|---|---|---|---|
| DEPARTMENTAL BUDGET WORKSHEET        |                                                                                                                                                                                        |                      |      |   |   |   |   |   |   |   |
| BUDGET YEAR 2013                     |                                                                                                                                                                                        |                      |      |   |   |   |   |   |   |   |
|                                      | 2012=                                                                                                                                                                                  |                      |      |   |   |   |   |   |   |   |
| 4299                                 | TOTAL POLICE DETAILS                                                                                                                                                                   |                      |      | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|                                      | WARRANT ARTICLES - not Included in Warrant Article #1                                                                                                                                  |                      |      |   |   |   |   |   |   |   |
| 4902-276                             | 2007 WA # 14 Cruiser \$23,100 w/3 yr lease purchase<br>+ \$2,500 set up & lettering = \$25,600<br>(2007) 1st yr = \$10,200,<br>(2008) 2nd yr = \$7,700<br>(2009) 3rd yr pymt = \$7,700 |                      |      |   |   |   |   |   |   |   |
|                                      | Replace 2001 Cruiser                                                                                                                                                                   |                      |      |   |   |   |   |   |   |   |
|                                      | 2009 WA #16 - 26,000 - Failed                                                                                                                                                          |                      |      |   |   |   |   |   |   |   |
|                                      | 2010 WA #9 - \$26,000 - Failed                                                                                                                                                         |                      |      |   |   |   |   |   |   |   |
| 4902-174                             | 2010 WA # 10 Cruisers to be purchased through<br>Police Special Detail Revolving Fund<br>established/approved at Town Election                                                         |                      |      |   |   |   |   |   |   |   |
| Notes:                               |                                                                                                                                                                                        |                      |      |   |   |   |   |   |   |   |
|                                      | Vehicle Fuels-History Account # 4210-565                                                                                                                                               | 2012                 | 2013 |   |   |   |   |   |   |   |
|                                      | Vehicle Fuels per gallon 5,000 Miles                                                                                                                                                   | \$3.00               |      |   |   |   |   |   |   |   |
|                                      | 12= 5,000 M x \$3.00                                                                                                                                                                   | 11= 5,000 M x \$2.94 |      |   |   |   |   |   |   |   |
|                                      | 10= 5,000 M x \$2.93                                                                                                                                                                   | 09= 5,000 M x \$2.90 |      |   |   |   |   |   |   |   |
|                                      | 08= 5,000 M x \$2.64                                                                                                                                                                   | 07= 4,800 M x \$2.50 |      |   |   |   |   |   |   |   |
|                                      | 06= 4,400 M x \$2.50                                                                                                                                                                   | 05= 4,570 M x \$1.75 |      |   |   |   |   |   |   |   |
|                                      | Prosecutor Account # 4210-589                                                                                                                                                          |                      |      |   |   |   |   |   |   |   |
|                                      | 2008=Prosecutor \$6,500 = pop 2,108 x \$3.09                                                                                                                                           |                      |      |   |   |   |   |   |   |   |
|                                      | 2009=Prosecutor \$7,000 = pop 2,181 x \$3.21                                                                                                                                           |                      |      |   |   |   |   |   |   |   |
|                                      | 2010=Prosecutor \$7,250 = pop 2,222 x \$3.27                                                                                                                                           |                      |      |   |   |   |   |   |   |   |
|                                      | 2011=Prosecutor \$7,250 = pop 2,281 x \$3.17                                                                                                                                           |                      |      |   |   |   |   |   |   |   |
|                                      | 2012=                                                                                                                                                                                  |                      |      |   |   |   |   |   |   |   |
|                                      | Noncapital Equipment < 1,000 Account # 4210-585                                                                                                                                        |                      |      |   |   |   |   |   |   |   |
|                                      | 2009 = SPOTS                                                                                                                                                                           |                      |      |   |   |   |   |   |   |   |
|                                      | 2010 N/A                                                                                                                                                                               |                      |      |   |   |   |   |   |   |   |
|                                      | 2011 N/A                                                                                                                                                                               |                      |      |   |   |   |   |   |   |   |
|                                      | 2012                                                                                                                                                                                   |                      |      |   |   |   |   |   |   |   |
|                                      | Capital Equipment > \$1,000 Account # 4210-574                                                                                                                                         |                      |      |   |   |   |   |   |   |   |
|                                      | 2009=Weapons 2010=N/A 2011= 0 2012=                                                                                                                                                    |                      |      |   |   |   |   |   |   |   |
|                                      | 2010 N/A                                                                                                                                                                               |                      |      |   |   |   |   |   |   |   |
|                                      | 2011 N/A                                                                                                                                                                               |                      |      |   |   |   |   |   |   |   |
|                                      | 2012 = \$1,000                                                                                                                                                                         |                      |      |   |   |   |   |   |   |   |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE    |                                                                |                        |                |                           |                        |                |                         |                           |         |
|-----------------------------------------|----------------------------------------------------------------|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|---------|
| DEPARTMENTAL BUDGET WORKSHEET           |                                                                |                        |                |                           |                        |                |                         |                           |         |
| BUDGET YEAR 2013                        |                                                                |                        |                |                           |                        |                |                         |                           |         |
| DEPARTMENT: Ambulance & Fire Department |                                                                |                        |                |                           | DATE:                  |                |                         |                           |         |
| DEPARTMENT HEAD: Fire Chief Ed Warren   |                                                                |                        |                |                           | APPROVED: 10/29/12     |                |                         |                           |         |
| 4215/422                                | DESCRIPTION OF BUDGET ITEM                                     | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |         |
|                                         | SALARIES:                                                      | 2012                   | 2013           |                           |                        |                |                         |                           |         |
| 4220-112                                | Part Time Fire Chief                                           |                        |                | 10,000                    | 10,000                 | 20,175         | 10,000                  | 10,000                    | 10,000  |
| 4155-222                                | FICA Taxes (% of Gross Wages)                                  | 6.20%                  | 6.20%          |                           | 620                    |                | 620                     |                           | 620     |
| 4155-224                                | Medicare (% of Gross Wages)                                    | 1.45%                  | 1.45%          |                           | 145                    |                | 145                     |                           | 145     |
|                                         | Total Part Time Fire Chief                                     |                        |                | 10,000                    | 10,765                 | 20,175         | 10,000                  | 10,765                    | 10,765  |
| 4220-112                                | Rate: Part Time Payroll w/qualifications (\$8.25-\$16.50/hour) |                        |                | 63,500                    | 63,500                 | 63,605         | 69,500                  | 69,500                    | 69,500  |
| 4155-222                                | FICA Taxes (% of Gross Wages)                                  | 6.20%                  | 6.20%          |                           | 3,937                  |                | 4,309                   |                           | 4,309   |
| 4155-224                                | Medicare (% of Gross Wages)                                    | 1.45%                  | 1.45%          |                           | 921                    |                | 1,008                   |                           | 1,008   |
|                                         | Total Part Time Payroll w/qualifications                       |                        |                | 63,500                    | 68,358                 | 63,605         | 69,500                  | 74,817                    | 74,817  |
|                                         | TOTAL SALARIES:                                                |                        |                | 73,500                    | 79,123                 | 83,780         | 79,500                  | 85,582                    | 85,582  |
|                                         | EXPENSES:                                                      |                        |                |                           |                        |                |                         |                           |         |
| 4220-145                                | Telephone/Cell/Internet/Utilities                              |                        |                | 4,500                     | 4,500                  | 5,102          | 4,500                   | 4,500                     | 4,500   |
| 4220-156                                | Dues/Subscriptions/Fire Prevention                             |                        |                | 2,500                     | 2,500                  | 4,265          | 3,500                   | 3,500                     | 2,500   |
| 4220-164                                | Clothing/Food                                                  |                        |                | 16,000                    | 16,000                 | 7,628          | 16,000                  | 16,000                    | 16,000  |
| 4220-189                                | Misc./Employee Exp.                                            |                        |                | 1,500                     | 1,500                  | 620            | 1,500                   | 1,500                     | 1,500   |
| 4220-457                                | Training/Supplies/Schools                                      |                        |                | 9,600                     | 9,600                  | 2,296          | 9,600                   | 9,600                     | 9,600   |
| 4220-543                                | Maintenance                                                    |                        |                | 25,000                    | 25,000                 | 16,902         | 25,000                  | 25,000                    | 25,000  |
| 4220-563                                | Communication Repair/Supplies                                  |                        |                | 5,000                     | 5,000                  | 6,693          | 5,000                   | 5,000                     | 5,000   |
| 4220-565                                | Fuel                                                           |                        |                | 4,000                     | 4,000                  | 4,256          | 5,000                   | 5,000                     | 4,000   |
| 4220-574                                | Cap. Equip>\$1,000                                             |                        |                | 0                         | 0                      | 0              | 0                       | 0                         | 0       |
| 4220-585                                | Cap. Equip<\$1,000 (Radios)                                    |                        |                | 6,000                     | 6,000                  | 6,000          | 6,000                   | 6,000                     | 6,000   |
|                                         | Subtotal:                                                      |                        |                | 74,100                    | 74,100                 | 53,762         | 76,100                  | 76,100                    | 74,100  |
|                                         | Fire Department Building:                                      |                        |                |                           |                        |                |                         |                           |         |
| 4194-612                                | Payroll/Janitor                                                |                        |                | 0                         | 0                      |                | 0                       | 0                         | 0       |
| 4155-222                                | FICA Taxes (% of Gross Wages)                                  | 6.20%                  | 6.20%          |                           | 0                      |                | 0                       |                           | 0       |
| 4155-224                                | Medicare (% of Gross Wages)                                    | 1.45%                  | 1.45%          |                           | 0                      |                | 0                       |                           | 0       |
| 4194-641                                | Electricity                                                    |                        |                | 2,500                     | 2,500                  | 2,267          | 2,500                   | 2,500                     | 2,500   |
| 4194-642                                | Heat                                                           |                        |                | 5,000                     | 5,000                  | 5,580          | 5,000                   | 5,000                     | 5,000   |
| 4194-643                                | Repair/Maint Services                                          |                        |                | 7,000                     | 7,000                  | 8,885          | 7,000                   | 7,000                     | 7,000   |
| 4194-689                                | Misc. Expenses                                                 |                        |                | 0                         | 0                      | 14             | 0                       | 0                         | 0       |
|                                         | Subtotal Fire Department Building Expense:                     |                        |                | 14,500                    | 14,500                 | 16,746         | 14,500                  | 14,500                    | 14,500  |
|                                         | TOTAL EXPENSES:                                                |                        |                | 88,600                    | 88,600                 | 70,508         | 90,600                  | 90,600                    | 88,600  |
|                                         | TOTAL FIRE DEPARTMENT BUDGET                                   |                        |                | 162,100                   | 167,723                | 154,288        | 170,100                 | 176,182                   | 174,182 |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE                                                                                   |                                                       |        |        |         |         |                    |         |         |         |         |
|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--------|--------|---------|---------|--------------------|---------|---------|---------|---------|
| DEPARTMENTAL BUDGET WORKSHEET                                                                                          |                                                       |        |        |         |         |                    |         |         |         |         |
| BUDGET YEAR 2013                                                                                                       |                                                       |        |        |         |         |                    |         |         |         |         |
| DEPARTMENT: Ambulance & Fire Department                                                                                |                                                       |        |        |         |         | DATE:              |         |         |         |         |
| DEPARTMENT HEAD: Fire Chief Ed Warren                                                                                  |                                                       |        |        |         |         | APPROVED: 10/29/12 |         |         |         |         |
|                                                                                                                        | AMBULANCE                                             |        |        |         |         |                    |         |         |         |         |
| 4215-135                                                                                                               | Immunizations                                         |        |        | 2,500   | 2,500   | 0                  | 2,500   | 2,500   | 2,500   | 2,500   |
| 4215-543                                                                                                               | Ambulance/Equipment Maintenance                       |        |        | 6,000   | 6,000   | 1,465              | 6,000   | 6,000   | 6,000   | 6,000   |
| 4215-561                                                                                                               | Supplies/Med Training                                 |        |        | 10,500  | 10,500  | 12,915             | 10,500  | 10,500  | 10,500  | 10,500  |
|                                                                                                                        | TOTAL AMBULANCE:                                      |        |        | 19,000  | 19,000  | 14,380             | 19,000  | 19,000  | 19,000  | 19,000  |
| 4215/422                                                                                                               | TOTAL FIRE AND AMBULANCE:                             |        |        | 181,100 | 186,723 | 168,668            | 189,100 | 195,182 | 187,100 | 193,182 |
|                                                                                                                        | WARRANT ARTICLES - not Included in Warrant Article #1 |        |        |         |         |                    |         |         |         |         |
| 4902-276                                                                                                               | All Other Non-Capital Expenses:                       | 2012   | 2013   |         |         |                    |         |         |         |         |
| Passed                                                                                                                 | WA #5 Capital Reserve Fund - Vehicle                  | 50,000 | 50,000 | 50,000  | 50,000  | 50,000             | 50,000  | 50,000  | 50,000  | 50,000  |
| Passed                                                                                                                 | WA #6 Land &/or Building Fire Station                 | 1,000  | 1,000  | 1,000   | 1,000   | 1,000              | 5,000   | 5,000   | 5,000   | 5,000   |
|                                                                                                                        | TOTAL FIRE, AMBULANCE, AND WARRANTS                   |        |        | 232,100 | 237,723 | 219,668            | 244,100 | 250,182 | 242,100 | 248,182 |
| Notes:                                                                                                                 |                                                       |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | PAYROLL HISTORY                                       |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | Full Time Fire Chief                                  |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | 2010 = \$1,500                                        |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | Part Time Fire Chief                                  |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | 2011 = 10,000                                         |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | 2012 =                                                |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | Part Time Payroll                                     |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | 2012 = \$8.25-\$16.50                                 |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | 2011=\$8.25-\$13.35                                   |        |        |         |         |                    |         |         |         |         |
|                                                                                                                        | 2010=\$8.25-\$12.35                                   |        |        |         |         |                    |         |         |         |         |
| 2005=3% bottom line increase w/\$5,000 added to exp. & revenue for Fire Prevention (\$146,700 + \$5,000=\$151,700)     |                                                       |        |        |         |         |                    |         |         |         |         |
| 2006=Tanker body \$50,890 (4220-543) 2007=FC Stipend to FT/ Decrease PT payroll                                        |                                                       |        |        |         |         |                    |         |         |         |         |
| 2007=FT FC position @ \$47,000 (\$22.60), not increased to \$49,000 (\$23.56)                                          |                                                       |        |        |         |         |                    |         |         |         |         |
| 2008=Eng 3 paint/pump seal, replace compressor (\$40,900)                                                              |                                                       |        |        |         |         |                    |         |         |         |         |
| 2009=SCBA's replacement w/WA #14 \$25,000 (5) Added to 4220-574 (41,000)                                               |                                                       |        |        |         |         |                    |         |         |         |         |
| 2010=Removed WA #14 \$25,000 for SCBA's-Added WA #8 Fire Truck \$285,000 = \$191,000 CRF + \$94,000                    |                                                       |        |        |         |         |                    |         |         |         |         |
| 2011=Change from full to part time Fire Chief, includes duty shifts Mon-Fri, increase in medical calls for Amb. Budget |                                                       |        |        |         |         |                    |         |         |         |         |
| Payroll Includes 12 additional for total of 26 on roster.                                                              |                                                       |        |        |         |         |                    |         |         |         |         |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                                                           |         |         |                        |                   |                            |                        |                |                         |                           |
|--------------------------------------|---------------------------------------------------------------------------|---------|---------|------------------------|-------------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET        |                                                                           |         |         |                        |                   |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                     |                                                                           |         |         |                        |                   |                            |                        |                |                         |                           |
| DEPARTMENT: Building Inspector       |                                                                           |         |         |                        | DATE:             |                            |                        |                |                         |                           |
| DEPT. HEAD: Raymond Donald           |                                                                           |         |         |                        | APPROVED: 10/1/12 |                            |                        |                |                         |                           |
| 4240                                 | DESCRIPTION OF BUDGET ITEM                                                |         |         | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012    | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                      | SALARIES:                                                                 | 2012    | 2013    |                        |                   |                            |                        |                |                         |                           |
| 4240-112                             | Hours: 400/400 Rate:                                                      | \$20.70 | \$20.70 | 8,280                  | 8,280             | 4,264                      | 8,280                  | 8,280          | 8,280                   | 8,280                     |
| 4155-222                             | FICA Taxes (% of Gross Wages)                                             | 6.20%   | 6.20%   |                        | 513               |                            |                        | 513            |                         | 513                       |
| 4155-224                             | Medicare (% of Gross Wages)                                               | 1.45%   | 1.45%   |                        | 120               |                            |                        | 120            |                         | 120                       |
|                                      | Total Salaries:                                                           |         |         | 8,280                  | 8,913             | 4,264                      | 8,280                  | 8,913          | 8,280                   | 8,913                     |
| 4240-189                             | Misc Exp:mileage/dues/training/books 10=0.50<br>11=0.51 12=0.555 13=0.556 |         |         | 1,420                  | 1,420             | 1,210                      | 1,420                  | 1,420          | 1,420                   | 1,420                     |
|                                      | Total Expenses:                                                           |         |         | 1,420                  | 1,420             | 1,210                      | 1,420                  | 1,420          | 1,420                   | 1,420                     |
| 4240                                 | TOTAL BUILDING INSPECTOR BUDGET                                           |         |         | 9,700                  | 10,333            | 5,474                      | 9,700                  | 10,333         | 9,700                   | 10,333                    |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                                                                                     |                |               |                        |                |                            |                        |                |                         |                           |
|--------------------------------------|-----------------------------------------------------------------------------------------------------|----------------|---------------|------------------------|----------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET        |                                                                                                     |                |               |                        |                |                            |                        |                |                         |                           |
| BUDGET YEAR 2013                     |                                                                                                     |                |               |                        |                |                            |                        |                |                         |                           |
| DEPARTMENT: Emergency Management     |                                                                                                     |                |               |                        |                | DATE: 10/05/12             |                        |                |                         |                           |
| DEPT. HEAD: Sarah Gallant            |                                                                                                     |                |               |                        |                | APPROVED: 10/15/12         |                        |                |                         |                           |
|                                      | DESCRIPTION OF BUDGET ITEM                                                                          |                |               | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                      | SALARIES:                                                                                           |                | 2012 2013     |                        |                |                            |                        |                |                         |                           |
| 4290-112                             | Part Time Payroll                                                                                   | Hours: 208/177 | Rate: \$25.00 |                        | 4,500          | 4,500                      | 7,075                  | 4,425          | 4,425                   | 4,425                     |
| 4290-112                             | First Drill                                                                                         | Hours: 216     | Rate: \$25.00 |                        | 5,400          | 5,400                      |                        |                |                         | 0                         |
| 4290-112                             | Second Drill                                                                                        | Hours: 0       | Rate: \$25.00 |                        |                |                            |                        |                |                         |                           |
| 4290-112                             | Graded Exercise                                                                                     | Hours: 0       | Rate: \$25.00 |                        |                |                            |                        |                |                         |                           |
| 4290-112                             | Misc. P/R Town                                                                                      | Hours: 280/280 | Rate: \$25.00 |                        | 7,000          | 7,000                      | 6,862                  | 7,000          | 7,000                   | 7,000                     |
| 4155-222                             | FICA Taxes (% of Gross Wages)                                                                       |                | 6.20% 6.20%   |                        |                | 1,048                      |                        |                | 708                     | 708                       |
| 4155-224                             | Medicare (% of Gross Wages)                                                                         |                | 1.45% 1.45%   |                        |                | 245                        |                        |                | 166                     | 166                       |
|                                      | TOTAL SALARIES:                                                                                     |                |               |                        | 16,900         | 18,193                     | 13,937                 | 11,425         | 12,299                  | 11,425 12,299             |
|                                      | EXPENSES:                                                                                           |                |               |                        |                |                            |                        |                |                         |                           |
| 4290-162                             | Office Supplies                                                                                     |                |               | Seabrook               | 500            | 500                        | 0                      | 500            | 500                     | 500                       |
| 4290-164                             | Clothing/Food                                                                                       |                |               | Seabrook               | 1,500          | 1,500                      | 939                    | 500            | 500                     | 1,500                     |
| 4290-457                             | Training-NonPayroll (200 x \$25.00)                                                                 |                |               | Seabrook               | 1,500          | 1,500                      | 0                      | 2,250          | 2,250                   | 1,500                     |
| 4290-543                             | Radio Repairs/Batteries/Materials                                                                   |                |               | Town                   | 1,500          | 1,500                      | 168                    | 1,500          | 1,500                   | 1,500                     |
| 4290-589                             | Miscellaneous Expenses                                                                              |                |               |                        | 3,000          | 3,000                      | 0                      | 3,000          | 3,000                   | 3,000                     |
|                                      | SUBTOTAL EXPENSES:                                                                                  |                |               |                        | 8,000          | 8,000                      | 1,107                  | 7,750          | 8,000                   | 8,000                     |
|                                      | Emergency Management Building:                                                                      |                |               |                        |                |                            |                        |                |                         |                           |
| 4194-412                             | Payroll/Janitor                                                                                     | Hours: 208     | \$15.00       |                        | 3,120          | 3,120                      | 0                      | 0              | 0                       | 0                         |
| 4155-222                             | FICA Taxes (% of Gross Wages)                                                                       |                | 6.20% 6.20%   |                        |                | 193                        |                        |                | 0                       | 0                         |
| 4155-224                             | Medicare (% of Gross Wages)                                                                         |                | 1.45% 1.45%   |                        |                | 45                         |                        |                | 0                       | 0                         |
| 4194-441                             | Electricity                                                                                         |                |               |                        | 1,984          | 1,984                      | 1,855                  | 1,984          | 1,984                   | 1,984                     |
| 4194-442                             | Heat                                                                                                |                |               |                        | 4,000          | 4,000                      | 3,023                  | 4,000          | 4,000                   | 4,000                     |
| 4194-443                             | Repair/Maint Services                                                                               |                |               |                        | 3,000          | 3,000                      | 1,144                  | 3,000          | 3,000                   | 3,000                     |
| 4194-489                             | Misc. Expenses                                                                                      |                |               |                        | 0              | 0                          | 0                      | 0              | 0                       | 0                         |
|                                      | TOTAL Emergency Management Building Expense:                                                        |                |               |                        | 12,104         | 12,342                     | 6,022                  | 8,984          | 8,984                   | 8,984                     |
|                                      | TOTAL EXPENSES:                                                                                     |                |               |                        | 20,104         | 20,342                     | 7,129                  | 16,734         | 16,734                  | 16,984                    |
|                                      | TOTAL EMERGENCY MANAGEMENT BUDGET                                                                   |                |               |                        | 37,004         | 38,535                     | 21,066                 | 28,159         | 29,033                  | 28,409 29,283             |
| Notes:                               |                                                                                                     |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | Miscellaneous Expense History:                                                                      |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2007=Phone \$8,890 + Misc \$1,800=\$10,690 Seabrook Radio Equip \$8,360+Cones \$4,000=\$12,360 Town |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2008=Radio Equip \$4,065 +Trailer \$6,485 +Seabrook \$500                                           |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2009=(2) portable radios \$5,000 + trailer supplies \$1,000+network system \$1,000=\$7,000          |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2010: Copier Contract \$300 + Supplies \$700                                                        |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2011=Misc. supplies                                                                                 |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2012=                                                                                               |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | Seabrook Reimbursement                                                                              |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2007: Seabrook=\$18,190 (100% reimbursable) + Town \$23,110 =Total \$41,300                         |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2008: Seabrook=\$ 8,700 (100% reimbursable) + Town \$19,815 =Total \$28,515                         |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | Purchase copier w/07 funds approved by BOS 11/26/2007                                               |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2009: Seabrook=\$20,200 (100% reimbursable) + Town \$17,800 =Total \$38,000                         |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2010: Seabrook=\$20,200 (100% reimbursable) + Town \$ 7,800 =Total \$28,000                         |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2011: Seabrook=\$13,250 (100% reimbursable) + Town \$ 6,750 =Total \$20,000 (No drills-2011)        |                |               |                        |                |                            |                        |                |                         |                           |
|                                      | 2012: Seabrook=\$15,900 (100% reimbursable) + Town \$                                               |                |               |                        |                |                            |                        |                |                         |                           |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE                                                                                                                                                                 |                                                 |                        |                |                           |                        |                |                         |                           |   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|---|
| DEPARTMENTAL BUDGET WORKSHEET                                                                                                                                                                        |                                                 |                        |                |                           |                        |                |                         |                           |   |
| BUDGET YEAR 2013                                                                                                                                                                                     |                                                 |                        |                |                           |                        |                |                         |                           |   |
| DEPARTMENT: Highways & Streets                                                                                                                                                                       |                                                 |                        |                |                           | DATE: 10/05/12         |                |                         |                           |   |
| DEPT. HEAD: Matthew L. Gallant                                                                                                                                                                       |                                                 |                        |                |                           | APPROVED: 10/15/12     |                |                         |                           |   |
|                                                                                                                                                                                                      | DESCRIPTION OF BUDGET ITEM                      | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |   |
| 4312-277                                                                                                                                                                                             | Capital Road Projects – Reconstruction & Paving | 172,000                | 172,000        | 228,431                   | 172,000                | 172,000        | 172,000                 | 172,000                   |   |
| 4312-339                                                                                                                                                                                             | Professional Services – Maintenance & Cleaning  | 45,000                 | 45,000         | 29,090                    | 45,000                 | 45,000         | 45,000                  | 45,000                    |   |
| 4312-439                                                                                                                                                                                             | Professional Services – Snow and Ice Removal    | 160,000                | 160,000        | 104,466                   | 160,000                | 160,000        | 160,000                 | 160,000                   |   |
|                                                                                                                                                                                                      | <b>TOTAL HIGHWAY BUDGET</b>                     | <b>377,000</b>         | <b>377,000</b> | <b>361,987</b>            | <b>377,000</b>         | <b>377,000</b> | <b>377,000</b>          | <b>377,000</b>            |   |
| 4316-341                                                                                                                                                                                             | Street Lighting                                 | 3,000                  | 3,000          | 2,943                     | 3,000                  | 3,000          | 3,000                   | 3,000                     |   |
| 4316                                                                                                                                                                                                 | <b>TOTAL LIGHTING BUDGET</b>                    | <b>3,000</b>           | <b>3,000</b>   | <b>2,943</b>              | <b>3,000</b>           | <b>3,000</b>   | <b>3,000</b>            | <b>3,000</b>              |   |
|                                                                                                                                                                                                      | <b>TOTAL HIGHWAY/LIGHTING</b>                   | <b>380,000</b>         | <b>380,000</b> | <b>364,930</b>            | <b>380,000</b>         | <b>380,000</b> | <b>380,000</b>          | <b>380,000</b>            |   |
| <b>WARRANT ARTICLES - not included in warrant article #1</b>                                                                                                                                         |                                                 |                        |                |                           |                        |                |                         |                           |   |
|                                                                                                                                                                                                      |                                                 | 2012                   | 2013           |                           |                        |                |                         |                           |   |
| 2011                                                                                                                                                                                                 | WA #7 Giles Rd Repair/Replace Culvert Pipe      | Failed                 |                |                           |                        |                |                         |                           |   |
| 2012                                                                                                                                                                                                 | WA #7 Giles Rd Repair/Replace Culvert Pipe      | \$100,000              |                | 100,000                   | 100,000                | 0              | 0                       | 0                         | 0 |
|                                                                                                                                                                                                      | Encumbered WA #7 Giles Rd Repair for 2013       |                        |                |                           |                        |                |                         |                           |   |
|                                                                                                                                                                                                      | <b>TOTAL HIGHWAY/LIGHTING</b>                   | <b>480,000</b>         | <b>480,000</b> | <b>364,930</b>            | <b>380,000</b>         | <b>380,000</b> | <b>380,000</b>          | <b>380,000</b>            |   |
| <b>NOTES:</b>                                                                                                                                                                                        |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2004: Eaton Woods \$17,000, Pine Woods \$20,000, Stumpfield Rd. \$34,000, 11 Fire Hydrants \$5,000, Repave Police/EOC/Fire/TH \$20,000, South Road \$35,000, & Tilton Ln. \$25,000 = \$156,000. |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2005: Eaton Woods \$20,000, Pine Woods \$20,000, Willow Road \$45,000, Giles Road \$43,000, Fire Hydrants \$6,000 = \$134,000                                                                   |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2006: Kelley Lane, Pine Woods, Eaton Woods & Giles Road                                                                                                                                         |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2007: Pine Woods, Willow Road, Sanborn Road, Forest Drive, and drain Giles Road<br>(WA additional \$5,000 to grade emergency lanes=\$265,000)                                                   |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2008: Pine Woods, Salt storage area                                                                                                                                                             |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2009: Pheasant Run, Sanborn Road, Forest Drive, portion of Andrews Lane-WA 19 \$35,800 for these projects                                                                                       |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2010: Overlay Sanborn Rd., repave Forest Dr., Pheasant Run (Unable to complete in 2009)                                                                                                         |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2011: Forest Dr.: grind & pave, overlay Pheasant Run & Andrews Ln., repair/pave Giles Rd. Bridge<br>Warrant Article #7 \$100,000 FAILED to repair Giles Rd.                                     |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2012: Resurface Pheasant Run; Andrews Lane overlay; Sections of South Road need resurfacing                                                                                                     |                                                 |                        |                |                           |                        |                |                         |                           |   |
| Year 2013: Finish South Road - Brandy Wine Drive and Foxhollow Court                                                                                                                                 |                                                 |                        |                |                           |                        |                |                         |                           |   |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE      |                                                                            |       |       |               |                    |               |               |               |               |
|-------------------------------------------|----------------------------------------------------------------------------|-------|-------|---------------|--------------------|---------------|---------------|---------------|---------------|
| DEPARTMENTAL BUDGET WORKSHEET             |                                                                            |       |       |               |                    |               |               |               |               |
| BUDGET YEAR 2013                          |                                                                            |       |       |               |                    |               |               |               |               |
| DEPARTMENT: ANIMAL CONTROL/HEALTH/WELFARE |                                                                            |       |       |               | DATE:              |               |               |               |               |
| DEPT. HEAD: BOS                           |                                                                            |       |       |               | APPROVED: 11/26/12 |               |               |               |               |
|                                           | DESCRIPTION OF BUDGET ITEM                                                 |       |       | MS-6          | BUDGET             | ACTUAL        | MS-6          | MS-6          | DEFAULT       |
|                                           |                                                                            |       |       | BUDGET        | BUDGET             | EXPENSE       | BUDGET        | BUDGET        | BUDGET        |
|                                           |                                                                            |       |       | 2012          | 2012               | 2012          | 2013          | 2013          | 2013          |
| 4414-239                                  | Animal Control                                                             |       |       | 3,000         | 3,000              | 1,659         | 3,000         | 3,000         | 3,000         |
|                                           | <b>TOTAL Animal Control Budget</b>                                         |       |       | <b>3,000</b>  | <b>3,000</b>       | <b>1,659</b>  | <b>3,000</b>  | <b>3,000</b>  | <b>3,000</b>  |
| 4415-112                                  | Health Officer-Stipend                                                     |       |       | 500           | 500                | 500           | 500           | 500           | 500           |
| 4155-222                                  | FICA Taxes (% of Gross Wages)                                              | 6.20% | 6.20% |               | 31                 |               |               | 31            | 31            |
| 4155-224                                  | Medicare (% of Gross Wages)                                                | 1.45% | 1.45% |               | 7                  |               |               | 7             | 7             |
| 4415-181                                  | Health Officer-Expenses                                                    |       |       | 200           | 200                | 200           | 200           | 200           | 200           |
| 4415-189                                  | Health-Dragon Mosquito Contract                                            |       |       | 30,500        | 30,500             | 26,500        | 30,500        | 30,500        | 30,500        |
|                                           | <b>TOTAL Health Budget:</b>                                                |       |       | <b>31,200</b> | <b>31,238</b>      | <b>27,200</b> | <b>31,200</b> | <b>31,238</b> | <b>31,238</b> |
| 4442-112                                  | Welfare- Payroll*                                                          |       |       |               |                    |               |               |               |               |
| 4155-222                                  | FICA Taxes (% of Gross Wages)                                              | 6.20% | 6.20% |               |                    |               |               |               |               |
| 4155-224                                  | Medicare (% of Gross Wages)                                                | 1.45% | 1.45% |               |                    |               |               |               |               |
| 4442-189                                  | Welfare-Miscellaneous                                                      |       |       | 40            | 40                 |               |               | 40            | 40            |
| 4444-196                                  | Welfare-Social Services Funding                                            |       |       | 9,769         | 9,769              | 10,094        | 10,672        | 10,672        | 9,769         |
| 4445-000                                  | Welfare-Shelter/Heat/Elec/Tele/Food/<br>5000/6000/500/100/100              |       |       | 11,700        | 11,700             | 4,059         | 11,700        | 11,700        | 11,700        |
|                                           | **2012 Welfare administration is performed by Selectmen's Office personnel |       |       |               |                    |               |               |               |               |
|                                           | <b>TOTAL Welfare Budget:</b>                                               |       |       | <b>21,509</b> | <b>21,509</b>      | <b>14,153</b> | <b>22,372</b> | <b>22,372</b> | <b>21,509</b> |
| 4414/45                                   | <b>TOTAL ACO/HEALTH/WELFARE</b>                                            |       |       | <b>55,709</b> | <b>55,747</b>      | <b>43,012</b> | <b>56,572</b> | <b>55,709</b> | <b>55,747</b> |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE                                                                                                                                                                                                                                               |                                                       |                        |                |                           |                        |                |                         |                           |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|--|
| DEPARTMENTAL BUDGET WORKSHEET                                                                                                                                                                                                                                                      |                                                       |                        |                |                           |                        |                |                         |                           |  |
| BUDGET YEAR 2013                                                                                                                                                                                                                                                                   |                                                       |                        |                |                           |                        |                |                         |                           |  |
| DEPARTMENT: Recreation Committee                                                                                                                                                                                                                                                   |                                                       |                        |                |                           | DATE:                  |                |                         |                           |  |
| DEPT. HEAD: Todd Gibbons                                                                                                                                                                                                                                                           |                                                       |                        |                |                           | APPROVED: 10/1/12      |                |                         |                           |  |
| 4520                                                                                                                                                                                                                                                                               | DESCRIPTION OF BUDGET ITEM                            | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |  |
|                                                                                                                                                                                                                                                                                    | Expenses:                                             |                        |                |                           |                        |                |                         |                           |  |
| 4520-164                                                                                                                                                                                                                                                                           | Uniforms                                              | 4,000                  | 4,000          | 3,973                     | 4,000                  | 4,000          | 4,000                   | 4,000                     |  |
| 4520-161                                                                                                                                                                                                                                                                           | General Supplies                                      |                        |                |                           |                        |                |                         |                           |  |
| 4520-163                                                                                                                                                                                                                                                                           | Maintenance & Repair                                  |                        |                |                           |                        |                |                         |                           |  |
| 4520-185                                                                                                                                                                                                                                                                           | Non-Capital Equipment < \$1,000                       | 1,500                  | 1,500          | 1,500                     | 1,500                  | 1,500          | 1,500                   | 1,500                     |  |
| 4520-189                                                                                                                                                                                                                                                                           | Misc. Expenses/Equip Maint. Per TG                    | 2,000                  | 2,000          | 2,000                     | 2,000                  | 2,000          | 2,000                   | 2,000                     |  |
| 4520                                                                                                                                                                                                                                                                               | TOTAL RECREATION BUDGET                               | 7,500                  | 7,500          | 7,473                     | 7,500                  | 7,500          | 7,500                   | 7,500                     |  |
|                                                                                                                                                                                                                                                                                    | WARRANT ARTICLES - not Included in Warrant Article #1 |                        |                |                           |                        |                |                         |                           |  |
| 4520-163                                                                                                                                                                                                                                                                           | 2011 Repairs Foss Wasson Field Phase III              |                        |                |                           |                        |                |                         |                           |  |
|                                                                                                                                                                                                                                                                                    | 2012 N/A                                              |                        |                |                           | 0                      | 0              | 0                       | 0                         |  |
|                                                                                                                                                                                                                                                                                    | TOTAL RECREATION BUDGET & WARRANT ARTICLES            | 7,500                  | 7,500          | 7,473                     | 7,500                  | 7,500          | 7,500                   | 7,500                     |  |
| Year 2008: \$2,500 increase for one time expense to install basketball hoops at EKES. Previous budget has been \$4,000.                                                                                                                                                            |                                                       |                        |                |                           |                        |                |                         |                           |  |
| Year 2009: \$5,000 misc. exp: 15% of total cost of Foss Wasson renovation project. (Default budget passed, \$5,000 not included for this purpose in 2009. Special Revenue Revolving Fund to be used for completion of project w/fundraising efforts. No warrant article requested. |                                                       |                        |                |                           |                        |                |                         |                           |  |
| Year 2010: Increase of \$3,500 to cover replacement of equip. & cover program costs for 140 kids participating.                                                                                                                                                                    |                                                       |                        |                |                           |                        |                |                         |                           |  |
| \$20,000 used from Recreation Special Revolving Fund late 2009 and remaining \$35,000 requested in a Warrant Article for 2010 to complete the project at Foss                                                                                                                      |                                                       |                        |                |                           |                        |                |                         |                           |  |
| 2011: Flat line budget \$7,500 + WA #9 approved \$25,000 for Phase III Improvements Foss Wasson Field.                                                                                                                                                                             |                                                       |                        |                |                           |                        |                |                         |                           |  |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE            |                                                        |                  |         |                        |                |                           |                        |                |                         |                           |
|-------------------------------------------------|--------------------------------------------------------|------------------|---------|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|
| DEPARTMENTAL BUDGET WORKSHEET                   |                                                        |                  |         |                        |                |                           |                        |                |                         |                           |
| BUDGET YEAR 2013                                |                                                        |                  |         |                        |                |                           |                        |                |                         |                           |
| DEPARTMENT: Library                             |                                                        |                  |         | DATE: 10/29/12         |                |                           |                        |                |                         |                           |
| DEPT. HEAD: Amy J. Robbins Prepared by: EA Loyd |                                                        |                  |         | APPROVED: 10/29/12     |                |                           |                        |                |                         |                           |
| 4520                                            | DESCRIPTION OF BUDGET ITEM                             |                  |         | M5-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | M5-6<br>BUDGET<br>2013 | BUDGET<br>2013 | M5-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|                                                 | SALARIES:                                              |                  |         | 2012                   | 2013           |                           |                        |                |                         |                           |
|                                                 | Full Time Employees:                                   |                  |         |                        |                |                           |                        |                |                         |                           |
| 4550-111                                        | Library Director                                       | Hours: 1820      |         |                        | 52,265         | 52,265                    | 52,265                 | 55,000         | 55,000                  | 55,000                    |
| 4155-222                                        | FICA Taxes (% of Gross Wages)                          |                  | 6.20%   | 6.20%                  |                | 3,240                     |                        | 3,410          |                         | 3,410                     |
| 4155-224                                        | Medicare (% of Gross Wages)                            |                  | 1.45%   | 1.45%                  |                | 758                       |                        | 798            |                         | 798                       |
| 4155-200                                        | Insurance Benefits                                     |                  |         |                        | 24,117         | 28,088                    |                        | 25,785         |                         | 25,785                    |
| 4155-223                                        | New Hampshire Retirement (10.51% of Gross Wages)*      |                  |         |                        |                | 4,599                     |                        | 5,756          |                         | 5,756                     |
|                                                 | Total Full Time Salaries, Benefits & Payroll Taxes     |                  |         |                        | 52,265         | 84,979                    | 80,353                 | 55,000         | 90,749                  | 90,749                    |
|                                                 | Part Time Employees:                                   |                  |         |                        |                |                           |                        |                |                         |                           |
| 4550-112                                        | Assistant Librarian                                    | Hours: 572 Rate: | \$15.75 | \$16.50                | 9,009          | 9,009                     | 8,719                  | 9,438          | 9,438                   | 9,438                     |
| 4550-112                                        | Library Aide                                           | Hours: 208 Rate: | \$10.50 | \$11.00                | 2,184          | 2,184                     | 2,058                  | 2,288          | 2,288                   | 2,288                     |
| 4550-112                                        | Library Aide                                           | Hours: 520 Rate: | \$10.00 | \$11.00                | 5,200          | 5,200                     | 1,492                  | 5,720          | 5,720                   | 5,720                     |
| 4550-112                                        | Library Page                                           | Hours: 520 Rate: | \$8.00  | \$8.00                 | 4,160          | 4,160                     | 2,310                  | 4,160          | 4,160                   | 4,160                     |
| 4550-112                                        | Library Page                                           | Hours: 624 Rate: | \$8.00  | \$9.25                 | 4,992          | 4,992                     | 4,728                  | 5,772          | 5,772                   | 5,772                     |
| 4550-112                                        | Vacation Coverage                                      | Hours: 100 Rate: | \$13.00 | \$13.00                | 1,300          | 1,300                     | 1,300                  | 1,300          | 1,300                   | 1,300                     |
| 4155-222                                        | FICA Taxes (% of Gross Wages)                          |                  | 6.20%   | 6.20%                  |                | 1,664                     |                        | 1,778          |                         | 1,778                     |
| 4155-224                                        | Medicare (% of Gross Wages)                            |                  | 1.45%   | 1.45%                  |                | 389                       |                        | 416            |                         | 416                       |
|                                                 | Total Wages and Payroll Taxes Part Time Staff          |                  |         |                        | 26,845         | 28,898                    | 19,307                 | 28,678         | 30,872                  | 30,872                    |
|                                                 | TOTAL LIBRARY SALARIES, BENEFITS & PAYROLL TAXES       |                  |         |                        | 79,110         | 113,877                   | 99,660                 | 83,678         | 121,621                 | 121,621                   |
|                                                 | Library Building Expense:                              |                  |         |                        |                |                           |                        |                |                         |                           |
| 4194-112                                        | Payroll/Janitor                                        | Hours: 254       | \$15.00 | \$15.50                | 3,810          | 3,810                     | 3,623                  | 3,937          | 3,937                   | 3,937                     |
| 4155-222                                        | FICA Taxes (% of Gross Wages)                          |                  | 6.20%   | 6.20%                  |                | 236                       |                        | 244            |                         | 244                       |
| 4155-224                                        | Medicare (% of Gross Wages)                            |                  | 1.45%   | 1.45%                  |                | 55                        |                        | 57             |                         | 57                        |
| 4194-141                                        | Electricity                                            |                  |         |                        | 3,400          | 3,400                     | 3,383                  | 4,000          | 4,000                   | 4,000                     |
| 4194-142                                        | Heat                                                   |                  |         |                        | 6,000          | 6,000                     | 1,581                  | 6,000          | 6,000                   | 6,000                     |
| 4194-143                                        | Repair/Maintenance Services                            |                  |         |                        | 3,880          | 3,880                     | 3,822                  | 4,900          | 4,900                   | 3,880                     |
| 4194-189                                        | Miscellaneous (Contingency)                            |                  |         |                        | 5,000          | 5,000                     | 0                      | 3,500          | 3,500                   | 5,000                     |
|                                                 | Total Library Building Expense:                        |                  |         |                        | 22,090         | 22,381                    | 12,409                 | 22,337         | 22,638                  | 22,518                    |
| 4550-196                                        | Expenses/Cost of Library Services & Support Costs*     |                  |         |                        | 27,345         | 27,345                    | 0                      | 28,200         | 28,200                  | 24,275                    |
|                                                 | *Media/Programming/Education/Training/Equipment Maint. |                  |         |                        |                |                           |                        |                |                         |                           |
|                                                 | IT Expenses/Legal/Utilities/Supplies/Miscellaneous     |                  |         |                        |                |                           |                        |                |                         |                           |
|                                                 | See Separate Budget Prepared by Library Trustees       |                  |         |                        |                |                           |                        |                |                         |                           |
|                                                 | Bond Payments:                                         |                  |         |                        |                |                           |                        |                |                         |                           |
| 4711-196                                        | Principal                                              |                  |         |                        |                | 25,000                    |                        | 25,000         |                         | 25,000                    |
| 4721-196                                        | Interest                                               |                  |         |                        |                | 17,275                    |                        | 16,213         |                         | 16,213                    |
|                                                 | Total Bond Payments:                                   |                  |         |                        | 0              | 42,275                    | 0                      | 0              | 41,213                  | 41,213                    |
| 4550                                            | TOTAL LIBRARY BUDGET                                   |                  |         |                        | 128,545        | 205,878                   | 112,069                | 134,215        | 213,672                 | 130,170                   |
|                                                 | WARRANT ARTICLES - not Included in Warrant Article #1  |                  |         |                        |                |                           |                        |                |                         |                           |
|                                                 | 2012 Library Building Maintenance Reserve Fund         |                  |         |                        | 8,600          | 8,600                     | 8,600                  |                |                         |                           |
|                                                 | 2013 Library Building Maintenance Reserve Fund         |                  |         |                        |                |                           |                        | 5,000          | 5,000                   | 5,000                     |
|                                                 | TOTAL LIBRARY BUDGET AND WARRANT ARTICLES              |                  |         |                        | 137,145        | 214,478                   | 120,669                | 139,215        | 218,672                 | 135,170                   |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE              |                                                       |                        |                |                           |                        |                |                         |                           |       |
|---------------------------------------------------|-------------------------------------------------------|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|-------|
| DEPARTMENTAL BUDGET WORKSHEET                     |                                                       |                        |                |                           |                        |                |                         |                           |       |
| BUDGET YEAR 2013                                  |                                                       |                        |                |                           |                        |                |                         |                           |       |
| DEPARTMENT: Patriotic Budget/Historical Committee |                                                       |                        |                |                           | DATE:                  |                |                         |                           |       |
| DEPT. HEAD:                                       |                                                       |                        |                |                           | APPROVED: 11/26/12     |                |                         |                           |       |
| 4583/89                                           | DESCRIPTION OF BUDGET ITEM                            | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |       |
| 4583-961                                          | Patriotic-Flags                                       | 1,000                  | 1,000          | 188                       | 1,000                  | 1,000          | 1,000                   | 1,000                     | 1,000 |
|                                                   | TOTAL PATRIOTIC BUDGET                                | 1,000                  | 1,000          | 188                       | 1,000                  | 1,000          | 1,000                   | 1,000                     |       |
| 4589-189                                          | Misc. Expenses-Archive Materials                      | 0                      | 0              |                           | 0                      | 0              | 0                       | 0                         |       |
|                                                   | TOTAL HISTORICAL BUDGET                               | 0                      | 0              | 0                         | 0                      | 0              | 0                       | 0                         |       |
| 4583/89                                           | TOTAL HISTORIC/PATRIOTIC                              | 1,000                  | 1,000          | 188                       | 1,000                  | 1,000          | 1,000                   | 1,000                     |       |
|                                                   | WARRANT ARTICLES - not Included In Warrant Article #1 |                        |                |                           |                        |                |                         |                           |       |
|                                                   | 2012 275th Anniversary Celebration                    | 10,000                 | 10,000         |                           | 0                      | 0              |                         |                           |       |
|                                                   | TOTAL HISTORIC, PATRIOTIC, AND WARRANTS               | 11,000                 | 11,000         | 188                       | 1,000                  | 1,000          | 1,000                   | 1,000                     | 1,000 |

| TOWN OF EAST KINGSTON, NEW HAMPSHIRE |                                                       |  |  |                        |                |                           |                        |                |                         |                           |  |
|--------------------------------------|-------------------------------------------------------|--|--|------------------------|----------------|---------------------------|------------------------|----------------|-------------------------|---------------------------|--|
| DEPARTMENTAL BUDGET WORKSHEET        |                                                       |  |  |                        |                |                           |                        |                |                         |                           |  |
| BUDGET YEAR 2013                     |                                                       |  |  |                        |                |                           |                        |                |                         |                           |  |
| DEPARTMENT: Conservation Commission  |                                                       |  |  |                        |                | DATE:                     |                        |                |                         |                           |  |
| DEPT. HEAD: Dennis Quintal           |                                                       |  |  |                        |                | APPROVED: 10/29/12        |                        |                |                         |                           |  |
| WA #10 + \$6,750                     |                                                       |  |  |                        |                |                           |                        |                |                         |                           |  |
| 4619                                 | DESCRIPTION OF BUDGET ITEM                            |  |  | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSE<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |  |
| 4619-156                             | Dues & Subscriptions                                  |  |  | 400                    | 400            | 408                       | 400                    | 400            | 400                     | 400                       |  |
| 4619-157                             | Workshops & Training                                  |  |  | 150                    | 150            | 25                        | 150                    | 150            | 150                     | 150                       |  |
| 4619-161                             | General Supplies & Mileage                            |  |  | 100                    | 100            | 120                       | 100                    | 100            | 100                     | 100                       |  |
| 4619-189                             | Misc:Powwow Pond Milfoil Treatment \$3,000            |  |  | 3,000                  | 3,000          | 2,400                     |                        |                |                         |                           |  |
|                                      | Total Expenses:                                       |  |  | 3,650                  | 3,650          | 2,953                     | 650                    | 650            | 650                     | 650                       |  |
|                                      | Bond Payments:                                        |  |  |                        |                |                           |                        |                |                         |                           |  |
| 4711-196                             | Principal                                             |  |  |                        | 185,000        |                           |                        | 297,500        |                         | 297,500                   |  |
| 4721-196                             | Interest                                              |  |  |                        | 136,319        |                           |                        | 129,380        |                         | 129,380                   |  |
|                                      | Total Bond Payments:                                  |  |  | 0                      | 321,319        | 0                         | 0                      | 426,880        | 0                       | 426,880                   |  |
|                                      | WARRANT ARTICLES - not Included in Warrant Article #1 |  |  |                        |                |                           |                        |                |                         |                           |  |
| 2011                                 | WA #10 Milfoil Treatment                              |  |  |                        | 0              |                           | 0                      | 0              | 0                       | 0                         |  |
|                                      | Total Warrant Articles                                |  |  | 0                      | 0              | 0                         | 0                      | 0              | 0                       | 0                         |  |
| 4619                                 | TOTAL CONSERVATION BUDGET                             |  |  | 3,650                  | 324,969        | 2,953                     | 650                    | 427,530        | 650                     | 427,530                   |  |

## TOWN OF EAST KINGSTON, NEW HAMPSHIRE

## DEPARTMENTAL BUDGET WORKSHEET

BUDGET YEAR 2013

DEPARTMENT: DEBT SERVICE

DATE:

DEPT. HEAD: BOS

APPROVED: 11/26/12

| 4711/23  | DESCRIPTION OF BUDGET ITEM      | 2012           | 2013           | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|----------|---------------------------------|----------------|----------------|------------------------|----------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
| 4711-196 | Bond Payments-Principal         | 185,000        | 297,500        | 255,000                |                | 255,000                    |                        |                |                         |                           |
|          | Conservation Easements          | 185,000        | 297,500        |                        |                |                            | 297,500                |                | 297,500                 |                           |
|          | Library                         | 25,000         | 25,000         |                        |                |                            | 25,000                 |                | 25,000                  |                           |
|          | Police                          | 45,000         | 45,000         |                        |                |                            | 45,000                 |                | 45,000                  |                           |
|          | <b>Total Principal Payments</b> | <b>255,000</b> | <b>367,500</b> | <b>255,000</b>         | <b>0</b>       | <b>255,000</b>             | <b>367,500</b>         | <b>0</b>       | <b>367,500</b>          | <b>0</b>                  |
| 4721-196 | Bond Payments-Interest          | 136,319        | 129,380        | 182,924                |                | 182,924                    |                        |                |                         |                           |
|          | Conservation Easements          | 136,319        | 129,380        |                        |                |                            | 129,380                |                | 129,380                 |                           |
|          | Library                         | 17,275         | 16,213         |                        |                |                            | 16,213                 |                | 16,213                  |                           |
|          | Police                          | 29,330         | 27,080         |                        |                |                            | 27,080                 |                | 27,080                  |                           |
|          | <b>Total Interest Payments</b>  | <b>182,924</b> | <b>172,673</b> | <b>182,924</b>         | <b>0</b>       | <b>182,924</b>             | <b>172,673</b>         | <b>0</b>       | <b>172,673</b>          | <b>0</b>                  |
| 4723-196 | BAN/TAN Notes (Cons. Easements) |                |                |                        |                |                            |                        |                |                         |                           |
| 4711/23  | <b>TOTAL BOND/DEBT SERVICE</b>  |                |                | <b>437,924</b>         | <b>0</b>       | <b>437,924</b>             | <b>540,173</b>         | <b>0</b>       | <b>540,173</b>          | <b>0</b>                  |
|          |                                 |                |                |                        |                |                            |                        |                |                         |                           |

TOWN OF EAST KINGSTON, NEW HAMPSHIRE  
DEPARTMENTAL BUDGET WORKSHEET  
BUDGET YEAR 2013

Budget Totals

DATE:  
APPROVED:

| ACCT. # | DESCRIPTION OF BUDGET ITEM              | MS-6<br>BUDGET<br>2012 | BUDGET<br>2012 | ACTUAL<br>EXPENSES<br>2012 | MS-6<br>BUDGET<br>2013 | BUDGET<br>2013 | MS-6<br>DEFAULT<br>2013 | DEFAULT<br>BUDGET<br>2013 |
|---------|-----------------------------------------|------------------------|----------------|----------------------------|------------------------|----------------|-------------------------|---------------------------|
|         | Total Budget including Warrant Articles | 2,733,002              | 2,733,002      | 2,404,025                  | 2,795,882              | 2,795,882      | 2,776,157               | 2,776,157                 |
|         | Warrant Articles (2012-4,5,6,7)         | 179,600                | 179,600        |                            | 70,000                 | 70,000         | 70,000                  | 70,000                    |
|         | Town Budget - Warrant Article #1        | 2,553,402              | 2,553,402      | 2,404,025                  | 2,725,882              | 2,725,882      | 2,706,157               | 2,706,157                 |

|                            |         |         |   |         |         |         |         |
|----------------------------|---------|---------|---|---------|---------|---------|---------|
| Insurance                  | 143,099 | 143,099 |   | 151,313 | 151,313 | 151,313 | 151,313 |
| FICA                       | 27,227  | 27,227  |   | 28,515  | 28,515  | 28,515  | 28,515  |
| Medicare                   | 9,808   | 9,808   |   | 9,838   | 9,838   | 10,201  | 10,201  |
| Retirement                 | 60,935  | 60,935  |   | 73,065  | 73,065  | 78,053  | 78,053  |
| Personnel Admin - combined |         |         | 0 |         |         |         |         |
| Warrant Article #28 BAC    |         |         | 0 |         |         |         |         |
|                            | 241,069 | 241,070 | 0 | 262,731 | 262,731 | 268,082 | 268,082 |

|                            |         |         |  |  |  |   |  |
|----------------------------|---------|---------|--|--|--|---|--|
| RATES (Change rates here): | 2012    | 2013    |  |  |  |   |  |
| FICA Rates                 | 6.20%   | 6.20%   |  |  |  |   |  |
| Medicare Rate 2012         | 1.45%   | 1.45%   |  |  |  | 0 |  |
| Cutodlan Pay 2011          | \$14.50 | \$15.00 |  |  |  |   |  |
| Payroll Summary            |         |         |  |  |  |   |  |

Notes for 2013 Budget

4130-212 Add 50 hours for Town Report - paid 14.50/hour in 2012 to Elizabeth

4220-112 P.T fire chief is the same account number as P.T. workers; for payroll system can't set chief up as salary

\*\*\*\* Admin assistant \$18/hour until 1 year anniversary Aug 2012; town office mgr \$61,000 until 1 year anniversary June 2012

## CEMETERY FINANCIAL STATEMENT

**Beginning Balance - January 1, 2012** **\$12,563.97**

**Receipts:**

|                             |          |
|-----------------------------|----------|
| Burial & Cemetery Fees      | 1,650.00 |
| Monuments and Markers       | 350.00   |
| Bank Interest               | 1.56     |
| Dedicated Property Tax      | 6,031.00 |
| Lot Sales                   | 1,250.00 |
| Donation - Philip Marshall  | 250.00   |
| Donation-Keri Marshall Esq. | 200.00   |

**Total Receipts for 2012** **\$9,732.56**

**Payments:**

|                             |          |
|-----------------------------|----------|
| Petty Cash Fund             | 100.00   |
| Purchases                   | 1,045.42 |
| Insurance                   | 155.00   |
| Misc. Purchases             | 82.52    |
| Trustees of the Trust Funds | 1,250.00 |
| Town of East Kingston       | 538.00   |

**Total Expenditures for 2012** **\$3,170.94**

**\$19,125.59**

**Ending Balance - December 31, 2012**

Respectfully submitted,

***Vytautas Kasinskas, Bookkeeper***

**CONSERVATION FUND**  
**Year Ending December 31, 2012**

|                      |                                  |                    |
|----------------------|----------------------------------|--------------------|
| <b>BALANCE</b>       | <b>January 1, 2012</b>           | <b>\$81,389.18</b> |
|                      | Interest - NHPDIP                | 2.57               |
|                      | Interest - Citizens Bank         | 30.83              |
|                      | Aquatic Control Budget (\$3,000) | 2,399.75           |
|                      | Timber Harvest                   | 9,351.50           |
|                      | <b>TOTAL RECEIPTS</b>            | <b>\$93,173.83</b> |
| <b>Expenditures:</b> | Seekamp Environmental Consulting | -\$250.00          |
|                      | 4H Camp                          | -\$650             |
|                      | Aquatic Control                  | -\$2,399.75        |
|                      | <b>TOTAL EXPENDITURES</b>        | <b>-\$3,299.75</b> |
| <b>BALANCE</b>       | <b>December 31, 2012</b>         | <b>\$89,874.08</b> |
|                      | <b>NHPDIP</b>                    | <b>\$1,962.03</b>  |
|                      | <b>Citizens Bank</b>             | <b>\$87,912.05</b> |
|                      | <b>TOTAL</b>                     | <b>\$89,874.08</b> |

Respectfully submitted,

***Dennis G. Quintal, Chairman***

## LIBRARY FINANCIAL STATEMENT

| <b>Open Balances January 1, 2012</b>        | <b>PUBLIC FUNDS</b> | <b>OTHER FUNDS</b> | <b>PRIVATE FUNDS</b> | <b>TOTAL</b>       |
|---------------------------------------------|---------------------|--------------------|----------------------|--------------------|
| Cash                                        | \$0.00              |                    |                      | \$0.00             |
| Disbursements Checking Account              | \$850.60            |                    |                      | \$850.60           |
| Public Funds Account                        | \$100.70            |                    |                      | \$100.70           |
| Unrestricted Funds Account                  |                     |                    | \$5,650.07           | \$5,650.07         |
| Restricted Funds Account                    |                     |                    | \$6,535.16           | \$6,535.16         |
| <b>Total Opening Balances-Jan. 1, 2012</b>  | <b>\$951.30</b>     |                    | <b>\$12,185.23</b>   | <b>\$13,136.53</b> |
| <b>Closing Balances 12/31/2012</b>          |                     |                    |                      |                    |
| Cash                                        | \$0.00              |                    | \$0.00               | \$0.00             |
| Disbursements Checking Account              | \$457.77            | \$317.00           |                      | \$774.77           |
| Public Funds Account                        | \$51.32             |                    |                      | \$51.32            |
| Unrestricted Funds Account                  |                     |                    | \$5,754.66           | \$5,754.66         |
| Restricted Funds Account                    |                     |                    | \$5,398.30           | \$5,398.30         |
| <b>Total Closing Balances-Dec. 31, 2012</b> | <b>\$509.09</b>     | <b>\$317.00</b>    | <b>\$11,152.96</b>   | <b>\$11,979.05</b> |

| <b>LIBRARY FUNDS HELD BY TOWN</b> | <b>Opening Balances<br/>1/1/12</b> | <b>Ending Balances<br/>12/31/12</b> |
|-----------------------------------|------------------------------------|-------------------------------------|
| Capital Reserve Funds             | \$567.80                           | \$578.55                            |
| Operating Reserve Fund            | \$1,692.34                         | \$1,724.39                          |
| Building Maintenance Reserve Fund | \$6,870.08                         | \$17,925.27                         |
| <b>Total</b>                      | <b>\$9,130.22</b>                  | <b>\$20,228.21</b>                  |

**Income & Spending Statement**

|                                                   | <b>Public<br/>Funds</b> | <b>Other<br/>Funds</b> | <b>Private<br/>Funds</b> | <b>Friends<br/>Support</b> | <b>Total</b>            |
|---------------------------------------------------|-------------------------|------------------------|--------------------------|----------------------------|-------------------------|
| <b><u>Beginning Balance Jan. 1, 2012</u></b>      | <b><u>\$951</u></b>     | <b><u>\$0.00</u></b>   | <b><u>\$12,185</u></b>   | <b><u>\$0.00</u></b>       | <b><u>\$13,137</u></b>  |
| <b><u>2012 Receipts</u></b>                       |                         |                        |                          |                            |                         |
| Town Budget Support Payments                      | \$27,345                |                        |                          |                            | \$27,345                |
| Fees(Copier Fees, Non-Resident Mem-<br>berships)  |                         | \$317                  |                          |                            | \$317                   |
| Donations - Restricted                            |                         |                        | \$1,297                  |                            | \$1,297                 |
| Donations-- Unrestricted                          |                         |                        | \$100                    |                            | \$100                   |
| Bank Interest                                     | \$2                     |                        | \$10                     |                            | \$12                    |
| Town Payroll and Direct Expenses                  | \$120,106               |                        |                          |                            | \$120,106               |
| Friends Support                                   |                         |                        |                          | \$7,312                    | \$7,312                 |
| <b><u>Total 2012 Receipts</u></b>                 | <b><u>\$147,453</u></b> | <b><u>\$317</u></b>    | <b><u>\$1,407</u></b>    | <b><u>\$7,312</u></b>      | <b><u>\$156,489</u></b> |
| <b><u>2012 Expenditures</u></b>                   |                         |                        |                          |                            |                         |
| 2011 Expense Paid in 2012                         | \$886                   |                        |                          |                            | \$886                   |
| Building Maintenance                              | \$7,685                 |                        |                          | \$995                      | \$8,680                 |
| Education                                         | \$636                   |                        |                          |                            | \$636                   |
| Equipment Maintenance                             | \$0                     |                        |                          |                            | \$0                     |
| IT Expenses                                       | \$995                   |                        |                          | \$30                       | \$1,025                 |
| Legal Expenses                                    | \$0                     |                        |                          |                            | \$0                     |
| Major Items                                       | \$0                     |                        | \$1,142                  | \$1,357                    | \$2,499                 |
| Media                                             | \$21,525                |                        | \$697                    |                            | \$22,222                |
| Payroll                                           | \$109,225               |                        |                          |                            | \$109,225               |
| Programs                                          | \$365                   |                        | \$600                    | \$4,930                    | \$5,895                 |
| Utilities & Supplies                              | \$6,578                 |                        |                          |                            | \$6,578                 |
| Miscellaneous & Contingency                       | \$0                     |                        |                          |                            | \$0                     |
| <b><u>Total 2012 Expenditures</u></b>             | <b><u>\$147,895</u></b> | <b><u>\$0</u></b>      | <b><u>\$2,439</u></b>    | <b><u>\$7,312</u></b>      | <b><u>\$157,646</u></b> |
| <b><u>Ending Balance December<br/>31,2012</u></b> | <b><u>\$509</u></b>     | <b><u>\$317</u></b>    | <b><u>\$11,153</u></b>   | <b><u>\$0</u></b>          | <b><u>\$11,979</u></b>  |
| <b><u>2012 Expenses to be Paid in 2013</u></b>    | <b><u>\$461</u></b>     | <b><u>\$271</u></b>    |                          |                            |                         |
| <b><u>Net Unspent Funds</u></b>                   | <b><u>\$48</u></b>      | <b><u>\$46</u></b>     | <b><u>\$11,153</u></b>   | <b><u>\$0</u></b>          | <b><u>\$11,979</u></b>  |

## TAX COLLECTOR LEVY BALANCES (MS-61)

### CREDITS

| <b><u>REMITTED TO TREASURER</u></b>           | <b>2012</b>           | <b>2011</b>         |
|-----------------------------------------------|-----------------------|---------------------|
| Property Taxes                                | \$6,673,868.72        | \$186,737.37        |
| Land Use Change Taxes                         | 0.00                  | 0.00                |
| Yield Taxes                                   | 922.84                | 0.00                |
| Interest (Include lien conversion)            | 2,378.38              | 14,695.41           |
| Conversion to Lien (Principal only)           | 0.00                  | 43,830.46           |
| <b><u>ABATEMENTS</u></b>                      |                       |                     |
| Property Taxes                                | \$11,571.00           | \$7,568.00          |
| Land Use Change Taxes                         | 0.00                  | 0.00                |
| Current Levy Deeded                           | 44.00                 | 0.00                |
| <b><u>UNCOLLECTED TAXES - END OF YEAR</u></b> |                       |                     |
| Uncollected Property Taxes                    | \$239,124.28          | 0.00                |
| Timber Yield Taxes                            | 214.48                | 0.00                |
| Land Use Change Taxes                         | 0.00                  | 0.00                |
| <b>TOTAL CREDITS</b>                          | <b>\$6,928,123.70</b> | <b>\$252,831.24</b> |

### DEBITS

|                                                     |                       |                     |
|-----------------------------------------------------|-----------------------|---------------------|
| <b><u>UNCOLLECTED TAXES - BEGINNING OF YEAR</u></b> |                       |                     |
| Property Taxes                                      |                       | \$237,171.83        |
| This Year's New Credit                              | (\$15,021.19)         |                     |
| <b><u>TAXES COMMITTED</u></b>                       |                       |                     |
| Property Taxes                                      | \$6,924,608.00        |                     |
| Land Use Change Taxes                               | 0.00                  |                     |
| Yield Taxes                                         | 1,137.32              |                     |
| <b><u>OVERPAYMENT</u></b>                           |                       |                     |
| Credits Refunded                                    | \$15,021.19           |                     |
| Collected Interest - Late Taxes                     | 2,378.38              | 14,695.41           |
| <b>TOTAL DEBITS</b>                                 | <b>\$6,928,123.70</b> | <b>\$252,831.24</b> |

## TAX COLLECTOR LEVY BALANCES CONTINUED

| DEBITS                                               | TAX YEARS     |                    |                    |
|------------------------------------------------------|---------------|--------------------|--------------------|
|                                                      | 2012          | 2011               | 2010               |
| Unredeemed Liens                                     |               | \$0.00             | \$34,976.34        |
| Liens Executed                                       | 0.00          | 47,510.34          | 0.00               |
| Interest & Costs Collected<br>(After Lien Execution) | 0.00          | 638.22             | 1,754.28           |
| <b>TOTAL DEBITS</b>                                  | <b>\$0.00</b> | <b>\$48,148.56</b> | <b>\$36,730.62</b> |
| CREDITS                                              | TAX YEARS     |                    |                    |
|                                                      | 2012          | 2011               | 2010               |
| <u>REMITTED TO TREASURER</u>                         |               |                    |                    |
| Redemptions                                          | \$0.00        | \$21,239.52        | \$13,760.27        |
| Interest & Costs Collected<br>(After Lien Execution) | 0.00          | 638.22             | 1,754.28           |
| Abatements Unredeemed Liens                          | 0.00          | 0.00               | 0.00               |
| Liens Deeded to Municipality                         | 0.00          | 132.50             | 133.19             |
| Unredeemed Liens                                     | 0.00          | \$26,138.32        | \$21,082.88        |
| <b>TOTAL CREDITS</b>                                 | <b>\$0.00</b> | <b>\$48,148.56</b> | <b>\$36,730.62</b> |

Respectfully submitted,

***Barbara A. Clark, Tax Collector***



## UNCOLLECTED TAXES

### Taxes Due By June 17, 2011

| MBL#                  | Balance            | Unpaid<br>Penalties | Interest          | Due as of<br>12-31-2012 |
|-----------------------|--------------------|---------------------|-------------------|-------------------------|
| 10-01-07              | \$4,833.92         | \$15.00             | \$1,342.11        | \$6,191.03              |
| 04-01-13              | 5,438.74           | 47.00               | 1,510.03          | 6,995.77                |
| 09-08-17              | 6,538.35           | 8.61                | 1,815.33          | 8,362.29                |
| 04-02-4001            | 62.15              | 31.00               | 17.26             | 110.41                  |
| 04-02-4002            | 40.99              | 31.00               | 11.38             | 83.37                   |
| 04-02-4003            | 40.99              | 31.00               | 11.38             | 83.37                   |
| 04-02-4004            | 40.99              | 31.00               | 11.38             | 83.37                   |
| 04-02-4007            | 37.65              | 31.00               | 10.45             | 79.10                   |
| 04-02-4015            | 225.32             | 31.00               | 62.56             | 318.88                  |
| 04-02-4018            | 37.65              | 31.00               | 10.45             | 79.10                   |
| 04-02-4019            | 37.65              | 31.00               | 10.45             | 79.10                   |
| 04-02-4105            | 37.65              | 31.00               | 10.45             | 79.10                   |
| 04-02-4008            | 373.44             | 15.00               | 103.68            | 492.12                  |
| 09-08-11              | 3,337.39           | 31.00               | 926.61            | 4,295.00                |
| <b>Total for 2010</b> | <b>\$21,082.88</b> | <b>\$395.61</b>     | <b>\$5,853.52</b> | <b>\$27,332.01</b>      |

2012 East Kingston Town Report - Uncollected Taxes

**Taxes Due by June 22, 2012**

| <b>MBL #</b> | <b>Balance</b>     | <b>Unpaid<br/>Penalties</b> | <b>Interest</b>   | <b>Due as of<br/>12/31/12</b> |
|--------------|--------------------|-----------------------------|-------------------|-------------------------------|
| 10-01-07     | \$4,820.89         | \$42.00                     | \$456.47          | \$5,319.36                    |
| 10-05-01     | 426.49             | 0.00                        | 7.36              | 433.85                        |
| 10-05-11     | 257.08             | 0.00                        | 4.44              | 261.52                        |
| 04-01-13     | 5,428.60           | 47.00                       | 514.01            | 5,989.61                      |
| 09-08-17     | 6,526.21           | 31.00                       | 617.93            | 7,175.14                      |
| 04-02-4001   | 61.62              | 31.00                       | 5.83              | 98.45                         |
| 04-02-4002   | 57.81              | 31.00                       | 5.47              | 94.28                         |
| 04-02-4003   | 40.37              | 31.00                       | 3.82              | 75.19                         |
| 04-02-4004   | 46.91              | 31.00                       | 4.44              | 82.35                         |
| 04-02-4007   | 37.12              | 31.00                       | 3.51              | 71.63                         |
| 04-02-4015   | 221.50             | 31.00                       | 20.97             | 273.47                        |
| 04-02-4018   | 37.12              | 31.00                       | 3.51              | 71.63                         |
| 04-02-4019   | 46.91              | 31.00                       | 4.44              | 82.35                         |
| 04-02-4105   | 37.12              | 31.00                       | 3.51              | 71.63                         |
| 11-02-06     | 1,733.21           | 10.00                       | 164.11            | 1,907.32                      |
| 11-04-01     | 122.53             | 0.00                        | 3.32              | 125.85                        |
| 04-02-4008   | 370.36             | 10.00                       | 35.07             | 415.43                        |
| 02-01-14     | 2,536.03           | 10.00                       | 213.86            | 2,759.89                      |
| 09-08-11     | 3,330.44           | 47.00                       | 315.34            | 3,692.78                      |
| <b>TOTAL</b> | <b>\$26,138.32</b> | <b>\$476.00</b>             | <b>\$2,387.41</b> | <b>\$29,001.73</b>            |

**Taxes Due By  
July 2, 2012**

|          |            |        |         |            |
|----------|------------|--------|---------|------------|
| 02-01-29 | \$1,542.00 | \$0.00 | \$92.27 | \$1,634.27 |
| 02-01-09 | 3,113.00   | \$0.00 | 186.27  | 3,299.27   |
| 10-01-07 | 2,194.00   | 0.00   | 131.28  | 2,325.28   |

**Taxes Due by July 2, 2012 - continued**

| <b>MBL #</b>  | <b>Balance</b>     | <b>Unpaid<br/>Penalties</b> | <b>Interest</b>   | <b>Due as of<br/>12/31/2012</b> |
|---------------|--------------------|-----------------------------|-------------------|---------------------------------|
| 08-01-10      | \$3,398.00         | \$0.00                      | \$203.32          | \$3,601.32                      |
| 15-03-14      | 3,842.81           | 0.00                        | 229.94            | 4,072.75                        |
| 05-01-09      | 7.00               | 0.00                        | 0.42              | 7.42                            |
| 04-02-4008    | 153.00             | 0.00                        | 9.15              | 162.15                          |
| 03-01-03      | 2,584.00           | 0.00                        | 154.62            | 2,738.62                        |
| 03-01-02      | 311.00             | 0.00                        | 11.15             | 322.25                          |
| 11-03-14      | 297.00             | 0.00                        | 17.77             | 314.77                          |
| 02-01-14      | 4,299.00           | 0.00                        | 257.23            | 4,556.23                        |
| 01-01-05      | 9.00               | 0.00                        | 0.54              | 9.54                            |
| 09-08-11      | 1,510.00           | 0.00                        | 90.35             | 1,600.35                        |
| <b>TOTALS</b> | <b>\$48,810.00</b> | <b>\$0.00</b>               | <b>\$2,884.03</b> | <b>\$51,694.03</b>              |

**Taxes Due by October 20,  
2012**

|               |                 |               |               |                 |
|---------------|-----------------|---------------|---------------|-----------------|
| 12-01-13      | \$214.48        | \$0.00        | \$7.62        | \$222.10        |
| <b>TOTALS</b> | <b>\$214.48</b> | <b>\$0.00</b> | <b>\$7.62</b> | <b>\$221.10</b> |

**Taxes Due by July 2, 2012 - continued**

| <b>MBL #</b> | <b>Balance</b> | <b>Unpaid<br/>Penalties</b> | <b>Interest</b> | <b>Due as of<br/>12/31/12</b> |
|--------------|----------------|-----------------------------|-----------------|-------------------------------|
| 10-05-01     | \$2,020.00     | \$0.00                      | \$120.87        | \$2,140.87                    |
| 10-05-11     | 1,241.00       | 0.00                        | 74.26           | 1,315.26                      |
| 04-02-4010   | 110.00         | 0.00                        | 6.58            | 116.58                        |
| 04-02-1900   | 898.00         | 0.00                        | 53.73           | 951.73                        |
| 05-01-05     | 106.70         | 0.00                        | 6.38            | 113.08                        |
| 04-01-13     | 2,472.00       | 0.00                        | 147.91          | 2,619.91                      |
| 09-08-17     | 2,975.00       | 0.00                        | 178.01          | 3,153.01                      |
| 16-02-04-17  | 870.00         | 0.00                        | 52.06           | 922.06                        |
| 16-02-04-19  | 870.00         | 0.00                        | 52.06           | 922.06                        |
| 16-02-04-23  | 4,215.00       | 0.00                        | 252.21          | 4,467.21                      |
| 16-02-04-26  | 870.00         | 0.00                        | 52.06           | 922.06                        |
| 16-02-04-27  | 870.00         | 0.00                        | 52.06           | 922.06                        |
| 16-02-04-32  | 870.00         | 0.00                        | 52.06           | 922.06                        |
| 04-02-4013   | 107.10         | 0.00                        | 6.41            | 113.51                        |
| 11-02-05     | 2,187.97       | 0.00                        | 130.92          | 2,318.89                      |
| 13-01-02     | 651.32         | 0.00                        | 9.85            | 661.17                        |
| 04-02-4004   | 16.00          | 0.00                        | 0.96            | 16.96                         |
| 04-02-4001   | 12.00          | 0.00                        | 0.72            | 12.72                         |
| 04-02-4002   | 21.00          | 0.00                        | 1.26            | 22.26                         |
| 04-02-4003   | 13.00          | 0.00                        | 0.78            | 13.78                         |
| 04-02-4007   | 12.00          | 0.00                        | 0.72            | 12.72                         |
| 04-02-4015   | 96.00          | 0.00                        | 5.74            | 101.74                        |
| 04-02-4018   | 12.00          | 0.00                        | 0.72            | 12.72                         |
| 04-02-4019   | 16.00          | 0.00                        | 0.96            | 16.96                         |
| 04-02-4105   | 12.00          | 0.00                        | 0.72            | 12.72                         |
| 17-01-07     | 1.00           | 0.00                        | 0.06            | 1.06                          |
| 11-02-06     | 1,605.00       | 0.00                        | 96.04           | 1,701.04                      |
| 14-01-09     | 2,400.00       | 0.00                        | 143.61          | 2,543.61                      |

**Taxes Due by December 18, 2012**

| <b>MBL #</b> | <b>Balance</b> | <b>Unpaid<br/>Penalties</b> | <b>Interest</b> | <b>Due as of<br/>12/31/12</b> |
|--------------|----------------|-----------------------------|-----------------|-------------------------------|
| 08-02-19-21  | \$200.00       | \$0.00                      | \$0.85          | \$200.85                      |
| 06-01-02     | 4,508.00       | 0.00                        | 19.27           | 4,527.27                      |
| 02-01-29     | 2,002.00       | 0.00                        | 8.56            | 2,010.56                      |
| 17-01-17     | 4,052.00       | 0.00                        | 17.32           | 4,069.32                      |
| 15-03-04     | 2,315.00       | 0.00                        | 9.89            | 2,324.89                      |
| 15-03-05     | 64.00          | 0.00                        | 0.27            | 64.27                         |
| 15-03-17     | 4,227.00       | 0.00                        | 18.07           | 4,245.07                      |
| 02-01-09     | 3,211.00       | 0.00                        | 13.72           | 3,224.72                      |
| 10-01-07     | 2,261.00       | 0.00                        | 9.66            | 2,270.66                      |
| 10-05-01     | 2,082.00       | 0.00                        | 8.90            | 2,090.90                      |
| 10-05-11     | 1,280.00       | 0.00                        | 5.47            | 1,285.47                      |
| 09-03-01     | 460.00         | 0.00                        | 1.97            | 461.97                        |
| 04-02-4010   | 114.00         | 0.00                        | 0.49            | 114.49                        |
| 03-02-11     | 6,364.00       | 0.00                        | 27.20           | 6,391.20                      |
| 09-07-11MH   | 161.00         | 0.00                        | 0.69            | 161.69                        |
| 08-04-01     | 283.00         | 0.00                        | 1.21            | 284.21                        |
| 10-02-02     | 414.44         | 0.00                        | 1.50            | 415.94                        |
| 04-02-17     | 3,048.00       | 0.00                        | 13.03           | 3,061.03                      |
| 04-02-1900   | 926.00         | 0.00                        | 3.96            | 929.96                        |
| 15-02-11     | 150.93         | 0.00                        | 0.65            | 151.58                        |
| 05-01-05     | 114.00         | 0.00                        | 0.49            | 114.49                        |
| 08-02-17     | 3,764.00       | 0.00                        | 16.09           | 3,780.09                      |
| 11-03-12     | 2,923.00       | 0.00                        | 12.49           | 2,935.49                      |
| 04-01-13     | 2,549.00       | 0.00                        | 10.89           | 2,559.89                      |
| 09-08-17     | 3,068.00       | 0.00                        | 13.11           | 3,081.11                      |
| 10-03-02     | 1,777.00       | 0.00                        | 7.59            | 1,784.59                      |
| 04-02-4006   | 100.00         | 0.00                        | 0.43            | 100.43                        |
| 16-02-04-17  | 897.00         | 0.00                        | 3.83            | 900.83                        |

**Taxes Due by December 18, 2012, continued**

| <b>MBL #</b> | <b>Balance</b> | <b>Unpaid<br/>Penalties</b> | <b>Interest</b> | <b>Due as of<br/>12/31/2012</b> |
|--------------|----------------|-----------------------------|-----------------|---------------------------------|
| 16-02-04-19  | \$897.00       | \$0.00                      | \$3.83          | \$900.83                        |
| 16-02-04-23  | 4,347.00       | 0.00                        | 18.58           | 4,365.58                        |
| 16-02-04-26  | 897.00         | 0.00                        | 3.83            | 900.83                          |
| 16-02-04-27  | 897.00         | 0.00                        | 3.83            | 900.83                          |
| 16-02-04-32  | 897.00         | 0.00                        | 3.83            | 900.83                          |
| 10-03-14     | 4,148.00       | 0.00                        | 17.73           | 4,165.73                        |
| 04-02-15     | 1,775.00       | 0.00                        | 7.59            | 1,782.59                        |
| 04-02-4013   | 115.00         | 0.00                        | 0.49            | 115.49                          |
| 09-03-10     | 2,470.00       | 0.00                        | 10.56           | 2,480.56                        |
| 04-01-14     | 95.00          | 0.00                        | 0.41            | 95.41                           |
| 07-03-15     | 2,726.00       | 0.00                        | 11.65           | 2,737.65                        |
| 11-02-05     | 2,284.00       | 0.00                        | 9.76            | 2,293.76                        |
| 14-02-10     | 4,807.00       | 0.00                        | 20.54           | 4,827.54                        |
| 14-02-12     | 1,513.00       | 0.00                        | 6.47            | 1,519.47                        |
| 13-01-02     | 2,642.00       | 0.00                        | 11.29           | 2,653.29                        |
| 08-02-46-10  | 3,107.00       | 0.00                        | 13.28           | 3,120.28                        |
| 16-04-10     | 2,510.00       | 0.00                        | 10.73           | 2,520.73                        |
| 04-02-4001   | 12.00          | 0.00                        | 0.05            | 12.05                           |
| 04-02-4002   | 21.00          | 0.00                        | 0.09            | 21.09                           |
| 04-02-4003   | 13.00          | 0.00                        | 0.06            | 13.06                           |
| 04-02-4004   | 17.00          | 0.00                        | 0.07            | 17.07                           |
| 04-02-4007   | 12.00          | 0.00                        | 0.05            | 12.05                           |
| 04-02-4015   | 100.00         | 0.00                        | 0.43            | 100.43                          |
| 04-02-4018   | 12.00          | 0.00                        | 0.05            | 12.05                           |
| 04-02-4019   | 17.00          | 0.00                        | 0.07            | 17.07                           |
| 04-02-4105   | 12.00          | 0.00                        | 0.05            | 12.05                           |
| 10-03-07     | 70.00          | 0.00                        | 0.30            | 70.30                           |
| 17-03-02     | 18.00          | 0.00                        | 0.08            | 18.08                           |

**Taxes Due by December 18, 2012 - continued**

| <b>MBL #</b> | <b>Balance</b> | <b>Unpaid<br/>Penalties</b> | <b>Interest</b> | <b>Due as of<br/>12/31/2012</b> |
|--------------|----------------|-----------------------------|-----------------|---------------------------------|
| 07-03-27     | \$4,276.00     | \$25.00                     | \$18.28         | \$4,319.28                      |
| 02-01-18     | 2,963.00       | 0.00                        | 12.66           | 2,975.66                        |
| 09-08-19     | 3,327.00       | 0.00                        | 14.22           | 3,341.22                        |
| 16-04-08     | 5,652.00       | 0.00                        | 24.16           | 5,676.16                        |
| 17-01-07     | 1.00           | 0.00                        | 0.00            | 1.00                            |
| 14-01-18     | 5,492.00       | 0.00                        | 23.47           | 5,515.47                        |
| 02-01-15     | 2,829.00       | 0.00                        | 12.09           | 2,841.09                        |
| 09-02-08     | 1,310.00       | 0.00                        | 5.60            | 1,315.60                        |
| 10-06-01-52  | 2,365.00       | 0.00                        | 10.11           | 2,375.11                        |
| 11-02-06     | 1,656.00       | 0.00                        | 7.08            | 1,663.08                        |
| 03-02-03     | 28.00          | 0.00                        | 0.12            | 28.12                           |
| 11-03-02     | 1,563.00       | 0.00                        | 6.68            | 1,569.68                        |
| 11-02-17     | 11,835.00      | 0.00                        | 50.58           | 11,885.58                       |
| 10-06-08     | 3,140.00       | 0.00                        | 13.42           | 3,153.42                        |
| 09-02-01     | 3,621.00       | 0.00                        | 15.48           | 3,636.48                        |
| 15-03-02     | 3,853.00       | 0.00                        | 16.47           | 3,869.47                        |
| 06-02-14     | 4,411.00       | 0.00                        | 18.85           | 4,429.85                        |
| 17-01-25     | 3,184.91       | 0.00                        | 5.24            | 3,190.15                        |
| 15-03-03     | 6,986.00       | 0.00                        | 29.86           | 7,015.86                        |
| 14-01-09     | 2,475.00       | 0.00                        | 10.58           | 2,485.58                        |
| 02-01-05     | 9.00           | 0.00                        | 0.04            | 9.04                            |
| 08-01-10     | 3,643.00       | 0.00                        | 15.57           | 3,658.57                        |
| 15-03-14     | 3,968.00       | 0.00                        | 16.96           | 3,984.96                        |
| 13-02-02     | 2,818.00       | 0.00                        | 12.04           | 2,830.04                        |
| 05-01-09     | 7.00           | 0.00                        | 0.03            | 7.03                            |
| 15-04-02     | 1,626.00       | 0.00                        | 6.95            | 1,632.95                        |
| 15-02-02     | 2,326.00       | 0.00                        | 9.94            | 2,335.94                        |
| 04-02-4008   | 158.00         | 0.00                        | 0.68            | 158.68                          |

**Taxes Due by December 18, 2012 - continued**

| <b>MBL #</b>          | <b>Balance</b>      | <b>Unpaid<br/>Penalties</b> | <b>Interest</b> | <b>Due as of<br/>12/31/2012</b> |
|-----------------------|---------------------|-----------------------------|-----------------|---------------------------------|
| 03-01-03              | \$2,665.00          | \$0.00                      | \$11.39         | \$2,676.39                      |
| 03-01-02              | 2,070.00            | 0.00                        | 8.85            | 2,078.85                        |
| 05-01-07              | 4,004.00            | 0.00                        | 17.11           | 4,021.11                        |
| 11-03-14              | 306.00              | 0.00                        | 1.31            | 307.31                          |
| 02-01-14              | 4,432.00            | 0.00                        | 18.94           | 4,450.94                        |
| 01-01-05              | 10.00               | 0.00                        | 0.04            | 10.04                           |
| 09-08-11              | 1,558.00            | 0.00                        | 6.66            | 1,564.66                        |
| <b>TOTAL FOR 2012</b> | <b>\$190,314.28</b> | <b>\$25.00</b>              | <b>\$804.76</b> | <b>\$191,144.04</b>             |

Respectfully submitted,

***Barbara A. Clark, Tax Collector***

## TOWN CLERK REVENUES

January 1, 2012 to December 31, 2012

### MOTOR VEHICLE PERMITS

|           |                  |
|-----------|------------------|
| January   | \$27,776.00      |
| February  | 32,982.00        |
| March     | 33,171.00        |
| April     | 33,082.00        |
| May       | 33,938.00        |
| June      | 35,457.00        |
| July      | 37,607.00        |
| August    | 36,869.00        |
| September | 29,704.00        |
| October   | 32,922.00        |
| November  | 39,125.00        |
| December  | <u>29,763.00</u> |

**TOTAL MV REVENUES** **\$402,396.00**

### OTHER REVENUES

|                                   |               |
|-----------------------------------|---------------|
| Dog Licenses/Penalties            | \$4,458.50    |
| Titles                            | 890.00        |
| UCC's                             | 465.00        |
| Business-Filing fees              | 26.00         |
| Vital Statistics Certificates     | 595.00        |
| Marriage Licenses                 | 450.00        |
| Bad Check Fees                    | 125.00        |
| Overpayments                      | 10.00         |
| Municipal Agent Fees (decal fees) | 9,657.00      |
| Mail-in Registration Fees         | 350.00        |
| Boat Agent & Permit Fees          | 2,251.24      |
| OHRV Agent & Permit Fees          | 2,898.00      |
| Miscellaneous                     | <u>754.80</u> |

**TOTAL OTHER REVENUES** **\$22,930.54**

**REMITTANCE TO THE TREASURER** **\$425,326.54**

Respectfully submitted,

***Barbara A. Clark, Town Clerk***

## TREASURER'S FINANCIAL STATEMENT

Beginning Balance - January 1, 2012

\$3,353,660.34

### SELECTMEN - RECEIPTS

|                                             |            |
|---------------------------------------------|------------|
| Application Fees- Home Occupation & Permits | \$2,025.00 |
| Application Fees - Septic Disposal/Permits  | 775.00     |
| Application Fees - Site Plan Review & ZBA   | 1,300.00   |
| Application Fees - Subdivision              | 680.00     |
| Building Permits - Home Improvements        | 4,349.45   |
| Building Permits - New Construction         | 3,604.35   |
| Cable Franchise Fee                         | 21,753.17  |
| Fines & Forfeitures - Court/Parking Fines   | 511.62     |
| Fire Dept.-Burner permits                   | 45,925.00  |
| Bank Interest                               | 765.65     |
| Miscellaneous - Other Revenue               | 440.45     |
| Police Special Details                      | 57,790.00  |
| Refunds Miscellaneous General               | 46,534.79  |
| Rental of Town Property - Town Hall         | 200.00     |
| Special Fees - Perc Tests                   | 200.00     |
| Grant - Solar Panel                         | 30,000.00  |
| Special Permits - Pistol                    | 100.00     |
| Insurance - Retirement                      | 875.70     |
| State-Emergency Management Reimbursement    | 13,074.24  |
| State-Forest Reimbursement                  | 42.43      |
| State-Highway Block Grant                   | 32,360.11  |
| State-Room & Meals Reimbursement            | 105,412.84 |
| State-Railroad Tax Reimbursement            | 56.79      |
| Town Sales - Miscellaneous                  | 129.00     |

**TOTAL SELECTMEN'S RECEIPTS**

**\$368,905.59**

**TOWN CLERK - RECEIPTS**

|                                     |                     |
|-------------------------------------|---------------------|
| Business Filing Fees & UCC Filing   | \$491.00            |
| Motor Vehicle Registration Fees     | 402,376.00          |
| Motor Vehicle Sticker Fees          | 9,657.00            |
| Motor Vehicle Title Fees            | 890.00              |
| Dog Licenses & Late Fees            | 4,478.50            |
| Marriage Licenses                   | 1,045.00            |
| Boat Agent & Permit Fees            | 2,251.24            |
| OHRV Agent & Reg. Fees              | 2,898.00            |
| Overpayments & Bad Checks           | 889.80              |
| Motor Vehicle Mail-In Registrations | 350.00              |
| <b>TOTAL TOWN CLERK RECEIPTS</b>    | <b>\$425,326.54</b> |

**TAX COLLECTOR - RECEIPTS**

|                                            |                |
|--------------------------------------------|----------------|
| Property Tax This Year                     | \$6,677,452.72 |
| Property Tax Last Year - Pre-Lien          | 229,603.83     |
| Property Tax Last Year - Post-Lien         | 21,239.52      |
| Property Tax Two Year Past                 | 13,760.27      |
| Property Tax Three Years Past              | 17,681.51      |
| Yield Tax This Year                        | 1,886.84       |
| Property Tax Interest This Year            | 2,353.38       |
| Property Tax Interest Last Year Pre-Lien   | 11,015.53      |
| Property Tax Interest Last Year Post-Lien  | 638.22         |
| Property Tax Interest Two Years Past       | 1,754.28       |
| Property Tax Interest Three Years Past     | 7,372.06       |
| At Lien Interest & Penalty Interest & Fees | 3,679.88       |

|                                           |                               |
|-------------------------------------------|-------------------------------|
| Overpayment Tax This Year                 | \$15,021.19                   |
| Bad Checks                                | 25.00                         |
| <b>TOTAL TAX COLLECTOR'S RECEIPTS</b>     | <b>\$7,003,484.23</b>         |
| <b>TOTAL RECEIPTS FOR YEAR 2012</b>       | <b><u>\$7,797,716.36</u></b>  |
| <b>GRAND TOTAL RECEIPTS FOR YEAR 2012</b> | <b><u>\$11,151,376.70</u></b> |
| <b>LESS TOTAL EXPENDITURES</b>            | <b>\$(7,760,436.60)</b>       |
| <b>CLOSING BALANCE DEC. 31, 2012</b>      | <b>\$3,389,115.10</b>         |

Respectfully submitted,

***Katherine A. Hankin, Treasurer***

2012 East Kingston Town Report– Schedule of Town Property

**SCHEDULE OF TOWN PROPERTY**

| <b>MBL#</b> | <b>PROPERTY</b>                           | <b>ITEMS</b>   | <b>VALUE (\$)</b> |
|-------------|-------------------------------------------|----------------|-------------------|
| 02-01-01    | 33 Rowell Rd.                             | 0.50 acres     | 6,000             |
| 02-01-20    | 2 Indian Rd.– McGaffigan Land             | 0.17 acres     | 2,900             |
| 02-01-34    | 26 Rowell Rd.                             | 0.96 acres     | 117,000           |
| 02-01-37    | 2 Cove Rd.                                | 1.25 acres     | 99,200            |
| 02-04-04    | 39 Powwow River Rd.– Christ Church Land   | 9.20 acres     | 263,700           |
| 02-04-05    | 45 Powwow River Rd. - B & M Railroad Land | 3.47 acres     | 114,000           |
| 02-06-13    | 8 Kelley Ln. - B & M Railroad Land        | 1.30 acres     | 207,400           |
| 02-07-05    | 50 Powwow River Rd. - Janvrin Land        | 1.50 acres     | 11,100            |
| 03-01-06    | 111 Powwow River Rd. - Frascone Land      | .003 acres     | 0                 |
| 03-02-06    | 8 Woldridge Ln. - Daniel West Land        | 2.80 acres     | 2,800             |
| 06-01-36    | 16 Pheasant Run - Recreation Land         | 5.00 acres     | 139,800           |
| 06-01-43    | 6 Blue Heron Ct. - Ed Smith Land - CU     | 43.90 acres    | 38,200            |
| 07-03-14    | 9 Robin Ln. Rear - Corbett Land           | 10.00 acres    | 10,000            |
| 07-03-60    | 7 Blue Heron Ct. - Conservation Land      | 31.07 acres    | 28,300            |
| 07-03-64    | 7 Robin Ln. Rear - Levi Bartlett Land     | 1.00 acres     | 1,000             |
| 09-02-07    | 3 Depot Rd. - Railroad Depot              | L/B 0.20 acres | 147,800           |
| 09-02-05    | 12 Haverhill Rd.                          | 3.2 acres      | 85,600            |
| 09-05-01    | 41 Depot Rd. - Pound School               | L/B 0.50 acres | 173,300           |
| 09-06-04    | 24 Depot Rd. - Town Offices               | L/B 2.40 acres | 585,900           |

2012 East Kingston Town Report– Schedule of Town Property

**SCHEDULE OF TOWN PROPERTY**

| <b>MBL#</b> | <b>PROPERTY</b>                      | <b>ITEMS</b>   | <b>VALUE (\$)</b> |
|-------------|--------------------------------------|----------------|-------------------|
| 09-07-03    | 3 Main St. - Town Hall/EOC           | L/B 1.49 acres | 434,000           |
| 09-07-13    | 47 Maplevale Rd. - Public Library    | L/B 2.00 acres | 643,900           |
| 09-08-02    | 44 Main St. - Olde Cemetery          | 0.87 acres     | 99,400            |
| 09-08-13    | 8 Main St. - Foss-Wasson Field       | 5.20 acres     | 130,000           |
| 09-08-21    | 29 Haverhill Rd. - Hillside Cemetery | 5.44 acres     | 121,600           |
| 09-08-23    | 37 Haverhill Rd. - Parsonage Land    | 11.34 acres    | 117,000           |
| 10-05-07    | 42 Fish Rd. - Kennard Land           | 1.00 acres     | 38,300            |
| 10-05-08    | 52 Fish Rd. - Kennard Land           | 2.50 acres     | 39,900            |
| 10-05-12    | 33 Burnt Swamp Rd.                   | 0.24 acres     | 4,600             |
| 10-06-02    | 50 Burnt Swamp Rd.                   | 0.55 acres     | 58,500            |
| 11-02-04    | 29 Clement Ln. - Welch Land          | 11.80 acres    | 128,000           |
| 11-02-39    | 3 Bowley Rd. - Police Station        | L/B 2.00 acres | 552,600           |
| 11-03-05    | 96 Burnt Swamp Rd. - Berry Land      | 2.60 acres     | 11,600            |
| 14-04-03    | 17 South Rd. - Union Cemetery        | 2.68 acres     | 125,200           |
| 14-04-06    | 5 Andrews Ln. - Elementary School    | L/B 7.97 acres | 1,427,600         |
| 14-04-07    | 11 Andrews Ln. - Cole House          | L/B 1.00 acres | 170,400           |
| 16-02-12    | 37 Giles Rd. - Giles Road Bridge     | 0.00           | 67,500            |
| 17-02-14    | 28 Joslin Rd.                        | 1.50 acres     | 1,500             |

**Total Acreage Owned by Town**

**178.60 acres    \$6,205,600**

## INVENTORY OF VALUATION

### LAND

|                           |                       |                     |
|---------------------------|-----------------------|---------------------|
| <b>Total Taxable Land</b> | <b>5,705.55 acres</b> | <b>\$97,961,402</b> |
|---------------------------|-----------------------|---------------------|

### BUILDINGS

|                      |                  |
|----------------------|------------------|
| Residential          | 175,810,000      |
| Manufactured Housing | 1,956,100        |
| Commercial           | <u>3,648,500</u> |

|                                |                      |
|--------------------------------|----------------------|
| <b>Total Taxable Buildings</b> | <b>\$181,414,600</b> |
|--------------------------------|----------------------|

### PUBLIC UTILITIES

|          |                |
|----------|----------------|
| Gas      | 976,100        |
| Electric | 3,798,900      |
| Pipeline | 14,909,500     |
| Water    | <u>395,500</u> |

|                               |                     |
|-------------------------------|---------------------|
| <b>Total Public Utilities</b> | <b>\$20,080,000</b> |
|-------------------------------|---------------------|

|                                          |                      |
|------------------------------------------|----------------------|
| <b>Total Valuation Before Exemptions</b> | <b>\$299,456,002</b> |
|------------------------------------------|----------------------|

|                 |                             |               |
|-----------------|-----------------------------|---------------|
| LESS EXEMPTIONS | Elderly (2) + Blind (2) Chg | <u>75,200</u> |
|-----------------|-----------------------------|---------------|

|                                                |                      |
|------------------------------------------------|----------------------|
| <b>Total Less Exemptions for Net Valuation</b> | <b>\$299,380,802</b> |
|------------------------------------------------|----------------------|

### NET VALUATION ON WHICH TAX RATE IS COMPUTED

|                                |                      |
|--------------------------------|----------------------|
| County, Town & Local Education | <b>\$299,380,802</b> |
|--------------------------------|----------------------|

### LOCAL TAX RATE COMPUTATION

**\$6,343,762**(Property Taxes to be raised) ÷ **\$299,380,802**= **0.2119**

**\$21.19**

### STATE TAX RATE COMPUTATION

(Net valuation) **\$299,380,802** less public utilities **\$20,080,000** =

**\$279,300,802** of which the state tax rate is computed.

**\$2.390** per \$1,000 equalized = **\$2.37**

### Net Assessed Valuation

|                     |               |                |                    |
|---------------------|---------------|----------------|--------------------|
| State Education Tax | \$279,300,802 | \$2.37         | \$662,060          |
| All Other Taxes     | \$299,380,802 | <u>\$21.19</u> | <u>\$6,343,762</u> |
| <b>TOTAL</b>        |               | <b>\$23.56</b> | <b>\$7,005,822</b> |

## TAX RATE BREAKDOWN

| YEAR        | COUNTY | TOWN | SCHOOL | TOTAL TAX RATE | EQUALIZED VALUE |
|-------------|--------|------|--------|----------------|-----------------|
| <b>2012</b> | 1.03   | 5.74 | 16.79  | <b>\$23.56</b> | TBD             |
| <b>2011</b> | 0.99   | 5.87 | 16.33  | <b>\$23.19</b> | 104.6%          |
| <b>2010</b> | 0.98   | 6.18 | 16.17  | <b>\$23.33</b> | 100%            |
| <b>2009</b> | 0.97   | 6.18 | 15.96  | <b>\$23.11</b> | 100%            |
| <b>2008</b> | 0.98   | 6.08 | 15.82  | <b>\$22.88</b> | 95%             |
| <b>2007</b> | 0.98   | 5.08 | 16.20  | <b>\$22.26</b> | 88%             |
| <b>2006</b> | 0.96   | 2.68 | 16.62  | <b>\$20.26</b> | 81%             |
| <b>2005</b> | 0.92   | 2.73 | 15.55  | <b>\$19.20</b> | 82%             |
| <b>2004</b> | 0.93   | 3.42 | 14.50  | <b>\$18.85</b> | 92%             |
| <b>2003</b> | 0.87   | 2.45 | 13.68  | <b>\$17.00</b> | 100%            |
| <b>2002</b> | 2.11   | 3.02 | 28.67  | <b>\$33.80</b> | 51%             |
| <b>2001</b> | 2.13   | 5.32 | 26.35  | <b>\$33.80</b> | 55%             |
| <b>2000</b> | 1.45   | 5.33 | 25.37  | <b>\$32.15</b> | 62%             |
| <b>1999</b> | 1.25   | 5.33 | 22.87  | <b>\$29.45</b> | 78%             |
| <b>1998</b> | 1.35   | 3.79 | 26.76  | <b>\$31.90</b> | 78%             |
| <b>1997</b> | 1.51   | 5.36 | 23.79  | <b>\$30.66</b> | 86%             |

The tax rate is based on the total amount due to cover county, town and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget plus warrant articles approved at Town Meeting each year, which includes the support of the operation of the town, i.e. library, police, fire, roads, etc. The school portion covers the support of grade levels K-12.

Annually, the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is submitted by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town, based on a twelve-month period, October - October. Then, DRA determines the average level of assessment for land and buildings as of April 1st of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value.

**Town Of East Kingston**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2012**

| First Deposit                     | Name of Fund                     | Purpose of Fund | How Invested | PRINCIPAL                 |                                |                     | INCOME                    |            |                      | TOTAL               | Ending Market Value |
|-----------------------------------|----------------------------------|-----------------|--------------|---------------------------|--------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|---------------------|
|                                   |                                  |                 |              | Balance Beginning of Year | Additions-Withdrawal Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year |                     |
| CHARITABLE & PRIVATE TRUSTS       |                                  |                 |              |                           |                                |                     |                           |            |                      |                     |                     |
| 1900-2004                         | Perpetual Care                   | Lot Care        | Common TF    | 115,671.60                | 2,110.76                       | 117,782.36          | 42,995.81                 | 4,960.27   | 0.00                 | 47,956.08           | 178,303.30          |
| 1994                              | Expansion of Existing Cemeteries | Lot Care        | Common TF    | 1,670.69                  | 30.48                          | 1,701.17            | 621.00                    | 71.61      | 0.00                 | 692.61              | 2,575.25            |
| 1994                              | Future Cemetery Land Acquisition | Lot Care        | Common TF    | 1,113.76                  | 20.32                          | 1,134.08            | 414.00                    | 47.77      | 0.00                 | 461.77              | 1,716.83            |
| 1995                              | Union Cemetery                   | Lot Care        | Common TF    | 19,353.56                 | 353.14                         | 19,706.70           | 7,193.81                  | 829.83     | 0.00                 | 8,023.64            | 29,832.60           |
| 2011                              | Cemetery Maintenance Fund        | Maintenance     | Common TF    | 1,253.78                  | 1,269.50                       | 2,523.28            | 1.33                      | 40.84      | 0.00                 | 42.17               | 2,565.45            |
| 1855                              | Jeremiah Morrill                 | School          | Common TF    | 12,408.02                 | 165.08                         | 12,573.10           | 538.65                    | 389.66     | 538.70               | 389.61              | 13,945.42           |
| 1882                              | Elizabeth Towle                  | School          | Common TF    | 10,772.79                 | 143.33                         | 10,916.12           | 467.67                    | 338.30     | 467.71               | 338.26              | 12,107.58           |
| 1954                              | E. Philbrick                     | School          | Common TF    | 394.91                    | 5.25                           | 400.16              | 17.15                     | 12.39      | 17.15                | 12.39               | 412.55              |
| 2009                              | R. E. Sargent Expendable Trust   | School          | Common TF    | 213,390.49                | 3,167.25                       | 216,557.74          | 28,029.46                 | 7,503.13   | 7,174.92             | 28,357.67           | 263,482.49          |
| Total Charitable & Private Trusts |                                  |                 |              | 376,029.60                | 7,265.11                       | 383,294.71          | 80,278.88                 | 14,193.80  | 8,198.48             | 86,274.20           | 469,568.91          |
| CAPITAL RESERVES                  |                                  |                 |              |                           |                                |                     |                           |            |                      |                     |                     |
| 1993                              | Building Preservation            | Town Buildings  | Common CRF   | 21,119.19                 | 154.18                         | 21,273.37           | 165.97                    | 367.34     | 0.00                 | 533.31              | 21,688.37           |
| 1993                              | Revaluation                      | Revaluation     | Common CRF   | 28,814.80                 | 10,248.12                      | 39,062.92           | 190.97                    | 542.97     | 0.00                 | 733.94              | 39,796.86           |
| 1994                              | Elementary School Development    | School          | Common CRF   | 1,511.82                  | 11.03                          | 1,522.85            | 11.90                     | 26.30      | 0.00                 | 38.20               | 1,552.58            |
| 1997                              | School Building Expansion        | Construction    | Common CRF   | 587,992.97                | 4,355.95                       | 592,348.92          | 13,357.19                 | 10,377.90  | 0.00                 | 23,735.09           | 612,741.60          |
| 2004                              | Special Education Expendable     | School          | Common CRF   | 39,808.26                 | 290.62                         | 40,098.88           | 312.81                    | 692.42     | 0.00                 | 1,005.23            | 40,881.11           |
| 2005                              | School Maintenance               | School          | Common CRF   | 31,028.21                 | 226.52                         | 31,254.73           | 243.31                    | 539.66     | 0.00                 | 782.97              | 31,863.89           |
| 2012                              | Fire Department                  | Construction    | Common CRF   | 0.00                      | 1,003.80                       | 1,003.80            | 0.00                      | 4.24       | 0.00                 | 4.24                | 1,002.57            |
| 1999                              | Fire Apparatus Capital Reserve   | Fire Apparatus  | Common CRF   | 51,404.10                 | 50,565.29                      | 101,969.39          | 397.29                    | 1,105.98   | 0.00                 | 1,503.27            | 102,911.29          |
| 1997                              | Library Capital Expansion        | Library         | Common CRF   | 563.37                    | 4.11                           | 567.48              | 4.43                      | 9.80       | 0.00                 | 14.23               | 578.55              |
| 1988                              | Library Reserve                  | Library         | Common CRF   | 1,679.14                  | 12.26                          | 1,691.40            | 13.20                     | 29.20      | 0.00                 | 42.40               | 1,724.39            |
| 2010                              | Library Maintenance              | Library         | Common CRF   | 6,833.10                  | 8,682.45                       | 15,515.55           | 36.98                     | 155.02     | 0.00                 | 192.00              | 15,622.33           |
| Total Capital Reserves            |                                  |                 |              | 770,754.96                | 75,554.33                      | 846,309.29          | 14,734.05                 | 13,850.83  | 0.00                 | 28,584.88           | 874,894.17          |

**Town Of East Kingston**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2012**

| First Deposit                                                            | Name of Fund                  | Purpose of Fund | How Invested       | PRINCIPAL                 |                                 |                     | INCOME                    |            |                      |                     | TOTAL              |              | Ending Market Value |
|--------------------------------------------------------------------------|-------------------------------|-----------------|--------------------|---------------------------|---------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|--------------------|--------------|---------------------|
|                                                                          |                               |                 |                    | Balance Beginning of Year | Additions- Withdrawal Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | Principal & Income |              |                     |
| CAPITAL RESERVES - EXETER REGION COOPERATIVE SCHOOL DISTRICT FUNDS       |                               |                 |                    |                           |                                 |                     |                           |            |                      |                     |                    |              |                     |
| 1999                                                                     | Capital Reserve               | School          | Common CRF - ERCSD | 375,087.72                | -375,087.72                     | 0.00                | 8,571.29                  | 3,911.96   | 12,483.25            | 0.00                | 0.00               | 0.00         |                     |
| 2001                                                                     | Maintenance Fund              | School          | Common CRF - ERCSD | 322,474.76                | -322,474.76                     | 0.00                | 5,123.82                  | 3,349.62   | 8,473.44             | 0.00                | 0.00               | 0.00         |                     |
| 2002                                                                     | Special Education             | School          | Common CRF - ERCSD | 485,652.59                | -485,652.59                     | 0.00                | 8,874.49                  | 5,042.38   | 13,916.87            | 0.00                | 0.00               | 0.00         |                     |
| 2005                                                                     | Seacoast School of Technology | School          | Common CRF - ERCSD | 391.77                    | -391.77                         | 0.00                | 336.21                    | 7.43       | 343.64               | 0.00                | 0.00               | 0.00         |                     |
| Total Capital Reserves - Exeter Region Cooperative School District Funds |                               |                 |                    | 1,183,606.84              | -1,183,606.84                   | 0.00                | 22,905.81                 | 12,311.39  | 35,217.20            | 0.00                | 0.00               | 0.00         |                     |
| GRAND TOTALS:                                                            |                               |                 |                    | 2,330,391.40              | -1,100,787.40                   | 1,229,604.00        | 117,918.74                | 40,356.02  | 43,415.68            | 114,859.08          | 1,344,463.08       | 1,375,314.87 |                     |

CAPITAL IMPROVEMENTS PLAN (CIP)

| Department Projects         | Tax<br>Impact      | Year 1<br>2012   | Year 2<br>2013   | Year 3<br>2014         | Year 4<br>2015   | Year 5<br>2016   | Year 6<br>2017   |
|-----------------------------|--------------------|------------------|------------------|------------------------|------------------|------------------|------------------|
| <b>FIRE &amp; RESCUE</b>    |                    |                  |                  |                        |                  |                  |                  |
| Replace Emergency Vehicles  | 50,000             | 50,000           | 50,000           | 50,000                 | 50,000           | 50,000           | 50,000           |
| Fire Station Land/Bldg.     |                    | 50,000           | 50,000           | 100,000                | 100,000          | 100,000          | 100,000          |
| <b>TOTAL</b>                | <b>\$50,000</b>    | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$150,000</b>       | <b>\$150,000</b> | <b>\$150,000</b> | <b>\$150,000</b> |
| <b>POLICE DEPARTMENT</b>    |                    |                  |                  |                        |                  |                  |                  |
| Police Station              | 1,245,750          | 72,080           | 64,830           | 62,830                 | 60,030           | 58,830           | 56,895           |
| Police Cruisers             | 30,000             | 15,000           | 15,000           | 15,000                 | 15,000           | 15,000           | 15,000           |
| <b>TOTAL</b>                | <b>\$1,275,750</b> | <b>\$87,080</b>  | <b>\$79,830</b>  | <b>\$77,830</b>        | <b>\$75,830</b>  | <b>\$73,830</b>  | <b>\$71,895</b>  |
| <b>HIGHWAY DEPARTMENT</b>   |                    |                  |                  |                        |                  |                  |                  |
| Overlay Andrews Lane        | 40,000             | 40,000           |                  |                        |                  |                  |                  |
| Overlay Pheasant Run        | 80,000             | 80,000           |                  |                        |                  |                  |                  |
| Overlay Greystone Road      | 40,000             |                  | 40,000           |                        |                  |                  |                  |
| Reconstruct Brandywine Road | 80,000             |                  | 80,000           |                        |                  |                  |                  |
| <b>TOTAL</b>                | <b>\$240,000</b>   | <b>\$120,000</b> | <b>\$120,000</b> |                        |                  |                  |                  |
| <b>CEMETERY TRUSTEES</b>    |                    |                  |                  |                        |                  |                  |                  |
| Develop Parsonage Land      | 30,000             | 30,000           | New<br>Cemetery  | NCRF for<br>Operations |                  |                  |                  |
| Union/Extend granite walls  | 10,000             | 9,500            |                  |                        |                  |                  |                  |
| <b>TOTAL</b>                | <b>\$30,000</b>    | <b>\$30,000</b>  |                  |                        |                  |                  |                  |

# CAPITAL IMPROVEMENTS PLAN (CIP)

| Department Projects                              | Tax Impact         | Year 1<br>2012   | Year 2<br>2013   | Year 3<br>2014   | Year 4<br>2015   | Year 5<br>2016   | Year 6<br>2017   |
|--------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>CONSERVATION COMMISSION</b>                   |                    |                  |                  |                  |                  |                  |                  |
| Con. Easements                                   | \$3,669,400        | \$321,319        | \$312,381        | \$303,319        | \$294,256        | \$285,194        | \$276,006        |
| <b>LIBRARY TRUSTEES</b>                          |                    |                  |                  |                  |                  |                  |                  |
| Library Building                                 | 865,495            | 43,275           | 41,213           | 40,150           | 39,088           | 37,837           | 36,588           |
| Library Building Maint. Fund                     | 6,800              | 6,800            | 6,800            | 6,800            | 6,800            | 6,800            | 6,800            |
| Library Fire Suppression                         | 25,000             |                  |                  |                  |                  |                  | 25,000           |
| <b>TOTAL</b>                                     | <b>\$897,295</b>   | <b>\$50,075</b>  | <b>\$48,013</b>  | <b>\$46,950</b>  | <b>\$45,888</b>  | <b>\$44,637</b>  | <b>\$68,388</b>  |
| <b>TOWN CLERK/TAX COLLECTOR</b>                  |                    |                  |                  |                  |                  |                  |                  |
| Town Records Preservation                        | 150,000            | 150,000          |                  |                  |                  |                  |                  |
| <b>TOTAL</b>                                     | <b>\$150,000</b>   | <b>\$150,000</b> |                  |                  |                  |                  |                  |
| <b>HISTORICAL COMMITTEE</b>                      |                    |                  |                  |                  |                  |                  |                  |
| Restore Railroad Depot                           | Not submitted      |                  |                  |                  |                  |                  |                  |
| Archive Historical Materials                     | Not submitted      |                  |                  |                  |                  |                  |                  |
| Patriotic - Flags                                | 1,000              |                  |                  |                  |                  |                  |                  |
| <b>TOTAL</b>                                     | <b>\$1,000</b>     |                  |                  |                  |                  |                  |                  |
| <b>RECREATION COMMITTEE</b>                      |                    |                  |                  |                  |                  |                  |                  |
| Foss-Wasson Field Upgrades                       | 0                  | 0                |                  |                  |                  |                  |                  |
| <b>TOTAL</b>                                     | <b>\$0</b>         | <b>\$0</b>       |                  |                  |                  |                  |                  |
| <b>TOTAL MUNICIPAL CAPITAL PROJECTS:</b>         | <b>\$6,313,445</b> | <b>\$708,474</b> | <b>\$660,224</b> | <b>\$578,099</b> | <b>\$565,974</b> | <b>\$553,661</b> | <b>\$566,289</b> |
| <b>SCHOOL DISTRICTS</b>                          |                    |                  |                  |                  |                  |                  |                  |
| <b>CAPITAL PROJECTS:</b>                         |                    |                  |                  |                  |                  |                  |                  |
| <b>ELEMENTARY SCHOOL</b>                         |                    |                  |                  |                  |                  |                  |                  |
| School Addition                                  |                    |                  |                  |                  |                  |                  |                  |
| <b>EXETER REGION COOPERATIVE SCHOOL DISTRICT</b> | <b>\$1,500,000</b> | <b>\$88,235</b>  | <b>\$88,235</b>  | <b>\$88,235</b>  | <b>\$88,235</b>  | <b>\$88,235</b>  | <b>\$88,235</b>  |
|                                                  |                    | No Info.         |                  |                  |                  |                  |                  |

## RECOMMENDED CAPITAL EXP. - 2013 BUDGET

| Project by<br>Department                                          | Project<br>Year              | Original<br>Project Cost | Expected Total<br>Tax Impact | Notes                   |
|-------------------------------------------------------------------|------------------------------|--------------------------|------------------------------|-------------------------|
| <b>AMBULANCE &amp; FIRE DEPARTMENT &amp; EMERGENCY MANAGEMENT</b> |                              |                          |                              |                         |
| Replace Emerg. Vehicles                                           | 2013                         | \$50,000                 | \$50,000                     | Fire Apparatus CRF      |
| Fire Station Land &/or Bldg.                                      | CAPITAL RESERVE FUND CREATED |                          | 2013                         |                         |
|                                                                   | <b>TOTAL</b>                 | <b>\$50,000</b>          | <b>\$50,000</b>              |                         |
| <b>POLICE DEPARTMENT</b>                                          |                              |                          |                              |                         |
| Police Station                                                    | 2012                         | \$850,000                | \$1,245,750                  | Municipal bond/Budget   |
| Police Cruiser                                                    | 2013                         | \$30,000                 | \$30,000                     | Municipal Budget        |
|                                                                   | <b>TOTAL</b>                 | <b>\$880,000</b>         | <b>\$1,275,750</b>           |                         |
| <b>HIGHWAY DEPARTMENT</b>                                         |                              |                          |                              |                         |
| Overlay Andrews Lane                                              | 2013                         | \$40,000                 | \$40,000                     | Municipal Budget        |
| Overlay Pheasant Run                                              | 2013                         | \$80,000                 | \$80,000                     | Municipal Budget        |
| Reconstruct Brandywine Dr                                         | 2013                         | \$80,000                 | \$80,000                     | Municipal Budget        |
| Overlay Greystone Rd                                              | 2013                         | \$40,000                 | \$40,000                     | Municipal Budget        |
|                                                                   | <b>TOTAL</b>                 | <b>\$240,000</b>         | <b>\$240,000</b>             |                         |
| <b>CEMETERY TRUSTEES</b>                                          |                              |                          |                              |                         |
| Develop Parsonage land                                            | 2013                         | \$30,000                 | \$30,000                     | CRF/Municipal Bond      |
| Union/Extend Granite Wall                                         |                              | \$10,000                 | \$10,000                     |                         |
|                                                                   | <b>TOTAL</b>                 | <b>\$40,000</b>          | <b>\$40,000</b>              |                         |
| <b>CONSERVATION COMM.</b>                                         |                              |                          |                              |                         |
| Conservation Easements                                            | 2009                         | \$2,719,400              | \$3,909,385                  | Municipal Bond          |
|                                                                   | 2010                         | \$950,000                | \$1,452,059                  |                         |
|                                                                   | <b>TOTAL</b>                 | <b>\$3,669,400</b>       | <b>\$5,361,444</b>           |                         |
| <b>LIBRARY TRUSTEES</b>                                           |                              |                          |                              |                         |
| Library Building                                                  | 2008                         | \$560,000                | \$865,495                    | CRF/Municipal Bond      |
| Library Bldg. Maint. Fund                                         | 2011                         | \$6,800                  | \$6,800                      | Library Exp. Trust Fund |
| Upgrade Fire Suppression                                          | 2016                         |                          | \$25,000                     | CRF                     |
|                                                                   | <b>TOTAL</b>                 | <b>\$566,800</b>         | <b>\$897,295</b>             |                         |
| <b>TOWN CLERK/TAX COLLECTOR</b>                                   |                              |                          |                              |                         |
| Town records preservation                                         | 2013                         | \$150,000                | \$150,000                    | Municipal Bond/CRF      |
|                                                                   | <b>TOTAL</b>                 | <b>\$150,000</b>         | <b>\$150,000</b>             |                         |

## RECOMMENDED CAPITAL EXP. - 2013 BUDGET

| Project by<br>Department                      | Project<br>Year | Original<br>Project Cost | Expected Total<br>Tax Impact | Notes            |
|-----------------------------------------------|-----------------|--------------------------|------------------------------|------------------|
| <b>Historical Committee</b>                   |                 |                          |                              |                  |
| Restore Railroad Depot                        |                 | No figures<br>submitted  |                              |                  |
| Archive Historical Records                    |                 | No figures<br>submitted  |                              |                  |
| Patriotic Flags                               |                 | 2013 Flags               |                              |                  |
| <b>Recreation Department</b>                  |                 |                          |                              |                  |
| <b>School Districts Capital Projects</b>      |                 |                          |                              |                  |
| <b>Elementary School</b>                      |                 |                          |                              |                  |
| School Addition                               | 2005-22         | \$1,500,000              |                              | Municipal Budget |
| <b>Exeter Region Coop<br/>School District</b> |                 |                          |                              |                  |
| No figures submitted                          |                 |                          |                              |                  |

## 2012 EAST KINGSTON BIRTH RECORD

| D.O.B.   | CHILD'S NAME                   | FATHER'S NAME     | MOTHER'S NAME       | PLACE OF BIRTH |
|----------|--------------------------------|-------------------|---------------------|----------------|
| 01/06/12 | <b>Towse, Bradley Gilbert</b>  | Towse, David      | Towse, Jeannette    | Portsmouth, NH |
| 01/26/12 | <b>Gummel, Helen Vincent</b>   | Gummel, Micah     | Gummel, Jessica     | Exeter, NH     |
| 01/26/12 | <b>Gummel, Leah Maryann</b>    | Gummel, Micah     | Gummel, Jessica     | Exeter, NH     |
| 04/26/12 | <b>Fredereksen, Felyx Jens</b> | Fredereksen, Eric | Fredereksen, Yvonne | Portsmouth, NH |
| 05/29/12 | <b>Neal, Ryder Jacob</b>       | Neal Jr., Charles | Kelley, Stephanie   | Exeter, NH     |
| 08/20/12 | <b>Boland, Sophie Grace</b>    | Boland, Andrew    | Boland, Jessica     | Manchester, NH |

## 2012 EAST KINGSTON DEATH REPORT

| <b>D.O.D.</b> | <b>DECEDENT'S NAME</b>  | <b>FATHER'S NAME</b> | <b>MOTHER'S MAIDEN</b> | <b>PLACE OF DEATH</b> |
|---------------|-------------------------|----------------------|------------------------|-----------------------|
| 01/16/12      | <b>Gill, James</b>      | Gill, James          | O'Neil, Margaret       | East Kingston, NH     |
| 04/03/12      | <b>Conti, Henriette</b> | Jutrus, Elphege      | Gosselin, Louisa       | Brentwood, NH         |
| 06/28/12      | <b>Kasinskas, Joan</b>  | Witkowski, John      | Kania, Josephine       | East Kingston, NH     |
| 06/29/12      | <b>Cashins, John</b>    | Cashins Sr. John     | Eagan, Rose            | East Kingston, NH     |
| 07/06/12      | <b>Dawson, Ronald</b>   | Dawson, Charles      | Cook, Rachel           | Brentwood, NH         |

2012 EAST KINGSTON MARRIAGE REPORT

| DATE       | GROOM'S NAME         | RESIDENCE         | BRIDE'S NAME          | RESIDENCE         |
|------------|----------------------|-------------------|-----------------------|-------------------|
| 04/04/2012 | Walton, Brian D.     | East Kingston, NH | Rowell, Karen L.      | East Kingston, NH |
| 04/13/2012 | Dupuis, Desmond D.   | East Kingston, NH | Kent, Jillian D.      | East Kingston, NH |
| 06/20/2012 | Willett, Adam D.     | East Kingston, NH | MacDonald, Erin E.    | East Kingston, NH |
| 06/23/2012 | Deal, Derek S.       | East Kingston, NH | Elias, Laura A.       | East Kingston, NH |
| 08/25/2012 | Caron, Ryan A.       | East Kingston, NH | Doherty, Jessica A.   | Ipswich, MA       |
| 09/22/2012 | Martin, Eric D.      | East Kingston, NH | Beaupre, Kerri A.     | East Kingston, NH |
| 12/21/2012 | Francoeur, Arthur R. | East Kingston, NH | Tufts, Linsey-Jean M. | East Kingston, NH |

2010 EAST KINGSTON CIVIL UNION REPORT

| DATE | PERSON A | RESIDENCE | PERSON B | RESIDENCE |
|------|----------|-----------|----------|-----------|
|------|----------|-----------|----------|-----------|



**TOWN OF**  
**EAST KINGSTON**  
**BUDGET**  
**AND**  
**WARRANT**  
**FOR THE YEAR**  
**2013**

## The State of New Hampshire

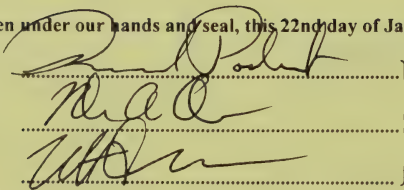
*To the Inhabitants of the Town of East Kingston in the [L.S.] County of Rockingham in said State, qualified to vote in Town Affairs:*

You are hereby notified in accordance with SB-2, the first session of all business other than voting by official ballot shall be held on Tuesday, February 5, 2013 at 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston. The first session shall consist of explanation, discussion, and debate of each warrant article. Warrant Articles may be amended, subject to the following limitations:

- (a) Warrant Articles whose wording is prescribed by law shall not be amended.
- (b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended.

The second session of the annual meeting, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot shall be held on Tuesday, the Twelfth Day of March, 2013, with polls open from 8:00AM – 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston to act upon the following:

Given under our hands and seal, this 22nd day of January, in the year of our Lord two thousand thirteen (2013).



*Selectmen  
of  
East Kingston*



A true copy of Warrant -- Attest:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TOWN OF EAST KINGSTON, NEW HAMPSHIRE

1. To choose all necessary Town Officers for the year ensuing.
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

### ARTICLE XVI - HOME OCCUPATIONS (Adopted 3/89)

- A. Definition: A Home Occupation is a professional or service occupation or business carried out from the home which is clearly accessory and subordinate to the residential use of the property. A Home Occupation is the provision of a service and/or the production or selling of a product on the premises. (Amended 3/96)
- B. Where Permitted: Home occupations are allowed in ~~any~~ a dwelling unit by permit only. The Board of Selectmen will issue a Home Occupation Permit after a public hearing (with public notice as per RSA 675:7) paid for by the applicant (Amended 3/91) provided the provisions of this section are met. (Amended 3/96)

C. Standards:

All Home Occupations shall comply fully with the following standards to protect public health and safety, and preserve the character of residential neighborhoods.

1. Home occupation must be located within a dwelling unit, or in a building or other structure accessory to a dwelling unit.
2. Exterior of the building must not create or display any evidence of the home occupation, except a permitted sign. Variation from the residential character is prohibited.
- ~~3. Not more than one commercial vehicle may be kept overnight at the premises unless shielded from sight by garage, fencing, etc. (Amended 3/96)~~
- ~~3.4.~~ Adequate off-street parking must be provided and used. All day care operations must provide adequate turnaround, drop-off, and pick-up areas in order to prevent cars and children from waiting in the street right-of-way and to prevent cars from backing up into the public right-of-way. (Amended 3/90)
- ~~4.5.~~ Home occupation must be conducted by ~~the~~ a resident or owner of the property. ~~premises.~~
- ~~5.6.~~ The home occupation must not offend by emitting smoke, dust, odor, noise, gas, fumes, lights, or refuse matter.
- ~~6.7.~~ Home occupation must not cause excessive vibrations, store or handle combustible or explosive materials, or negatively impact the physical condition, safety, access or level of service of existing roads. ~~create hazardous traffic conditions.~~
- ~~7.8.~~ Home occupation use of ~~the~~ a dwelling unit must not utilize more than 25% of the gross floor area (including basement and accessory structures) of the dwelling.

8.9. Not more than two non-residents (of the premises) may be employed by the home occupation, at the premises. For the purposes of this section, the Planning Board shall determine whether sales or other personnel, who conduct the majority of their business away from the property, shall be included in the count of those employed at the premises. (Amended 3/96)

9.10. Disposal of all solid waste generated by the business must be at the business owner's expense, and shall not be provided by the Town of East Kingston. (Adopted 3/07)

D. Exceptions: If a property is located on a State Road (NH Routes 107, 107A, 108), or is greater than eight acres in size, ~~or there are no dwellings within 300 feet of the building in which the home occupation is to be located,~~ then no more than four non-residents (of the premises) may be employed, and the home occupation use of the dwelling shall not utilize more than 50% of the gross floor area (including basement and accessory structures). (Amended 3/97)

E. Permitted Uses: The following uses (including but not limited to) shall may be permitted, use and must be secondary to the residential use of the dwelling unit. (Amended 3/96)

1. Medical, health and dental offices, fitness training, exercise, health counseling;
2. Other professional offices and instructional services (i.e. cooking, crafts, arts) ~~including lawyer, engineer, architect;~~
3. Tailor, seamstress;
4. Artist/Artisan, writer or musician;
5. Day care for up to twelve preschool plus five school-age children; any day care use shall be in compliance with the State Department of Health and Welfare's "He-C 4 0 0 2.N.H. Child-Care Facility (Day Care) Licensing and Operating Standards". Twelve preschool plus five school-age children shall be the maximum number allowed to be cared for in the Residential District. (Amended 3/90)
6. Bookkeepers, accountants, secretarial services;
7. Real estate and insurance offices;
8. Beauticians and barbers;
9. Art, craft, hobby, and antique shops;
10. Administrative support for businesses or services that are conducted off-site of the residential premises and which meet ALL the standards outlined under paragraph C. Standards above. Examples of these types of businesses include, but are not limited to, carpentry, electrician, general contracting, septic services, landscaping, etc. (Adopted 3/06)
11. Animal care and training (number of animals to be determined by the Planning Board);

44.12. Occupations not listed above that are of a similar nature, with review by the Planning Board, and only if the Board of Selectmen finds that the occupation meets the provisions of this section. (Amended 3/96)

F. Uses not permitted: The following uses are not permitted as a Home Occupation - adult oriented business; storage, manufacture and sales of fireworks; industrial and commercial manufacturing or activity; or the storage, handling or sales of regulated substances.

F. G. Permit Required: An annual permit to operate each home occupation must be obtained from the Board of Selectmen during the second quarter of the calendar year beginning in 1989. Agricultural/Farm home occupations and Family Day Care operations (up to six pre-schoolers plus up to three school-age children (Section E.5)) shall be exempt from these permitting procedures. (Amended 3/91, 3/90, 3/96 and 3/06)

There shall be an annual permit fee (see fee schedule) charged to cover the costs for Board of Selectmen review, administration and enforcement of the ordinance. (Amended 3/06, 3/09)

Businesses whose owners can demonstrate that they do not create any traffic, visual, or other impacts on the neighborhood (~~above and beyond those impacts from the residential use of the property~~) may be exempted- deemed by the Selectmen as being an "invisible" business with a reduced permit fee. ~~from these permitting procedures by virtue of being "invisible".~~ Exemption from the permitting procedures An invisible status does not relieve anyone these businesses from compliance with the provisions of this and all other sections of the zoning ordinance. (Adopted 3/97, Amended 3/06)

A minimum annual fee (see fee schedule) shall be charged to those home occupations identified as "invisible" to defray the administrative costs of annual review and Board of Selectmen oversight. (Adopted 3/97, Amended 3/09)

G-H. Nonconforming Uses: Any home occupation in operation at the date of the public posting of this ordinance (January 6, 1989) shall be required to comply with Section E of this section. Such occupations shall not be required to comply with the other provisions of this section. Provided, however, that any noncompliance in effect as of January 6, 1989 shall not increase. In addition, such occupations shall not be relieved from compliance with other state and local regulations.

H-I. Signs for Home Occupations: Signs for Home Occupations may be erected and maintained only when in compliance with Article VII - General Provisions and the following provisions. (Amended 3/91)

1. No sign shall be internally illuminated;
2. No sign may have more than two sides.
3. No sign shall be allowed for an "invisible" home occupation.

I-J. Procedure: Application shall be made to the Selectmen's office, with fees paid in accordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified and the applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupations Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision. (Adopted 3/96)

**J.K. Application:** The Home Occupation Permit Worksheet and Home Occupation Permit Application must be filled out in detail, including a complete description of the area to be used, the type of business, and aspects of the operation. The number of employees and signs (if any) must be clearly identified on the application. Any special materials or truck activity necessary to accomplish the business must also be detailed. Along with the completed application form, the applicant shall submit a photograph of both the front and the back of the residence/property showing the total premises at the time of application. The required public hearing and the business operation shall not commence until the completed application is submitted and determination of business complete. (Amended 3/01)

If the property is part of a Homeowners Association, the applicant shall provide a letter from the Homeowners Association that the Home Occupation is allowed. If a tenant of a rental property, the applicant shall provide a letter from the property owner that the Home Occupation is allowed.

**K.L. Enforcement:** This section shall be administered and enforced by the Board of Selectmen. Any person who violates the provisions of this section shall be fined \$100 for each offense.

Each day that a violation is continued shall constitute a separate offense. No action may be brought about under this provision unless the alleged offender has been given at least 7 days notice from the Selectmen by certified mail, return receipt requested, that a violation exists.

In addition, such occupations shall not be relieved from compliance with other state and local regulations.

3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,725,882. Should this article be defeated, the default budget shall be \$2,706,157, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

**MAJORITY VOTE REQUIRED**

4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA75:8-a. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

5. To see if the Town will vote to raise and appropriate the sum of ninety-two hundred fifty dollars (\$9,250) to be added to the existing Library Building Maintenance expendable trust fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.

**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

6. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.  
**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

7. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.  
**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

8. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

|                               |                                                        |            |
|-------------------------------|--------------------------------------------------------|------------|
| Supervisor of the Checklist   | \$125 per election<br>\$125 per purge of the Checklist | (1) (2)    |
| Moderator                     | \$225 per election                                     | (1)        |
| Election Officers             | \$8.00 per hour                                        | (1) (2)    |
| Bookkeeper of the Trust Funds | \$700 per year<br>Actual Expenses                      | (3)        |
| Treasurer                     | \$1,700 per year<br>Actual Expenses                    | (3)        |
| First Selectman               | \$5,000 per year<br>Actual Expenses                    | (3)        |
| Second and Third Selectmen    | \$4,000 per year<br>Actual Expenses                    | (3)        |
| Town Clerk/Tax Collector      | \$41,500 per year<br>Actual Expenses                   | (4)<br>(3) |

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$8.00 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. These total hours shall include two weeks paid vacation per year. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All Salaries are retroactive to January 1, 2013.
- The Town shall retain all fees collected by any elected official.
- A Salary Review Committee shall be appointed by the Moderator in 2015 to make recommendations to the 2016 Annual Meeting of the Town.

**MAJORITY VOTE REQUIRED**

9. On the petition of Matthew B. Dworman and 37 other registered voters in East Kingston, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a Warrant Article at the 2013 Annual Town Election the following: "Shall we rescind the provisions of RSA 40:13 (known as SB-2), as adopted by the Town of East Kingston on Tuesday, March 10, 2009, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?"

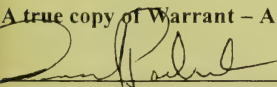
**3/5 MAJORITY VOTE REQUIRED**

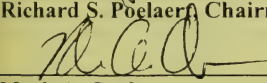
10. On the petition of Matthew B. Dworman and 26 other registered voters in East Kingston, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a Warrant Article at the 2013 Annual Town Election the following: "Shall Town Meeting be held on the first Saturday morning after the second Tuesday in March?"

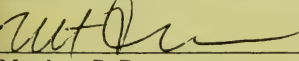
**MAJORITY VOTE REQUIRED**

Given under our hands & seal, this 22nd day of January, in the year of our Lord Two Thousand  
Thirteen.

A true copy of Warrant – Attest:

  
Richard S. Poelaert, Chairman

  
Mark A. Cook

  
Matthew B. Dworman

Town of East Kingston  
Board of Selectmen

# BUDGET OF THE TOWN

OF: East Kingston

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

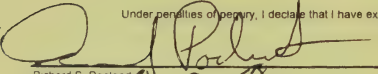
1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

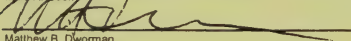
### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Richard S. Popper

  
Matt A. Cook

  
Matthew B. Diwornan

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

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Rev. 12/11

Insert 10 - 2013

| 1                                    | 2                                         | 3                         | 4                                                  | 5                                    | 6                                             | 7                                                 |
|--------------------------------------|-------------------------------------------|---------------------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|
| Acct. #                              | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | OP Bud.<br>Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
| <b>Ensuing Ye GENERAL GOVERNMENT</b> |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4130-4139                            | Executive                                 |                           | 101,719                                            | 86,197                               | 102,714                                       |                                                   |
| 4140-4149                            | Election Reg & Vital Statistics           |                           | 52,861                                             | 47,384                               | 45,234                                        |                                                   |
| 4150-4151                            | Financial Administration                  |                           | 106,860                                            | 104,939                              | 111,505                                       |                                                   |
| 4152                                 | Revaluation of Property                   |                           | 18,936                                             | 15,012                               | 18,936                                        |                                                   |
| 4153                                 | Legal Expense                             |                           | 45,000                                             | 3,255                                | 45,000                                        |                                                   |
| 4155-4159                            | Personnel Administration                  |                           | 241,069                                            | 235,318                              | 262,731                                       |                                                   |
| 4191-4193                            | Planning & Zoning                         |                           | 23,783                                             | 23,307                               | 24,127                                        |                                                   |
| 4194                                 | General Government Buildings              |                           | 152,836                                            | 103,669                              | 140,997                                       |                                                   |
| 4195                                 | Cemeteries                                |                           | 17,000                                             | 17,336                               | 17,050                                        |                                                   |
| 4196                                 | Insurance                                 |                           | 60,756                                             | 54,756                               | 64,000                                        |                                                   |
| 4197                                 | Advertising & Regional Assoc.             |                           |                                                    |                                      |                                               |                                                   |
| 4199                                 | Other General Government                  |                           | 10,000                                             | 15,167                               | 25,000                                        |                                                   |
| <b>PUBLIC SAFETY</b>                 |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4210-4214                            | Police                                    |                           | 326,144                                            | 301,425                              | 353,140                                       |                                                   |
| 4215-4219                            | Ambulance                                 |                           | 19,000                                             | 14,380                               | 19,000                                        |                                                   |
| 4220-4229                            | Fire                                      |                           | 147,600                                            | 137,542                              | 155,600                                       |                                                   |
| 4240-4249                            | Building Inspection                       |                           | 9,700                                              | 5,474                                | 9,700                                         |                                                   |
| 4290-4298                            | Emergency Management                      |                           | 24,900                                             | 15,044                               | 19,175                                        |                                                   |
| 4299                                 | Other (Incl. Communications)              |                           |                                                    |                                      |                                               |                                                   |
| <b>AIRPORT/AVIATION CENTER</b>       |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4301-4309                            | Airport Operations                        |                           |                                                    |                                      |                                               |                                                   |
| <b>HIGHWAYS &amp; STREETS</b>        |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4311                                 | Administration                            |                           |                                                    |                                      |                                               |                                                   |
| 4312                                 | Highways & Streets                        |                           | 377,000                                            | 361,987                              | 377,000                                       |                                                   |
| 4313                                 | Bridges                                   |                           |                                                    |                                      |                                               |                                                   |
| 4316                                 | Street Lighting                           |                           | 3,000                                              | 2,943                                | 3,000                                         |                                                   |
| 4319                                 | Other                                     |                           |                                                    |                                      |                                               |                                                   |
| <b>SANITATION</b>                    |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4321                                 | Administration                            |                           |                                                    |                                      |                                               |                                                   |
| 4323                                 | Solid Waste Collection                    |                           | 188,000                                            | 183,081                              | 199,200                                       |                                                   |
| 4324                                 | Solid Waste Disposal                      |                           |                                                    |                                      |                                               |                                                   |
| 4325                                 | Solid Waste Clean-up                      |                           |                                                    |                                      |                                               |                                                   |
| 4326-4329                            | Sewage Coll. & Disposal & Other           |                           |                                                    |                                      |                                               |                                                   |

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| 1                                                       | 2                                         | 3                         | 4                                                  | 5                                    | 6                                             | 7                                                 |
|---------------------------------------------------------|-------------------------------------------|---------------------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|
| Acct. #                                                 | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3.V) | OP Bud.<br>Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
| <b>e Ensuing Year/ATER DISTRIBUTION &amp; TREATMENT</b> |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4331                                                    | Administration                            |                           |                                                    |                                      |                                               |                                                   |
| 4332                                                    | Water Services                            |                           |                                                    |                                      |                                               |                                                   |
| 4335-4339                                               | Water Treatment, Conserv. & Other         |                           |                                                    |                                      |                                               |                                                   |
| <b>ELECTRIC</b>                                         |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4351-4352                                               | Admin. and Generation                     |                           |                                                    |                                      |                                               |                                                   |
| 4353                                                    | Purchase Costs                            |                           |                                                    |                                      |                                               |                                                   |
| 4354                                                    | Electric Equipment Maintenance            |                           |                                                    |                                      |                                               |                                                   |
| 4359                                                    | Other Electric Costs                      |                           |                                                    |                                      |                                               |                                                   |
| <b>HEALTH</b>                                           |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4411                                                    | Administration                            |                           |                                                    |                                      |                                               |                                                   |
| 4414                                                    | Pest Control                              |                           | 3,000                                              | 1,659                                | 3,000                                         |                                                   |
| 4415-4419                                               | Health Agencies & Hosp. & Other           |                           | 31,200                                             | 27,200                               | 31,200                                        |                                                   |
| <b>WELFARE</b>                                          |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4441-4442                                               | Administration & Direct Assist.           |                           | 40                                                 | 0                                    | 0                                             |                                                   |
| 4444                                                    | Intergovernmental Welfare Pymts           |                           | 9,769                                              | 10,094                               | 10,672                                        |                                                   |
| 4445-4449                                               | Vendor Payments & Other                   |                           | 11,700                                             | 4,059                                | 11,700                                        |                                                   |
| <b>CULTURE &amp; RECREATION</b>                         |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4520-4529                                               | Parks & Recreation                        |                           | 7,500                                              | 7,473                                | 7,500                                         |                                                   |
| 4550-4559                                               | Library                                   |                           | 106,455                                            | 99,660                               | 111,878                                       |                                                   |
| 4583                                                    | Patrotic Purposes                         |                           | 1,000                                              | 188                                  | 1,000                                         |                                                   |
| 4589                                                    | Other Culture & Recreation                |                           | 0                                                  | 0                                    | 0                                             |                                                   |
| <b>CONSERVATION</b>                                     |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4611-4612                                               | Admin. & Purch. of Nat. Resources         |                           |                                                    |                                      |                                               |                                                   |
| 4619                                                    | Other Conservation                        |                           | 3,650                                              | 2,953                                | 650                                           |                                                   |
| <b>REDEVELOPMENT AND HOUSING</b>                        |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4631-4632                                               | Redevelopment and Housing                 |                           |                                                    |                                      |                                               |                                                   |
| 4651-4659                                               | Economic Development                      |                           |                                                    |                                      |                                               |                                                   |
| <b>DEBT SERVICE</b>                                     |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4711                                                    | Princ. - Long Term Bonds & Notes          |                           | 255,000                                            | 255,000                              | 367,500                                       |                                                   |
| 4721                                                    | Interest-Long Term Bonds & Notes          |                           | 182,924                                            | 182,924                              | 172,673                                       |                                                   |
| 4723                                                    | Int. on Tax Anticipation Notes            |                           | 0                                                  | 0                                    | 0                                             |                                                   |
| 4790-4799                                               | Other Debt Service                        |                           |                                                    |                                      |                                               |                                                   |

| 1                               | 2                                         | 3                         | 4                                                  | 5                                    | 6                                             | 7                                                 |
|---------------------------------|-------------------------------------------|---------------------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|
| Acct. #                         | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | OP Bud.<br>Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | Appropriations<br>Ensuimg FY<br>(Recommended) | Appropriations<br>Ensuimg FY<br>(Not Recommended) |
| the Ensuing Year CAPITAL OUTLAY |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4901                            | Land                                      |                           |                                                    |                                      |                                               |                                                   |
| 4902                            | Machinery, Vehicles & Equipment           |                           | 15,000                                             | 15,000                               | 15,000                                        |                                                   |
| 4903                            | Buildings                                 |                           |                                                    |                                      |                                               |                                                   |
| 4909                            | Improvements Other Than Bldgs.            |                           |                                                    |                                      |                                               |                                                   |
| OPERATING TRANSFERS OUT         |                                           |                           |                                                    |                                      |                                               |                                                   |
| 4912                            | To Special Revenue Fund                   |                           |                                                    |                                      |                                               |                                                   |
| 4913                            | To Capital Projects Fund                  |                           |                                                    |                                      |                                               |                                                   |
| 4914                            | To Enterprise Fund                        |                           |                                                    |                                      |                                               |                                                   |
|                                 | - Sewer                                   |                           |                                                    |                                      |                                               |                                                   |
|                                 | - Water                                   |                           |                                                    |                                      |                                               |                                                   |
|                                 | - Electric                                |                           |                                                    |                                      |                                               |                                                   |
|                                 | - Airport                                 |                           |                                                    |                                      |                                               |                                                   |
| 4915                            | To Capital Reserve Fund*                  |                           |                                                    |                                      |                                               |                                                   |
| 4918                            | To Nonexpendable Trust Funds              |                           |                                                    |                                      |                                               |                                                   |
| 4919                            | To Fiduciary Funds                        |                           |                                                    |                                      |                                               |                                                   |
| OPERATING BUDGET TOTAL          |                                           |                           | 2,553,402                                          | 2,334,425                            | 2,725,882                                     |                                                   |

Use page 5 for special and individual warrant articles.

**\*\*SPECIAL WARRANT ARTICLES\*\***

Appropriat

[illegible]

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

[illegible]

| 1                    | 2                                         | 3              | 4                                | 5                                | 6                                     |
|----------------------|-------------------------------------------|----------------|----------------------------------|----------------------------------|---------------------------------------|
| Acct. #              | SOURCE OF REVENUE                         | Warr.<br>Art.# | Estimated Revenues<br>Prior Year | Actual<br>Revenues<br>Prior Year | Estimated<br>Revenues<br>Ensuing Year |
| <b>Appropriation</b> | <b>TAXES</b>                              |                |                                  |                                  |                                       |
| 3120                 | Land Use Change Taxes - General Fund      |                |                                  | 230                              | 230                                   |
| 3180                 | Resident Taxes                            |                |                                  |                                  |                                       |
| 3185                 | Timber Taxes                              |                |                                  | 923                              | 190                                   |
| 3186                 | Payment in Lieu of Taxes                  |                |                                  |                                  |                                       |
| 3189                 | Other Taxes                               |                |                                  |                                  |                                       |
| 3190                 | Interest & Penalties on Delinquent Taxes  |                | 26,000                           | 26,813                           | 24,000                                |
|                      | Inventory Penalties                       |                |                                  |                                  |                                       |
| 3187                 | Excavation Tax (\$.02 cents per cu yd)    |                |                                  |                                  |                                       |
|                      | <b>LICENSES, PERMITS &amp; FEES</b>       |                |                                  |                                  |                                       |
| 3210                 | Business Licenses & Permits               |                | 2,250                            | 2,316                            | 2,225                                 |
| 3220                 | Motor Vehicle Permit Fees                 |                | 385,000                          | 418,442                          | 400,000                               |
| 3230                 | Building Permits                          |                | 2,300                            | 7,954                            | 3,400                                 |
| 3290                 | Other Licenses, Permits & Fees            |                | 6,100                            | 8,659                            | 6,400                                 |
| <b>3311-3319</b>     | <b>FROM FEDERAL GOVERNMENT</b>            |                |                                  |                                  |                                       |
|                      | <b>FROM STATE</b>                         |                |                                  |                                  |                                       |
| 3351                 | Shared Revenues                           |                |                                  |                                  |                                       |
| 3352                 | Meals & Rooms Tax Distribution            |                | 101,249                          | 105,413                          | 105,430                               |
| 3353                 | Highway Block Grant                       |                | 50,619                           | 45,706                           | 45,706                                |
| 3354                 | Water Pollution Grant                     |                |                                  |                                  |                                       |
| 3355                 | Housing & Community Development           |                |                                  |                                  |                                       |
| 3356                 | State & Federal Forest Land Reimbursement |                | 54                               | 42                               | 53                                    |
| 3357                 | Flood Control Reimbursement               |                |                                  |                                  |                                       |
| 3359                 | Other (Including Railroad Tax)            |                | 821                              | 57                               | 57                                    |
| <b>3379</b>          | <b>FROM OTHER GOVERNMENTS</b>             |                |                                  |                                  |                                       |
|                      | <b>CHARGES FOR SERVICES</b>               |                |                                  |                                  |                                       |
| 3401-3406            | Income from Departments                   |                | 13,280                           | 22,678                           | 22,550                                |
| 3409                 | Other Charges                             |                |                                  |                                  |                                       |
|                      | <b>MISCELLANEOUS REVENUES</b>             |                |                                  |                                  |                                       |
| 3501                 | Sale of Municipal Property                |                | 3,679                            | 600                              | 600                                   |
| 3502                 | Interest on Investments                   |                | 900                              | 766                              | 789                                   |
| 3503-3509            | Other                                     |                | 2,520                            | 9,275                            | 5,766                                 |

| 1                                                     | 2                                      | 3              | 4                                | 5                                | 6                                     |
|-------------------------------------------------------|----------------------------------------|----------------|----------------------------------|----------------------------------|---------------------------------------|
| Acct. #                                               | SOURCE OF REVENUE                      | Warr.<br>Art.# | Estimated Revenues<br>Prior Year | Actual<br>Revenues<br>Prior Year | Estimated<br>Revenues<br>Ensuing Year |
| <b>Appropriation INTERFUND OPERATING TRANSFERS IN</b> |                                        |                |                                  |                                  |                                       |
| 3912                                                  | From Special Revenue Funds             |                |                                  |                                  |                                       |
| 3913                                                  | From Capital Projects Funds            |                |                                  |                                  |                                       |
| 3914                                                  | From Enterprise Funds                  |                |                                  |                                  |                                       |
|                                                       | Sewer - (Offset)                       |                |                                  |                                  |                                       |
|                                                       | Water - (Offset)                       |                |                                  |                                  |                                       |
|                                                       | Electric - (Offset)                    |                |                                  |                                  |                                       |
|                                                       | Airport - (Offset)                     |                |                                  |                                  |                                       |
| 3915                                                  | From Capital Reserve Funds             |                |                                  |                                  |                                       |
| 3916                                                  | From Trust & Fiduciary Funds           |                |                                  |                                  |                                       |
| 3917                                                  | Transfers from Conservation Funds      |                |                                  |                                  |                                       |
| <b>OTHER FINANCING SOURCES</b>                        |                                        |                |                                  |                                  |                                       |
| 3934                                                  | Proc. from Long Term Bonds & Notes     |                |                                  |                                  |                                       |
|                                                       | Amount Voted From Fund Balance         |                |                                  |                                  |                                       |
|                                                       | Estimated Fund Balance to Reduce Taxes |                |                                  |                                  |                                       |
| <b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>          |                                        |                | 594,772                          | 649,874                          | 617,396                               |

**\*\*BUDGET SUMMARY\*\***

|                                                           | Prior Year       | Ensuing Year     |
|-----------------------------------------------------------|------------------|------------------|
| Operating Budget Appropriations Recommended (from page 4) | 2,553,402        | 2,725,882        |
| Special Warrant Articles Recommended (from page 5)        | 69,600           | \$74,250         |
| Individual Warrant Articles Recommended (from page 5)     | 110,000          | \$0              |
| <b>TOTAL Appropriations Recommended</b>                   | <b>2,733,002</b> | <b>2,800,132</b> |
| Less: Amount of Estimated Revenues & Credits (from above) | 594,772          | 617,396          |
| <b>Estimated Amount of Taxes to be Raised</b>             | <b>2,138,230</b> | <b>2,182,736</b> |

DEFAULT BUDGET OF THE TOWN

OF: East Kingston, NH

For the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as

1. Use this form to list the default budget calculation in the appropriate columns.

2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.

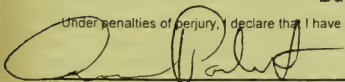
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

GOVERNING BODY (SELECTMEN)

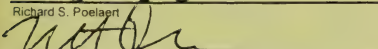
or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Matthew B. Dwyer

  
Richard S. Poelaert

  
Mark A. Cook

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

| 1                              | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|--------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. #                        | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| <b>GENERAL GOVERNMENT</b>      |                                           |                                           |                           |                                   |                |
| 4130-4139                      | Executive                                 | 101,719                                   | 95                        |                                   | 101,814        |
| 4140-4149                      | Election, Reg. & Vital Statistics         | 52,861                                    | -7,627                    |                                   | 45,234         |
| 4150-4159                      | Financial Administration                  | 106,860                                   | 4,195                     |                                   | 111,055        |
| 4152                           | Revaluation of Property                   | 18,936                                    | 0                         |                                   | 18,936         |
| 4153                           | Legal Expense                             | 45,000                                    |                           |                                   | 45,000         |
| 4155-4159                      | Personnel Administration                  | 241,069                                   | 27,013                    |                                   | 268,082        |
| 4191-4193                      | Planning & Zoning                         | 23,783                                    | 344                       |                                   | 24,127         |
| 4194                           | General Government Buildings              | 152,836                                   | 673                       |                                   | 153,509        |
| 4195                           | Cemeteries                                | 17,000                                    |                           |                                   | 17,050         |
| 4196                           | Insurance                                 | 60,756                                    | 3,244                     |                                   | 64,000         |
| 4197                           | Advertising & Regional Assoc.             |                                           |                           |                                   |                |
| 4199                           | Other General Government                  | 10,000                                    | 0                         |                                   | 10,000         |
| <b>PUBLIC SAFETY</b>           |                                           |                                           |                           |                                   |                |
| 4210-4214                      | Police                                    | 326,144                                   | 13,496                    |                                   | 339,640        |
| 4215-4219                      | Ambulance                                 | 19,000                                    | 0                         |                                   | 19,000         |
| 4220-4229                      | Fire                                      | 147,600                                   | 6,000                     |                                   | 153,600        |
| 4240-4249                      | Building Inspection                       | 9,700                                     | 0                         |                                   | 9,700          |
| 4290-4298                      | Emergency Management                      | 24,900                                    | -5,475                    |                                   | 19,425         |
| 4299                           | Other (Incl. Communications)              |                                           |                           |                                   |                |
| <b>AIRPORT/AVIATION CENTER</b> |                                           |                                           |                           |                                   |                |
| 4301-4309                      | Airport Operations                        |                                           |                           |                                   |                |
| <b>HIGHWAYS &amp; STREETS</b>  |                                           |                                           |                           |                                   |                |
| 4311                           | Administration                            |                                           |                           |                                   |                |
| 4312                           | Highways & Streets                        | 377,000                                   | 0                         |                                   | 377,000        |
| 4313                           | Bridges                                   |                                           |                           |                                   |                |
| 4316                           | Street Lighting                           | 3,000                                     | 0                         |                                   | 3,000          |
| 4319                           | Other                                     |                                           |                           |                                   |                |
| <b>SANITATION</b>              |                                           |                                           |                           |                                   |                |
| 4321                           | Administration                            |                                           |                           |                                   |                |
| 4323                           | Solid Waste Collection                    | 188,000                                   | 10,000                    |                                   | 198,000        |
| 4324                           | Solid Waste Disposal                      |                                           |                           |                                   |                |
| 4325                           | Solid Waste Clean-up                      |                                           |                           |                                   |                |
| 4326-4329                      | Sewage Coll. & Disposal & Other           |                                           |                           |                                   |                |

| 1                                         | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|-------------------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. #                                   | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| <b>WATER DISTRIBUTION &amp; TREATMENT</b> |                                           |                                           |                           |                                   |                |
| 4331                                      | Administration                            |                                           |                           |                                   |                |
| 4332                                      | Water Services                            |                                           |                           |                                   |                |
| 4335-4339                                 | Water Treatment, Conserv. & Other         |                                           |                           |                                   |                |
| <b>ELECTRIC</b>                           |                                           |                                           |                           |                                   |                |
| 4351-4352                                 | Admin. and Generation                     |                                           |                           |                                   |                |
| 4353                                      | Purchase Costs                            |                                           |                           |                                   |                |
| 4354                                      | Electric Equipment Maintenance            |                                           |                           |                                   |                |
| 4359                                      | Other Electric Costs                      |                                           |                           |                                   |                |
| <b>HEALTH</b>                             |                                           |                                           |                           |                                   |                |
| 4411                                      | Administration                            |                                           |                           |                                   |                |
| 4414                                      | Pest Control                              | 3,000                                     | 0                         |                                   | 3,000          |
| 4415-4419                                 | Health Agencies & Hosp. & Other           | 31,200                                    | 0                         |                                   | 31,200         |
| <b>WELFARE</b>                            |                                           |                                           |                           |                                   |                |
| 4441-4442                                 | Administration & Direct Assist.           | 40                                        | 0                         |                                   | 40             |
| 4444                                      | Intergovernmental Welfare Pymnts          | 9,769                                     | 0                         |                                   | 9,769          |
| 4445-4449                                 | Vendor Payments & Other                   | 11,700                                    | 0                         |                                   | 11,700         |
| <b>CULTURE &amp; RECREATION</b>           |                                           |                                           |                           |                                   |                |
| 4520-4529                                 | Parks & Recreation                        | 7,500                                     | 0                         |                                   | 7,500          |
| 4550-4559                                 | Library                                   | 106,455                                   | 1,498                     |                                   | 107,953        |
| 4583                                      | Patrotic Purposes                         | 1,000                                     | 0                         |                                   | 1,000          |
| 4589                                      | Other Culture & Recreation                | 0                                         | 0                         |                                   | 0              |
| <b>CONSERVATION</b>                       |                                           |                                           |                           |                                   |                |
| 4611-4612                                 | Admin. & Purch. of Nat. Resources         |                                           |                           |                                   |                |
| 4619                                      | Other Conservation                        | 3,650                                     | -3,000                    |                                   | 650            |
| 4631-4632                                 | <b>REDEVELOPMENT &amp; HOUSING</b>        |                                           |                           |                                   |                |
| 4651-4659                                 | <b>ECONOMIC DEVELOPMENT</b>               |                                           |                           |                                   |                |
| <b>DEBT SERVICE</b>                       |                                           |                                           |                           |                                   |                |
| 4711                                      | Princ. - Long Term Bonds & Notes          | 255,000                                   | 112,500                   |                                   | 367,500        |
| 4721                                      | Interest-Long Term Bonds & Notes          | 182,924                                   | -10,251                   |                                   | 172,673        |
| 4723                                      | Int. on Tax Anticipation Notes            | 0                                         | 0                         |                                   | 0              |
| 4790-4799                                 | Other Debt Service                        |                                           |                           |                                   |                |

| 1                              | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|--------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. #                        | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| <b>CAPITAL OUTLAY</b>          |                                           |                                           |                           |                                   |                |
| 4901                           | Land                                      |                                           |                           |                                   |                |
| 4902                           | Machinery, Vehicles & Equipment           | 15,000                                    |                           |                                   | 15,000         |
| 4903                           | Buildings                                 |                                           |                           |                                   |                |
| 4909                           | Improvements Other Than Bldgs.            |                                           |                           |                                   |                |
| <b>OPERATING TRANSFERS OUT</b> |                                           |                                           |                           |                                   |                |
| 4912                           | To Special Revenue Fund                   |                                           |                           |                                   |                |
| 4913                           | To Capital Projects Fund                  |                                           |                           |                                   |                |
| 4914                           | To Enterprise Fund                        |                                           |                           |                                   |                |
|                                | Sewer-                                    |                                           |                           |                                   |                |
|                                | Water-                                    |                                           |                           |                                   |                |
|                                | Electric-                                 |                                           |                           |                                   |                |
|                                | Airport-                                  |                                           |                           |                                   |                |
| 4917                           | To Health Maint. Trust Funds              |                                           |                           |                                   |                |
| 4918                           | To Nonexpendable Trust Funds              |                                           |                           |                                   |                |
| 4919                           | To Fiduciary Funds                        |                                           |                           |                                   |                |
| <b>TOTAL</b>                   |                                           | 2,553,402                                 |                           |                                   | 2,706,157      |

Please use the box below to explain increases or reductions in columns 4 & 5.

| Acct #    | Explanation for Increases                       | Acct #    | Explanation for Reductions               |
|-----------|-------------------------------------------------|-----------|------------------------------------------|
| 4130-4139 | Increase in personnel wages                     | 4130-4139 | Decrease in 2013 Investment Advisor fees |
| 4140-4149 | Increase in personnel wages                     | 4140-4149 | Decrease due to only 1 election in 2013  |
| 4150-4159 | Increase in personnel wages and IT Services     | 4619      | Reduced due to no milfoil treatment      |
| 4155-4159 | Increase in employee benefit expenses           | 4721      | Interest reduction long term bonds       |
| 4191-4193 | Increase in personnel wages                     |           |                                          |
| 4194      | Increase in personnel wages                     |           |                                          |
| 4196      | Increase in Worker's and Unemployment Insurance |           |                                          |
| 4210-4214 | Increase in personnel wages                     |           |                                          |
| 4220-4229 | Increase in personnel wages                     |           |                                          |
| 4290-4298 | No EOC drills sheduled for 2013                 |           |                                          |
| 4323      | Increase in Solid Waste Contract                |           |                                          |
| 4550-4559 | Increase in personnel wages                     |           |                                          |
| 4711      | Principal increase long term bonds              |           |                                          |

**TOWN OF EAST KINGSTON**  
**First Session of the 2013 Annual Meeting**  
**Deliberative Session – February 5, 2013**

**Selectmen**

Richard S. Poelaert, Chairman

Mark A. Cook

Matthew B. Dworman

Barton L. Mayer, Town Counsel

Keri J. Marshall, Moderator

Philip Marshall, Official Timer

Barbara A. Clark, Town Clerk

The Moderator, Keri Marshall, called the meeting to order at 7:00PM with 59 residents in attendance. She reminded residents that the Town Election would be held on Tuesday, March 12, 2013, and the polls would be open from 8:00AM-7:00PM. She said, at the request of the Selectmen, they urge everyone to register and vote. She said if you need transportation assistance to the polls, please contact the Selectmen's Office at 642-8406, and absentee ballots would be made available in the Town Clerk's Office at 24 Depot Road or you could call them at 642-8794.

**3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,725,882. Should this article be defeated, the default budget shall be \$2,706,157, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.**

Motion made by: Matthew Dworman

Seconded: Richard Poelaert

Discussion: Andrew Head made a motion to amend the operating budget to \$2,755,882, asking for a \$30,000 increase. He said that the \$30,000 increase to the overall budget would be put into the Police Department budget to increase night coverage for the town. He said he didn't know if people were aware that after 1:30AM, there is no police coverage. He said all coverage is provided by the State Police. He said the State Police can take anywhere from 10 minutes on a good day, to 30-45 minutes on a bad day. He said we need to look into providing 24 hour coverage for the town. He said the Police Chief could find the best way to use those funds, and it could be for a trial basis to see if 24 hour coverage is needed.

Motion made to second a discussion: Matthew Gallant

Voted: Passed

Vytautas Kasinskas asked if the Police Chief could give us a comment.

Chief Simpson said that he wasn't in a position to make a presentation but would take questions.

Ronald Morales said if he recalled correctly, there were four full-time and six part-time officers. He said if you do the math, there are 168 hours in the week. He said that with four full-time officers, it comes out to 160 hours and then there are six part-time. He thought that when the fourth full-time officer was added, there would be full time coverage.

Chief Simpson said with four full-time officers, during the course of the day, two officers are on duty. He said the part-time officers aren't necessarily in a position to work the night shifts as they carry other full-time jobs. He said as far as the call volume during the day, it is busy. There are investigations, they follow-up on things that happened during the course of the night, which have to be investigated, correspondence, court, paperwork, and a lot of administrative stuff.

Ron Morales asked why this wasn't brought up in the budget process and Chief Simpson said that it was something new that the citizens brought forward.

Ted Lloyd said that Mr. Head mentioned that this should be done on a trial basis to see if there is a need, based on call volume. He asked the Chief what the call volume is from 1:30AM until the time that the full-time people start. Chief Simpson said since the 1<sup>st</sup> of January, there were 28 calls, based on their dispatch numbers, between midnight and 6:00AM that police presence was requested at.

Paul Gamelin asked to make a statement. He wanted to compliment the Police Chief and East Kingston Police Department and thank them for a job well done. He said last week they had a break-in at their house and the suspect was armed. He said they called 911, and the Chief and Corporal, Mark Iannuccillo, came to their support as well as the Kingston Police Department and Rockingham State Police. He said from the time they arrived to the time they caught the suspect; it was less than five minutes. He said, "I don't think we could ask for a better job."

Jay Peters asked how much night-time coverage \$30,000 would buy.

Andrew Head said he didn't know, and it is something he put on the Board of Selectmen and the Police Department to figure out. He said maybe it is a thing where there is Friday, Saturday, and Sunday coverage. He said it is something that should be looked at. He said it would be a deterrent in itself, having police presence. He said everyone knows, especially the younger generation, that East Kingston, Kensington, and South Hampton do not have police officers on past 1:00AM. He said if we could get the money into the budget this year, get it started, looked at, see what the best option is, and then prepare for next year.

Henry Lewandowski said his first problem with this is that it is a back-door approach to an issue that might or might not be taken care of at some point in time. He said he understood that the

State Police officers are on duty from 12-8, covering the entire county. He said he knows their response time from past experiences can be slow, but he is also of the understanding that we have a county wide mutual aid agreement with 98% of the town/cities. He said he knows from past experiences that Kingston has always been available to come by and help the town of East Kingston. He said he would like to see this put aside. He said that he is of the opinion that you could study this issue over the course of this year and do it in an appropriate way which would be a citizen's petition or the Board of Selectmen could put forth an article for the citizens to vote on and see if they wanted it.

Daniel Guilmette said he agrees with Hank. He said we need to know what the issue/problem is first and then look at it. He said it is probably a very valid situation, but we need to take the time to look at it and research it over the next 6-8 months and get ready for next year.

Andrew Head said this is his thing, not the Fire Department's. He said there have been some issues. He said when a medical call comes in and there is an issue that would be a danger to the firefighters, State Police have to come first. He said that one of the things that pushed this forward for him was a call that took a good 20+ minutes that they weren't able to get to the patient and luckily everything worked out. He said maybe the thing to do with the \$30,000 is to do a study, do the numbers, put a patrolman out there for a couple of months or Thursday, Friday, Saturday and Sunday and see if the need is there. He said he doesn't think it is fair to the Police Department's budget to go ahead and do this study and put somebody on at night.

Henry Lewandowski said it is his understanding that the Chief has all access to all the things that happen in this town. He said he can't see spending \$30,000 when it would take a minimum amount of time to come up with the statistics.

Andrew Head said his concern is what goes on that is not seen at night. He said it is a lot more than just the numbers.

Bruce Wadleigh commented on the appropriation last year of \$326,000 and the town spent \$301,000. He said they are now proposing \$353,000. He said that is automatically \$50,000 more. He asked why they couldn't use that money.

Chief Simpson said there are things in their budget that they have no control over like fuel and maintenance and everything to do with the building (maintenance, heating, electric, etc.). He said this used to come out of a different line item. State retirement costs have increased as well.

Richard Poelaert said back four or five years ago, they formed a committee to study the trash in town and how we were going to best remove it and the least amount of cost. He said the committee studied it and looked at it from every angle and when they finally came up with a solution, it worked out fine. He said he thinks the answer to this is to form another committee, to look at this thing, get all the facts and figure together, and present it to the Selectmen.

Matthew Gallant said we are talking about this one-sided study but by adding this \$30,000 in, is the other side of this study. He said you have actual on the job experience to add to that study. He said that \$30,000 would give us a trial period and it is not going to give us a full-time police

officer, by any means. He said that may end up being \$89,000-\$100,000 if you wanted to add someone full-time. He said if we had this \$30,000, we would be able to use that and the experience. He said if you wanted to use the part-timers for that position or even one of the full-timers that we have now and add that to the study that we do, we will have both sides of the fence.

Ronald Morales asked to call the question.

Seconded: Henry Lewandowski

Voted: Passed

Vote on Article 3 as amended: Failed

Vote on Article 3 as written: Passed

Motion made to not reconsider Article 3: Richard Poelaert

Seconded: Richard Pothier

Voted: Passed

**4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA75:8-a.**

Motion made by: Richard Poelaert

Seconded: Mark Cook

Discussion: David Sullivan asked if there was any way that we could use a different company, other than Avitar. He said he knows that we have used them for a long time.

Mark Cook said there aren't many others in the game and David Sullivan said that is a monopoly.

Mark Cook asked Mr. Sullivan if he would like to look into some recommendations for the Board of Selectmen and Mr. Sullivan said he would research it.

Richard Poelaert asked if he had a specific complaint and Mr. Sullivan said that other people in town are not happy when they go for abatements.

Vote on Article 4 as written: Passed

Motion made to not reconsider Article 4: Richard Poelaert

Seconded: Mark Cook

Voted: Passed

**5. To see if the Town will vote to raise and appropriate the sum of ninety-two hundred fifty dollars (\$9,250) to be added to the existing Library Building Maintenance expendable trust**

**fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.**

Motion made by: Mark Cook

Seconded: David Sullivan

Discussion: Matthew Gallant asked if there was someone from the library that could tell us how much was in that fund.

Ted Lloyd, Treasurer of the Library, said this subject of the maintenance and repair reserve fund always is a bit confusing for everybody. He said they have a list of about a dozen and a half to twenty items they look at. He said these are things that need to be done long term and none of them need to be done today. He said each year they make an estimate of how much those things would cost, when that cost would hit us and then they total that up for each year, going out six years. He said at the point at which the amount that we need exceeds the amount in the fund, we ask for that as an annual addition to the fund.

Matthew Gallant asked what the upcoming things that need to be replaced are.

Ted Lloyd read the following from a list: reseal the pergola, repaint our sign, repaint interior walls and trim, reseal the parking lot, replace carpet (high traffic), repaint exterior trim and siding, repair sidewalks and curbs, repaint interior ceiling, replace tile, replace well pump, replace septic tank baffle, replace carpet (low traffic), replace roof, replace hot water heater, replace furnace and air conditioner systems, replace air conditioner compressors, replace ceramic tiles. He said these range from a life of 3 years up to 25 years.

Matthew Gallant spoke of his involvement with multiple departments and that they do not have a set maintenance fund for the fire station or the police station. He said it is all rolled into our overall budget. He said if something goes wrong, they fix it. Mr. Gallant said he realizes you are trying to plan for the future but putting a lot of money away for this brand new library with a very expensive operating budget, and we are just adding and adding and it is getting out of hand.

Ted Lloyd said that they reevaluate the situation every year. They are not going to go ahead and do any work, unless it needs it. He said if it doesn't need it, they will push it to next year's spreadsheet, which will then change the amount we ask the town for. Mr. Lloyd said it is a proactive way to try and set aside money for major expenses that come due in a building, but they don't come every year.

Roby Day said we have a planned maintenance program for the school district and we have one for the Co-op and that is good financial planning to anticipate so that we don't end up in crisis from year to year, having to call special elections and special town meetings. He thinks this is a good idea.

Matthew Gallant spoke of the school's plan and that they had an incident this year where a fire marshal came in and nothing on the plan was being fixed or replaced. He said all the money was being spent on other stuff. He said just because the money is there, doesn't mean it is going to be spent properly.

Vote on Article 5 as written: Failed

Matthew Dworman said this meeting tonight is not a town meeting, it is the deliberative session and we decide what is going to go on the ballot. He said what we decide tonight is what the rest of the town votes on so if you decide tonight that this article doesn't go on the ballot, then the rest of the town doesn't even get a chance to vote. He said the library trustees do a really good job and have done a lot of work and a lot of planning.

Matthew Dworman made a motion to reconsider Article 5.

Seconded: Ted Lloyd

Bart Mayer, Town Counsel, said you do not leave tonight until you deal with Article 5. He said the article goes on the ballot and every single one of these articles goes on the ballot, either as written or as amended. He said so either you get to the business of amendment or you pass it as written, but you don't leave until you do one or the other.

Dan Guilmette made a motion to amend Article 5 to raise and appropriate \$100.00 to the Library Building Maintenance expendable trust fund.

Seconded: Matthew Gallant

Discussion: Richard Pothier said he thinks the \$9,250 is too high and the \$100 is too low.

John Chapman spoke of his condo association and how they operate with reserve budgets. He said they do so by estimating when their septic tanks will fail, when their roofs will fail, and when their siding will fail. He said they are estimates and they do not necessarily happen exactly when predicted. He said it sounds to him like the library people are doing their job in trying to build these type of contingency funds so when these types of failures happen that they are prepared. He said maybe the Fire and Police should have them because when they do have failures, they don't try to take it out of the current year budget.

Vote on Article 5 as amended: Failed

Richard Pothier made a motion to amend Article 5 to \$5,000.

Seconded: Ron Morales

Ted Lloyd said those making the amendments haven't looked at the spreadsheet and do not know what is involved in their estimate of the needs. He said they estimate the needs for the library in the future every year. He said if things don't fail when we have predicted they are going to fail, we reevaluate. He said they recalculate what our needs are and the only practical way to do it is the way they are doing it, the way that most condominium and most major corporations do it. He urged the voters to allow this to go through and they will not be asking for emergency funding for failure.

Richard Pothier said that they had operating costs on their list and they shouldn't be there.

Ted Lloyd's response to that is that painting isn't needed every year. He said to put that into the annual operating budget makes no sense. He said it is once every five year kind of deal so we put it in the capital reserve.

Bruce Kalapinski asked if they have a maintenance budget.

Ted Lloyd said they have a maintenance budget for very small things like a broken faucet, electrical outlet that needs repair, or the fire alarm system needs to be fixed. He said their maintenance budget is under \$1,000.00. Ted said if it doesn't happen every year, how can you budget for it every year.

Matthew Dworman said the effect on the tax rate would be 2.2 cents, so if your house is worth \$300,000, this is going to cost you \$7.00. He said this is not a major expenditure.

Andrew Head made a motion to move the question.

Seconded: Edward Warren

Vote: Passed

Vote on Article 5 as amended: Passed

**To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the existing Library Building Maintenance expendable trust fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.**

Motion to not reconsider Article 5: Mark Cook

Seconded: Edward Decatur

**6. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.**

Motion made by: Matthew Dworman

Seconded: Richard Poelaert

Vote on Article 6 as written: Passed

**7. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.**

Motion made by: Richard Poelaert

Seconded: Mark Cook

Discussion: Daniel Guilmette said we have been fighting this Fire Department situation for a long time and they are limited in space. He said we have the Police Department squared away

and that at some point we need to do something for the Fire Department. He said if not tonight, maybe next year we need to put \$50,000. He said if we are serious, we need to do something serious.

Vote on Article 7 as written: Passed

Motion to not reconsider Article 7: Mark Cook

Seconded: Richard Poelaert

Voted: Passed

**8. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:**

|                               |                                  |         |
|-------------------------------|----------------------------------|---------|
| Supervisor of the Checklist   | \$125 per election               | (1) (2) |
|                               | \$125 per purge of the Checklist |         |
| Moderator                     | \$225 per election               | (1)     |
| Election Officers             | \$8.00 per hour                  | (1) (2) |
| Bookkeeper of the Trust Funds | \$700 per year                   |         |
|                               | Actual Expenses                  | (3)     |
| Treasurer                     | \$1,700 per year                 |         |
|                               | Actual Expenses                  | (3)     |
| First Selectman               | \$5,000 per year                 |         |
|                               | Actual Expenses                  | (3)     |
| Second and Third Selectmen    | \$4,000 per year                 |         |
|                               | Actual Expenses                  | (3)     |
| Town Clerk/Tax Collector      | \$41,500 per year                | (4)     |
|                               | Actual Expenses                  | (3)     |

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$8.00 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. These total hours shall

**include two weeks paid vacation per year. This salary recommendation applies only to the current office holder and is based on experience and years of service.**

**The following provisions shall also apply:**

- **All Salaries are retroactive to January 1, 2013.**
- **The Town shall retain all fees collected by any elected official.**
- **A Salary Review Committee shall be appointed by the Moderator in 2015 to make recommendations to the 2016 Annual Meeting of the Town.**

Motion made by: Mark Cook

Seconded: Richard Poelaert

Discussion:

Keri Marshall thanked the Salary Review Committee that served this year.

Vote on Article 8 as written: Passed

Motion to not reconsider Article 8: Matthew Dworman

Seconded: Richard Poelaert

Vote: Passed

**9. On the petition of Matthew B. Dworman and 37 other registered voters in East Kingston, “We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a Warrant Article at the 2013 Annual Town Election the following: “Shall we rescind the provisions of RSA 40:13 (known as SB-2), as adopted by the Town of East Kingston on Tuesday, March 10, 2009, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?”**

Motion made by: Matthew Dworman

Seconded: Edward Decatur

Discussion: Ronald Morales asked what the reasoning behind this citizen’s petition was.

Matthew Dworman said he loved town meeting and he hates deliberative session. He said here at this meeting we decide on behalf of the rest of the town what they get to vote on. He said a huge percentage of people come to Election Day and they don’t know what they are voting on. He said they haven’t read what the articles are and they are voting against things that they should be voting for, and voting for things that they shouldn’t be. He said town meeting is the purest form of democracy. He said people come, they speak their word, everyone hears, and you don’t have to agree. He said you can make a motion to change it and everybody gets to vote on that and everybody gets educated on every issue that is decided on that night.

Ronald Morales said he went back and looked at data from 2004 through last year just to see how many people came to town meetings and deliberative sessions. He has to agree with Matt that there are a lot less people at deliberative sessions then there were at town meetings. He said the average between 2004 and 2008 are about 285 people came here. He said the school district, at the same time, where we spend 85% of our dollars but nobody goes there. He said 11 people came in 2004. He said that year, 85% of our tax dollar was voted on by 11 people. He said since

SB-2, we have averaged 97 people so about a third and prior to SB-2, we averaged 483 people now we are averaging 515 people coming to the polls to vote on school budgets, office positions, etc. Mr. Morales said with SB-2, if the voters can't come and vote on Election Day, they can send in an absentee ballot. He said with town meeting, if you aren't able to attend, you can't vote. Mr. Morales said he thinks the statistics show there is more participation.

Andrew Head asked if this citizens' petition could be changed.

Bart Mayer said this question is prescribed by statute. He said you can't amend the specific form of the statute, but you can amend petitioned articles and such where they are not prescribed by statute.

Edward Warren said if you can't change the question because it is prescribed by law, no matter what we vote right now, it is going to be on the ballot anyway.

Article 9 will be placed on the ballot as written.

**10. On the petition of Matthew B. Dworman and 26 other registered voters in East Kingston, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a Warrant Article at the 2013 Annual Town Election the following: "Shall Town Meeting be held on the first Saturday morning after the second Tuesday in March?"**

Motion made by: Matthew Dworman

Seconded: Edward Warren

Matthew Dworman said there is a prescribed verbiage on the statute and made a motion to amend Article 10 to read:

**"Do you approve of having two (2) sessions for the annual Town Meeting in this Town, the first session for choice of Town Officers elected by official ballot and other action required to be inserted on said official ballot and the second session, on a date set by the Selectmen, for transaction of other business?" (This article is conditioned upon the passage of Article 9. The intent of this article is to seek to hold the Town Meeting on Saturday).**

Ted Lloyd said the change as Matthew read it, makes it contingent on Article #9. Ted asked if there was any way to do this regardless of the outcome of #9 or is that required by law. Ted asked if there was a way that we could have something on the ballot that moves voting day and deliberative day to Saturday, regardless of whether we have town meeting or SB-2.

Bart Mayer said there is a way, but it is within the prerogative of the Selectmen to set that date.

Second on Amendment of Article 10: Richard Poelaert

Vote on Article 10 as amended: Passed

The Moderator asked if there was any further discussion.

Dan Guilmette said he would like to take the opportunity to recognize Richard Poelaert. Mr. Guilmette said that Dick, as you know, has been a part of the School Board for a number of years and a Selectman. Dan wished to thank Dick personally for everything he has done in the community, starting at little league all the way up.

Motion to adjourn: Philip Marshall

Seconded: Edward Decatur

Meeting adjourned at 8:10PM

Respectfully submitted,

Barbara A. Clark, Town Clerk

**\*The following Articles were amended at the Deliberative Session: Article 5 and Article 10.**

**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
**AMENDED WARRANT ARTICLES FOR BALLOT FOLLOWING DELIBERATIVE SESSION**

1. To choose all necessary Town Officers for the year ensuing.
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

**ARTICLE XVI - HOME OCCUPATIONS** (Adopted 3/89)

- A. **Definition:** A Home Occupation is a professional or service occupation or business carried out from the home which is clearly accessory and subordinate to the residential use of the property. A Home Occupation is the provision of a service and/or the production or selling of a product on the premises. (Amended 3/96)
- B. **Where Permitted:** Home occupations are allowed in ~~any~~ a dwelling unit by permit only. The Board of Selectmen will issue a Home Occupation Permit after a public hearing (with public notice as per RSA 675:7) paid for by the applicant (Amended 3/91) provided the provisions of this section are met. (Amended 3/96)

C. **Standards:**

**All Home Occupations shall comply fully with the following standards to protect public health and safety, and preserve the character of residential neighborhoods.**

1. Home occupation must be located within a dwelling unit, or in a building or other structure accessory to a dwelling unit.
2. Exterior of the building must not create or display any evidence of the home occupation, except a permitted sign. Variation from the residential character is prohibited.
- ~~3. Not more than one commercial vehicle may be kept overnight at the premises unless shielded from sight by garage, fencing, etc. (Amended 3/96)~~
- ~~3.4.~~ Adequate off-street parking must be provided and used. All day care operations must provide adequate turnaround, drop-off, and pick-up areas in order to prevent cars and children from waiting in the street right-of-way and to prevent cars from backing up into the public right-of-way. (Amended 3/90)
- ~~4.5.~~ Home occupation must be conducted by ~~the~~ a resident or owner of the property. ~~premises.~~
- ~~5.6.~~ The home occupation must not offend by emitting smoke, dust, odor, noise, gas, fumes, lights, or refuse matter.
- ~~6.7.~~ Home occupation must not cause excessive vibrations, store or handle combustible or explosive materials, or negatively impact the physical condition, safety, access or level of service of existing roads. create hazardous traffic conditions.

- 7.8. Home occupation use of the a dwelling unit must not utilize more than 25% of the gross floor area (including basement and accessory structures) of the dwelling.
- 8.9. Not more than two non-residents (of the premises) may be employed by the home occupation, at the premises. For the purposes of this section, the Planning Board shall determine whether sales or other personnel, who conduct the majority of their business away from the property, shall be included in the count of those employed at the premises. (Amended 3/96)
- 9.10. Disposal of all solid waste generated by the business must be at the business owner's expense, and shall not be provided by the Town of East Kingston. (Adopted 3/07)

D. Exceptions: If a property is located on a State Road (NH Routes 107, 107A, 108), or is greater than eight acres in size, ~~or there are no dwellings within 300 feet of the building in which the home occupation is to be located~~, then no more than four non-residents (of the premises) may be employed, and the home occupation use of the dwelling shall not utilize more than 50% of the gross floor area (including basement and accessory structures). (Amended 3/97)

E. Permitted Uses: The following uses (including but not limited to) ~~shall~~ may be permitted, use and must be secondary to the residential use of the dwelling unit. (Amended 3/96)

- 1. Medical, health and dental offices, fitness training, exercise, health counseling;
- 2. Other professional offices and instructional services (i.e. cooking, crafts, arts) including lawyer, engineer, architect;
- 3. Tailor, seamstress;
- 4. Artist-Artisan, writer or musician;
- 5. Day care for up to twelve preschool plus five school-age children; any day care use shall be in compliance with the State Department of Health and Welfare's "He-C 4 0 0 2.N.H. Child-Care Facility (Day Care) Licensing and Operating Standards". Twelve preschool plus five school-age children shall be the maximum number allowed to be cared for in the Residential District. (Amended 3/90)
- 6. Bookkeepers, accountants, secretarial services;
- 7. Real estate and insurance offices;
- 8. Beauticians and barbers;
- 9. Art, craft, hobby, and antique shops;
- 10. Administrative support for businesses or services that are conducted off-site of the residential premises and which meet ALL the standards outlined under paragraph C. Standards above. Examples of these types of businesses include, but are not limited to, carpentry, electrician, general contracting, septic services, landscaping, etc. (Adopted 3/06)

11. Animal care and training (number of animals to be determined by the Planning Board);

11.12. Occupations not listed above that are of a similar nature, with review by the Planning Board, and only if the Board of Selectmen finds that the occupation meets the provisions of this section. (Amended 3/96)

F. Uses not permitted: The following uses are not permitted as a Home Occupation - adult oriented business; storage, manufacture and sales of fireworks; industrial and commercial manufacturing or activity; or the storage, handling or sales of regulated substances.

F. G. Permit Required: An annual permit to operate each home occupation must be obtained from the Board of Selectmen during the second quarter of the calendar year beginning in 1989. Agricultural/Farm home occupations and Family Day Care operations (up to six pre-schoolers plus up to three school-age children (Section E.5)) shall be exempt from these permitting procedures. (Amended 3/91, 3/90, 3/96 and 3/06)

There shall be an annual permit fee (see fee schedule) charged to cover the costs for Board of Selectmen review, administration and enforcement of the ordinance. (Amended 3/06, 3/09)

Businesses whose owners can demonstrate that they do not create any traffic, visual, or other impacts on the neighborhood (~~above and beyond those impacts from the residential use of the property~~) may be ~~exempted-~~ deemed by the Selectmen as being an "invisible" business with a reduced permit fee, from these permitting procedures by virtue of being "invisible". ~~Exemption from the permitting procedures~~ An invisible status does not relieve ~~anyone~~ these businesses from compliance with the provisions of this and all other sections of the zoning ordinance. (Adopted 3/97, Amended 3/06)

A minimum annual fee (see fee schedule) shall be charged to those home occupations identified as "invisible" to defray the administrative costs of annual review and Board of Selectmen oversight. (Adopted 3/97, Amended 3/09)

G.H. Nonconforming Uses: Any home occupation in operation at the date of the public posting of this ordinance (January 6, 1989) shall be required to comply with Section E of this section. Such occupations shall not be required to comply with the other provisions of this section. Provided, however, that any noncompliance in effect as of January 6, 1989 shall not increase. In addition, such occupations shall not be relieved from compliance with other state and local regulations.

H.I. Signs for Home Occupations: Signs for Home Occupations may be erected and maintained only when in compliance with Article VII - General Provisions and the following provisions. (Amended 3/91)

1. No sign shall be internally illuminated;
2. No sign may have more than two sides.
3. No sign shall be allowed for an "invisible" home occupation.

H.J. Procedure: Application shall be made to the Selectmen's office, with fees paid in accordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified and the

applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupations Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision. (Adopted 3/96)

**J.K. Application:** The Home Occupation Permit Worksheet and Home Occupation Permit Application must be filled out in detail, including a complete description of the area to be used, the type of business, and aspects of the operation. The number of employees and signs (if any) must be clearly identified on the application. Any special materials or truck activity necessary to accomplish the business must also be detailed. Along with the completed application form, the applicant shall submit a photograph of both the front and the back of the residence/property showing the total premises at the time of application. The required public hearing and the business operation shall not commence until the completed application is submitted and determination of business complete. (Amended 3/01)

If the property is part of a Homeowners Association, the applicant shall provide a letter from the Homeowners Association that the Home Occupation is allowed. If a tenant of a rental property, the applicant shall provide a letter from the property owner that the Home Occupation is allowed.

**K.L. Enforcement:** This section shall be administered and enforced by the Board of Selectmen. Any person who violates the provisions of this section shall be fined \$100 for each offense.

Each day that a violation is continued shall constitute a separate offense. No action may be brought about under this provision unless the alleged offender has been given at least 7 days notice from the Selectmen by certified mail, return receipt requested, that a violation exists.

In addition, such occupations shall not be relieved from compliance with other state and local regulations.

3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,725,882. Should this article be defeated, the default budget shall be \$2,706,157, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

**MAJORITY VOTE REQUIRED**

4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA75:8-a. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

5. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the existing Library Building Maintenance expendable trust fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.  
**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
  
6. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.  
**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
  
7. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of Land and/or building or construction of building for a Fire Station/Emergency Operations Center.  
**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
  
8. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

|                               |                                  |         |
|-------------------------------|----------------------------------|---------|
| Supervisor of the Checklist   | \$125 per election               | (1) (2) |
|                               | \$125 per purge of the Checklist |         |
| Moderator                     | \$225 per election               | (1)     |
| Election Officers             | \$8.00 per hour                  | (1) (2) |
| Bookkeeper of the Trust Funds | \$700 per year                   |         |
|                               | Actual Expenses                  | (3)     |
| Treasurer                     | \$1,700 per year                 |         |
|                               | Actual Expenses                  | (3)     |
| First Selectman               | \$5,000 per year                 |         |
|                               | Actual Expenses                  | (3)     |
| Second and Third Selectmen    | \$4,000 per year                 |         |
|                               | Actual Expenses                  | (3)     |
| Town Clerk/Tax Collector      | \$41,500 per year                | (4)     |
|                               | Actual Expenses                  | (3)     |

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$8.00 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.

3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week.

There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. These total hours shall include two weeks paid vacation per year. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All Salaries are retroactive to January 1, 2013.
- The Town shall retain all fees collected by any elected official.
- A Salary Review Committee shall be appointed by the Moderator in 2015 to make recommendations to the 2016 Annual Meeting of the Town.

**MAJORITY VOTE REQUIRED**

9. On the petition of Matthew B. Dworman and 37 other registered voters in East Kingston, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a Warrant Article at the 2013 Annual Town Election the following: Shall we rescind the provisions of RSA 40:13 (known as SB-2), as adopted by the Town of East Kingston on Tuesday, March 10, 2009, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?"

**3/5 MAJORITY VOTE REQUIRED**

10. On the petition of Matthew B. Dworman and 26 other registered voters in East Kingston, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a Warrant Article at the 2013 Annual Town Election the following: Do you approve of having two (2) sessions for the annual Town Meeting in this Town, the first session for choice of Town Officers elected by official ballot and other action required to be inserted on said official ballot and the second session, on a date set by the Selectmen, for transaction of other business?" (This article is conditioned upon the passage of Article 9. The intent of this article is to seek to hold the Town Meeting on Saturday).

**MAJORITY VOTE REQUIRED**



## **ANIMAL CONTROL OFFICER**

|                          |    |                               |    |
|--------------------------|----|-------------------------------|----|
| Dogs Reported Lost       | 19 | Cats Picked Up                | 3  |
| Dogs Reported Found      | 11 | Cats Picked Up and Buried     | 2  |
| Dogs Picked-Up/Impounded | 7  | Wildlife Complaints           | 21 |
| Dogs Returned to Owners  | 8  | Wildlife Disposed of          | 3  |
| Dog Complaints Acted on  | 3  | Wildlife Picked Up and Buried | 9  |
| Cats Reported Lost       | 3  | Loose Cattle Reported         | 3  |
| Cats Found               | 2  | Loose Chickens                | 5  |
| Cats Adopted Out         | 4  | Loose Goats                   | 2  |
| Feral Cats Picked Up     | 4  | Loose Pigs                    | 1  |

Please call the Animal Control Officer if you find a stray cat or dog, and don't know the owner. A person who feeds and/or maintains a stray becomes the owner by default, and will be held responsible for that animal, unless Animal Control is notified in the first 24 hours.

I plan to have another rabies clinic in April. Remember, all dogs and cats must be vaccinated against rabies in New Hampshire.

Respectfully submitted,

*Robert A. Marston, DVM*

*Robert A. Marston, DVM, Animal Control Officer*



## **BUILDING INSPECTOR**

One 55 and older subdivision is still being developed. The Country Hills subdivision has 4 lots, which have not been developed.

The following is a summary of building permits and occupancy certificates for 2012:

- 2 Permits for new single-family homes
- 3 Permits for Over 55 Housing
- 2 Replacement homes
- 2 Occupancy Certificates Issued for new homes
- 2 Demolition Permits for single-family homes

The current total for single-family homes is 799 plus 148 for 55 and over housing, for a grand total of 947.

15 permits for emergency generators were issued. The installation of generators fueled by propane requires both a building permit and a permit from the Fire Department.

Additionally, there were 46 building permits issued for additions and alterations. A building permit is required for additions or alterations that are valued at \$1,000 or more, including labor and materials.

The State of New Hampshire continued to update code requirements for new homes and major updates. Among the most significant are the requirements for energy efficiency and shore line protection.

Respectfully submitted,

*Raymond R. Donald*

*Raymond R. Donald, Building Inspector*

## **CODE ENFORCEMENT OFFICER**

The job of Code Enforcement sometimes blends in with the duties of the Building Inspector. Most of the projects for Code Enforcement this year were propagated from the Annual Selectmen's Town Tour, or a call from citizens with inquiries. Some of the concerns/problems investigated or resolved by the Code Enforcement Officer in the past are now under the purview of the Health Officer or the Fire Chief. Occasionally, unauthorized building additions or unregistered vehicle complaints are received. For the most part, East Kingston residents constitute a very concerned community. Our Town is fortunate to have a dedicated group of people working from the Selectmen's Office, whether on a paid or volunteer status, and all residents should feel free to call with any questions or concerns.

Respectfully submitted,

*Raymond R. Donald*

*Raymond R. Donald, Code Enforcement Officer*

## **CONSERVATION COMMISSION**

The Conservation Commission was again involved in a variety of activities related to the management of the natural resources in town.

**TOWN LANDS TIMBER HARVEST:** A selective timber harvest was successfully conducted this year on three parcels of Town owned land (the Parsonage, Railroad and Welch lots). The total area logged was approximately 35 acres. These lots are part of the American Tree Farm System, which requires that they be managed in accordance with sound silvicultural practices, and for the enhancement of other resource values such as wildlife habitat and recreation use. Therefore the Commission continues to monitor them annually. The proceeds from the harvest were placed in the Conservation Fund and will be used to cover the costs of special projects undertaken by the Commission.

**DREDGE AND FILL APPLICATIONS:** There were three Applications filed and approved for construction this year in Town. The first was for a cul-

vert replacement on the Bioteau Drive, a private driveway. The second was for the replacing the town culvert on Giles Road. The third was for a temporary wetland crossing for timber harvest on the Parsonage Lot.

**ADOPT-A-HIGHWAY:** We continue to participate in the NHDOT Adopt-A-Highway Program, cleaning up litter along Haverhill Road, Route 108 from 107 to the Newton Town Line four times per year.

**CONSERVATION EASEMENTS:** We continue to work with landowners in Town toward protecting open space by placing Conservation Easements on their property. Land (19.8 acres) owned by Whippoorwill Realty Trust near the end of South Road was placed in Conservation Easement this year. We thank the landowners for their efforts.

**WETLAND BUFFER:** The Commission sponsored an educational workshop again this year on the importance of buffer areas adjacent to wetlands. Changes to buffers may affect the function and values of wetlands that can change the natural characteristics of these resources in Town. The workshop was attended by a number of interested Town citizens.

**OTHER ACTIVITIES:**

Provided input to the Planning Board, as needed.

Sponsored two students from Town who attended Summer Conservation 4H Camp.

Provided information to Citizens about wetland impacts and conservation issues.

Presented informational displays at the Town Meeting and Election Days. Assisted the Selectmen and Road Agent with advice on drainage issues in Town.

Monitored the treatment of variable milfoil and other invasive species emerging in Powwow Pond.

Assisted the Board of Selectmen with perambulating Town property line bounds.

As always, members of the Commission are available to answer your questions regarding the management of the natural resources in Town; and encourage you to make use of our Town lands.

If anyone is interested in filling a vacant position on the Commission and joining us for monthly meetings, please contact the Selectmen's Office at 642-8406.

Respectfully submitted,

*Dennis G. Quintal, Chairman*

Dennis G. Quintal, Chairman

## **Conservation Commission**

### **Status of Conservation Easements as of January 1, 2013**

Don Kemp – 9.13 acres off Willow Road (MBL #07-03-68). Funded by EK Conservation Fund (EKCF), \$28,571.00 **Closed 5/17/04.**

Pat O'Shea – 27.55 acres on Stumpfield Road (MBL #15-03-02). Funded by USDA Farm and Ranchland Protection Program (FRPP) \$92,500; and EKCF \$92,500. **Closed 5/3/05.**

Edwin Crosby – 36.3 acres on South Road (MBL #12-03-01). Bargain sale funded by EKCF \$75,000; (total easement value= \$300,000, savings of \$225,000). **Closed 8/26/05.**

Dan Bodwell – 19.54 acres on North Road (MBL #15-03-01). Funded by FRPP \$142,500; and EKCF \$142,500. **Closed 9/13/05.**

Carol Nupp – 10.94 acres on North Road (MBL #15-01-01). Funded by FRPP \$13,350; EKCF \$40,000; and Town Bond \$136,650. **Closed 10/29/05.**

Harold Bodwell – 129.54 acres on Stumpfield Road (MBL #15-03-04). Funded by FRPP \$447,500; and Town Bond \$447,500. **Closed 10/4/05.**

Donald Clark – 28.84 acres on Sanborn Road (MBL #07-03-08). Funded by Town Bond \$215,000. **Closed 10/4/05.**

Marilyn Bott – 38.5 acres on South Road (MBL #13-03-18). Funded by Town Bond \$520,000. **Closed 12/29/05.** (28.7 ac in East Kingston + 9.8ac Kensington = 38.5 total)

Richard and Elena Poelaert – 22.44 acres on Willow Road (MBL #08-01-10). Funded by Town Bond \$208,000. **Closed 9/13/06.**

Richard and Eva Smith – 105.67 acres on Sanborn and Willow Roads (MBL #07-02-01). Funded by FRPP \$337,750; Town Bond \$627,250. **Closed 3/01/07.**

Richard C. & Mary Ellen Marcella – 42.15 acres on Haverhill Road (MBL #09-08-18). Funded by Town Bond \$530,000. **Closed 6/15/07.**

Heirs of Frederic L. Smith – 5.93 acres in East Kingston on Powwow River Road (MBL #03-01-02) (16.93 in Kingston). Funded by EKCF - \$277,000 (development value all in East Kingston). **Closed 10/16/07.**

Matt & Lynne Blunt Revocable Trusts-47.05 acres, on Joslin Rd. (MBL #17-02-02/07).  
Funded by Town Bond \$360,000. **Closed 12/30/08.**

Clinton Furnald Trust-23.05 acres on Stagecoach & Pine Woods, (MBL #12-3-  
6/7/8/9/19). Funded by Town Bonds \$550,000. **Closed 04/08/09.**

Whippoorwill Realty Trust – 19.80 acres in East Kingston on South Road (MBL # 12-2-  
1/2-2/2-5). Funded by Town Bond \$112,500. **Closed 04/13/12**

### **SUMMARY:**

Total Protected – 566.43 Acres

Total Appraised Value of Development Rights - \$5,958,571.00

Matching Funds (FRPP) - \$1,258,600.00      Town Funds (EKCF) - \$655,571.00

Town Bond-\$3,706,900 + \$75,000 for admin. costs=\$3,781,900

Potential House Lots Unavailable for Development = 120

Acres 566.43 +town lands w/CE 35.83 + Finch 137.0 + Woodworth  
34.0=773.26+Howfirma Trust 268.10+ State Forest 41.90=Grand Total 1,083.26  
Acres protected w/cons. easements from total land of 6,165.03 acres (or 17.57%  
of town).

Town Meeting-March 13, 2003-Warrant Article #7 was approved to acquire  
\$4,000,000 of conservation easements. (\$4,000,000 less expended of \$3,781,900  
= \$218,100 balance remaining unexpended to date).

## **EMERGENCY MANAGEMENT**

The Emergency Operations Center is currently undergoing some changes. As of January 1, 2013 The Board of Selectman have moved responsibilities of the EOC to the Fire Department; specifically the Fire Chief.

This change came about after Sarah Gallant resigned as the Emergency Management Director. I would like to take a minute to thank Sarah. Sarah held this position for more than five years and did a fantastic job with tireless effort. There are countless numbers of meetings, conference calls, trainings and reports to be filled out and she handled every one. Sarah truly deserves everyone's thanks and appreciation.

During 2013 we will reorganize the EOC so that it better fits under the Fire Department umbrella. As with any change, it will take time, effort, patience and people. I have no doubt, being the professional that she is, Sarah will be there to help guide us as much as she can.

With all that being said, we will need your help. If you would like to join or help in any way please contact any member of the Fire Department or the Selectman's office.

If you, your neighbors, or anyone else that you are aware of may need special assistance during an emergency, please notify the EOC or the Fire Department. The more we know before the emergency the better prepared we will be to help.

I would like to see us all take a step back, look around and remember we all need help sometimes. Let's get back to the days of neighbors helping neighbors.

Have a safe and happy 2013!

Respectfully submitted,

Ed Warren  
Emergency Management Director

## **Exeter-Squamscott River Local Advisory Committee**

The Exeter-Squamscott River Local Advisory Committee (ESRLAC) is made up of volunteers representing the twelve communities in the Exeter-Squamscott River watershed: Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham and Newfields. The Exeter-Squamscott River is one river with two names, reflecting the fresh and salt water portions of this major tributary to Great Bay.

ESRLAC celebrated its 16th year of stewardship of the river and its watershed in 2012. The year was marked by productive partnerships with landowners and towns in the watershed as well as several organizations, including the Rockingham Planning Commission, NH Department of Environmental Services, and NH Fish and Game. These partnerships provide ESRLAC with an opportunity to advocate effectively for the protection of water quality, water quantity, wildlife habitat, recreational opportunities and historic resources.

ESRLAC partnered with the Newfields Conservation Commission to hold the 11th annual vernal pool workshop in May. Children and adults waded into woodland pools to identify salamanders, turtles and clusters of frog eggs. Development of forestland threatens vernal pools in every watershed community and ESRLAC continues to advocate for the protection of critical wildlife habitat like vernal pools.

In June, ESRLAC partnered with the Exeter Conservation Commission and NH Fish and Game for the annual tour of the fish ladder located next to the Great Dam in downtown Exeter. As always, this event attracted a large crowd interested in learning how NH Fish and Game manages the fish ladder to enable annual fish migration from the salt water of the Squamscott River to the fresh water of the Exeter River.

ESRLAC continues to work on an update to the Exeter-Squamscott River Watershed Management Plan. The Plan provides the committee with a blueprint for their work in the coming decade and details how ESRLAC will work with landowners and towns to improve water quality.

ESRLAC meets the fourth Tuesday of each month at 7:00 p.m. in the conference room at the Rockingham County Nursing Home in Brentwood. Representatives are needed from your community. Please call the Rockingham Planning Commission at 778-0885 for more information, or visit [www.exeterriver.org](http://www.exeterriver.org).

## **EAST KINGSTON FIRE DEPARTMENT**

In 2012 your Fire Department responded to 285 calls. This compares to 292 in 2011, and 208 in 2010.

For the second year in a row we operated under budget and returned approximately \$11,000 of unused funds back to the taxpayers. We were able to accomplish this by holding wages flat for the third consecutive year, and as mentioned last year we reduced the number of vehicles owned and operated by the department by one.

Your Fire Department also added more than \$48,000 to the general fund in 2012. This was as a result of inspections, permits, and Fire and EMS service provided to South Hampton on a contract basis.

If you are not aware, we are now staffing the Fire Station during the day on a per diem basis. This has been extremely beneficial to the residents of East Kingston. It has far exceeded our hopes and expectations. These shifts are being filled by certified licensed EMT's, Firefighters and in some cases Paramedics.

2013 will be a little different for the Fire Department from other years. One of the biggest reasons for this is a change the Board of Selectman has made. As of January 1, 2013 the Selectman have moved responsibility of the Emergency Operations Center under the umbrella of the Fire Department. As with any change, it will take time to adjust and streamline the process.

I would like to once again take the time to thank each and every member of the Fire Department. These professionals truly give 110% effort without complaining. The amount of time they spend away from their families for trainings alone is amazing. We are blessed to have such dedicated people. I may be the Fire Chief, but they are what makes this department so special.

Finally, we are always looking for more members. If you have any desire to be part of the Fire or EMS service in East Kingston please contact any member of the Fire Department.

Respectfully,

Chief Ed Warren  
East Kingston Volunteer Fire Department

## **FOREST FIRE WARDEN AND STATE FOREST RANGER**

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands, work collaboratively to reduce the risk and frequency of wildland forest fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at (603)271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfli.org](http://www.nhdfli.org).

Due to a record warm winter and little snow, our first fire occurred on February 4th with several more early fires to follow. Normally, a large percentage of the warm windy days with low humidity occur when the ground is saturated from a long snow covered winter. By the time the surface fuels and ground dry out enough to burn, we only have a few weeks until "green up." This year, however, we had an extended period of these favorable spring fire conditions. Our largest fire in the state was 86 acres. The average size fire was .6 acres. Extensive summer rains kept total acreage burned to near normal levels.

As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Several of the fires during the 2012 season threatened structures, a constant reminder that forest fires burn more than just trees. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!



## **2012 FIRE STATISTICS**

(All fires reported as of October 2012)

| <b><u>County</u></b> | <b><u>Acres</u></b> | <b><u># of Fires</u></b> |
|----------------------|---------------------|--------------------------|
| <b>Belknap</b>       | 3.6                 | 7                        |
| <b>Carroll</b>       | 5.5                 | 25                       |
| <b>Cheshire</b>      | 8.3                 | 43                       |
| <b>Coos</b>          | 11.8                | 35                       |
| <b>Grafton</b>       | 96.5                | 59                       |
| <b>Hillsborough</b>  | 34.2                | 64                       |
| <b>Merrimack</b>     | 20.8                | 31                       |
| <b>Rockingham</b>    | 6.4                 | 21                       |
| <b>Strafford</b>     | 12.9                | 19                       |
| <b>Sullivan</b>      | 6                   | 14                       |

## **Causes of Fires Reported**

|                                              |     |
|----------------------------------------------|-----|
| Arson                                        | 14  |
| Debris                                       | 105 |
| Campfire                                     | 14  |
| Children                                     | 15  |
| Smoking                                      | 17  |
| Railroad                                     | 0   |
| Equipment                                    | 6   |
| Lightning                                    | 7   |
| Misc. (power lines, fireworks, elec. fences) | 140 |

*Respectfully Submitted,*

*Adam J. Mazur, Jr.*

*Adam J. Mazur, Jr.*

## **The Friends of the East Kingston Public Library 2012 Town Report**

The Officers of The Friends of the East Kingston Library would like to thank all the residents of our community for the continued strong support they have given our organization. Many residents of our town have made significant contributions of time and resources. As a result, the Friends have been able to continue their mission of assisting the library and its Trustees in the promotion and development of library services, facilities and programs.

The Friends is a 501(c)(3) corporation. We have maintained this status and met all filing requirements with the State of New Hampshire and the Internal Revenue Service.

Of great importance to note, the New Hampshire Library Trustees Association has chosen The Friends of the East Kingston Public Library as the recipient of the 2012 Sue Palmatier Award for Outstanding Support by a "Friends of the Library!" We are very honored by this recognition and thank the Trustees for recommending us.

We are very proud of all that we have accomplished over the course of 2012 and provide below some of the highlights.

**Membership** – We are in the midst of our 2013 Membership Drive. Letters were mailed in early October 2012 to our present members and new town residents. We anticipate retaining the same level of memberships as 2012.

**Pound School Used Book Shop** – The Friends celebrated the Fifth Anniversary of our Used Book Shop in August. We are very grateful for the time our many volunteers have devoted to support what has become a vital part of our fundraising efforts. All proceeds from book sales go directly into our budget to fund library programming, purchase library equipment and pay for expenses not covered in the library's budget. Over its five years of operation, the Book Shop has earned \$11,180 not including sales from book bags or baked goods. Once again, we would like to extend our appreciation to the Town Selectmen who have so generously allowed us to use the Pound School facility. Also, our most sincere thanks to all of those who shop in our store, donate their gently used books and bake for our sales.

**Gifts to the Library** – During the year, The Friends have made several contributions to the Library including: passes for the Currier Museum, the Children's (NH) Museum, the Boston Museum of Fine Arts, the Peabody Essex Museum, the Strawberry Banke Museum and the American Independence Museum. In addition, we have purchased a new computer and updated software as well as paid for landscaping and tree treatment services.

Programming and Activities – The Friends have sponsored many programs for adults and children and have been overwhelmed by the participation at these events. Recognizing that organizing, planning and facilitating these programs is a big job, we created a Program Committee that currently has six (6) members. Discussions have led to developing monthly themes and sponsoring events in keeping with those themes. Attendance has ranged from 28 to 103 adults/children. Some of these programs include: Science Magic, Sky Watch, Barbecue Cooking Class, Sculpting classes, The Wonderful World of Bats, Disaster Preparedness, Woodworking, Encounter the Wild, Steve Blunt Halloween Party, monthly Movie Nights, Holiday Reception, Herb and Holiday Centerpiece Workshops and presentations on current health related topics such as Lyme Disease, Natural Healing and a CPR course. It is important to note that we look at every opportunity to provide programs at little or no cost and apply for Grants from various endowments. The New Hampshire Humanities Foundation is a primary example. They offer to us three (3) programs every year. We also applied for a Grant from the New Hampshire Council on Arts for two (2) musical performances but unfortunately were denied. We plan to try again next year!

Fundraising – In addition to book sales at the Pound School Used Bookshop, The Friends have raised funds through a Flatbread's Benefit Night, Bake Sales at the Used Bookshop, cooking classes, quilt and other raffles, and book bag sales.

We are very excited as we look into 2013 and develop plans for providing to our library and community the very best. I cannot emphasize enough that as a volunteer organization, we rely solely on the time and generosity of our members, town residents and merchant donors. The enthusiastic support and commitment that we continue to receive allows us to fulfill our mission of providing the very best services and programs possible.

For the latest information about our activities, please visit our:

Website: [www.eastkingstonlibrary.org](http://www.eastkingstonlibrary.org)

Facebook: East Kingston, NH Library

Blog: [www.ekpublib.wordpress.com](http://www.ekpublib.wordpress.com)

Again, we are so thankful to everyone who has supported our efforts in any way.  
2012 Friends of the East Kingston Public Library Officers

Katey Datillo, President

Gisela Lloyd, Treasurer

Elizabeth Pruss, Secretary

Respectfully submitted,

Katey Datillo, President

## **Financial Information as of December 1, 2012**

### Income

|                                                                                       |         |
|---------------------------------------------------------------------------------------|---------|
| Donations                                                                             | \$2,120 |
| Membership Dues                                                                       | 1,965   |
| 2012 Fundraising (raffles, book bag and<br>bake sales, Flatbread Benefit Night, etc.) | 2,955   |
| Pound School Used Book Shop                                                           | 2,766   |
| Total Revenue                                                                         | \$9,806 |

### Expenses

|                                                                |         |
|----------------------------------------------------------------|---------|
| Donations to Library (equipment,<br>Computers, software, etc.) | \$2,008 |
| Library Programs                                               | 3,969   |
| Administrative Expenses                                        | 834     |
| Total Expenses                                                 | \$6,811 |

## **HEALTH OFFICER**

This year (2012) was again relatively quiet in the public health department. We conducted a mosquito surveillance and testing program again this year. East Kingston did not have any mosquitoes, animals, or humans that tested positive for mosquito-borne illness (West Nile Virus, Eastern Equine Encephalitis [EEE]). However, because two towns near us (Newton and Brentwood) found mosquitos carrying EEE, we conducted a spraying program at the elementary school and Foss Wasson field. We performed required health and safety inspections at two East Kingston residences seeking State approval as foster care homes.

I wish you all a happy and HEALTHY 2013.

Respectfully submitted,

Scott Urwick

## **Town of East Kingston Mosquito Control**

Dry conditions favor West Nile Virus (WNV). That was apparent in NH and across the country last season. As of Dec 2012, there were 5387 human cases of WNV with 243 deaths nationwide. In NH, there were 41 WNV positive mosquito batches in eight communities and a human case in Manchester. The WNV positive mosquitoes were trapped in Seabrook, Brentwood, North Hampton, Exeter, Stratham, Salem, Manchester and Nashua.

Mosquitoes carrying EEE were found in Sandown, Manchester, Brentwood, Newton, Danville, and Newfields last season. Two horses and two emus died of EEE. The horses lived in Durham and Derry while the emus were from Fitzwilliam. Massachusetts had an active season with 266 mosquito batches testing positive for EEE and seven human cases of the disease. EEE may be on the rise again after two previously quiet years in NH. I would expect to see more EEE activity next year in the state.

Dragon has identified 72 larval mosquito habitats in the Town of East Kingston. Crews checked larval habitats 229 times throughout the season. There were 46 sites treated to eliminate mosquito larvae. In addition, 93 catch basin treatments

were made to combat disease carrying mosquitoes. Adult mosquitoes were monitored at four locations throughout town. Nearly 2800 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab to be tested for diseases. No mosquitoes collected in East Kingston tested positive for disease in 2012. Spraying to control adult mosquitoes was conducted last season.

The proposed 2013 Mosquito Control plan for East Kingston includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, ditches, and woodland pools. Trapping adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, and boats. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

Residents who do not want their wetlands treated may use our No-Spray Registry online at [www.DragonMosquito.com/No-Spray-Registry](http://www.DragonMosquito.com/No-Spray-Registry) or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, and a description of your property with boundaries. Otherwise, your property may be treated. Anyone who submitted a request in 2012 may contact the office to reaffirm your request. Inquiries may be emailed to [info@dragonmosquito.com](mailto:info@dragonmosquito.com) or call the office at 734-4144. You may call or email our office for assistance regarding mosquitoes, insecticides or questions about EEE or WNV. Check out our web site: [www.dragonmosquito.com](http://www.dragonmosquito.com) where you can request a larval survey, sign up for email alerts or follow us on Twitter.

Respectfully submitted,

Sarah MacGregor, President  
Dragon Mosquito Control, Inc.

## **HISTORICAL COMMITTEE**

The 2012 year was quiet for the Historical Committee; now is the time to wake it up.

I hope we can meet together to trace the trail of East Kingston's past, present and future. Please go on a treasure hunt in your attic, barn, and cellar for anything pertaining to East Kingston's history. Hopefully, we can develop a small museum.

Respectfully submitted,

*Janet W. Damsell*

Janet W. Damsell

## **LIBRARY**

It is hard to believe that we have been in our new building for five years. 2012 was the year of programming. We had a record number of programs and a record number of foot traffic at the library. From planning to funding, The Friends of the library have been instrumental in our programming. In the spring they planned a month of gardening programs. The programs ranged from container gardening to organic lawn care to gardening basics. Health programming month included a fantastic, informative night with local doctor Marty Pruss teaching us about Lyme disease. It also included a CPR class and a night of natural health care with Dr. Dan. There was programming from the Humanities Council of NH, Magic Shows, wild animal shows, and woodworking programs, wreath making and Friday night movies.

Naturally, we nominated our Friends of the Library group for the Sue Palmatier Award that the New Hampshire Library Trustee Association awards to the best Friends of the library in the state of New Hampshire, and naturally they won! They do it all. They are amazing fund raisers, planners and supporters and we are so fortunate to have them. Story hours continue to be well attended. Special thanks goes out to Gerry Murray who graciously volunteers to do story hour on Fridays. She does a fantastic job.

With the waning of the economy, our three public access computers are used quite regularly. Thanks to the Friends, we have new and up to date computers. Libraries are changing with the ever evolving technology. This past year we have seen many of our users switch to reading ebooks. We try to keep up with the newest technology. We belong to a consortium through the state library to provide ebooks and audiobooks. We have seen the usage steadily grow over the last few years. We will always make every attempt to keep up with the current technologies available to libraries.

A thanks always goes to the Board of Trustees who work tirelessly to oversee the running of the library. They do a thoughtful, thorough job.

We look forward to 2013 and discovering the new ways in which we will disseminate information and entertainment.

Respectfully Submitted,

Tracy Waldron

## LIBRARY STATISTICS FOR 2012

|                               | 2012   |
|-------------------------------|--------|
| <b>Circulation</b>            |        |
| Adult                         | 10,085 |
| Kids                          | 9,943  |
| DVD                           | 4,669  |
| Inter Library Loan - Lent     | 1,178  |
| Inter Library Loan - Borrowed | 774    |

### Electronic Downloads

|                        |     |
|------------------------|-----|
| Audio Books Downloaded | 649 |
| EBooks Downloaded      | 433 |

|                          |               |
|--------------------------|---------------|
| <b>Total Circulation</b> | <b>26,774</b> |
|--------------------------|---------------|

|                                   |        |
|-----------------------------------|--------|
| New Books Added to Collection     | 2,157  |
| New Patrons                       | 98     |
| Annual Visits                     | 18,766 |
| Adult Programs                    | 129    |
| Attendance at Adult Programs      | 875    |
| Children's Programs               | 119    |
| Attendance at Children's Programs | 1,948  |
| Museum Passes                     | 75     |
| EBSCO Searches                    | 146    |

## **PLANNING BOARD**

The activity for the Planning Board has seen a steady increase through the past several months. We expect this to continue throughout 2013 as the economy slowly improves.

The Planning Board meets the third Thursday of each month. It is the Planning Board's responsibility to make sure the town's ordinances and regulations are followed. It is also the Board's responsibility to make recommendations for changes if it appears to be needed in order to maintain the spirit of the Town's Master Plan.

All housing developments, lot line adjustments, site plan reviews, home occupation and business development requests come before the Planning Board.

If you don't have a lot of time but would like to get involved with the community you live in, this would be a great opportunity to learn how things get done and what is going on in your town. I encourage you to make your request at the Town Offices to join the Planning Board.

Respectfully Submitted,

Ed Warren  
Planning Board Chairman

## **POLICE DEPARTMENT**

Theft and fraud related complaints are becoming an issue and in this economy some people who are looking for income or even extra income are being pulled in to phone and internet scams. Please remember "If it seems too good to be true, it probably is." Don't get taken advantage of because unfortunately by the time you realize you were scammed your money is in another country and so are the perpetrators. That means it's gone. Talk to your elderly family and friends about this as they are the most common victims.

Our calls for service and arrests are on the rise and along with that more office work is generated with discovery requests, court preparation, various reporting requirements and day to day activities. In 2011 we lost our Department Administrative Secretary to a better paying job. We were lucky enough at that time that one of our part time police officers was able to fill in for a while until she also left to become a full time officer in northern New Hampshire. We were lucky to find Beth Ingham this year and she is doing a fine job handling the front office.

I would also like to congratulate and welcome back Officer Craig Charest who recently graduated the full time academy. We are fortunate to have him back on the road and we can now concentrate on training additional officers to provide service to our community.

Please continue to report suspicious persons and vehicles to police immediately. If you intend on being away from home for an extended period let us know so we can add you to our house check list.

We would like to thank the residents of East Kingston for their continued support and wish you all a happy and healthy new year.

Respectfully submitted,

*Richard R. Simpson*

Richard R. Simpson, Police Chief

## **POLICE DEPARTMENT ACTIVITIES**

|                           | <b>2012</b>   |
|---------------------------|---------------|
| Arrests                   | 81            |
| DWI                       | 4             |
| Assaults                  | 2             |
| Assist Other Agencies     | 218           |
| Burglaries                | 8             |
| Domestic                  | 19            |
| Motor Vehicle Fatalities  | 0             |
| Juvenile                  | 39            |
| Misc. Calls for Service   | 5,269         |
| Motor Vehicle Accidents   | 37            |
| Summons Issued            | 165           |
| Warnings Issued           | 1,272         |
| Motorist Assists          | 22            |
| Stolen Vehicles           | 1             |
| Theft                     | 26            |
| Death Investigation       | 2             |
| <b>Total Man Hours</b>    | <b>11,980</b> |
| <b>Total Patrol Miles</b> | <b>66,800</b> |

## **RECREATION COMMITTEE**

On behalf of the Recreation Committee, we would like to thank the residents and volunteers from the town of East Kingston and have the following to report.

The Foss Wasson Renovation Project was completed in 2012. The baseball facility and park has never been used as much as it was this past year. Children of all ages participated in practices and games from March through August. Adults used the field for softball practices and games with the new 255 foot fence. We thank the town and the residents for making this happen.

In 2012 the East Kingston Recreation Department had 72 kids participate in baseball and another 28 in softball. With the soccer program, Camp David in the fall and travel indoor soccer in the winter, we had 101 kids play on the fields of East Kingston and beyond. Our basketball program is enjoying growth, as well. We have 85 boys and girls from East Kingston enjoying skills and drills with 6 teams playing recreational basketball in an organized league. The Recreation Department events and information can be found on our website and can be viewed by visiting [www.ekrecreation.org](http://www.ekrecreation.org)

The Recreation Department will continue to fulfill our mission statement of enriching the lives of East Kingston children and adults by providing informal and organized sports programs and activities that encourage health, fitness, enjoyment and learning.

The Committee and our programs present opportunities for community involvement and we encourage parents and residents to get involved and experience this learning with the children of East Kingston.

Respectfully Submitted

*Todd Gibbons*

Todd Gibbons, Chairman  
East Kingston Recreation Committee

## **ROAD AGENT**

Due to the lack of snowfall in the 2012 season, we were able to get some much needed projects completed. First we had our dirt roads graded. We were also able to re-pave Andrews Lane, as well as replace some culverts during construction. Half of South Road was re-paved and the shoulders were cut back at the same time. Pheasant Run was also re-paved in 2012. The Town of East Kingston usually paves a mile and half per year, this year we were able to pave three (3) miles, due to the lack of snow we had in 2012.

Things to look forward to in upcoming 2013: the culvert at Giles Road at Bioto Drive will be replaced. Brandywine Drive will also be getting some road attention. Joslin Road and Stumpfield Road will be getting drainage work done. We will be re-paving the last half of South Road. Clement Lane will also be getting a new culvert. We have a lot to do in 2013, so let's hope for a light-moderate winter season.

Anyone who comes across an issue or has any concerns, please feel free to notify the Town Office please. Though we can't be everywhere at the same time, I assure you that we will address all concerns/issues as soon as we can.

May 2013 bring happiness, great health, and prosperity to you all!

Respectfully,

*Matthew L. Gallant*

*Matthew L. Gallant, Road Agent*

**REGIONAL WORK PROGRAM FOR FISCAL YEAR 2012**  
**July 1, 2011 - June 30, 2012**  
**ROCKINGHAM PLANNING COMMISSION**

**Land Use Planning**

**TARGETED BLOCK GRANT**

(Funding Source: NHOEP)

**1. Geographic Information Systems Support (25% of TBG)**

- a) General support of GIS to include the following:  
Purchase annual software license/maintenance agreement for our main "floating license" for the current ArcGIS version (10.0 or higher).
- b) GIS Local Technical Assistance and Support:  
At present cost, the purchase of the software maintenance/license in Task 1(a) above will utilize the full funding allocation of this task. Should funding remain based on final cost of the license, or if the license is purchased through other means, the balance of funds will be utilized to support general day-to-day support in responding to member town requests for assistance on mapping projects.

**2. Training & Education for Land Use Boards (0% of TBG)**

Due to 50% reduction in TBG funds, Planning Board training will not be offered as a TBG component this year. Due to a prior commitment, we will conduct a Fall workshop (a 'mock' planning board review of a workforce housing proposal) using dues and in partnership with the Workforce Housing Coalition.

**3. Developments of Regional Impact (11% of TBG)**

Provide RPC DRI committee support; attend local land use board meeting concerning developments of regional impact. Monitor and amend rules of procedure for the DRI Committee as needed. Investigate methods to allow communities to charge applicants for the RPC's review of projects with regional impacts.

**4. Planning Assistance Grant Program for Non-Coastal Communities (60% of TBG)**

This component of our program supports matching grants for planning assistance projects in the 14 member communities that make up the non-coastal area of the RPC. Similar to how the coastal communities have Coastal Program funds available to them, these funds would be made available to the non-coastal communities for a 50/50 matching program for planning projects. Specific projects will be solicited from the communities and selected based on the project description, demonstrated need, availability of local match and history of prior grants. Proposals from the seven RPC communities that are eligible for neither Coast Program funds nor I-93 CTAP discretionary grant funds will be favored. Non-dues paying members will be ineligible for these matching grant funds.

Maximum matching amounts per project has been reduced to \$2500. The projects sub-

mitted for FY 12 are as follows:

- Fremont – Visioning chapter of the MP.
- Kingston – Aquifer Ordinance amendments and outreach for Town meeting and updated census information for the existing housing chapter.
- Sandown – Master Plan review and edits of work completed by the local master plan committee.

## **5. Sustainable Communities Initiative (4% of TBG)**

The RPC will participate with other New Hampshire regional planning commissions in developing the statewide sustainable communities initiative and related resubmission of the HUD Communities Initiative program application. If funded, the initiative grant will fund the development of a full update to the RPC regional plan – a core requirement of our enabling law.

## **NH COASTAL PROGRAM**

(Funding Source: NH CZP; Local Dues, Community match)

### **1. Planning Assistance for Coastal Communities (76% of CZP RPC Grant)**

The RPC will receive grant funds to provide technical planning assistance matching grants to communities who wish to undertake local planning projects or activities that will benefit and/ or help protect coastal resources. For FY 12 these projects include:

Greenland: Provide general technical planning assistance to the Greenland Planning Board including attending monthly Board meetings, review of development applications, preparation of amendments to the Zoning Ordinance, assisting the Board in implementing land use and natural resource related Master Plan recommendations, and attending the RPC's Projects of Regional Impact Committee meetings as needed.

Hampton Falls: Provide general technical planning assistance to the Hampton Falls Planning Board including attending monthly Board meetings, review of development applications, preparation of amendments to the Zoning Ordinance, updating the town's tax maps with annual assessor's information, and attending the RPC's Projects of Regional Impact Committee meetings as needed.

North Hampton: Provide general technical planning assistance to the North Hampton Planning Board including attending monthly Board meetings, review of development applications, preparation of amendments to the Zoning Ordinance, assisting the Board in implementing land use and natural resource related Master Plan recommendations, and attending the RPC's Projects of Regional Impact Committee meetings.

### **2. Regional Water Studies (8.5% of Grant)**

(Funding: NH Coastal Program; Local Dues; RPC In-kind match)

Staff will continue participating in the Southeast Watershed Alliance development and as requested will help communities implement the findings of the Sustainable Groundwater Study prepared by USGS.

### **3. Conservation Commission Circuit Rider Program (10% of Grant)**

(Funding: NH Coastal Program; Local In-kind match)

Provide staff support to conservation commission in one coastal program community for such activities as: attending monthly meetings, providing general organizational assistance, and providing direct technical assistance relating to water resource protection initiatives, drafting proposed land use regulations and master plan chapter sections, promoting sustainable development practices and engaging in public outreach programs.

### **4. Coastal Adaptation Planning (5.5% of Grant)**

(Funding: NH Coastal Program; Local Dues; UPWP leverage match)

RPC will build upon the adaptation planning work accomplished in the Seabrook pilot project three years ago that focused on planning for future impacts of climate change. Using the products created in the pilot study RPC will develop and distribute a Planning Advisory Report to its member coastal communities to assist in developing local adaptation strategies, promote and hold a regional forum outlining the process, and assist communities that request adaptation planning assistance. RPC staff shall participate in and support the activities of the Coastal Adaptation Workgroup.

## **Natural Resources and Environmental Planning**

### **REGIONAL ENVIRONMENTAL PLANNING PROGRAM (REPP)**

(program eliminated from NHDES budget)

### **Exeter River Management Plan; Assistance to ERLAC (604B)**

(Funding: EPA 604B Program; Local Dues)

The RPC will continue to provide technical assistance to the Exeter River Local Advisory Committee (ERLAC) under the provisions of the New Hampshire Rivers Management and Protection Program. For 15 years the RPC has provided organizational and technical planning assistance to ERLAC, which is responsible for developing, adopting and monitoring the management plan for the river. Work tasks for the grant's 2 year period of 2011-12 include:

- Develop an expanded watershed management plan for the Exeter/Squamscott River watershed. This will incorporate the Squamscott River (tidal reach of the Exeter) watershed area into the plan including portions of Exeter, Stratham and Newfields. In 1999 the RPC prepared the first watershed management plan for ERLAC. Since that time, a number of critical pieces of information regarding natural and built resources in the watershed have been produced by several organizations, including the NH Fish and Game Wildlife Action Plan, Land Conservation Plan for New Hampshire's Coastal Watersheds, the NH DES Fluvial Geomorphic Assessment of the Exeter River, and the PREP Assessment of Land Use Regulations in the Coastal Watershed. In addition, most of the communities in the watershed have updated their master plans and completed natural resource inventories since the 1999 Exeter River Corridor and Watershed Management Plan was completed. Relevant information from all these reports will be incorporated in the new plan, as will ideas and concerns contributed by watershed residents and local officials. The Plan will include the Squamscott River and become the basis for a nomination to include the Squamscott River into the State Rivers Protection Program.

- Continue to provide technical and administrative support for monthly ERLAC meetings.
- RPC staff will review land development proposals and draft letters to relevant parties; arrange for meetings with developers proposing projects in the watershed and invite Planning Board and Conservation Commissions to attend these meetings. RPC will submit response letters regarding development proposals, and minutes from meetings with developers, Planning Boards, and Conservation Commissions in both electronic and hard-copy to DES on or before the project completion date.
- Prepare grant requests to the NH Coastal Program, NH Estuaries Project, New Hampshire Charitable Foundation, State Conservation Committee and other organizations to secure funding for implementation of Management Plan recommendations.

### **PREP Management Committee**

(Funding: Local Dues)

The RPC will continue to participate on the Piscataqua River Estuaries Program (formerly NH Estuaries Program) Management Committee representing RPC communities and regional interests.

### **Lamprey River Fluvial/Geomorphic Study**

(Funding: NHDES; FEMA)

RPC staff will complete assistance to DES on this project, including developing GIS parcel information, and providing community and landowner outreach, communication and education in connection with a Geomorphologic study of the Exeter River.

### **Southeast Watershed Alliance**

(Funding: Local Dues; CZP; UPWP))

RPC staff is increasingly active in the Southeast Watershed Alliance, a multi-jurisdictional organization authorized by legislation in 2009 for the purpose of coordinating water quality planning and implementation in the NH Coastal Watersheds (Great Bay and Hampton-Seabrook estuary watersheds). RPC staff participates on the groups Advisory Committee and has provided technical assistance on a variety of subjects related to non-point source pollution and stormwater management. As funding permits, this will continue in FY 2012.

### **EPA Brownfields Site Assessment Program**

(Funding: EPA; RPC Dues)

Additional funding was approved in FY2010 to continue and expand the program to include both hazardous substance and petroleum contamination sites, RPC staff will continue to work with the RPC Brownfields Advisory Committee who has selected and prioritized sites for further investigation and assessments. Phase 1 assessments of candidate brownfields sites will be conducted after securing the interest and cooperation of the individual landowners. Phase 2 assessment will be completed as warranted. Candidate assessment sites are located in Portsmouth, Hampton, Exeter, Fremont, Epping, Sandown and Plaistow. Others will be added in the coming year. Staff also participates in Statewide Brownfields Advisory Committee.

### **Agriculture Resource Master Chapter**

(NHCF)

The project will develop a model agriculture resources master plan chapter to communities to

use as a template in preparing town-specific chapters. The model will be developed with the help and guidance of an advisory committee, and once completed will be presented to communities in two regional meetings.

### **Transportation Planning**

#### **UNIFIED PLANNING WORK PROGRAM FOR FY-2012 & 2013**

**(Funding Sources: FHWA; FTA; NHDOT; Local Dues)**

The RPC's transportation planning work program is developed and adopted by the Commission in its capacity as the metropolitan planning organization (MPO) for the region. This transportation planning work program, called the Unified Planning Work Program, covers a two year period and was last adopted and approved in May 2011 to cover the period July 2011 through June 2013. Planning priorities or emphasis areas covering this two year period were jointly developed by the RPC, FHWA and NHDOT and are summarized as follows:

- **SAFETEA-LU Compliance:** Ensure that the MPO maintains compliance with the provisions of SAFETEA-LU and the planning regulations developed by FHWA and FTA.
- **Fiscal Constraint and Financial Planning:** Continue to improve methods and practices regarding showing fiscal constraint of planning documents and of projecting finances available to the MPO.
- **Project Monitoring:** Take a more active role in tracking projects as they move from planning to implementation.
- **Travel Demand Modeling:** Ensuring that the MPOs are maintaining the function and capacity of their travel demand models and keeping them up-to-date.
- **HPMS and CMP Data Collection and Monitoring:** Continue to assist with the collection of Highway Performance Monitoring System data and implement the data collection necessary for the Congestion Management Process.
- **2010 Census Data:** Work to integrate the forthcoming 2010 census data into transportation planning activities such as the Travel Demand Model and Long Range Plan.
- **Planning and Environmental Linkages:** Work with Federal and State planning partners to deploy innovative planning techniques that can shorten project delivery times.
- **Planning Performance Measures:** Develop and implement planning performance measures and integrating a performance based approach into MPO activities.
- **Climate Change:** Address climate change mitigation and adaptation in the planning process.
- **Livability:** Integrate the livability principles of more transportation choices, equitable, affordable housing, enhanced economic competitiveness, support for existing communities, coordinated policies, leveraging investments, and valuing communities and neighborhoods into the transportation planning process.

The full UPWP document which includes nearly 100 separate tasks and task categories can be found on the RPC website at the following location:

[www.rpc-nh.org/PDFs/transportation/Final\\_Draft\\_RPC\\_FY2012-2013\\_UPWP.pdf](http://www.rpc-nh.org/PDFs/transportation/Final_Draft_RPC_FY2012-2013_UPWP.pdf)

### **Hampton Intermodal Transportation Feasibility Study**

(Funding Sources: FHWA; FTA; NHDOT; Local Dues)

The Hampton Intermodal Transportation Feasibility Study is included as a Special Study within the Unified Planning Work Program as described above.

The Rockingham Planning Commission, on behalf of the Town of Hampton, will conduct a combination Feasibility Study and Conceptual Planning Study to evaluate the potential of establishing an intermodal transportation facility at the present interchange of US 1 and NH 101 adjacent to Hampton's town center. The proposed intermodal center has been identified in multiple regional plans, and is seen by the Town, the Planning Commission, and other public and private stakeholders as supporting a range of regional transportation goals. Chief among these are improved access to intercity and regional transit for residents of Seacoast communities south of Portsmouth, and economic and environmental benefits associated with improved access to Hampton Beach State Park for visitors and residents alike. Key components of the study will include demand assessments for intercity, regional and local circulator transit services; a Brownfields site assessment of the NH101/US1 interchange area, and conceptual design of the interchange and the intermodal facility itself. The Planning Commission will be responsible for managing the study; one or more consultants will be retained for the site assessment and interchange conceptual design components.

### **Coastal Route 1A/1B Scenic Byway Management Plan Update**

(Funding Sources: FHWA; FTA; NHDOT; Local Dues)

The current Coastal Scenic Byways Management Plan was completed by the RPC in 1995. It is now considered too outdated to support project funding applications made under the FHWA Scenic Byways program. In response to several project application rejections and the need to consider the disposition of excess rights of way in parts of Rye and North Hampton, the RPC successfully applied for a grant to update the management plan. This process will commence in the Fall of 2011 and be concluded in the second half of 2013. The update will follow the general format of the previous Plan, but incorporate relevant recommendations and elements of the Hampton Beach Master Plan, East Coast Greenway, bicycle and pedestrian needs and other supporting projects.

### **Economic Development Planning**

#### **Comprehensive Economic Development Strategy (CEDS)**

(Funding: Rockingham Economic Development Corp., Local Dues)

Provide assistance to the REDC in updating of the 2012 Rockingham County Comprehensive Economic Development Strategy (CEDS), in support of on-going regional economic development planning efforts. The RPC's responsibilities will include updating demographic and economic data and associated analyses, assisting with reviewing and updating goals, objectives and recommendations, including the priority project list, researching status of major regional economic development projects and providing support and input at Steering Committee and REDC Board meetings. The original CEDS was completed in 2000; a major rewrite was completed in 2005; annual updates are completed for intervening years.

### **EPA Brownfields Site Assessment Program**

(Funding: EPA; RPC Dues)

See the program description above under "Natural Resources & Environmental Planning"

### **Other Regional Programs**

#### **Hazard Mitigation Planning**

(Funding: NH Office of Emergency Management, RPC)

Continue development and begin an update cycle of Natural Hazard Mitigation Plans for communities in the region. In FY 2012-2013, the RPC will complete Hazard Mitigation Plan updates for North Hampton and Seabrook and perform the 5-year updates for Newington, East Kingston, Hampstead, Stratham, Atkinson, Kensington and Windham.

#### **Developments of Regional Impact Review**

(Funding: Local Dues)

Continue to staff the Developments of Regional Impact Review Committee which reviews and comments on proposed development in the region that may have region-wide impact. (RSA 35:54-58). Work on strengthening the regional impact review process and local awareness, and complete follow-up on Planning Advisory on Regional Impact Guidelines distributed in FY 07. Attend local planning board meetings as warranted to provide testimony on regional impact projects.

#### **Energy Planning**

(Funding: NH Office of Energy & Planning/US DOE/CLF Ventures)

The RPC with the other 8 regional planning commissions have partnered with CLF Ventures and Peregrine Energy Group to implement the NH OEP's Energy Technical Assistance Partnership Program (ETAP). The RPC is assisting communities in carrying out energy inventories for municipal buildings and facilities, identify funding sources and prepare grant applications, develop energy master plans, prepare related ordinances and develop town wide energy strategies

#### **Broadband**

(Funding: SWRPC/UNH/National Telecommunications & Information Administration/US Dept. of Commerce)

The New Hampshire Broadband Mapping & Planning Program (NHBMPP) is a multi-year, multi-agency effort to map areas in the state that are currently served and underserved by the State's 70+ broadband providers. After the initial mapping effort is complete a planning component will be undertaken to help communities plan for existing and future capacity infrastructures by enhancing town and regional master plans to address broadband specifically.

#### **Hazardous Waste Collection:** (Exeter, Stratham, Newfields, East Kingston, Epping)

(Funding: Local Dues)

Coordinate five-town cooperative hazardous waste collection each year, including grant application, volunteer and other logistics coordination.

### **Sustainable Communities Initiative**

(Funding: Local Dues)

RPC staff is assisting in the development of the NH regional planning commissions' statewide application for a multi-year grant under the HUD Sustainable Communities Initiative. If funded the grant would fund the development of a complete update of the regional plan.

### **Legislative Policy Development**

(Funding: Local Dues)

Develop and distribute RPC legislative policy priorities for the 2011-2012 Legislative Session.

### **Information Distribution**

(Funding Source: Local; NHDOT; FHWA; OSP)

Newsletters; Website updates; Zoning Amendment Calendar; Other Planning Advisory Memos; Census Distribution; Law Lecture Series; Press Releases

**LOCAL WORK PROGRAM FOR FY 2011-2012**  
**Rockingham Planning Commission**  
**July 1, 2011 – June 30, 2012**

**Atkinson:** Circuit rider services; assistance to planning board on application reviews and in revisions to Zoning Ordinance; assistance with Stagecoach (NH121A) scenic byways designation; general transportation planning (MPO) assistance; preparation of a 5 year update to the Town's Hazard Mitigation Plan.

**Brentwood:** Circuit rider services; Site Review and Subdivision regulation amendments as necessary and Zoning amendments as necessary; general transportation planning (MPO) assistance; work with communities, NHDOT and consultants to develop a NH Route 125 study to connect the Kingston segment with the Epping segment; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee.

**Danville:** Technical assistance as requested; assistance to Planning Board in revisions in Zoning Ordinance; update open space section of Master Plan and review senior housing and open space subdivision ordinances to encourage use; update Site Review and Subdivision regulations; general transportation planning (MPO) assistance; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee.

**East Kingston:** Circuit rider services; assistance to Planning Board on application reviews in to Telecommunications section of the Zoning Ordinance, update of Site Review and Subdivision regulations; general transportation planning MPO assistance with coordination of and informational presentations to the Agriculture Commission; provide technical assistance, building assessment and develop energy inventory through the ETAP program; coordination of Exeter/Stratham/Newfields/East Kingston and Epping household hazardous waste collection; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee; preparation of a 5 year update to the Town's Hazard Mitigation Plan.

**Epping:** Technical assistance as requested; general transportation planning (MPO) assistance; coordination of Exeter/Stratham/Newfields/East Kingston and Epping household hazardous waste collection; participation in the Regional Brownfields Phase 1 site assessment program and potential Phase 2 assessment, Conservation Commission Circuit Rider services. Provide the Town with energy planning services under the Energy Technical Assistance Program program.

**Exeter:** Technical assistance as requested; coordination of the Exeter/Stratham/Newfields/East Kingston and Epping household hazardous waste collection; TASC volunteer driver program assistance; Exeter transportation committee assistance; participation in the Regional Brownfields site assessment program; participation in the Exeter Station Committee (Downeaster) and West Ex Committee and assistance with economic development process; Exeter Local Transportation Committee assistance; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee; participation in the Energy Technical Assistance Program; Project management of the Exeter/Stratham Sewer and Water feasibility study for shared services.

**Fremont:** Circuit rider services; assistance to Planning Board in revisions to Zoning Ordinance, Site Review and Subdivision regulations; general transportation planning (MPO) assistance; Safe Routes to School technical assistance; conduct public input sessions and update Vision Chapter of Master Plan; participation in the Regional Brownfields site assessment program; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee.

**Greenland:** Circuit rider services; assistance to Planning Board on revisions to Zoning Ordinance, Site Review and Subdivision regulations; general transportation planning (MPO) assistance; transit coordination assistance; preparation of a New Hampshire Route 33 commercial zoning district; assist the conservation commission through the RPC's Conservation Commission circuit rider program; TASC volunteer driver program assistance; participation in the Regional Brownfields site assessment program.

**Hampstead:** Technical assistance as requested; general transportation planning (MPO) assistance; CART regional transit system implementation; preparation of a 5 year update to the Town's Hazard Mitigation Plan; assistance with the Scenic Byway program.

**Hampton:** Technical assistance as requested; general transportation planning (MPO) assistance; Master Plan update assistance as requested; assistance with Zoning amendments for the Beach area; Safe Routes to School technical assistance; TASC volunteer driver program assistance; completion of Route 1 Corridor Study and implementation strategy; completion of the HBAC parking study; participation in the Regional Brownfields site assessment program; participation in the Energy Technical Assistance Program; development of the Hampton Intermodal Facility feasibility and conceptual planning study.

**Hampton Falls:** Circuit rider services; assistance to Planning Board in revisions to Zoning Ordinance, Site Review and Subdivision regulations; general transportation planning (MPO) assistance; parcel map updates; continue Route 1 Corridor Study outreach; TASC volunteer drive program assistance.

**Kensington:** Circuit rider services; assistance to Planning Board in revisions to Zoning Ordinance, Site Review and Subdivision regulations; general transportation planning (MPO) assistance; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee.

**Kingston:** Circuit rider services; assistance to Planning Board in revisions to Zoning Ordinance, Site Review and Subdivision regulations; TBG assistance with aquifer ordinance amendments and Census updates to the Master Plan Housing chapter; general transportation planning (MPO) assistance; assistance with CIP; assistance with NH 125 project implementation; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee.

**New Castle:** Technical assistance as requested; general transportation planning (MPO) assistance; assistance with address workforce housing compliance options as requested; assistance with updating the Town's Future Land Use section of the Master Plan; assistance with Safeparth Transportation Enhancement sidewalk application.

**Newfields:** Technical assistance as requested; general transportation planning (MPO) assistance; coordination of Exeter/Stratham/Newfields/East Kingston and Epping household hazardous waste collection; participation in the Regional Brownfields site assessment program; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee.

**Newington:** Technical assistance as requested; general transportation planning (MPO) assistance; monitoring of Newington-Dover bridge expansion project; GIS assistance as requested; staff support for COAST; participation in the Energy Technical Assistance Program; preparation of a 5 year update to the Town's Hazard Mitigation Plan.

**Newton:** Circuit rider services; assistance to Planning Board in revisions to Zoning Ordinance, Site Review and Subdivision regulations; general transportation planning (MPO) assistance; Safe Routes to School technical assistance; provide assistance to the local Master Plan committee; assist in the evaluation of the Row's corner intersection.

**North Hampton:** Circuit rider services; assistance to Planning Board in revisions to Zoning Ordinance, Site Review and Subdivision regulations; general transportation planning (MPO) assistance; complete Route 1 Corridor Study and work with Town on access management strategy and MOU; transit coordination assistance; TE application assistance; TASC volunteer drive program assistance; preparation of revised Master Plan; participation in the Energy Technical Assistance Program.

**Plaistow:** Technical assistance as requested; general transportation planning (MPO) assistance; assistance with NH 125 project implementation; CART regional transit system implementation; Safe Routes to School technical assistance; assistance with traffic calming study of portions of NH 121A; participation in the Regional Brownfields site assessment program; provide assistance regarding Plaistow Commuter Rail (layover and station site assessments, CMAQ application and other assistance as needed); provide technical assistance, building assessments and develop energy inventory through the ETAP program.

**Portsmouth:** Technical assistance as requested; assistance with Greater Portsmouth TMA; assistance with implementing and funding city traffic model/subarea model development; complete Route 1 Corridor Study; general transportation planning (MPO) assistance; completion of Portsmouth-Manchester intercity bus feasibility study; assistance to update the local hazard mitigation plan; member of the Portsmouth Housing Blue Ribbon Committee, participation in the Regional Brownfields site assessment program; provide technical assistance, building assessments and develop energy inventory through the ETAP program.

**Rye:** Technical assistance as requested; general transportation planning (MPO) assistance; Pioneer Road Bike Path implementation; complete Route 1 Corridor Study; TASC volunteer driver program assistance; Safe Routes to School technical assistance; master planning assistance to the Rye long range planning committee. Rye Beach District: zoning ordinance amendment assistance as requested.

**Salem:** (NON-MEMBER)

**Sandown:** Technical assistance as requested; general transportation planning (MPO) assistance; I-93 CTAP program implementation; assistance with regional and local housing needs assessment; assistance preparing a wetlands ordinance; participation in the Regional Brownfields site assessment program; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee; provide technical assistance, building assessments and develop energy inventory through the ETAP program; assistance with edits and internal consistency for master plan chapters prepared by the community's master plan committee.

**Seabrook:** Technical assistance as requested; general transportation planning (MPO) assistance and project grant to develop new zoning for the Smithtown Village district on Route 1 south; Route 1 Corridor Study; TASC volunteer driver program assistance; Safe Routes to School technical assistance; transit coordination assistance; traffic impact review for developments are requested; prepare an adaption planning project for areas of Town that experience repeated stormwater inundation; provide technical assistance, building assessments and develop energy inventory through the ETAP program; annual conversion of CAD based tax maps to GIS format and linkage of assessing data.

**South Hampton:** Technical assistance as requested; general transportation planning (MPO) assistance; review of development plans as requested; completion of a Natural Resources inventory for the Conservation Commission.

**Stratham:** Technical assistance as requested; general transportation planning (MPO) assistance; coordination of Exeter/Stratham/Newfields/East Kingston and Epping household hazardous waste collection; TASC volunteer driver program assistance; transit coordination assistance; tax map update; participation in the Regional Brownfields site assessment program; 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee; Project management of the Exeter/Stratham Sewer and Water feasibility study for shared services; participation in the Energy Technical Assistance Program; preparation of a 5 year update to the Town's Hazard Mitigation Plan.

**Windham:** Technical assistance as requested; general transportation planning (MPO) assistance; administration of Wall Street/Route 111 study; CART regional transit system implementation; assistance with preparation of amendments to the village district resulting from studies of the area undertaken in the recent past; assistance with the development of amendments to the existing elderly housing ordinance; assistance with development of amendments to the existing conservation subdivision ordinance; preparation of a 5 year update to the Town's Hazard Mitigation Plan.

## **SAFETY COMMITTEE**

The Town of East Kingston Safety Committee met quarterly during the year 2012 to discuss safety issues and concerns of the Town owned buildings, based on a Workers' Compensation statute established in 1995.

The Committee's purpose is to advise the Board of Selectmen of any recommendations or suggestions to correct existing safety problems, and/or prevent unsafe situations. The Committee performs an annual inspection of each Town-owned building.

During the year, the Board of Selectmen took the following actions based on the Committee's recommendations:

**Town Offices Building:** Repairs were completed, including re-pointing, sealing, and replacement of brick in certain areas. The roof continues to require maintenance to prevent leaking. The building is clean, neat and organized.

**Town Hall:** Overall, the Town Hall building is in good shape, but the kitchen area still needs to be renovated and updated. To save fuel costs during the winter months, the building again was shut down and not used for meetings or other events between November 15, 2011 and April 15, 2012.

**Railroad Depot Building:** The Railroad Depot Building has been maintained, with no new renovations or repairs during 2012.

This building has been closed since November 2008 to save on heating costs.

**Library:** The Library building has been well maintained and utilized. The Library building is clean, neat and organized.

**Pound School:** Many of the Town's committees utilize the Pound School building for meetings, and the Friends of the Library operate a used bookstore on Fridays and Saturdays. The Historical Committee, Recreation Committee, Planning Board, Zoning Board of Adjustment, Solid Waste Committee, Friends of the Library, Boy Scouts, and Girl Scouts, to name a few, conduct meetings or events at the building.

The two energy saving air conditioners are installed in the windows in May/June, and removed in the September/October timeframe to keep the energy costs to a minimum.

**Fire Station:** The Fire Station and EOC are in good shape, with no safety issues or concerns.

**Police Station:** The Police Department has occupied the building since 2007, and it continues to be well maintained with no concerns.

During the winter months, each Town owned building is provided sand and salt to prevent slipping. All walkways are sanded and shoveled by a landscaping contractor, and the Road Agent plows and sands all Town owned building parking lots.

In September, the fire extinguishers located in all Town owned buildings were inspected, and those that did not meet code, were replaced immediately. All buildings should be kept clean, neat, and tidy for both the public and the employees of the Town. The Town contracts with Waste Management and schedules a Bulk Pick Up Day twice a year, usually in May and October, and the Committee continues to recommend that Department Heads and Elected Officials take advantage of these opportunities to discard any and all unnecessary items. The Committee also continues to recommend the hiring of a handyman to perform minor repairs to the Town owned buildings to ensure the buildings remain in good overall condition.

At each meeting, the agenda included discussions on safety issues and precautions regarding each building, the review of workers' compensation claims filed, noting there were no new claims filed in 2012, and the review of proper safety procedures and safety tips.

The meetings are held, as scheduled, at different locations throughout the year, and several buildings are inspected during each meeting. The Committee's goal is to maintain each building and prevent unsafe situations.

The Committee files a biannual Safety Summary report with the NH Department of Labor. A report was filed for January 1, 2012, and again for January 1, 2013.

Respectfully submitted,

*Cheryll A. Hurteau*

Cheryll A. Hurteau, Chairman

## **TAX COLLECTOR**

At 2012-year end, our outstanding receivables were as follows:

2010 tax year - \$21,082.88  
2011 tax year - \$26,138.32  
2012 tax year (1st billing) - \$48,810.00  
2012 tax year (2nd billing) - \$190,314.28  
2012 tax year (timber) - \$214.48

We executed 24 liens for unpaid 2011 property taxes. At year-end, 19 have yet to be redeemed.

We deeded one property in 2012.

On April 19, 2012, I attended the 2012 New Hampshire Tax Collectors' Association Annual Spring Workshop in Brentwood. The workshop included Department of Revenue updates, legislative updates, and panel discussion on refunds vs. overpayments, postmarks and interest and discussion on managing aggressive behavior.

I attended the New Hampshire Tax Collectors' Association 74th Annual conference from September 17-19, 2012.

In 2013, we are planning to make available to taxpayers, realtors, tax service companies, closing companies, etc., the Avitar Tax Collect Internet Kiosk. With this tax kiosk, tax bill information will be available online, as well as payment information and balances. There will be online payment capabilities as well and in the future, paperless billing.

If you have outstanding taxes, please feel free to contact our office to set up a payment plan. Once properties go to lien, the interest rate increases from 12% to 18% annually.

Respectfully submitted,

*Barbara A. Clark*

Barbara A. Clark, Tax Collector

## **TOWN CLERK**

2012 was a very busy election year. We had the Presidential Primary on 01/10/12, Annual Meeting (deliberative session) on 02/07/12, Annual Town Election on 03/13/12, State Primary Election on 09/11/12, and State General Election on 11/06/12.

Voter participation for the elections:

Presidential Primary – 46% voter turnout  
Deliberative Session – 53 voters in attendance  
Annual Town Election – 28% voter turnout  
State Primary Election – 28% voter turnout  
State General Election – 86% voter turnout

On Saturday, 04/14/12, Dr. Robert Marston held his annual rabies clinic at the Town Offices Building and our office was open to license dogs as well.

On June 6, 2012, I attended the Seacoast Regional NH City & Town Clerks' Association spring regional meeting in Derry, NH with representatives from the Secretary of State, Division of Vital Records, Department of Safety, Motor Vehicle as well as the Title Bureau, updating us on the latest changes.

In June 2012, for a three week period, we assisted the Town of Kensington with motor vehicle registrations while they had to relocate their office.

I attended the State Election Law Training on 08/23/12 in Hampton, NH. There was much discussion of Senate Bill 289, "Voter ID Law", which passed the legislature earlier in 2012. This law will phase-in a photo identification requirement over a period of time.

Judy and I attended the Advanced Training Class for municipal agents in Concord on 09/27/12. This training featured presentations from departments in Motor Vehicle Registration, E-Zpass, State Police, Title, Audit, Business Office, Copy Center, and Licensing. This training provided us with more resources so we can all serve our customers better.

There has been an increase in fraud in the State of New Hampshire, especially with high-end vehicles. The Division of Motor Vehicles asks that you present your NH driver's license when registering or renewing your motor vehicle.

When registering or renewing a vehicle, please consider purchasing the NH's conservation license plate. All funds raised through the purchase of conservation license plates

are used for the promotion, protection, and investment in New Hampshire's natural, cultural, and historic resources.

I attended the NH City & Town Clerk's Conference in North Conway from 10/17-10/19/12.

Revenue increased this year for motor vehicle registrations by over \$5,200.00.

In 2012, our office registered over 3,300 motor vehicles, 125 boats, 43 OHRV, and 544 dogs.

With vital records, we had 6 births, 7 marriages, and 5 deaths recorded in 2012.

In early 2013, we will be offering the ability to renew your motor vehicle and dogs licenses online. This will enable customers to opt to receive renewal notices by email and to view their entire history online. You will also have the ability to make payments over the internet. Customers will be able to pay using either a credit card or an ACH/e-check.

Reminders:

Title exempt vehicles are now 1998 or older.

Please bring in your current registration or mail-in renewal notice form when renewing your motor vehicle in person. It is a state requirement.

Please bring in ID when registering or renewing your motor vehicle.

All dogs need to be licensed by April 30th. In 2012, we collected \$978.00 in late fees.

Please license your dog no later than 04/30/13 to avoid these additional fees.

Notary Public services are provided free of charge to residents.

Thank you for the opportunity to serve you and our best to you in 2013.

Respectfully submitted,

*Barbara A. Clark*

*Barbara A. Clark, Town Clerk*

## **TREASURER**

It doesn't seem possible that another year has come and gone.

Things are going well. The Town of East Kingston is growing, and with growth things change, and that can be a good thing.

The ladies in the Town Office continue to be very helpful and I would like to thank Town Office Manager, Cheryl Hurteau, and the new girl, Deborah Aubert for all they do all year long, as well as the Town Clerk and Tax Collector, Barbara Clark and her assistant Judith Cash. We all look forward to serving the people of the Town of East Kingston in the upcoming year.

We are also pleased to say the Citizens Bank is always very helpful whenever we are in need of their assistance. We have a good relationship with them.

Respectfully submitted,

Katherine A. Hankin, Treasurer

## **TRUSTEES OF THE CEMETERY**

2012 has seen the completion of all of our major projects, with one exception, an addition to the front wall at Union cemetery. The Trustees purchased a piece of property from the Monahan family two years ago that abuts the Woodworth property, and this is the section we hope to complete in 2013. We are currently soliciting bids, and hope to start work by the start of summer.

All of the cemeteries are in excellent shape, and with continued routine maintenance and, hopefully, with no major ice storms this winter, the cemeteries should stay this way.

The Trustees were approached this fall by Ms. Gerry Tilley for permission to place wreaths on all the graves of Veterans buried in our cemeteries for this Christmas season. Ms. Tilley worked with the group called "Wreaths Across America," and our local church to secure the necessary quantity of wreaths to place on the graves. This was a volunteer effort with great results. Our thanks for a job well done.

Respectfully submitted,

*Henry F. Lewandowski Jr*  
Henry F. Lewandowski Jr., Chairman

## **CEMETERY RULES AND REGULATIONS**

The rules and regulations as set forth here-in apply to all Cemeteries and are intended to preserve and protect the beauty and character of our cemeteries and to ensure proper care and maintenance consistent with the respect due to the deceased.

### *Section I - General Provisions:*

1. The Trustees, Sexton and their employees shall have the right at all times to enter upon any lot or other parts of the cemetery to perform their duties, and they shall have right to remove, or cause to be removed, any tree, shrub or device, which they may consider detrimental, dangerous, inconvenient to the proper functioning of the cemetery, or in violation of any rule of the cemetery.
2. The Sexton is authorized to make any emergency rule for the proper conducting of the cemetery that the exigencies of the occasion may require, but such rules shall be subject to approval of the Trustees.
3. Automobiles are permitted on roadways only and then as a privilege, not as a legal right.
4. Heavy trucking is not permitted in the cemeteries.
5. Damages caused by motor vehicles operated within the cemetery will be charged to the owner of said vehicles.
6. The Sexton, having care of the cemetery, is authorized to remove all persons who violate cemetery rules and is directed to cause the violators to be prosecuted.
7. The cemetery is closed to all persons from sunset to dawn and no person or persons shall enter the cemetery except the Trustees, Sexton or their employees.
8. No cement may be poured after October 31st.
9. All cemeteries are closed between December 15th and April 15th, during which time, no burials will be permitted. Exceptions may be granted, in writing by the Trustees, at their sole discretion, provided that the cemetery grounds are not frozen and/or not covered by snow.

### *Section II - Purchase of Lots:*

1. Persons desirous of purchasing a burial lot shall apply to the Trustees of the Cemeteries, who shall provide necessary information as to size, location, and cost. etc.
2. No lot shall be sold to anyone, other than a legal resident of East Kingston, with perpetual care only, with exceptions, only with approval by the Cemetery Trustees.
3. Applications for lots must be accompanied by payment in full, including cost of granite corner markers. No assignment or reservation of a lot may be made in advance.
4. All deeds to lots sold shall be recorded with the Town Clerk by the Trustees of the

Cemeteries.

5. Burial Lots shall be sold under one name only, and each lot shall have corner posts, as specified by the Trustees.
6. Burial lots and locations are assigned by the Sexton as directed by the Trustees.
7. Assignment or transfer of deeds by whatever means, is prohibited except that deeds may be assigned or transferred to the Trustees of the Cemeteries with full refund of the monies paid.
8. In the event a deed is lost or the owner is unknown, it shall be the duty of anyone claiming the lot to provide proper affidavits (as determined by the Trustees) to satisfy the claim.
9. Any failure to comply with the conditions of sale, shall result in the forfeiture of all monies paid thereon, and said lot or lots shall be immediately returned to the possession of the cemetery.
10. Olde Cemetery is closed for any further burials.

Section III - Interments:

1. No burial may be made in a lot, until paid in full, and the deed is issued and properly recorded with the Town Clerk.
2. It shall be the duty of the Sexton to determine which grave in the lot is to be used and to require advanced payment of the cost of the grave opening and other administrative fees as may be assessed by the Trustees.
3. Burials shall be made in a suitable vault in accordance with the specifications of the Trustees of the Cemeteries. All traditional burials shall use a suitable vault. Cremains shall be placed in a durable container.
4. In the event the Sexton is shown the wrong grave location, it shall be the duty of said funeral director or other person ordering the burial, to pay the costs of removal and re-burial.
5. No grave shall be opened for interment or for removal, except by permission of the Sexton, and the cost of such opening shall be paid for in advance.
6. Any failure to comply with the provisions of this section and with the order of the Trustees, may cause the body or bodies, that have been interred, thereon to be removed to such portion of the cemetery as may be selected by them. All associated costs of such removal shall be assessed to the person or persons responsible for the non-compliance.

Section IV - Monuments and Stones:

1. All Monuments and Markers before being placed, must be approved in writing by the Trustees. This provision includes, but is not limited to, Type, Size and Placement. (See Section X Monuments and Markers)
2. Monuments & markers are not allowed until the lot is paid for in full and then only

as specified in (1) above.

3. No monument, headstone, curbing or other structure will be allowed to be erected, unless it rests on a foundation, built of solid masonry, with good cement or mortar, and from 2 to 6 feet deep and finished 2 inches below grade as the Sexton shall direct.
4. No curbing around lots, corner posts, platforms, urns, steps or buttresses will be allowed, except by written approval of the Trustees.
5. No tablets, fences, hedges or wooden devices are permitted.
6. Monuments and Headstones may only be set between May 1st and November 15th.

Section V - Care and Maintenance of lots:

1. No person except the Sexton or his designee, shall be allowed to perform any work on any lot or parcel of ground within the Cemetery, without a written permit from the Trustees.
2. No trees, flowers or shrubs may be planted without the written permission of the Trustees.
3. Flowers, wreaths, etc., will be removed from gravesites, as soon as possible, after they have wilted or died. All flags on a gravesite will be removed prior to snow covering the ground. The Trustees are not responsible for anything left on lots.
4. Glass containers are not permitted on graves, but other flower containers may be placed upon graves, except that they may not be embedded into the ground.
5. No artificial flowers or artifacts are permitted. No perpetual lights, stationary or hanging hooks are permitted.
6. The Trustees reserve the right to remove any items infringing on these regulations.

Respectfully submitted,

*Henry F. Lewandowski Jr*

*Henry F. Lewandowski, Trustee of the Cemetery*

*Vytautas Kasinskas, Trustee of the Cemetery*

*Michelle E. Burns, Trustee of the Cemetery*

*Michael P. Benjamin, Sexton*

## **TRUSTEES OF THE LIBRARY**

Year 2012 has been one of the East Kingston Public Library's most successful years on record. The library posted outstanding numbers in patron usage and record numbers in program attendance. The Board of Trustees is ecstatic that so many town residents have become active members in the library community. Our vision when we built the new building was to create a community center for the residents of East Kingston to enjoy and we feel strongly that this goal has been achieved.

One of the driving forces behind the library's successes is the library staff. The Board would like to thank Library Director Tracy Waldron and the entire library staff for their hard work and outstanding service. We are lucky to have such a wonderful and motivated group of people working for us.

The Board of Trustees offers a heartfelt congratulation to the Friends of the East Kingston Public Library for winning the N.H. Library Trustee Association's "Sue Palmatier Award for Outstanding Support by a 'Friends of the Library' Group." This award is the culmination of the hard work and support the Friends have provided the library. Through fund raising efforts and the used bookstore, the Friends pay for most all of the programs, and much of the library's equipment, notably our computers. In addition, the Friends host the majority of the library's programs. A few noteworthy programs that drew between 30 and 100 people were Norman Ng the Magician, Wildlife Encounters, movie nights, health and garden series, wreath making, and container gardening. Thank you Friends!

In addition to an outstanding book collection, the library offers the following services: museum passes; wireless internet access; public computers; printer, copier, and fax services; yoga; knitting/crafting hours; story hours; audio and e-books; interlibrary lending services; on-line card catalogues; cooking classes; art exhibits; movie nights; and much, much more. If you are one of the few residents who haven't stopped into the library to see what we have to offer, we encourage you to do so. You won't be disappointed!

Finally, as we close out Year 2012, the Board would like to thank the residents of East Kingston for their continued support. We couldn't do it without you!

Thank you,

The Board of Trustees  
Amy Robbins, Chairman  
Ted Lloyd, Treasurer  
Barbara Williams, Secretary  
Sarah Courchesne  
Conrad Moses  
Richard Summers

## **TRUSTEES OF THE TRUST FUNDS**

In the course of the year, East Kingston lost a remarkable and revered trustee after a prolonged illness. Joan W. Kasinskas is sorely missed as a colleague and dear friend. Joan's was an incisive and thoroughly rational mind, and her insights and arguments as a trustee were greatly valued. To soften the loss, Edward A. Lloyd graciously volunteered to accept an appointment from the selectmen as trustee until an election can be held. Ted is a most welcomed member of the board.

As a result of the 2012 polling amongst the six sending towns of SAU-16, the custodial responsibilities for capital reserve funds held by the trustees for the Exeter Region Co-operative School District are now the responsibility of Exeter, NH. Therefore, the East Kingston trustees are once again only accountable for Town funds, and as of 31 December 2012, the combined charitable (private) and capital reserve trust funds (CRF) amounted to \$1,375,314.87.

All of the public and private trust funds the trustees oversee are managed through Mackensen & Co., Inc., Hampton, New Hampshire. The agreed fee structure amounts to a very competitive annual investment fee of 50 basis points (0.50%) on the total assets (trust funds and capital reserve funds) under management. Mackensen's management performance has been excellent, even in today's economy, with returns on investment (ROI) of over 3% for our capital reserve funds, and 13% for our private trusts. The difference between the ROIs reflects the differing levels of risk the State permits trustees to take when investing public and private monies.

For the Town's private trusts, the management fee can be taken directly from the trust, however, the State has chosen to interpret statute to mean that public trust (CRF) management fees must be treated as Town expenses and paid with tax dollars. Legislation has been proposed for 2013 to allow for CRF management fees to be taken directly from the trust. In that event, statute will be clarified, and the burden will be taken from the taxpayer and placed with the trust, a more proper place to the trustees' thinking.

Respectfully,

Vytautas Kasinskas, '13  
J. Roby Day, Jr., '14  
Edward A. Lloyd, Jr., '13  
Trustees

## **VOLUNTEER FIREMEN'S ASSOCIATION**

Monthly meetings of the Association are normally the first Sunday of the month in our firehouse at 7:00 pm, and we welcome everyone to join in the satisfaction of supporting our growing community.

The Fire Association remains a civic organization. We are one of the few towns that still drives Santa through town on Christmas Eve and stops at every home where people are waiting for a visit. Santa has even been invited into homes to see people who are unable to come out.

Our finances are based on contributions from friends and neighbors, as well as fundraising endeavors including the very successful East Kingston Golf Tournament at the Apple Hill Golf Club in the fall. The Association also host several horseshoe tournaments throughout the summer months. These tournaments continue to grow in popularity, but there is always room for another group. So come on out and join us for some fun at one or all of our fund raisers events. All proceeds go toward the up keep of the Fire Station and helping the Fire Department when needed.

Please consider coming out and joining the Fire Association. It really is a worthwhile cause.

Respectfully submitted,

*Julie A. Urwick*

Julie A. Urwick  
President

2012 East Kingston Town Report- Wages

| NAME                       | DEPARTMENT                          | AMOUNT     |
|----------------------------|-------------------------------------|------------|
| Almstrom, Garret R.        | Police Department                   | \$4,294.25 |
| Aubert, Deborah R.         | Administrative Assistant            | 13,612.50  |
| Barker, Kathleen A.        | Library                             | 2,058.00   |
| Belcher, Carly M.          | Library                             | 4,728.00   |
| Bellows, Lewis W.          | Fire Department                     | 235.13     |
| Benjamin, Michael P.       | Cemetary Sexton                     | 1,863.75   |
| Bertogli, Keith E.         | Fire Department                     | 843.53     |
| Bertogli, Laura M.         | Fire Department                     | 106.21     |
| Brace, Bethany             | Library                             | 2,840.00   |
| Brinkerhoff, Mark F.       | Fire Department                     | 1,165.13   |
| Burnim, Todd A.            | Fire Department                     | 1,925.00   |
| Cash, Judith M.            | Assistant Town Clerk/ Tax Collector | 17,708.77  |
| Charest, Craig R.          | Police Department                   | 42,049.50  |
| Clark, Barbara A.          | Town Clerk/ Tax Collector           | 40,496.00  |
| Conti, Jennifer            | Fire Department                     | 1,837.00   |
| Conti, Timothy D.          | Fire Department                     | 3,451.23   |
| Cook, Mark A.              | Selectman                           | 2,500.00   |
| Cotton-Miller, Michelle L. | Fire Department                     | 1,550.63   |
| Daniels, John E.           | Fire Department                     | 1906.13    |
| Day, James R., Jr.         | Trustee of the Trust Fund           | 700.00     |
| Decatur, Edwin F. III      | Fire Department                     | 1,788.58   |
| Decatur, Estelle M.        | Election Worker                     | 192.00     |
| Decatur, Gabrielle T.      | Emergency Management                | 175.00     |
| Decker, Corbin P.          | Police Department                   | 7,937.50   |
| Devine, Mary L.            | Former Police Dept. Secretary       | 1,941.00   |
| Donald, Raymond R.         | Building Insp./Code Enforcement     | 4,264.20   |
| Durkee, Mark T.            | Fire Department                     | 16,060.00  |
| Dworman, Matthew B.        | Selectman/Fire Department           | 2,734.53   |

2012 East Kingston Town Report-- Wages

| <b>NAME</b>             | <b>DEPARTMENT</b>           | <b>AMOUNT</b> |
|-------------------------|-----------------------------|---------------|
| Gallant, Christopher R. | Fire Department             | \$1,128.75    |
| Gallant, Matthew L.     | Fire Department             | 4,838.76      |
| Gallant, Sarah E.       | Emergency Management        | 7,167.50      |
| Gosselin, Bruce M.      | Fire Department             | 8,794.39      |
| Goudreau, Margaret M.   | Supervisor of the Checklist | 701.00        |
| Hall, Michael C.        | Fire Department             | 1,312.01      |
| Hankin, Katherine A.    | Treasurer                   | 1,700.00      |
| Head, Andrew W.         | Fire Department             | 6,000.00      |
| Heitz, Mark A.          | Police Department           | 799.00        |
| Hurteau, Cheryll A.     | Town Office Manager         | 64,639.32     |
| Iannuccillo, Mark C.    | Police Department           | 57,375.63     |
| Ingham, Beth A.         | Police Department Secretary | 26,585.00     |
| Jervis, Clayton A.      | Police Department           | 56,178.00     |
| Latham, Thomas A.       | Fire Department             | 1,887.49      |
| Lazor, Sarah B.         | Supervisor of Checklist     | 701.00        |
| Lindsay, Heather M.     | Library                     | 1,492.00      |
| Madej, Eugene V.        | Custodian                   | 18,615.00     |
| Marshall Keri J.        | Moderator                   | 1,125.00      |
| Marshall, Philip C.     | Assistant Moderator         | 1,125.00      |
| McCarter, Laurie        | Fire Department             | 416.03        |
| McElroy, David C.       | Fire Department             | 4,388.39      |
| Metcalf, Ronald W.      | Election Worker             | 160.00        |
| Middlemiss, Laurence    | Deputy Building Inspector   | 62.10         |
| Morales, Ronald F.      | Election Worker             | 228.00        |
| Newman, Frederick W.    | Emergency Management        | 325.00        |
| Person, Andrew A.       | Fire Department             | 841.00        |
| Poelaert, Richard S.    | Selectman                   | 3,000.00      |
| Poussard, Taylor J.     | Fire Department             | 918.63        |
| Pruss, Elizabeth S.     | Town Report                 | 735.88        |

2012 East Kingston Town Report- Wages

| NAME                  | DEPARTMENT                | AMOUNT     |
|-----------------------|---------------------------|------------|
| Robbins, Amy J.       | Administrative Assistant  | \$5,949.00 |
| Rodolakis, Charles A. | Police Department         | 25,055.75  |
| Rufo, Cory            | Police Department         | 247.00     |
| Scandurra, M. D.      | Election Worker           | 388.00     |
| Sheckells, Diane S.   | Library                   | 8,520.76   |
| Simpson, Richard R.   | Police Chief              | 76,579.76  |
| Smith, Jeremy G.      | Fire Department           | 691.26     |
| Steward, Robert D.    | Deputy Building Inspector | 41.40      |
| Sucu, Zoe M.          | Library                   | 2,310.00   |
| Turner, Steven P.     | Fire Department           | 2,896.38   |
| Urwick, Julie A.      | Fire Department           | 175.51     |
| Urwick, Richard S.    | Fire Department           | 3,569.80   |
| Ventura, John         | Police Department         | 3,476.50   |
| Vichill, Eric T.      | Police Department         | 5,911.00   |
| Wade, Sandra J.       | Election Worker           | 276.00     |
| Wagner, Audrey A.     | Election Worker           | 428.00     |
| Waldron, Tracy J.     | Library Director          | 52,265.15  |
| Walstad, Laura L.     | Supervisor of Checklist   | 701.00     |
| Warren, Edward J.     | Fire Chief                | 20,175.00  |
| White, Barbara A.     | Planning/ZBA Secretary    | 2,520.00   |

## **WELFARE AGENT**

In 2012, the Town provided assistance to approximately four families of East Kingston, including occasional assistance from the food pantry. Four residents were assisted in 2011, as well.

The food pantry has been well supplied, thanks to generous donations. Donations of non-perishable food items, paper products, and personal hygiene products are welcome and accepted at the Selectmen's Office, Monday through Friday, between the hours of 8:00AM – 3:00PM.

We wish to extend many thanks to the individuals and groups who donated food and dry goods throughout the year. We appreciate and acknowledge the generous donations from the following:

St. Vincent de Paul Society's Food Pantry in Exeter, East Kingston Elementary School for their 2012 100<sup>th</sup> Day of School Food Drive, the students and families of the East Kingston Elementary School for their Soup Drive, the Davis family, the Goudreau family, the First Congregational Church of Kingston, and a donor wishing to be identified as "a friend."

Residents of East Kingston requesting assistance are required to submit a public assistance application to the Selectmen's Office. Applicants are then required to meet with the Board of Selectmen, who will determine whether or not to grant assistance. All cases are treated with confidentiality.

For further information, you may contact the Welfare Agent, Cheryll Hurteau, at the Selectmen's Office during normal business hours: Monday through Friday, 8:00AM – 3:00PM, or by calling 642-8406.

Respectfully submitted,

*Cheryll A. Hurteau*

*Cheryll A. Hurteau, Welfare Agent*

## **ZONING BOARD OF ADJUSTMENT**

There was one Zoning Board of Adjustment (ZBA) application filed in 2012 and that was an application for a Special Exception to permit an "Accessory Dwelling Unit" under Article VIII, Section F of the Zoning Ordinance. The ZBA held a public hearing and upon a determination that the applicant met the Special Exception Conditions set forth in the Ordinance, granted the Special Exception.

The Board meets on an as needed basis. However, it tries to schedule hearings on the fourth Thursday of the month whenever practical. Notice requirements and publication deadlines mean that applications must be received 2 to 3 weeks prior to the scheduled hearing date.

From time to time board members attend training seminars (for example, the NHMA Law Lecture Series) to further enhance their knowledge of the procedures and changes in the laws.

The ZBA exists to hear appeals from administrative decisions involving the Town's Zoning Ordinance, and decide variance applications and applications for special exceptions under the zoning ordinance; its role is quasi judicial in that it exercises independent judgment. The board includes five regular members and up to three alternates. At present, there are no alternate members and the board would like to add one or more. Please contact the Chairman or any of the Members if you are interested.

John V. Daly, Chairman  
Catherine E. Belcher, Vice Chairman  
David E. Ciardelli, Member  
Paul E. Falman, Member  
Timothy J. Allen, Member

December 31, 2012

**ANNUAL REPORTS  
OF THE  
SCHOOL DISTRICT  
OF  
EAST KINGSTON, NEW HAMPSHIRE  
FOR THE FISCAL YEAR  
2012-2013**

**East Kingston Elementary  
Exeter Region Cooperative  
SAU #16**

## EAST KINGSTON SCHOOL DISTRICT OFFICERS

### **SCHOOL BOARD**

Robert Nigrello  
394-7591  
2013

Korrine D. Bork  
502-4099  
2014

Christina Cassano Pelletier  
978-766-7344  
2015

### **TREASURER**

Ellsworth (Toby) Russell  
642-3074  
2013

### **MODERATOR**

Keri Marshall  
642-5374  
2013

### **CLERK**

Amy J. Robbins  
772-1013  
2013

### **SUPERINTENDENT OF SCHOOLS**

Michael A. Morgan  
775-8653

### **ASSOCIATE SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF HUMAN RESOURCES**

Paul A. Flynn  
775-8652

### **ASSISTANT SUPERINTENDENT OF SCHOOLS**

Saundra MacDonald  
775-8679

### **ASSISTANT SUPERINTENDENT OF SCHOOLS**

Esther T. Asbell  
775-8655

## **East Kingston Elementary School Town Report**

It is my pleasure to submit the East Kingston Elementary School's 2013 annual town report to the community.

### **Enrollment**

As of December 1, 2012 the enrollment at EKES was 181 students, a 9% decrease from last year. Enrollment data from 2007 to 2011 shows a steady increase in student population - 176 to a high of 210 students. Since 2011, class sizes have been inconsistent ranging from 21 to 39. I am projecting that our K-5 student population will level out in the mid 160 to low 170 range over the next couple of years.

### **Faculty**

After nine years of dedicated service to East Kingston Elementary School, school nurse, Laura Conant, RN decided to pursue new challenges. Laura's strong work ethic, medical expertise and passion for children will be sorely missed. Health and happiness to you Laura and best of luck with your new ventures! Replacing Laura in the nurse's office is Sarah Mercer, RN. Sarah has over ten years of experience in a variety of medical, critical care and pediatric care settings. Sarah lives in Hampton Falls with her husband and son. Welcome to EKES Sarah! You are a great fit for our school.

### **Curriculum**

New Hampshire is one of 44 states that to date have agreed to join what is called the Common Core Standards Initiative. Coordinated by the National Governors Association Center for Best Practices (NGA Center) and the Council of Chief State School Officers (CCSSO), the Common Core Standards, "were developed to define the knowledge and skills students should have within their K-12 education careers so that they will graduate high school able to succeed in entry-level, credit-bearing academic college courses and in workforce training programs." The state of NH has begun the process of realigning the state's curriculum framework to meet the Common Core. The Dept. of Education has targeted 2015 as the timeframe when all school districts will fully implement the Common Core Standards. SAU 16 has initiated curriculum committees in all of the major disciplines to begin the arduous goal of meeting the 2015 implementation target. Want to learn more about the Common Core? Checkout: <http://www.corestandards.org/>.

As a school, we are presently focusing the vast majority of our professional development resources toward piloting a Common Core based reading and writing program in an effort to meet the ambitious timeline of adopting the Common Core by 2015. Next year, we will bring the same high level of focus and energy to adopting the Common Core mathematics standards.

### **Innovation**

Our little school breathes innovative education in a number of ways. First, we are the only elementary school in New Hampshire that is collaborating with the company, Transparent Language, to deliver blended learning foreign language labs for all fourth and fifth graders. Here, students can engage in online instruction of six different languages by collaborating with teachers in other geo-

-geographic locations.

Additionally, EKES has been a lab school for the University of New Hampshire for ten years. Interns are an integral part of our staff. They collaborate with their cooperating teachers and staff to deliver current best practice to our students. As they are taking Masters level coursework, they are infusing our days with energy, research based instruction, and lowering our student to teacher ratio. Dr. Tom Schram, the UNH Director of Teacher Education, oversees their work and is a valued member of the EKES family as well.

Furthermore, the EKES innovative spirit was recognized during the 2011-2012 school year when our school won the award for the Best Composting School in New England. Through our recycling and composting efforts, we have reduced our waste by half, and doubled our recycling.

Finally, for the past sixteen years, our school has hosted an elaborate student musical. Parents, staff and local volunteers donate their time to build full sets, sew costumes, and all fourth and fifth graders are invited to participate in the productions. It is truly a magical experience.

### **School Board**

The Partnership Advisory Council (PAC) is a study group that serves the School Board in a consultative capacity. PAC provides a representative voice to parents, staff and community on issues the Board seeks research, information and recommendations on. This year the School Board has charged PAC to conduct a study on the feasibility of full day kindergarten at EKES.

EKES is a great place to learn and work. We are proud of our staff and faculty and the quality of education they provide to the children of East Kingston. We are fortunate to have a very supportive PTO that does all it can to enrich and strengthen the learning opportunities and lives of our students and their families. Of course, we would not be able to accomplish our work without your generous support. On behalf of the students, staff, faculty and PTO, thank you for helping make EKES a school in which we can all take great pride. Want to learn more about EKES? Check out our web page at: <http://eks.sau16.org/>

Respectfully Submitted,

James Eaves,  
Principal

**TOTAL ENROLLMENT**  
**Grades 1 through 5**

|                  | <b>K</b>  | <b>1</b>  | <b>2</b>  | <b>3</b>  | <b>4</b>  | <b>5</b>  | <b>Total</b> |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|
| <b>2012-2013</b> | <b>26</b> | <b>21</b> | <b>39</b> | <b>24</b> | <b>36</b> | <b>36</b> | <b>182</b>   |
| <b>2011-2012</b> | 18        | 38        | 27        | 37        | 34        | 43        | <b>197</b>   |
| <b>2010-2011</b> | 28        | 25        | 36        | 34        | 42        | 40        | <b>205</b>   |
| <b>2009-2010</b> | 19        | 35        | 38        | 42        | 41        | 28        | <b>203</b>   |
| <b>2008-2009</b> | 26        | 35        | 40        | 39        | 28        | 29        | <b>197</b>   |

## **ELEMENTARY SCHOOL STAFF**

|                                       |                                             |
|---------------------------------------|---------------------------------------------|
| Kindergarten                          | Mrs. Marne Dohrmann                         |
| Kindergarten                          | Mrs. Megan Gamache                          |
| Grade 1                               | Ms. Katherine Zimar &<br>Ms. Sarah O'Connor |
| Grade 2                               | Ms. Katie-Jean Blair                        |
| Grade 2                               | Mrs. Sarah Oppenheimer                      |
| Grade 3                               | Mrs. Debra Simmons                          |
| Grade 3                               | Mrs. Lynne Walker                           |
| Grade 4                               | Ms. Cheryl Titone                           |
| Grade 4                               | Ms. Judith Hayes                            |
| Grade 5                               | Mr. James McMahon                           |
| Grade 5                               | Mrs. Carol Miller                           |
| Special Education Teacher/Coordinator | Mrs. JoAnne Phillips                        |
| SPED Teacher                          | Mrs. Evelyn Lord<br>Ms. Gillian Goldman     |
| Music                                 | Mrs. Nancy Leavitt                          |
| Art                                   | Mrs. Merrilyn SanSoucie                     |
| Physical Education                    | Mr. Christopher Benson                      |
| School Nurse                          | Mrs. Sarah Mercer                           |
| Speech Therapist                      | Mrs. Jane Edmiston                          |
| Occupational Therapist                | Mrs. Tracy Janelle                          |
| Counselor/Home School Coordinator     | Mrs. Betsy Schulthess                       |
| Technology Coordinator                | Mrs. Heather Reed                           |
| Librarian                             | Mrs. Melissa Foy                            |
| Literacy Coach                        | Mrs. Emily Darby                            |
| Literacy Tutors                       | Mrs. Kimberly Kady<br>Mr. Matthew Stevens   |
| Mathematics Tutor                     | Mrs. Kimberly Kemp                          |
| Special Ed. Paraprofessionals         | Mrs. Laurel Blackett                        |

2012 School District Report - Elementary School Staff

|                                        |                          |
|----------------------------------------|--------------------------|
| Special Ed. Paraprofessionals (cont'd) | Mrs. Jodi Guilmette      |
|                                        | Mrs. Barbara Hauck       |
|                                        | Mrs. Karen Hoffmaster    |
|                                        | Mrs. Janice Huss         |
|                                        | Mrs. Bea Matheson        |
|                                        | Ms. Elise Merrill        |
|                                        | Mrs. Morna Nigrello      |
|                                        | Mrs. Andrea Perrella     |
|                                        | Mrs. Amy Robbins         |
|                                        | Mrs. Christine Silverman |
|                                        | Mrs. Stacey Wood         |
| Administrative Assistant               | Mrs. Paula Rolfs         |
| Special Ed. Secretary                  | Mrs. Dawn Ebbetts        |
| Office Paraprofessional                | Ms. Mary George          |
| Custodian                              | Mr. Wayne Mizzi          |
| Evening Custodian                      | Mr. Michael Benjamin     |
| Food Service Manager                   | Mrs. Mary Russell        |
| Food Service Assistant                 | Mrs. Johann St. Laurent  |
| Principal                              | Mr. James Eaves          |

Updated 11-16-12

**East Kingston Elementary Perfect Attendance  
2011-2012**

| <b>Last Name</b> | <b>First Name</b> | <b>Grade</b> |
|------------------|-------------------|--------------|
| Baker            | Will              | 5            |
| Beane            | Skylar            | 5            |
| Cook             | Ethan             | 1            |
| Cotoia           | Matthew           | 5            |
| Cozart-Olson     | Isabella          | 0            |
| Crowley          | Annabel           | 2            |
| Edwards          | Emma              | 5            |
| Gibbons          | Jackson           | 4            |
| Gonthier         | Renee             | 5            |
| Guilmette        | Sage              | 2            |
| Haley            | Kelsey            | 3            |
| Hoffmaster       | Luke              | 5            |
| Keegan           | James             | 1            |
| LaBonte          | Robert            | 3            |
| Lemelin          | Nicole            | 5            |
| Marston          | Jenna             | 5            |
| Martel           | John              | 5            |
| Pelletier        | Olivia            | 3            |
| Pendell          | Alexandra         | 3            |
| Pendell          | Meridius          | 5            |
| Postle           | Abigail           | 5            |
| Smith            | Tanner            | 0            |
| White            | Grace             | 5            |

**East Kingston School District  
Special Education Programs**

**Previous Two Fiscal Years Per RSA 32:11-a**

| <b><u>SPECIAL EDUCATION EXPENSES</u></b>                 | <b>2010-2011</b> | <b>2011-2012</b> |
|----------------------------------------------------------|------------------|------------------|
| 1210 Special Programs                                    | \$354,686        | \$347,499        |
| 1430 Summer School                                       | 0                | 0                |
| 2140 Psychological Services                              | 13,283           | 16,995           |
| 2139 Vision Services                                     | 0                | 0                |
| 2150 Speech and Audiology                                | 60,553           | 61,979           |
| 2159 Speech - Summer School                              | 0                | 0                |
| 2160 Physical Therapy                                    | 0                | 0                |
| 2160 Occupational Therapy                                | 22,292           | 22,630           |
| 2722 Special Transportation                              | 2,735            | 240              |
| 2729 Summer School Transportation                        | <u>0</u>         | <u>0</u>         |
| <b>Total Expenses</b>                                    | <b>\$453,549</b> | <b>\$449,343</b> |
| <b><u>SPECIAL EDUCATION REVENUE</u></b>                  |                  |                  |
| 1950 Services to other LEAs                              | 0                | 0                |
| 3110 Special Ed. Portion Adequacy Funds                  | 45,473           | 45,473           |
| 3110 Foundation Aid                                      | 0                | 0                |
| 3111 Catastrophic Aid                                    | 0                | 0                |
| 3190 Medicaid                                            | <u>12,826</u>    | <u>16,442</u>    |
| <b>Total Revenues</b>                                    | <b>\$58,299</b>  | <b>\$61,915</b>  |
| <b><u>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</u></b> | <b>\$395,250</b> | <b>\$387,428</b> |

East Kingston Elementary School (EKES)  
First Deliberative Session  
February 6, 2012

Date: Monday, February 6, 2012  
Time: 6:30 p.m.  
Present: Bob Nigrello, Chairman EKES School Board  
Christina Cassano Pelletier, Vice Chair EKES School Board  
Korrine Bork, EKES School Board Member  
Jim Eaves, EKES Principal  
Laura Nelson, Assistant Superintendent SAU 16  
Kerri Marshall, Moderator  
Amy J. Robbins, EKES School District Clerk  
27 additional East Kingston residents

1. CALL TO ORDER  
Moderator Kerri Marshall called the meeting to order at 6:33 p.m.
2. NON-PUBLIC SESSION  
May be called at any time in accordance with Chapter 91A:311,a,b,c,d,e,i.
3. INTRODUCTIONS  
The above individuals introduced themselves to the public.
4. ARTICLE 1

Article 1 was read by Chair Nigrello:

Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,578,654? Should this article be defeated, the default budget shall be \$2,602,117, which is the same as last year, with certain adjustments required by previous action of the District or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.) (The School Board recommends \$2,578,654 as set forth on said budget.)

Note: This warrant article (operating budget) does NOT include appropriations in ANY other warrant articles.

**Moderator Marshall asked for discussion. No discussion. Mr. Conrad Moses (Depot Road) seconded the motion. Ms. Marshall declared the warrant will stand as presented.**

**Motion not to amend Article 1 made by Dave Miller (Pheasant Run). Motion seconded by Stacy Penna (Joslin Road). Motion passed.**

5. ARTICLE 2.

Article 2 was read by Ms. Cassano Pelletier:

To see if the School District will vote to enter into a collective bargaining agreement with the East Kingston Teachers' Association (the union representing the teachers in the School District school) covering the two year period from September 1, 2012 to August 31, 2014, and approve cost items included therein containing, in summary: continuation of other non-salary benefits; and salary increases so that the approximate increase in the cost of teacher salaries and salary related expenses because of this agreement and step increases for each of the two years (subject to change resulting from changes in the number of and in the educational degrees and years of experience of teachers employed) over the preceding year will be:

| Year      | Estimated Increase |
|-----------|--------------------|
| 2012-2013 | \$39,186           |
| 2013-2014 | \$31,964           |

And, further to raise and appropriate the sum of \$39,186 for the 2012-2013 year, such sum representing the net additional costs attributable to the increase in the salaries and salary related benefits over those included as part of Article 1, the 2012 -2013 operating budget. (The School Board recommends this appropriation.)

Moderator Marshall asked for discussion.

Mr. Vito Kasinskas (North Road) asked if staff, other than teachers, were included in the warrant. Chair Nigrello indicated that only teachers are included in the teacher contract/warrant. Chair Nigrello referred to page 13 of tonight's handout. Mr. Kasinskas further asked if other personnel were in a union. Chair Nigrello answered no.

Mr. David Sullivan (Clement Lane) asked if the Cooperative teachers were included in this warrant. Chair Nigrello stated that the Cooperative Schools have a separate deliberative session this coming Thursday night, February 9, 2012, at the Exeter High School. Warrant Article 2 is for EKES teachers only.

Mr. William Branting (Country Lane) asked why the percentage increases in this teacher contract are higher than the percentage increases in the contract/warrant that failed last year. Chair Nigrello stated that the warrant article last year pertained to the Cooperative School, not EKES. EKES did not have a teacher contract warrant article last year.

Given no further discussion, **motion seconded by Mr. Conrad Moses (Depot Road).** Warrant will stand as written.

**Motion not to amend made by Conrad Moses (Depot Road), seconded by Dave Miller (Pheasant Run). Motion passed.**

#### 6. ARTICLE 3

Article 3 was read by Ms. Bork:

To see if the School District will vote to raise and appropriate forty-five thousand dollars (\$45,000) for the purpose of partial roof replacement at the East Kingston Elementary School. (Majority vote required). (The School Board recommends this appropriation.)

Moderator Marshall asked for discussion.

Mr. David Sullivan (Clement Lane) asked which part of the roof will be replaced, and once replaced, will the entire roof be completely updated? Chair Nigrello stated that the roof over the middle section of the school is the piece that needs to be replaced. This section of the roof is currently 22 years old and typically a flat roof is good for only approximately 15 years. This portion of the roof has had several leaks and has required significant patches over the course of several years. Chair Nigrello further stated that once complete, the entire roof will be updated.

Mr. David Sullivan (Clement Lane) asked why the multipurpose room floor was covered with mats. Chair Nigrello stated that the board is very pleased with the new floor. The mats were purchased to protect the floor and keep the floor clean. Chair Nigrello further noted that the mats are used every day at lunch when school is in session.

Mr. Roby Day (Blue Heron Court) asked why the board is not using a portion of the maintenance capital reserve (approximately \$32,000) to help pay for the roof. Chair Nigrello stated that the board wants to save the reserve funds for emergencies. Further the SAU administration recommends the school maintain the reserve at an even higher level than it stands today. Mr. Day suggested that it is easy for the SAU administration to recommend a higher reserves but the final say rests with the EKES school board.

Mr. Ronald Morales (South Road) asked about using the capital expansion reserve to pay for the roof. He also asked if there are currently any plans to expand the building in the near future. Chair Nigrello stated that he believes the reserve is for expansion only. He further stated that there are no plans to expand at this time. Chair Nigrello felt it would likely take a separate warrant to change the nature of the reserve in order to use it for repair and maintenance. He went on to say though that if the reserve can be used to replace the roof, he would be willing to use it.

**Mr. Morales made a motion to amend the warrant to use the capital expansion reserve funds up to \$45,000 to pay for the roof.** Mr. Nigrello expressed concern with amending the warrant in this manner. He doesn't want to find out later that the reserve can't be used for such purposes. He added that the roof is badly in need of repair and the board doesn't want to spend more money patching the roof over the coming years. **Mr. Morales withdrew his motion. Mr. Conrad Moses seconded the withdrawal of the motion. The withdrawal passed.**

**Mr. Morales made another motion:**

**To see if the Capital Reserve Fund for the Purpose of Building Expansion can be used to finance the partial roof replacement at the East Kingston Elementary School up to \$45,000; if not, shall the School District raise and appropriate forty-five thousand dollars (\$45,000) for the purpose of partial roof replacement at the East Kingston Elementary School. (Majority vote required.) (The School Board recommends this appropriation.)**

Given no additional discussion, Moderator Marshall called for the following two votes:

**All in favor of Article 3 as originally presented. The article did not pass.**

**All in favor of Article 3 as amended by Mr. Morales. The article passed unanimously. Article 3 will stand as amended at tonight's deliberative session.**

Mr. Morales expressed his gratitude.

7. To hear reports of agents and committees or officers heretofore chosen.

Chair Nigrello discussed the solar panel project. The panels are now fully operational. Mr. Kasin-skas (North Road) asked if the board has performed a cost benefit analysis. Chair Nigrello stated that if it hadn't been for the American Reinvestment and Recovery Act, the board would not have installed the panels. The cost was approximately \$450,000. Mr. Nigrello stated that the school has begun to receive its energy credits but not in full as of yet. Mr. Nigrello is working with the energy companies involved in the process to ensure the school receives its full credits. The 2012-2013 budget recognizes \$14,000 in energy credits the school expects to receive.

Chair Nigrello discussed the newly implemented Rosetta Stone foreign language program. The students have the opportunity to pick from 23 different languages to learn. The school was able to implement this program with no additional staffing required. Chair Nigrello referred to a description of the program in tonight's handout.

Mr. Ronald Morales (South Road) asked about the East Kingston Trustees of the Trust Fund transferring funds out of East Kingston's control and into the control of the SAU 16 Trustees of the Trust Fund. Moderator Marshall asked Chair Nigrello to explain the difference between the Cooperative School versus EKES. Chair Nigrello stated that the board present tonight is the EKES board that governs EKES only. The Cooperative School Board governs the Cooperative Middle and High Schools. The trust funds Mr. Morales is asking about pertain to the Cooperative schools. In 1997, the town of East Kingston voted to have the East Kingston Trustees of the Trust manage East Kingston's portion of the Cooperative School's trust funds. Currently, there is a new warrant proposed to return control of the funds back over to the SAU 16 Cooperative Trustees of the Trust.

Mrs. Sharon Day (Blue Heron Court) commented that the East Kingston Trustees of the Trust Fund never voted to take control of the funds back in 1997.

Mr. James R. Day (Blue Heron Court), Chairman of the East Kingston Trustees of the Trust, stated that he felt it will cost East Kingston residents more money if the funds are transferred back to SAU 16 because SAU 16 funds are not making any money. He also stated that the East Kingston's current investment costs the town less money than its former advisor, Citizens Bank.

Chair Nigrello reiterated that this particular conversation has nothing to do with the East Kingston Elementary School.

8. To transact any other business which may legally come before the meeting.

Moderator Marshall asked for any further business. There was no further business.

Moderator Marshall informed the public of the following:

March 13, 2012 Election Day (second deliberative session)

Election candidates for EKES District:

Moderator – Keri Marshall

School Board Member – Christina Cassano Pelletier

Treasurer – Toby Russell

School District Clerk – Amy Robbins

Warrants to be voted upon – Articles 1 and 2 as originally presented and Article 3 as amended at this first deliberative session.

**Philip Marshall (Depot Road) made a motion to adjourn the meeting. Conrad Moses (Depot Road) seconded the motion. Motion passed.**

Respectively Submitted,

Amy J. Robbins, EKES School District Clerk

**2013 SCHOOL DISTRICT WARRANT  
EAST KINGSTON SCHOOL DISTRICT  
STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of East Kingston, County of Rockingham, State of New Hampshire, qualified to vote upon District affairs. You are hereby notified to meet as follows:

**FIRST SESSION:** At the **East Kingston Elementary School** in said East Kingston on **Wednesday, February 6, 2013, at 6:30 p.m.** for explanation, discussion, debate, and possible amendment of the following warrant article:

1. Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,875,066? Should this article be defeated, the default budget shall be \$2,837,876, which is the same as last year, with certain adjustments required by previous action of the District or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.) (The School Board recommends \$2,875,066 as set forth on said budget.)

NOTE: This warrant article (operating budget) does NOT include appropriations in ANY other warrant articles.

2. To hear reports of agents and committees or officers heretofore chosen.
3. To transact any other business which may legally come before the meeting.

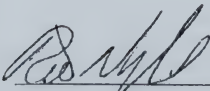
**SECOND SESSION:** At the **East Kingston Elementary School** in said East Kingston on **Tuesday, March 12, 2013**, to choose the following School District Officers:

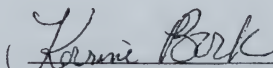
One School Board Member for a three (3) year term ending 2016;  
One School District Moderator for a one (1) year term ending 2014;  
One School District Clerk for a one (1) year term ending 2014;  
One School District Treasurer for a one (1) year term ending 2014;

and vote on the article listed as 1 above, as that article may be amended at the First Session; by ballot, the polls to open at 8:00 a.m. and to close no earlier than 7:00 p.m.

Given under our hands at said East Kingston on this 7<sup>th</sup> day of January, 2013.

TRUE COPY OF WARRANT – ATTEST:  
EAST KINGSTON SCHOOL BOARD

  
Robert Nigrello, Chairperson

  
Korrine Bork

  
Christina Cassano -Pelletier

# SCHOOL BUDGET FORM

OF: East Kingston \_\_\_\_\_ NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

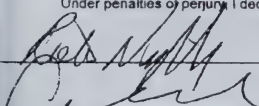
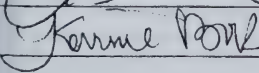
1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

### SCHOOL BOARD MEMBERS

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
 \_\_\_\_\_  
  
 \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

MS-26  
 Rev.12/11

| 1                                                     | 2                                                         | 3                         | 4                                             | 5                                                    | 6                                             | 7                                                 |
|-------------------------------------------------------|-----------------------------------------------------------|---------------------------|-----------------------------------------------|------------------------------------------------------|-----------------------------------------------|---------------------------------------------------|
| Acct.#                                                | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V)                 | OP Bud.<br>WARR.<br>ART.# | Expenditures<br>for Year 7/1/11<br>to 6/30/12 | Appropriations<br>Current Year As<br>Approved by DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
| <b>INSTRUCTION</b>                                    |                                                           |                           |                                               |                                                      |                                               |                                                   |
| 1100-1199                                             | Regular Programs                                          |                           | 807,162.00                                    | 849,126.00                                           | 881,398.00                                    |                                                   |
| 1200-1299                                             | Special Programs                                          |                           | 347,499.00                                    | 352,658.00                                           | 382,147.00                                    |                                                   |
| 1300-1399                                             | Vocational Programs                                       |                           |                                               |                                                      |                                               |                                                   |
| 1400-1499                                             | Other Programs                                            |                           | 13,731.00                                     | 10,800.00                                            | 8,935.00                                      |                                                   |
| 1500-1599                                             | Non-Public Programs                                       |                           |                                               |                                                      |                                               |                                                   |
| 1600-1699                                             | Adult/Continuing Ed. Programs                             |                           |                                               |                                                      |                                               |                                                   |
| 1700-1799                                             | Community/Jr. College Ed. Programs                        |                           |                                               |                                                      |                                               |                                                   |
| 1800-1899                                             | Community Service Programs                                |                           |                                               |                                                      |                                               |                                                   |
| <b>SUPPORT SERVICES</b>                               |                                                           |                           |                                               |                                                      |                                               |                                                   |
| 2000-2199                                             | Student Support Services                                  |                           | 180,156.00                                    | 181,920.00                                           | 185,794.00                                    |                                                   |
| 2200-2299                                             | Instructional Staff Services                              |                           | 113,426.00                                    | 116,402.00                                           | 120,802.00                                    |                                                   |
| <b>GENERAL ADMINISTRATION</b>                         |                                                           |                           |                                               |                                                      |                                               |                                                   |
| 2310-840                                              | School Board Contingency                                  |                           |                                               |                                                      |                                               |                                                   |
| 2310-2399                                             | Other School Board                                        |                           | 9,709.00                                      | 9,175.00                                             | 12,555.00                                     |                                                   |
| <b>EXECUTIVE ADMINISTRATION</b>                       |                                                           |                           |                                               |                                                      |                                               |                                                   |
| 2320-310                                              | SAU Management Services                                   |                           | 62,641.00                                     | 60,948.00                                            | 60,968.00                                     |                                                   |
| 2320-2399                                             | All Other Administration                                  |                           |                                               |                                                      |                                               |                                                   |
| 2400-2499                                             | School Administration Service                             |                           | 145,212.00                                    | 151,334.00                                           | 161,531.00                                    |                                                   |
| 2500-2599                                             | Business                                                  |                           |                                               |                                                      |                                               |                                                   |
| 2600-2699                                             | Operation & Maintenance of Plant                          |                           | 163,646.00                                    | 143,581.00                                           | 210,097.00                                    |                                                   |
| 2700-2799                                             | Student Transportation                                    |                           | 74,336.00                                     | 82,263.00                                            | 106,259.00                                    |                                                   |
| 2800-2999                                             | Support Service, Central & Other                          |                           | 564,197.00                                    | 602,635.00                                           | 687,580.00                                    |                                                   |
| <b>NON-INSTRUCTIONAL SERVICES</b>                     |                                                           |                           |                                               |                                                      |                                               |                                                   |
| 3100                                                  | Food Service Operations                                   |                           |                                               |                                                      |                                               |                                                   |
| 3200                                                  | Enterprise Operations                                     |                           |                                               |                                                      |                                               |                                                   |
| <b>FACILITIES ACQUISITIONS<br/>&amp; CONSTRUCTION</b> |                                                           |                           |                                               |                                                      |                                               |                                                   |
| 4100                                                  | Site Acquisition                                          |                           |                                               |                                                      |                                               |                                                   |
| 4200                                                  | Site Improvement                                          |                           |                                               | 45,000.00                                            |                                               |                                                   |
| 4300                                                  | Architectural/Engineering                                 |                           |                                               |                                                      |                                               |                                                   |
| 4400                                                  | Educational Specification Development                     |                           |                                               |                                                      |                                               |                                                   |
| 4500                                                  | Building Acquisition/Construction                         |                           |                                               |                                                      |                                               |                                                   |
| 4600                                                  | Building Improvement Services                             |                           |                                               |                                                      |                                               |                                                   |
| 4900                                                  | Other Facilities Acquisition and<br>Construction Services |                           |                                               |                                                      |                                               |                                                   |
| <b>OTHER OUTLAYS (6000-5999)</b>                      |                                                           |                           |                                               |                                                      |                                               |                                                   |
| 5110                                                  | Debt Service - Principal                                  |                           |                                               |                                                      |                                               |                                                   |
| 5120                                                  | Debt Service - Interest                                   |                           |                                               |                                                      |                                               |                                                   |
| <b>FUND TRANSFERS</b>                                 |                                                           |                           |                                               |                                                      |                                               |                                                   |
| 5220-5221                                             | To Food Service                                           |                           | 57,000.00                                     | 57,000.00                                            | 57,000.00                                     |                                                   |
| 5222-5229                                             | To Other Special Revenue                                  |                           |                                               |                                                      |                                               |                                                   |
| 5230-5239                                             | To Capital Projects                                       |                           |                                               |                                                      |                                               |                                                   |
| 5254                                                  | To Agency Funds                                           |                           |                                               |                                                      |                                               |                                                   |
| 5300-5399                                             | Intergovernmental Agency Alloc.                           |                           |                                               |                                                      |                                               |                                                   |
| <b>SUPPLEMENTAL APPROPRIATION</b>                     |                                                           |                           |                                               |                                                      |                                               |                                                   |
| <b>DEFICIT APPROPRIATION</b>                          |                                                           |                           |                                               |                                                      |                                               |                                                   |
| <b>OPERATING BUDGET TOTAL</b>                         |                                                           |                           | 2,528,717.00                                  | 2,662,840.00                                         | 2,875,066.00                                  |                                                   |



| 1                                   | 2                                         | 3              | 4                             | 5                                | 6                                            |
|-------------------------------------|-------------------------------------------|----------------|-------------------------------|----------------------------------|----------------------------------------------|
| Acct.#                              | SOURCE OF REVENUE                         | WARR.<br>ART.# | Actual Revenues<br>Prior Year | Revised Revenues<br>Current Year | Estimated<br>Revenues<br>ENSUING FISCAL YEAR |
| <b>REVENUE FROM LOCAL SOURCES</b>   |                                           |                |                               |                                  |                                              |
| 1300-1349                           | Tuition                                   |                |                               |                                  |                                              |
| 1400-1449                           | Transportation Fees                       |                |                               |                                  |                                              |
| 1500-1599                           | Earnings on Investments                   |                | 206.74                        | 200.00                           | 200.00                                       |
| 1600-1699                           | Food Service Sales                        |                |                               | 46,700.00                        | 46,700.00                                    |
| 1700-1799                           | Student Activities                        |                |                               |                                  |                                              |
| 1800-1899                           | Community Services Activities             |                |                               |                                  |                                              |
| 1900-1999                           | Other Local Sources                       |                | 1,530.85                      |                                  |                                              |
| <b>REVENUE FROM STATE SOURCES</b>   |                                           |                |                               |                                  |                                              |
| 3210                                | School Building Aid                       |                |                               |                                  |                                              |
| 3215                                | Kindergarten Building Aid                 |                |                               |                                  |                                              |
| 3220                                | Kindergarten Aid                          |                |                               |                                  |                                              |
| 3230                                | Catastrophic Aid                          |                |                               |                                  |                                              |
| 3240-3249                           | Vocational Aid                            |                |                               |                                  |                                              |
| 3250                                | Adult Education                           |                |                               |                                  |                                              |
| 3260                                | Child Nutrition                           |                |                               | 1,800.00                         | 1,800.00                                     |
| 3270                                | Driver Education                          |                |                               |                                  |                                              |
| 3290-3299                           | Other State Sources                       |                |                               |                                  |                                              |
| <b>REVENUE FROM FEDERAL SOURCES</b> |                                           |                |                               |                                  |                                              |
| 4100-4539                           | Federal Program Grants                    |                |                               |                                  |                                              |
| 4540                                | Vocational Education                      |                |                               |                                  |                                              |
| 4550                                | Adult Education                           |                |                               |                                  |                                              |
| 4560                                | Child Nutrition                           |                |                               | 8,500.00                         | 8,500.00                                     |
| 4570                                | Disabilities Programs                     |                |                               |                                  |                                              |
| 4580                                | Medicaid Distribution                     |                | 16,442.09                     | 2,500.00                         | 2,500.00                                     |
| 4590-4999                           | Other Federal Sources (except 4810)       |                | 11,336.24                     |                                  |                                              |
| 4810                                | Federal Forest Reserve                    |                |                               |                                  |                                              |
| <b>OTHER FINANCING SOURCES</b>      |                                           |                |                               |                                  |                                              |
| 5110-5139                           | Sale of Bonds or Notes                    |                |                               |                                  |                                              |
| 5221                                | Transfer from Food Service-Spec Rev.Fund  |                |                               |                                  |                                              |
| 5222                                | Transfer from Other Special Revenue Funds |                |                               |                                  |                                              |
| 5230                                | Transfer from Capital Project Funds       |                |                               |                                  |                                              |
| 5251                                | Transfer from Capital Reserve Funds       |                |                               |                                  |                                              |

| 1                                 | 2                                                                                                                                                                                                           | 3              | 4                             | 5                                | 6                                            |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------|----------------------------------|----------------------------------------------|
| Acct #                            | SOURCE OF REVENUE                                                                                                                                                                                           | WARR.<br>ART # | Actual Revenues<br>Prior Year | Revised Revenues<br>Current Year | ESTIMATED<br>REVENUES<br>ENSUING FISCAL YEAR |
| OTHER FINANCING SOURCES cont.     |                                                                                                                                                                                                             |                |                               |                                  |                                              |
| 5252                              | Transfer from Expendable Trust Funds                                                                                                                                                                        |                |                               | 45,000.00                        |                                              |
| 5253                              | Transfer from Non-Expendable Trust Funds                                                                                                                                                                    |                |                               |                                  |                                              |
| 5300-5699                         | Other Financing Sources                                                                                                                                                                                     |                |                               |                                  |                                              |
|                                   |                                                                                                                                                                                                             |                |                               |                                  |                                              |
|                                   |                                                                                                                                                                                                             |                |                               |                                  |                                              |
| 5140                              | This Section for Calculation of RAN's<br>(Reimbursement Anticipation Notes) Per RSA<br>198:20-d for Catastrophic Aid Borrowing<br>RAN, Revenue This FY _____ less<br>RAN, Revenue Last FY _____<br>=NET RAN |                |                               |                                  |                                              |
|                                   | Supplemental Appropriation (Contra)                                                                                                                                                                         |                |                               |                                  |                                              |
|                                   | Voted From Fund Balance                                                                                                                                                                                     |                |                               |                                  |                                              |
|                                   | Fund Balance to Reduce Taxes                                                                                                                                                                                |                | 39,148.00                     | 59,499.00                        | -                                            |
| Total Estimated Revenue & Credits |                                                                                                                                                                                                             |                | 68,663.92                     | 164,199.00                       | 59,700.00                                    |

**\*\*BUDGET SUMMARY\*\***

|                                                            | Current Year | Ensuing Year |
|------------------------------------------------------------|--------------|--------------|
| Operating Budget Appropriations Recommended (from page 2)  | 2,662,840.00 | 2,875,066.00 |
| Special Warrant Articles Recommended (from page 3)         | -            | -            |
| Individual Warrant Articles Recommended (from page 3)      | -            | -            |
| TOTAL Appropriations Recommended                           | 2,662,840.00 | 2,875,066.00 |
| Less: Amount of Estimated Revenues & Credits (from above)  | 164,199.00   | 59,700.00    |
| Less: Amount of State Education Tax/Grant                  | 270,203.00   | 290,942.21   |
| Estimated Amount of Local Taxes to be Raised For Education | 2,228,438.00 | 2,524,423.79 |

# DEFAULT BUDGET OF THE SCHOOL

OF: East Kingston \_\_\_\_\_ NH

Fiscal Year From July 1, 2013 to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

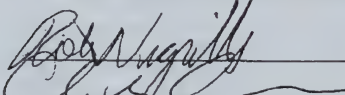
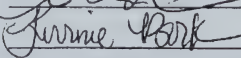
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
 \_\_\_\_\_  
  
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NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

MS-DS  
 Rev. 12/11

| 1                                              | 2                                                      | 3                                         | 4                         | 5                                 | 6              |
|------------------------------------------------|--------------------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct.#                                         | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V)              | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| <b>INSTRUCTION</b>                             |                                                        |                                           |                           |                                   |                |
| 1100-1199                                      | Regular Programs                                       | 849,126.00                                | 11,952.00                 |                                   | 861,078.00     |
| 1200-1299                                      | Special Programs                                       | 352,658.00                                | 29,104.00                 |                                   | 381,762.00     |
| 1300-1399                                      | Vocational Programs                                    |                                           |                           |                                   | -              |
| 1400-1499                                      | Other Programs                                         | 10,800.00                                 | (1,885.00)                |                                   | 8,935.00       |
| 1500-1599                                      | Non-Public Programs                                    |                                           |                           |                                   | -              |
| 1600-1699                                      | Adult/Continuing Ed. Programs                          |                                           |                           |                                   | -              |
| 1700-1799                                      | Community/Jr.College Ed. Programs                      |                                           |                           |                                   | -              |
| 1800-1899                                      | Community Service Programs                             |                                           |                           |                                   | -              |
| <b>SUPPORT SERVICES (2000-2999)</b>            |                                                        |                                           |                           |                                   |                |
| 2000-2199                                      | Student Support Services                               | 181,920.00                                | 3,351.00                  |                                   | 185,271.00     |
| 2200-2299                                      | Instructional Staff Services                           | 116,402.00                                | 4,400.00                  |                                   | 120,802.00     |
| <b>GENERAL ADMINISTRATION</b>                  |                                                        |                                           |                           |                                   |                |
| 2310 840                                       | School Board Contingency                               |                                           |                           |                                   | -              |
| 2310-2319                                      | Other School Board                                     | 9,175.00                                  | 2,884.00                  |                                   | 12,059.00      |
| <b>EXECUTIVE ADMINISTRATION</b>                |                                                        |                                           |                           |                                   |                |
| 2320-310                                       | SAU Management Services                                | 60,946.00                                 | 22.00                     |                                   | 60,968.00      |
| 2320-2399                                      | All Other Administration                               |                                           |                           |                                   | -              |
| 2400-2499                                      | School Administration Service                          | 151,334.00                                | 6,000.00                  |                                   | 157,334.00     |
| 2500-2599                                      | Business                                               |                                           |                           |                                   | -              |
| 2600-2699                                      | Operation & Maintenance of Plant                       | 143,581.00                                | 56,671.00                 |                                   | 200,252.00     |
| 2700-2799                                      | Student Transportation                                 | 82,263.00                                 | 23,996.00                 |                                   | 106,259.00     |
| 2800-2999                                      | Support Service Central & Other                        | 602,635.00                                | 83,521.00                 |                                   | 686,156.00     |
| <b>NON-INSTRUCTIONAL SERVICES</b>              |                                                        |                                           |                           |                                   |                |
| 3100                                           | Food Service Operations                                |                                           |                           |                                   | -              |
| 3200                                           | Enterprise Operations                                  |                                           |                           |                                   | -              |
| <b>FACILITIES ACQUISITION AND CONSTRUCTION</b> |                                                        |                                           |                           |                                   |                |
| 4100                                           | Site Acquisition                                       |                                           |                           |                                   | -              |
| 4200                                           | Site Improvement                                       | 45,000.00                                 |                           | (45,000.00)                       | -              |
| 4300                                           | Architectural/Engineering                              |                                           |                           |                                   | -              |
| 4400                                           | Educational Specification Develop.                     |                                           |                           |                                   | -              |
| 4500                                           | Building Acquisition/Construction                      |                                           |                           |                                   | -              |
| 4600                                           | Building Improvement Services                          |                                           |                           |                                   | -              |
| 4900                                           | Other Facilities Acquisition and Construction Services |                                           |                           |                                   | -              |

Default Budget - School District of East Kingston \_\_\_\_\_ FY 2013-14

| 1                                | 2                                         | 3                                         | 4                         | 5                                 | 6                   |
|----------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|---------------------|
| Acct.#                           | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET      |
| <b>OTHER OUTLAYS (5000-5999)</b> |                                           |                                           |                           |                                   |                     |
| 5110                             | Debt Service - Principal                  |                                           |                           |                                   | -                   |
| 5120                             | Debt Service - Interest                   |                                           |                           |                                   | -                   |
| <b>FUND TRANSFERS</b>            |                                           |                                           |                           |                                   |                     |
| 5220-5221                        | To Food Service                           | 57,000.00                                 |                           |                                   | 57,000.00           |
| 5222-5229                        | To Other Special Revenue                  |                                           |                           |                                   | -                   |
| 5230-5239                        | To Capital Projects                       |                                           |                           |                                   | -                   |
| 5254                             | To Agency Funds                           |                                           |                           |                                   | -                   |
| 5300-5399                        | Intergovernmental Agency Alloc.           |                                           |                           |                                   | -                   |
|                                  | <b>SUPPLEMENTAL</b>                       |                                           |                           |                                   | -                   |
|                                  | <b>DEFICIT</b>                            |                                           |                           |                                   | -                   |
|                                  | <b>TOTAL</b>                              | <b>2,662,840.00</b>                       | <b>175,036.00</b>         |                                   | <b>2,837,876.00</b> |

Please use the box below to explain increases or reductions in columns 4 & 5.

| Acct #    | Explanation for Increases                           | Acct #    | Explanation for Reductions      |
|-----------|-----------------------------------------------------|-----------|---------------------------------|
| 1100-1199 | Increase in salaries and student services           | 1400-1499 | Reduction in student activities |
| 1200-1299 | Increase in salaries and student services           |           |                                 |
| 2000-2199 | Increase in salaries and student services           |           |                                 |
| 2200-2299 | Increase in salaries                                |           |                                 |
| 2310-2319 | Increase in contracted amounts                      |           |                                 |
| 2320-310  | Increase in assessment                              |           |                                 |
| 2400-2499 | Increase for contracted amounts                     |           |                                 |
| 2600-2699 | Increase for mandated repairs                       |           |                                 |
| 2700-2799 | Increase in contract and sped education trans needs |           |                                 |
| 2800-2999 | Increase to NH Retirement, Health Insurance, FICA   |           |                                 |

| <b>EAST KINGSTON SCHOOL DISTRICT<br/>2013-2014 ESTIMATED REVENUE PROJECTION</b> |                             |                             |                                |
|---------------------------------------------------------------------------------|-----------------------------|-----------------------------|--------------------------------|
| <b>SOURCE OF REVENUE:</b>                                                       | <b>2011-2012<br/>ACTUAL</b> | <b>2012-2013<br/>BUDGET</b> | <b>2013-2014<br/>PROJECTED</b> |
| BALANCE (ACTUAL OR ESTIMATED)                                                   | \$39,148.00                 | \$59,499.00                 | \$0.00                         |
| VOTED FROM SURPLUS                                                              | \$0.00                      | \$0.00                      | \$0.00                         |
| BUILDING AID                                                                    | \$0.00                      | \$0.00                      | \$0.00                         |
| FOUNDATION AID                                                                  | \$0.00                      | \$0.00                      | \$0.00                         |
| CHILD NUTRITION                                                                 | \$0.00                      | \$57,000.00                 | \$57,000.00                    |
| EARNINGS ON INVESTMENTS                                                         | \$206.74                    | \$200.00                    | \$200.00                       |
| IDEA GRANT - SE COSTS                                                           | \$0.00                      | \$0.00                      | \$0.00                         |
| TRUST FUNDS AND GIFTS                                                           | \$0.00                      | \$0.00                      | \$0.00                         |
| CATASTROPHIC AID                                                                | \$0.00                      | \$0.00                      | \$0.00                         |
| MEDICAID DISTRIBUTION                                                           | \$16,442.09                 | \$2,500.00                  | \$2,500.00                     |
| EDJOBS                                                                          | \$11,336.24                 | \$0.00                      | \$0.00                         |
| TUITION                                                                         | \$0.00                      | \$0.00                      | \$0.00                         |
| OTHER LOCAL SOURCES                                                             | \$1,530.85                  | \$0.00                      | \$0.00                         |
| TRANSFERRED FROM CAPITAL RESERVE                                                | \$0.00                      | \$45,000.00                 | \$0.00                         |
| SALE OF BONDS AND NOTES                                                         | \$0.00                      | \$0.00                      | \$0.00                         |
| MISCELLANEOUS                                                                   | \$0.00                      | \$0.00                      | \$0.00                         |
| <b>TOTAL REVENUES</b>                                                           | <b>\$68,663.92</b>          | <b>\$164,199.00</b>         | <b>\$59,700.00</b>             |
| <b>AMOUNT OF ADEQUATE ED GRANT</b>                                              | <b>\$270,373.00</b>         | <b>\$270,203.00</b>         | <b>\$290,941.21</b>            |
| <b>DISTRICT ASSESSMENT</b>                                                      | <b>\$2,259,599.08</b>       | <b>\$2,228,438.00</b>       | <b>\$2,524,424.79</b>          |
| <b>TOTAL APPROPRIATION VOTED OR<br/>TO BE VOTED BY DISTRICT</b>                 | <b>\$2,598,636.00</b>       | <b>\$2,662,840.00</b>       | <b>\$2,875,066.00</b>          |
| Variance in Assessment                                                          |                             |                             | \$295,986.79                   |
|                                                                                 |                             |                             |                                |
|                                                                                 |                             |                             |                                |
|                                                                                 |                             |                             |                                |
|                                                                                 |                             |                             |                                |
| 12/19/2012                                                                      |                             |                             |                                |

# EAST KINGSTON SCHOOL DISTRICT

## BUDGET WORKSHEET 2013-2014

| FUNC/OBJ    | DESCRIPTION                              | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | PROPOSED<br>2013-2014 | INCR /<br>(DECR)  |
|-------------|------------------------------------------|---------------------|---------------------|---------------------|-----------------------|-------------------|
| <b>1000</b> | <b>INSTRUCTION</b>                       |                     |                     |                     |                       |                   |
| 1100-110    | TEACHERS SALARIES                        | 767,467.00          | 736,702.00          | 778,980.00          | 791,934.00            | 12,954.00         |
| 1100-120    | SALARIES OF TEMPORARY EMPLOYEES          | 15,000.00           | 18,780.00           | 15,000.00           | 15,000.00             | 0.00              |
| 1100-112    | MENTOR STIPENDS                          | 600.00              | 600.00              | 600.00              | 600.00                | 0.00              |
| 1100-125    | LITERACY TUTOR SALARY                    | 18,360.00           | 19,391.00           | 35,054.00           | 51,224.00             | 16,170.00         |
| 1100-322    | PROFESSIONAL SVS FOR 504 PROGRAM         | 1.00                | 0.00                | 615.00              | 650.00                | 35.00             |
| 1100-329    | PROFESSIONAL SVS FOR CURR DEV.           | 4,000.00            | 7,820.00            | 1,200.00            | 3,700.00              | 2,500.00          |
| 1100-610    | GENERAL TEACHING SUPPLIES                | 16,170.00           | 13,888.00           | 8,000.00            | 7,447.00              | (553.00)          |
| 1100-641    | BOOKS AND OTHER PRINT MEDIA              | 3,400.00            | 6,780.00            | 4,054.00            | 4,772.00              | 718.00            |
| 1100-642    | WORKBOOKS                                | 0.00                | 0.00                | 3,683.00            | 3,199.00              | (484.00)          |
| 1100-733    | NEW FURNITURE AND FIXTURES               | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00              |
| 1100-737    | REPLACEMENT FURNITURE & FIXTURES         | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00              |
| 1100-739    | EQUIPMENT                                | 3,819.00            | 3,201.00            | 1,940.00            | 2,872.00              | 932.00            |
|             | <b>TOTAL REGULAR EDUCATION</b>           | <b>828,819.00</b>   | <b>807,162.00</b>   | <b>849,126.00</b>   | <b>881,398.00</b>     | <b>32,272.00</b>  |
| <b>1200</b> | <b>SPECIAL EDUCATION</b>                 |                     |                     |                     |                       |                   |
| 1210-110    | SALARIES OF S.E. TEACHERS                | 126,354.00          | 126,354.00          | 129,623.00          | 132,019.00            | 2,396.00          |
| 1210-118    | SALARIES OF S.E. AIDES                   | 198,500.00          | 181,700.00          | 189,685.00          | 203,878.00            | 14,193.00         |
| 1210-321    | S.E. PROFESSIONAL SVS FOR INSTRUCTION    | 20,000.00           | 22,310.00           | 20,000.00           | 30,650.00             | 10,650.00         |
| 1210-322    | S.E. PROF IMPV PROG - TESTING            | 500.00              | 1,186.00            | 250.00              | 873.00                | 623.00            |
| 1210-329    | S.E. PROF SVS FOR CURR DEV               | 1,500.00            | 809.00              | 1,400.00            | 1,750.00              | 350.00            |
| 1210-561    | S.E. TUITION - PUBLIC N.H.               | 5,000.00            | 8,910.00            | 5,000.00            | 7,000.00              | 2,000.00          |
| 1210-562    | S.E. TUITION - PUBLIC OUTSIDE NH         | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00              |
| 1210-563    | S.E. TUITION - PRIVATE N.H.              | 8,000.00            | 3,110.00            | 4,000.00            | 4,000.00              | 0.00              |
| 1210-580    | S.E. TRAVEL                              | 450.00              | 359.00              | 450.00              | 450.00                | 0.00              |
| 1210-610    | S.E. GENERAL SUPPLIES                    | 1,412.00            | 1,388.00            | 1,111.00            | 692.00                | (419.00)          |
| 1210-641    | S.E. BOOKS & OTHER PRINTED MEDIA         | 283.00              | 165.00              | 513.00              | 340.00                | (173.00)          |
| 1210-650    | S.E. SOFTWARE                            | 0.00                | 0.00                | 519.00              | 400.00                | (119.00)          |
| 1210-733    | S.E. FURNITURE                           | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00              |
| 1210-737    | S.E. REPLACEMENT OF FURNITURE & FIXTURES | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00              |
| 1210-739    | EQUIPMENT                                | 394.00              | 1,208.00            | 107.00              | 95.00                 | (12.00)           |
|             | <b>TOTAL SPECIAL EDUCATION</b>           | <b>362,396.00</b>   | <b>347,499.00</b>   | <b>352,658.00</b>   | <b>382,147.00</b>     | <b>29,489.00</b>  |
| <b>1400</b> | <b>OTHER INSTRUCTIONAL PROGRAMS</b>      |                     |                     |                     |                       |                   |
| 1410-110    | CO-CURRICULAR SALARIES                   | 1,800.00            | 1,800.00            | 1,800.00            | 1,800.00              | 0.00              |
| 1410-800    | STUDENT BODY ACTIVITIES                  | 9,000.00            | 11,931.00           | 9,000.00            | 7,135.00              | (1,865.00)        |
|             | <b>TOTAL OTHER INSTR. PROGRAMS</b>       | <b>10,800.00</b>    | <b>13,731.00</b>    | <b>10,800.00</b>    | <b>8,935.00</b>       | <b>(1,865.00)</b> |
| <b>2112</b> | <b>ATTENDANCE SERVICES</b>               |                     |                     |                     |                       |                   |
| 2112-120    | ATTENDANCE SERVICES                      | 20.00               | 0.00                | 0.00                | 0.00                  | 0.00              |
|             | <b>TOTAL ATTENDANCE SERVICES</b>         | <b>20.00</b>        | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>           | <b>0.00</b>       |

| EAST KINGSTON SCHOOL DISTRICT |                                            |                     |                     |                     |                       |                  |
|-------------------------------|--------------------------------------------|---------------------|---------------------|---------------------|-----------------------|------------------|
| BUDGET WORKSHEET 2013-2014    |                                            |                     |                     |                     |                       |                  |
| FUNC/OBJ                      | DESCRIPTION                                | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | PROPOSED<br>2013-2014 | INCR /<br>(DECR) |
| <b>2120</b>                   | <b>GUIDANCE SERVICES</b>                   |                     |                     |                     |                       |                  |
| 2120-110                      | GUIDANCE SERVICES                          | 37,188.00           | 37,187.00           | 38,152.00           | 38,860.00             | 708.00           |
| 2120-321                      | PROFESSIONAL SERVICES FOR GUIDANCE         | 500.00              | 0.00                | 150.00              | 150.00                | 0.00             |
| 2120-610                      | GENERAL SUPPLIES FOR GUIDANCE              | 250.00              | 144.00              | 113.00              | 113.00                | 0.00             |
|                               | <b>TOTAL GUIDANCE SERVICES</b>             | <b>37,938.00</b>    | <b>37,331.00</b>    | <b>38,415.00</b>    | <b>39,123.00</b>      | <b>708.00</b>    |
| <b>2130</b>                   | <b>HEALTH SERVICES</b>                     |                     |                     |                     |                       |                  |
| 2130-110                      | HEALTH SALARIES                            | 40,513.00           | 40,612.00           | 41,424.00           | 42,460.00             | 1,036.00         |
| 2130-321                      | PROFESSIONAL SERVICES-HEALTH               | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00             |
| 2130-430                      | HEALTH -REPAIRS AND MAINTENANCE            | 409.00              | 270.00              | 420.00              | 615.00                | 195.00           |
| 2130-610                      | HEALTH-GENERAL SUPPLIES                    | 447.00              | 339.00              | 464.00              | 815.00                | 351.00           |
| 2130-641                      | HEALTH-BOOKS AND OTHER PRINTED MEDIA       | 1.00                | 0.00                | 0.00                | 92.00                 | 92.00            |
| 2130-739                      | EQUIPMENT - HEALTH SVS                     | 1.00                | 0.00                | 116.00              | 1.00                  | (115.00)         |
|                               | <b>TOTAL HEALTH SERVICES</b>               | <b>41,372.00</b>    | <b>41,221.00</b>    | <b>42,424.00</b>    | <b>43,983.00</b>      | <b>1,559.00</b>  |
| <b>2139</b>                   | <b>VISION SERVICES</b>                     |                     |                     |                     |                       |                  |
| 2139-321                      | VISION SERVICES                            | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00             |
|                               | <b>TOTAL VISION SERVICES</b>               | <b>1.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>           | <b>0.00</b>      |
| <b>2140</b>                   | <b>PSYCHOLOGICAL SERVICES</b>              |                     |                     |                     |                       |                  |
| 2140-321                      | PSYCHOLOGICAL SERVICES                     | 14,000.00           | 16,995.00           | 14,500.00           | 14,500.00             | 0.00             |
|                               | <b>TOTAL PSYCHOLOGICAL SERVICES</b>        | <b>14,000.00</b>    | <b>16,995.00</b>    | <b>14,500.00</b>    | <b>14,500.00</b>      | <b>0.00</b>      |
| <b>2150</b>                   | <b>SPEECH PATHOLOGY SERVICES</b>           |                     |                     |                     |                       |                  |
| 2150-110                      | SPEECH PATHOLOGIST SALARIES                | 61,979.00           | 61,979.00           | 63,587.00           | 64,766.00             | 1,179.00         |
|                               | <b>TOTAL SPEECH SERVICES</b>               | <b>61,979.00</b>    | <b>61,979.00</b>    | <b>63,587.00</b>    | <b>64,766.00</b>      | <b>1,179.00</b>  |
| <b>2160</b>                   | <b>PHYSICAL THERAPY SERVICES</b>           |                     |                     |                     |                       |                  |
| 2160-110                      | OCCUPATIONAL THERAPIST                     | 22,410.00           | 22,630.00           | 22,994.00           | 23,422.00             | 428.00           |
|                               | <b>TOTAL PHYSICAL THERAPY SERVICES</b>     | <b>22,410.00</b>    | <b>22,630.00</b>    | <b>22,994.00</b>    | <b>23,422.00</b>      | <b>428.00</b>    |
| <b>2210</b>                   | <b>IMPROVEMENT OF INSTRUCTION SERVICES</b> |                     |                     |                     |                       |                  |
| 2210-118                      | AIDES SALARIES (incl. Math tutor)          | 27,411.00           | 27,332.00           | 27,960.00           | 29,454.00             | 1,494.00         |
| 2210-119                      | ESOL TUTOR SALARY                          | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00             |
| 2210-322                      | PROF. SVS/REG. INSTR. - CONFERENCES        | 3,000.00            | 3,658.00            | 3,500.00            | 3,500.00              | 0.00             |
| 2210-323                      | PROF SVS /REG. INSTR. - COURSE REIMB       | 7,000.00            | 2,100.00            | 6,000.00            | 6,000.00              | 0.00             |
| 2219-329                      | PROF. SVS/S.E. INSTR. IMPROVEMENT          | 1,000.00            | 409.00              | 1,000.00            | 1,000.00              | 0.00             |
|                               | <b>TOTAL IMPROVEMENT OF INSTR. SVS.</b>    | <b>38,412.00</b>    | <b>33,499.00</b>    | <b>38,460.00</b>    | <b>39,954.00</b>      | <b>1,494.00</b>  |
| <b>2222</b>                   | <b>SCHOOL LIBRARY SERVICES</b>             |                     |                     |                     |                       |                  |
| 2222-118                      | MEDIA AIDES SALARIES                       | 16,340.00           | 18,383.00           | 16,663.00           | 16,685.00             | 22.00            |
| 2222-430                      | REPAIRS AND MAINTENANCE - MEDIA            | 700.00              | 700.00              | 700.00              | 700.00                | 0.00             |
| 2222-610                      | GENERAL SUPPLIES - MEDIA                   | 300.00              | 253.00              | 300.00              | 300.00                | 0.00             |
| 2222-641                      | BOOKS AND OTHER PRINTED MEDIA              | 4,000.00            | 4,024.00            | 4,000.00            | 4,000.00              | 0.00             |

**EAST KINGSTON SCHOOL DISTRICT  
BUDGET WORKSHEET 2013-2014**

| <b>FUNC/OBJ</b> | <b>DESCRIPTION</b>                             | <b>BUDGET<br/>2011-2012</b> | <b>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> | <b>PROPOSED<br/>2013-2014</b> | <b>INCR /<br/>(DECR)</b> |
|-----------------|------------------------------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------------|--------------------------|
| 2222-733        | MEDIA FURNITURE                                | 250.00                      | 195.00                      | 500.00                      | 250.00                        | (250.00)                 |
| 2222-737        | REPL. OF MEDIA EQUIPMENT                       | 250.00                      | 0.00                        | 0.00                        | 0.00                          | 0.00                     |
| 2222-739        | MEDIA EQUIPMENT                                | 0.00                        | 82.00                       | 0.00                        | 250.00                        | 250.00                   |
|                 | <b>TOTAL LIBRARY SERVICES</b>                  | <b>21,840.00</b>            | <b>23,637.00</b>            | <b>22,163.00</b>            | <b>22,185.00</b>              | <b>22.00</b>             |
| <b>2225</b>     | <b>COMPUTER - ASSISTED INSTRUCTION SVS</b>     |                             |                             |                             |                               |                          |
| 2225-100        | COMPUTER TECH. SALARIES                        | 35,030.00                   | 29,357.00                   | 29,779.00                   | 32,663.00                     | 2,884.00                 |
| 2225-430        | COMPUTER REPAIRS                               | 1,000.00                    | 373.00                      | 1,000.00                    | 1,000.00                      | 0.00                     |
| 2225-444        | COMPUTERS - LEASE                              | 0.00                        | 0.00                        | 0.00                        | 0.00                          | 0.00                     |
| 2225-531        | OPERATING SOFTWARE LICENSES                    | 5,600.00                    | 5,719.00                    | 12,000.00                   | 12,000.00                     | 0.00                     |
| 2225-532        | DATA COMMUNICATIONS                            | 1.00                        | 0.00                        | 0.00                        | 0.00                          | 0.00                     |
| 2225-610        | COMPUTER TEACHING SUPPLIES                     | 2,500.00                    | 2,149.00                    | 2,000.00                    | 2,000.00                      | 0.00                     |
| 2225-734        | COMPUTER AND COMMUN. NETW. EQUIP               | 12,000.00                   | 18,692.00                   | 11,000.00                   | 11,000.00                     | 0.00                     |
|                 | <b>TOTAL COMPUTER-ASSISTED INSTR.</b>          | <b>56,131.00</b>            | <b>56,290.00</b>            | <b>55,779.00</b>            | <b>58,663.00</b>              | <b>2,884.00</b>          |
| <b>2310</b>     | <b>SUPPORT SERVICES - GENERAL ADMIN.</b>       |                             |                             |                             |                               |                          |
| 2310-110        | SCHOOL DISTRICT OFFICERS SALARIES              | 1.00                        | 0.00                        | 0.00                        | 0.00                          | 0.00                     |
| 2312-110        | DISTRICT SECRETARY/CLERK SERVICES              | 150.00                      | 400.00                      | 150.00                      | 150.00                        | 0.00                     |
| 2313-110        | DISTRICT TREASURER SERVICES                    | 1,200.00                    | 1,200.00                    | 1,200.00                    | 1,200.00                      | 0.00                     |
| 2314-120        | ELECTION SERVICES                              | 325.00                      | 0.00                        | 325.00                      | 325.00                        | 0.00                     |
| 2317-321        | AUDIT SERVICES                                 | 4,500.00                    | 6,715.00                    | 4,500.00                    | 6,800.00                      | 2,300.00                 |
| 2318-321        | LEGAL SERVICES                                 | 2,000.00                    | 717.00                      | 2,000.00                    | 2,000.00                      | 0.00                     |
| 2319-319        | SCHOOL BOARD EXPENSES                          | 1,000.00                    | 677.00                      | 1,000.00                    | 2,080.00                      | 1,080.00                 |
|                 | <b>TOTAL SUPPORT SERVICES - GENERAL ADMIN.</b> | <b>9,176.00</b>             | <b>9,709.00</b>             | <b>9,175.00</b>             | <b>12,555.00</b>              | <b>3,380.00</b>          |
| <b>2320</b>     | <b>OFFICE OF THE SUPERINTENDENT SVS.</b>       |                             |                             |                             |                               |                          |
| 2321-319        | OFFICE OF THE SUPERINTENDENT                   | 62,641.00                   | 62,641.00                   | 60,946.00                   | 60,968.00                     | 22.00                    |
|                 | <b>TOTAL OFFICE OF THE SUPERINTENDENT SV</b>   | <b>62,641.00</b>            | <b>62,641.00</b>            | <b>60,946.00</b>            | <b>60,968.00</b>              | <b>22.00</b>             |
| <b>2400</b>     | <b>SUPPORT SVS - SCHOOL ADMINISTRATION</b>     |                             |                             |                             |                               |                          |
| 2410-110        | OFFICE OF THE PRINCIPAL - SALARIES             | 88,340.00                   | 88,334.00                   | 90,542.00                   | 92,353.00                     | 1,811.00                 |
| 2410-121        | HEAD TEACHER STIPEND                           | 2,000.00                    | 2,000.00                    | 2,000.00                    | 2,000.00                      | 0.00                     |
| 2410-115        | SECRETARY SALARIES                             | 35,120.00                   | 34,223.00                   | 36,792.00                   | 37,528.00                     | 736.00                   |
| 2410-321        | CONTRACTED SVS - PRINCIPAL CONFERENCES         | 500.00                      | 175.00                      | 500.00                      | 1,000.00                      | 500.00                   |
| 2410-430        | REPAIRS AND MAINTENANCE                        | 6,500.00                    | 5,699.00                    | 6,500.00                    | 12,500.00                     | 6,000.00                 |
| 2410-531        | VOICE COMMUNICATIONS                           | 6,500.00                    | 7,758.00                    | 6,500.00                    | 6,500.00                      | 0.00                     |
| 2410-534        | POSTAGE FEES                                   | 2,000.00                    | 2,086.00                    | 2,000.00                    | 2,000.00                      | 0.00                     |
| 2410-580        | TRAVEL                                         | 500.00                      | 195.00                      | 250.00                      | 250.00                        | 0.00                     |
| 2410-610        | GENERAL SUPPLIES                               | 5,000.00                    | 3,379.00                    | 5,000.00                    | 6,000.00                      | 1,000.00                 |
| 2410-737        | FURNITURE                                      | 0.00                        | 0.00                        | 0.00                        | 0.00                          | 0.00                     |
| 2410-739        | EQUIPMENT                                      | 0.00                        | 0.00                        | 0.00                        | 0.00                          | 0.00                     |
| 2410-810        | DUES AND MEMBERSHIPS                           | 1,400.00                    | 1,363.00                    | 1,250.00                    | 1,400.00                      | 150.00                   |
|                 | <b>TOTAL SUPPORT SVS - SCHOOL ADMIN.</b>       | <b>147,860.00</b>           | <b>145,212.00</b>           | <b>151,334.00</b>           | <b>161,531.00</b>             | <b>10,197.00</b>         |

# EAST KINGSTON SCHOOL DISTRICT

## BUDGET WORKSHEET 2013-2014

| FUNC/OBJ    | DESCRIPTION                             | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | PROPOSED<br>2013-2014 | INCR /<br>(DECR)  |
|-------------|-----------------------------------------|---------------------|---------------------|---------------------|-----------------------|-------------------|
| <b>2600</b> | <b>OPERATION OF PLANT</b>               |                     |                     |                     |                       |                   |
| 2610-119    | MAINTENANCE SALARIES                    | 40,685.00           | 40,310.00           | 42,923.00           | 45,000.00             | 2,077.00          |
| 2610-122    | ASST. MAINTENANCE SALARIES              | 12,844.00           | 12,070.00           | 12,558.00           | 13,108.00             | 550.00            |
| 2620-430    | REPAIR AND MAINTENANCE                  | 20,000.00           | 36,250.00           | 30,000.00           | 74,000.00             | 44,000.00         |
| 2620-521    | SMP INSURANCE                           | 7,225.00            | 7,792.00            | 7,800.00            | 7,800.00              | 0.00              |
| 2620-580    | MAINTENANCE TRAVEL                      | 400.00              | 0.00                | 0.00                | 0.00                  | 0.00              |
| 2620-610    | GENERAL SUPPLIES                        | 9,500.00            | 11,267.00           | 6,000.00            | 12,789.00             | 6,789.00          |
| 2620-621    | NATURAL GAS                             | 21,500.00           | 18,337.00           | 21,500.00           | 20,000.00             | (1,500.00)        |
| 2620-622    | ELECTRICITY                             | 17,500.00           | 21,007.00           | 17,500.00           | 21,000.00             | 3,500.00          |
| 2620-733    | REPLACEMENT OF FURNITURE AND FIXTURES   | 500.00              | 0.00                | 0.00                | 0.00                  | 0.00              |
| 2620-737    | FURNITURE                               | 0.00                | 0.00                | 0.00                | 0.00                  | 0.00              |
| 2620-739    | EQUIPMENT                               | 400.00              | 3,376.00            | 400.00              | 11,500.00             | 11,100.00         |
|             | <b>TOTAL OPERATION OF PLANT</b>         | <b>130,554.00</b>   | <b>150,409.00</b>   | <b>138,681.00</b>   | <b>205,197.00</b>     | <b>66,516.00</b>  |
| <b>2630</b> | <b>CARE OF GROUNDS</b>                  |                     |                     |                     |                       |                   |
| 2630-421    | TRASH REMOVAL                           | 2,700.00            | 3,237.00            | 2,700.00            | 2,700.00              | 0.00              |
| 2630-424    | MOWING SERVICES                         | 1,000.00            | 0.00                | 2,200.00            | 2,200.00              | 0.00              |
|             | <b>TOTAL CARE OF GROUNDS</b>            | <b>3,700.00</b>     | <b>3,237.00</b>     | <b>4,900.00</b>     | <b>4,900.00</b>       | <b>0.00</b>       |
| <b>2700</b> | <b>STUDENT TRANSPORTATION SERVICES</b>  |                     |                     |                     |                       |                   |
| 2721-519    | DISTRICT CONTRACT                       | 74,320.00           | 73,478.00           | 74,763.00           | 76,259.00             | 1,496.00          |
| 2722-511    | SPECIAL EDUCATION TRANSPORTATION        | 10,000.00           | 240.00              | 7,500.00            | 30,000.00             | 22,500.00         |
| 2725-519    | FIELD TRIPS                             | 2,500.00            | 620.00              | 0.00                | 0.00                  | 0.00              |
|             | <b>TOTAL STUDENT TRANSPORTATION SVS</b> | <b>86,820.00</b>    | <b>74,338.00</b>    | <b>82,263.00</b>    | <b>106,259.00</b>     | <b>23,996.00</b>  |
| <b>2900</b> | <b>SUPPORT SERVICES - OTHER</b>         |                     |                     |                     |                       |                   |
| 2900-211    | HEALTH INSURANCE                        | 320,110.00          | 293,741.00          | 324,218.00          | 371,563.00            | 47,345.00         |
| 2900-212    | DENTAL INSURANCE                        | 10,730.00           | 12,919.00           | 9,644.00            | 11,353.00             | 1,709.00          |
| 2900-213    | LIFE INSURANCE                          | 2,820.00            | 1,197.00            | 1,254.00            | 1,140.00              | (114.00)          |
| 2900-214    | DISABILITY INSURANCE                    | 5,290.00            | 2,658.00            | 2,885.00            | 2,605.00              | (280.00)          |
| 2900-216    | INSURANCE BUY-OUT                       | 6,045.00            | 4,725.00            | 3,000.00            | 4,900.00              | 1,900.00          |
| 2900-220    | FICA (.0765)                            | 118,550.00          | 116,251.00          | 121,121.00          | 125,170.00            | 4,049.00          |
| 2900-231    | RETIREMENT - NON CERTIFIED (.1460)      | 8,180.00            | 6,605.00            | 7,197.00            | 8,888.00              | 1,691.00          |
| 2900-232    | RETIREMENT - CERTIFIED (.1077)          | 93,780.00           | 113,084.00          | 119,614.00          | 147,187.00            | 27,573.00         |
| 2900-250    | UNEMPLOYMENT COMPENSATION               | 4,710.00            | 4,491.00            | 4,977.00            | 5,264.00              | 287.00            |
| 2900-260    | WORKERS COMPENSATION                    | 7,650.00            | 8,526.00            | 8,725.00            | 9,510.00              | 785.00            |
|             | <b>TOTAL SUPPORT SERVICES - OTHER</b>   | <b>577,865.00</b>   | <b>564,197.00</b>   | <b>602,635.00</b>   | <b>687,580.00</b>     | <b>84,945.00</b>  |
| <b>5100</b> | <b>DEBT SERVICE</b>                     |                     |                     |                     |                       |                   |
| 5110-910    | PRINCIPAL                               | 0.00                | 0.00                | 0.00                | 0.00                  | 0.00              |
| 5120-830    | INTEREST                                | 0.00                | 0.00                | 0.00                | 0.00                  | 0.00              |
|             | <b>TOTAL DEBT SERVICE</b>               | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>           | <b>0.00</b>       |
|             | <b>TOTAL GENERAL FUND</b>               | <b>2,514,734.00</b> | <b>2,471,717.00</b> | <b>2,560,840.00</b> | <b>2,818,066.00</b>   | <b>257,226.00</b> |

# EAST KINGSTON SCHOOL DISTRICT

## BUDGET WORKSHEET 2013-2014

| FUNC/OBJ | DESCRIPTION                                   | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | PROPOSED<br>2013-2014 | INCR /<br>(DECR) |
|----------|-----------------------------------------------|---------------------|---------------------|---------------------|-----------------------|------------------|
|          |                                               |                     |                     |                     |                       | 10.04%           |
| 3110     | FOOD SERVICES                                 |                     |                     |                     |                       |                  |
| 3110-570 | FOOD SERVICE MANAGEMENT                       | 57,000.00           | 0.00                | 57,000.00           | 57,000.00             | 0.00             |
|          | TOTAL FOOD SERVICES                           | 57,000.00           | 0.00                | 57,000.00           | 57,000.00             | 0.00             |
| 4500     | BUILDING ACQUISITION AND CONSTRUCTION         |                     |                     |                     |                       |                  |
| 4500-710 | SITE IMPROVEMENT                              | 25,001.00           | 25,000.00           | 45,000.00           | 0.00                  | (45,000.00)      |
|          | TOTAL BLDG ACQ. AND CONSTR.                   | 25,001.00           | 25,000.00           | 45,000.00           | 0.00                  | (45,000.00)      |
| 5220     | SPECIAL REVENUES                              |                     |                     |                     |                       |                  |
| 5220-890 | TRUST FUND                                    | 1,900.00            | 0.00                | 0.00                | 0.00                  | 0.00             |
|          | TOTAL SPECIAL REVENUES                        | 1,900.00            | 0.00                | 0.00                | 0.00                  | 0.00             |
| 5250     | CAPITAL RESERVE                               |                     |                     |                     |                       |                  |
| 5250-720 | W.A.#2 2001-2002 - C.R. FUTURE BLDG EXPANSION | 0.00                | 0.00                | 0.00                | 0.00                  | 0.00             |
| 5250-721 | TRANSFER TO MAINT TRUST                       | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00             |
|          | TOTAL CAPITAL RESERVE                         | 1.00                | 0.00                | 0.00                | 0.00                  | 0.00             |
|          | GRAND TOTALS                                  | 2,598,636.00        | 2,496,717.00        | 2,662,840.00        | 2,875,066.00          | 212,226.00       |
|          |                                               |                     |                     |                     |                       | 7.97%            |

**THE EXETER REGION**

**COOPERATIVE**

**SCHOOL DISTRICT**

**ANNUAL REPORT**

For the Year Ending June 30, 2012  
For the Proposed 2013-2014 Budget

## BOARD MEMBERS AND DISTRICT OFFICERS

CHAIR OF THE SCHOOL BOARD: DAVE MILLER

| <u>Name</u>             | <u>Term<br/>Expires</u> | <u>Town</u>   |
|-------------------------|-------------------------|---------------|
| Maggie Bishop           | 2015                    | Exeter        |
| Joni Reynolds           | 2013                    | Kensington    |
| Alicia Heslop           | 2015                    | Newfields     |
| Helen Joyce             | 2015                    | Stratham      |
| Katherine "Kate" Miller | 2013                    | Exeter        |
| Elizabeth "Liz" Faria   | 2013                    | Brentwood     |
| Mark Portu              | 2014                    | Stratham      |
| David Miller            | 2014                    | East Kingston |
| Kate Segal              | 2014                    | Exeter        |

School District Website: [www.sau16.org](http://www.sau16.org)

Moderator: Charles Tucker

School District Clerk: Susan E. H. Bendroth

School District Treasurer: Luke Breton

## **BUDGET ADVISORY COMMITTEE MEMBERS**

Chair of the Budget Advisory Committee: David Pendell

| <u>Name</u>        | <u>Term<br/>Expires</u> | <u>Town</u>     |
|--------------------|-------------------------|-----------------|
| Susan Canada       | 2015                    | Stratham        |
| Lucy Cushman       | 2013                    | Stratham        |
| Simon Heslop       | 2013                    | Newfields       |
| Roy Morrisette     | 2014                    | Exeter          |
| David Pendell      | 2015                    | East Kingston   |
| Carl Robertson     | 2015                    | Exeter          |
| Elyse Gallo Seeley | 2014                    | Brentwood       |
| Mark Portu         |                         | ERCSD Board Rep |

## Superintendent's Office

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Director of Human Resources  
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## **2012-2013 REPORT OF THE SUPERINTENDENT OF SCHOOLS**

With some strong trends of economic growth reported regionally and nationwide, it does appear that the lengthy fiscal “downturn” is now moving upward. Unemployment rates have slowed and more jobs are available. Greater numbers of home sales have been reported in southeastern New Hampshire. During the November 2012 elections, President Barak Obama was re-elected and our state earned the unique distinction of having six women in key positions in all three branches of government. Exeter resident Maggie Hassan was elected Governor; Kelly Ayotte and Jeanne Shaheen are continuing US Senators; Annie Kuster and Carol Shea-Porter were elected to the US House of Representatives; and Linda Dalianis is the Chief Justice of the NH Supreme Court. Today 20% of the US Senate is comprised of women. It is a new era on many fronts!

There is a new and revitalized era within SAU 16 as well. Greater emphasis on curriculum, instruction, and assessment, in line with the SAU Strategic Plan, are more and more evident as the Common Core State Standards (CCSS) begin to be implemented. As in the past, teachers and administrators from all seven districts with the SAU are collaborating. However, now there is greater common focus on what needs to be accomplished because of the adoption of new and more stringent academic standards. This common focus is joined with the creativity of better and different instruction along with the national “Smarter Balance” assessment protocols which will replace the New England Common Assessment Program (NECAP) within the next two years.

Technology is also playing an increased role as schools are making preparations for more wireless connections to the Internet while districts continue to move toward a one-device-to-one-student platform. This demands increased accessibility to both equipment and “the cloud” where access to information is far easier than the days of note cards, periodicals, and encyclopedias. Thanks to the support of the Exeter Region Cooperative School District, and the leadership of Assistant Superintendent Sandra MacDonald, an SAU-wide study was completed in late 2012 by the Massachusetts-based firm, CELT (Connecting Education, Leadership, and Technology.) This study highlighted several key commendations including:

1. SAU Strategic Plan includes technology goals and objectives.
2. SAU leadership and individual school districts are committed to the infusion of technology tools and support their Informational Technology (IT) staff.
3. SAU 16 is in the process of transitioning to cloud-based Google Apps for education productivity and related communications tools.
4. Expertise and quality of support provided by the district-level technical staff is exemplary.
5. SAU 16 has developed and published exemplary technology policies.

To help move the SAU forward even more, this CELT study is also providing a series of key recommendations that will help to guide the focus in this area. Included among the recommendations are:

1. Review and revise Vision, Mission and Technology Goals to ensure that they align with each other and provide a consistent technology program direction.
2. Develop and implement a collaborative model to engage SAU district schools to cooperatively analyze and align current curriculum with the technology competencies integrated into the Common Core State Standards (CCSS).
3. Convene a one-to-one Bring-Your-Own-Technology (BYOT) committee to a) define one-to-one and BYOT pilot content areas and potential devices; b) set pilot policies, procedures, priorities, timelines, and evaluation metrics; and c) research funding, ownership strategies, and develop a budget for the phased full scale implementation.
4. Continue to offer and expand a diverse array of professional development options to all staff that support the attainment of the National Education Technology Standards (NETS) for teachers and administrators.
5. Continue to develop and adopt technology proficiencies for all staff. As positions become available, revise job descriptions to reflect required technology responsibilities, proficiencies, qualifications, certifications, and experience.

It is a new era on many fronts!

Even with all of these changes– and an exponential pattern of growth– our students today still need to be exposed– and need to develop–strong citizenship skills that will more than adequately equip them for the “future shocks” which have yet to be anticipated. This is part of the reason why SAU 16 remains committed to developing solid communication skills and community service action to serve others. After all, I contend, that in the long run our students are going to remember far more about how we treat them than what we teach them!

Even with all of these changes, the safety and security of our students remains the highest priority of our schools because learning and teaching cannot take place successfully unless this basic need is met. In December 2012, a tragedy of absolutely horrific proportion took place when 26 students, teachers, and administrators were violently murdered by a young, long, mentally ill, gunman in Newtown, CT. That event brought our nation to our knees as we struggled to learn “Why?” while also wanting to guarantee the well-being of all of those who cross the thresholds into our schools each day. SAU 16 serves approximately 6,000 students with 1,200 regular employees. Although there is no absolute guarantee that everyone is safe from harm 100% of the time, the public may rest assured that our administrators and staff are working closely with law enforcement personnel to provide the safest possible environment for all who are in and around our schools each day.

The community at large, including the eighty percent of our families who do not have children in our schools, has an ethical responsibility to support public education in a reasonable and prudent manner. We, as educators, have an equally important moral obligation to provide the best possible education to the students entrusted to us. “Schools Cannot Do It Alone” as the businessman, attorney, and author Jamie Vollmer has made so clear in his 2010 book with that title.

## **SAU 16 VISION STATEMENT**

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary education opportunities, a competitive workplace, and active civic participation.

## **SAU 16 MISSION STATEMENT**

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

## **SAU 16 STRATEGIC PLAN**

One of the most significant driving forces of the continuing work in SAU 16 is the Strategic Plan that was adopted by the SAU Joint Boards in October 2010. This document emphasizes work in seven key areas: Communications; Community Involvement; Curriculum and Assessment; Design and Philosophy; Governance; Lifestyles; and Special Education. Local Boards have selected various components within these areas to stress in their respective schools and regularly reported those to the SAU Joint Board. Three major trends have emerged and are being implemented at this time: Curriculum, Communications, and Community Service.

### **Curriculum, Communications, and Community Service**

Curriculum, instruction, and assessment each play a key role in the educational process. Much of this work today is driven by New Hampshire's adoption of the Common Core State Standards which lay the foundation for the national Smarter Balance assessment that will begin in 2015 in at least 27 states. SAU 16 educators are well underway in making the transition from the NH Curriculum Frameworks to the more vigorous demands of CCSS. Its implementation in math and language arts has already begun. The SAU is facilitating both a language arts committee and a math committee which are comprised of teachers and administrators from each school within the SAU. These committees meet regularly to create common assessments that address the major standards in each content area. They are also identifying the professional development plans that are needed to support the required instructional shifts within the curriculum areas.

It is important to note that one of the key components of the CCSS transition is increased depth within the curriculum. Essentially, it means exposing and challenging students with more frequent and more difficult reading and writing works. It means more complex and informational texts. It means effective and well-grounded writing. It means more research and inquiry to analyze. Even though the primary focus of the CCSS appears to be language arts and math instruction, the shift to the Common Core State Standards is primarily a shift to more overall depth across the entire curriculum. SAU 16 has always prided itself at being on the forefront of education "rigor" and this important work fits well with that philosophy and goal.

Music, guidance, library/media, and health committees are also meeting on a regular basis this year. The goal of these committees is to review and revise their respective curricula to ensure alignment with state and national standards. This curriculum mapping process also includes creating common assessments and identifying possible instructional resources for teachers. The schools and the SAU are committed to preparing elementary students for the transition to a large middle school and for making the transition from middle school to high school.

As education initiatives continue to unfold around the country, it is important to note that students and teachers in SAU 16 are finding more extensive and creative ways to meet the growing individual needs of each student. This includes having students involved in learning outside the traditional classroom through online learning with the Virtual Learning Academy Charter School (VLACS) or

through Extended Learning Opportunities (ELO). Consideration is also being given to establishing an Exeter High School Summer Institute where students may earn additional high school credits in a variety of non-traditional courses that will serve to expand their learning. Remember: It was long ago when Mark Twain stressed that "schooling should not interfere with one's education!"

Middle and high school students are challenged in ways that help them to gain high school and college credit aside from the traditional ways. Students in the Cooperative Middle School (CMS) who choose to take and successfully complete Algebra 1 as eighth graders earn high school credit. Similarly, CMS students who successfully complete two years of the same world language (French, Latin, and Spanish are available) in grades seven and eight also earn high school credit. In addition to the traditional Advanced Placement (AP) courses taken at Exeter High School (EHS) to earn college credit, both EHS and the Seacoast School of Technology (SST) offer Project Running Start courses that allow students to simultaneously earn high school and college credit. In many cases, these alternatives help graduates to "jumpstart" their college career and reduce overall costs in the long run.

At the elementary school level, many teachers are also creating and enhancing diverse opportunities to engage students more in their own learning. Using the benefits of technology, introducing students to writing blogs, and developing a variety of innovations in classroom that extend the teaching of basic skills for implementation in 21st century learning is happening every day in SAU 16 schools. Students are able to share their work beyond their own classroom walls and among other schools. This is the world in which these students will flourish and many teachers are actively preparing our students for their present and future.

Please refer to the SAU 16 website ([www.sau16.org](http://www.sau16.org)) for regular news and updates about some of the curriculum and learning that is taking place in our schools.

**Communication** is more important and more easily available today than at any other time in our history. For this reason, individual schools and the SAU offices choose a variety of methods to communicate with students, parents, staff, and the community. The use of traditional newsletters has expanded to enhanced websites, principal blogs, extensive coverage in local newspapers, 24-hour availability of the SAU cable access educational channel (Channel 13 for all Comcast subscribers), AlertNow messages, and email.

Please note that SAU 16 schools have worked over the past two years to build robust school websites that are informative, up-to-date, and user-friendly. This has been a large project and has involved dozens of people throughout our schools. Visit our main SAU 16 site at [www.sau16.org](http://www.sau16.org) to gain access to the various schools' sites.

Keeping news current about school programs and services was a priority of the SAU Strategic Plan and efforts in this area are constantly emphasized. The substance and length of this Superintendent's Report is one more link that the community has to gather and synthesize information provided. After all, SAU 16 is comprised of six towns, seven independent school districts, eight school boards, 33 school board members, four budget committees, and 11 collective bargaining groups. It is the third largest SAU in New Hampshire when considering total enrollment of students. (Only Manchester and Nashua serve more students than does SAU 16.) The size of our SAU alone is another reason why communication is so important!

**Community Service** is vital to the lifeblood of any town or city. Each of our schools actively and aggressively supports a wide variety of projects which lead to helping others. Local food pantries have been the largest recipient of student and staff efforts. However, there are many consistent strategies used to support the organizations such as the SPCA, the Pease Greeters, and NH Special Olympics. At holiday times, schools go out of their way to help individual families as this strongly reinforces the need for each of us to be good citizens. I am extremely grateful to all of the students, families, staff members, and administrators who commit themselves to these very important efforts each year.

### **EXETER HIGH SCHOOL PRINCIPAL CHANGE**

Mr. Sean Kiley of Merrimac, MA, was selected by the Exeter Region Cooperative School Board to be the new principal of Exeter High School beginning in July 2012. Originally from Methuen, MA, Mr. Kiley earned his BS degree in Sports Biology from Springfield (MA) College in 1992 and the completed his M. Ed. degree in Health Studies from Springfield College in 1996, during which time he was a Graduate Teaching Fellow for the college. This provided him experience in teaching undergraduate students for two years while he also served as assistant coach of the intercollegiate varsity wrestling team. He completed his certification for school principal through the Educational Leadership Program at Northeastern University in Boston. Mr. Kiley replaced Mr. Vic Sokul who retired on June 30, 2012 after seven years of service to the students, faculty, staff, and parents of Exeter High School.

### **SWASEY CENTRAL SCHOOL GETS NEW PRINCIPAL**

Mr. Ronald Kew of Manchester, NH was selected as the new principal of Swasey Central School (SCS) in Brentwood. Mr. Kew most recently served as the principal of Gossler Park Elementary School in Manchester. He earned his BS degree in Elementary Education from Saint Joseph College in Standish, ME and his M.Ed. Degree in Educational Administration and Supervision from the University of New Hampshire. Mr. Kew has 17 years of experience teaching at the elementary level and was a school administrator in Manchester for the past five years. He began his new position in July 2012 and replaced Mrs. Joan Ostrowski who served SCS faithfully for 12 years.

### **CHAMPIONS FOR CHILDREN**

The SAU 16 Champions for Children award was established two years ago as an opportunity for each school district to recognize individuals who have distinguished themselves by demonstrating significant involvement in programs and/or services that directly benefit the students and families of SAU 16.

Since its inception, 70 individuals have been recognized for their outstanding contributions to our districts. This year's award recipients include the following school board recognitions: SAU 16 - Susie Taylor, Officer Dan D'Amato and Officer Michael Oliveira; Exeter Region Cooperative- Bob Bailey; Exeter - Helen Benedetto; Kensington - American Legion Post #105, Mary Knightly, Mary Jane Solomon; Brentwood - Tammy Heath; Newfields - Alyssa Caggiano; Stratham - Connie Adams and Linda Johansson. These individuals have significantly impacted their respective schools and communities. Congratulations to each of them!

## **CONTRACT NEGOTIATIONS**

There are now eleven formal collective bargaining associations within SAU 16; two of them were open to negotiations with their respective school boards during the current school year. These involved the teacher association in Kensington and the paraprofessional association in Exeter. Both groups reached tentative agreements which will be presented to the voters on their respective Warrants in March 2013. Associate Superintendent Paul Flynn is commended for his outstanding role in dealing with contract negotiations.

## **THE IMPORTANCE OF VOTING**

Generally speaking, voter turnout in each of our communities is relatively low. This means that a small percentage of eligible voters actually participate in the "school district meeting process" and they make important financial decisions for the majority of residents and taxpayers. Brentwood and Stratham each host traditional school district meetings in March 2012. Of the 2494 registered voters in Brentwood, only 135 people (5.41%) attended the meeting; in Stratham, of the 5159 voters, 117 people (2.27%) attended the meeting. In each case, more than 94% of the registered voters did not participate in this important process.

Each of the other five districts uses the "SB 2" voting format and people may cast ballots throughout an entire day in March. In East Kingston, 425 (27.39%) of the 1588 voters participated; in Exeter, 2128 (21.90%) of the 9716 voters participated; in Kensington, 476 (31.59%) of the 1507 voters participated; in Newfields, 338 (28.24%) of the 1197 registered voters participated; for the Exeter Region Cooperative, 4262 (19.68%) of the 21,661 registered voters participated. For the SB 2 voting in the Coop, Brentwood and Stratham did have a larger voter turnout than at its regular District Meeting with 20.73% (517 voters) and 11.79% (608 voters) participation respectively.

It is extremely important that residents take their civic responsibility of voting seriously.

## **RX REBATE PROGRAM**

Due to the significant efforts of Associate Superintendent Paul Flynn, the Rx Rebate Program offered by the federal government for school districts who have retirees who do not participate in Medicare Part D is continuing to pay dividends. Since enrolling in the rebate program in March 2009, SAU districts have been reimbursed \$247,000. This money helps to reduce overall health care costs to the districts. Unfortunately, because of some eligibility requirements, our participation in this program ended at the end of the last school year.

## **E-RATE FUNDING**

Under the direction of Assistant Superintendent Sandra MacDonald and the work of Patti-Jo Roy in the SAU Business Office, SAU 16 was approved to receive over \$114,000 to help defray the costs associated with telecommunications services that include telephones, paging services, website hosting, and cell phones. The SAU has made significant improvements in securing funds from this federal program over the past two years.

## **BLUE RIBBON AWARDS**

For more than 30 consecutive years, New Hampshire Partners in Education has recognized the volunteer efforts of parents and community members who are directly involved in local schools. Every elementary school in SAU 16 and the Seacoast School of Technology distinguished itself by achieving this prestigious award. This is an outstanding accomplishment and a clear acknowledgement of the positive relationships that exist between our schools and their local communities.

## **CRITICAL INCIDENT MANAGEMENT**

Thanks to the outstanding work of Assistant Superintendent Esther Asbell, SAU 16 continues to focus on how to deal with "critical incidents" in our schools. During the summer of 2012, over 60 administrators and teachers participated in extensive training conducted by Harvard University expert, Dr. Robert Macy. This training included significant work on suicide prevention. SAU Special Education Administrator Carol Andre also worked closely on this initiative and spearheaded regional work for school officials on "post-vention" training. From January 2010 through September 2012, Exeter High School had to deal with five students deaths. This fact has impacted the school community in a dramatic way. School and SAU leadership teams have worked closely with the New Hampshire Alliance on Mental Illness and are expanding training in this regard for parents, community members, law enforcement personnel, and students during the current school year.

## **STUDENT ASSESSMENT/NO CHILD LEFT BEHIND**

Once again this past fall, all students in grades 3-8 and 11 participated in the New England Common Assessment Program (NECAP) exams in reading and mathematics. Fifth, eighth and eleventh graders participated in a writing component as well. In May 2011 and 2012, the NECAP Science Test was administered to all students in grades 4,8, and 11. The results of those tests indicate that the performance of SAU 16 students continues to be strong relative to their statewide peers.

In addition to her other duties and responsibilities, Assistant Superintendent Esther Asbell coordinates the follow-up to these tests that have resulted in School in Need of Improvement (SINI) and/or District In Need of Improvement (DINI) status under the requirements established by the federal *No Child Left Behind* legislation. School Improvement Teams worked very hard over the 2012 summer to address issues related to student assessment data and performance. Various schools and districts in the SAU submitted plans to the NH Department of Education indicating how improvements were being made. All of the submitted plans were approved by state officials who added the comment that they were among the best in the state! That is a compliment to the administrators and teachers who have worked very hard in this regard and emphasizes why SAU 16 is a strong education community.

In addition to the assessment information gleaned from the NECAP tests, it is important to note that in all of our schools, all students are assessed in a variety of ways including teacher-developed tests, projects, displays, and presentations. Elementary teachers use a variety of assessments such as the Dynamic Indicators of Basic Early Literacy Skills (DIBELS), California Achievement Tests, Terra Nova Tests, Gates MacGinitie Reading Tests, and other benchmark assessments to diagnose individual strengths weaknesses to improve their instructional practice. Many schools are also implementing a Responses to Intervention (RtI) framework in order to more effectively meet individual student learning needs. The RtI process has teachers constantly reviewing student data in order to inform day-to-day instruction. Any standardized test is one indicator of one type of assessment. In addition to

using multiple measures, our teachers encourage and provide opportunities for students to demonstrate what they “know and are able to do.”

## **NUMBERS**

The business operation of SAU 16 includes budgets, payrolls, federal grants management, accounts receivables and payables, insurance programs, audits, trust funds oversight, and accounting services for seven independent school districts plus the School Administrative Unit (SAU) itself. Under the watchful eye and very capable leadership of Business Administrator Amy Ransom, these important services are provided for 1,200 regular employees plus 300 temporary/substitute employees. The total budgets are approximately \$90 million. The SAU is committed to the respectful and ethical delivery of these services on behalf of the citizens of our communities who have placed their trust in us.

## **TUCK LEARNING**

The diverse educational avenues provided through the SAU continue to manifest the collective commitment to meet the many individual needs of our secondary school students. Consider the ongoing success of the project-based **Great Bay eLearning Charter School (GBeCS)** that currently serves 158 students in grades 8-12 with approximately 46% of those students coming from one of our six towns. The Exeter Region Cooperative School District continues to provide substantial funding (\$300,000) for its students at GBeCS.

The **Exeter Adult Education** program captures the interest of over 900 students who choose from courses that enrich their lives to courses leading to high school diplomas or GED (General Educational Development). It is important to note that the Enrichment Program is now in its 46th year!

The **Exeter High School alternative Education** program provides another educational opportunity that includes a combination of academic, behavioral, social, civic, and work based learning experiences. The goal of their program is to empower students to succeed as knowledgeable graduates leading productive lives within the community. Each year approximately 30 students participate in this program.

The **Seacoast School of Technology (SST)** offers an excellent array of career and technical education programs for students from six area high schools, including Exeter. The outstanding success of these programs is measured in both the consistent and regular work opportunities provided to students, and the significant community involvement by area businesses and leaders who provide support and serve on advisory boards that assist with funding and public relations for the school. Approximately 650 students are enrolled with 38% of those coming from Exeter High School.

The **Seacoast Professional Development Center (SPDC)** regularly provides college courses and a wide variety of workshops, especially designed to meet the needs of educational professionals from the entire state of New Hampshire. This local resource is invaluable for training and assistance to busy teachers and administrators. Many of its offerings are also available to the public, especially for those individuals who seek professional development credit for certification.

This is my fifth year working with you in this important educational process. I am very pleased to have this opportunity to work with you. I am most grateful to the outstanding teachers, support staff members, administrators, and school board members who share our common goal of providing the best possible education and facilities for our students and their families at a reasonable cost to taxpayers. Public education and facilities for our students and their families at a reasonable cost to taxpayers. Public education has changed dramatically over the past 50 years, but SAU 16 remains committed to preparing students to be good citizens who will emerge as powerful leaders and dedicated workers in our society.

Respectfully submitted,

MICHAEL A. MORGAN  
Superintendent of Schools

**Minutes of The Exeter Region Cooperative School District  
First Session of the 2012 Annual Meeting  
Deliberative Session – Thursday, February 9, 2012 - 7pm  
Exeter High School Arthur Hanson III Center**

**ERCSD Board Members Present:**

Patty Lovejoy – Chair – Stratham  
Elizabeth Faria - Brentwood  
Kate Miller – Exeter  
Joni Reynolds – Kensington  
Mark Portu—Stratham

David Miller - Vice Chair East Kingston  
Townley Chisolm - Exeter  
Kate Segal - Exeter  
Mike Grant - Newfields

**ADMINISTRATION:** Michael Morgan, Amy Ransom

**ACTING CHAIR OF BUDGET ADVISORY:** Lucy Cushman

**MODERATOR:** Charles Tucker, Esq.

**ERCSD CLERK:** Susan Bendroth

Moderator Charles Tucker called the meeting to order at 7:00PM followed by the Pledge of Allegiance, introduction of board members, administration and other parties. He explained the purpose of the meeting was to read, debate and amend the following warrant articles, which would then be voted on by the paper ballot on Tuesday, March 13, 2012 at the respective voting locations in each SAU 16 town. Moderator Tucker reviewed the procedures for a deliberative session that would be followed for the evening.

Moderator Tucker read Warrant Article #1:

**Warrant Article 1. *Shall the district raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$49,945,945? Should this article be defeated, the operating budget shall be \$49,365,552, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$49,945,945 as set forth on said budget.)***

Kate Miller, Exeter, acknowledged the hard work of both the Board and Budget Advisory Committee and asked if Amy Ransom, Business Administrator could be recognized to review the budget. She was recognized.

Amy Ransom, Business Administrator, reviewed her power point presentation on the proposed operating budget and default budget highlighting the increases and savings.

Arthur Baillargeon, Exeter, questioned the significant decrease in the SST proposed budget.

Amy Ransom responded saying because of the less funding from the state programs have had to be cut.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #2:

**Warrant Article #2: *Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association covering the two-year period from September 1, 2012 to August 21, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:***

| Year    | Estimated Increase |
|---------|--------------------|
| 2012-13 | \$27,863           |
| 2013-14 | \$30,592           |

**and further raise and appropriate the sum of \$27,863, for the 2012-2013 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant of the RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed, (The School Board and the Budget Advisory Committee both recommend this appropriation.)**

Patty Lovejoy, Stratham explained that this contract covers all the administration at the SAU, Cooperative Middle School, Exeter High School, Seacoast School of Technology and the Alternative Learning Environment for 2 years. This contract is different from the paraprofessional and teacher contracts in that there are no steps only pay ranges for each position. This contract calls for a 2% raise and the Board maintains the right to change health plans as long as the plans are comparable. Presently the District pays 100% on an HMO which will be reduced to 95%. Group Choice is presently 90% and will be reduced to 87% in the first year and 85% in the second.

Jim Burlo questioned the 2% raise which would translate into a 5% with COLA.

Patty Lovejoy, Stratham re-clarified that the total raise was 2% as there is no COLA included in the contract.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #3:

**Warrant Article #3: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association covering the three-year period from September 1, 2012 to August 31, 2015 which calls for the following increases and benefits at the current staffing levels:**

| Year    | Estimated Increases |
|---------|---------------------|
| 2012-13 | \$44,962            |
| 2013-14 | \$69,641            |
| 2014-15 | \$70,863            |

**and further raise and appropriate the sum of \$44,962 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)**

Patty Lovejoy, Stratham, explained that this warrant article covers the paraprofessionals working at the Cooperative Middle School, Exeter High School and Seacoast School of Technology for three years. Paraprofessionals have a 13 step grid and went on to explain the steps, health insurance (70% for a single person with the employee paying the differential if they purchase a family plan) and the changes in the prescription plan going to 10/20/30 the first year and in the second and third year going to 10/20/45. She noted that there are 34 paraprofessionals taking advantage of a health plan.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #4:

**Warrant Article #4: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association covering the two-year period from September 1, 2012 to August 31, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:**

| Year    | Estimated Increases |
|---------|---------------------|
| 2012-13 | \$357,836           |
| 2013-14 | \$601,800           |

**and further raise and appropriate the sum of \$357,836 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those**

***of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of the collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)***

Mike Grant, Newfields stated this is the third attempt with the teachers going without a contract for two years. This contract represents a 2.15% increase in salary with no retroactive step pay. He highlighted the current health plan allows for a 88%/12% split with the new contract going to 85%/15% split in the first year and a 84%/16% split in the second year. If the teachers move to a HMO the split would be 90%/10% in the first year with a 95%/5% the second year attempting to get the teachers to move to less expensive plan.

Arthur Baillargeon, Exeter asked what we might be looking at in three years and what is the percentage increase.

Mike Grant, Newfields, responded by saying it is an average of about 5%.

Mike Morgan, Superintendent, added that about 75% of the teachers are at the top of the grid so they would only be realizing 2.15% with the other 25% of the teachers recognizing 6.15%. He also clarified the health premiums presently they are 12% and with the new contract they would be at 15% for the first year followed by 16% for the second year.

Elyse Seely, Brentwood, and member of the Budget Advisory noted that the Budget Advisory Committee voted unanimously to approve this contract understanding that 70% of the teachers were at the top. This contract would recognize the District significant savings.

Kim Houghtaling, EATA president was recognized and spoke thanking the 255 teachers within the cooperative for making education a priority. She spoke about the negotiations being mindful of the taxpayers and fair to the teachers. She noted that many teachers carry a second job to off set the more expensive health plan and that volunteering at the schools may be impacted as the teachers have not seen an increase or step movement in two years. She asked the public to stand behind the teachers and maintain the quality of education by voting yes.

Bill Faria, Brentwood asked for clarification that the average increase was 5 to 6% for about 30% of the teachers with the rest receiving 2.15% with health premiums being 12% presently and with this new contract going to 15% in the first year and 16% in the second.

Jim Johnson, Brentwood asked what the average pay is.

Mike Morgan, Superintendent, answered \$64,000 on the average.

Jim Johnson, Brentwood, took issue with not being able to support this not because he was anti-school or anti-teacher but because he could not afford it. People in Brentwood have seen no increase in their pay yet an increase in health costs and are experiencing foreclosures on their homes. He took issue with SST and no funding. He is tired of using no contract as weapon and feels it is an awful mistake to bring this before the taxpayers.

Patty Lovejoy, Stratham thanked the Board and Budget Advisory for being very cognizant of the financial conditions that effect us all and pointed out that there is only a 4.4% total increase over the last five budgets.

Charlie Tucker at this point asked the audience how many individuals in the audience were present without any direct connection or requirement to be there - the response was twenty (20) citizens out of 23,000 voters.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #5:

***Warrant Article #5: Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2012 undesignated fund balance (surplus) up to \$150,000? (The School Board and Budget Advisory Committee recommends this appropriation.)***

Dave Miller, East Kingston, felt the warrant article speaks well for itself. The money requested would come from any surplus so there are no additional monies. It would increase the fund from \$350,000 to \$500,000 which is felt to be appropriate in the event of an emergency and would minimize the impact of maintenance expenses.

Elyse Seely, Brentwood, added that this gives some stability and assists in the five year improvement plan for the Cooperative Middle School and Tuck Campus.

Arthur Baillargeon, Exeter, asked if these monies would be used for maintenance only and not new projects and if the cap was \$500,000.

Jim Johnson, Brentwood, expressed confusion over Elyse Seely's comment and Dave Miller's explanation.

Dick Wendell, Head of Maintenance, was recognized to help clarify the request. He added that this fund has been established so that the taxpayers do not get hit hard in any particular year with anticipated and unanticipated maintenance issues.

Jim Johnson, Brentwood, responded by stating that it was already explained that regular maintenance items were already budgeted in the regular budget and he takes serious issue with money being taken out of this fund for those items.

Arthur Baillargeon, Exeter, stated he was in 100% favor of maintenance as there are a number of properties to maintain.

Dave Miller, East Kingston, confirmed that there are three major campuses.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #6:

Warrant Article #6: ***Shall the District approve the transfer of duties for the Trustee of the Trust Funds for the Cooperative School District from the East Kingston Trustees to the Exeter Trustees?***

Kate Miller, Exeter, stated that as the Cooperative School District doesn't have trustees to oversee the trust funds and capital reserve funds the East Kingston Trustees have been overseeing them. This article requests that the Exeter trustees take over.

Bill Faria, Brentwood, asked if there is any cost associated with this.

Mike Morgan, Superintendent, stated there is none.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #7:

Warrant Article #7: ***To hear reports of agents, auditors, and committees or officers heretofore chosen.***

Moderator Tucker noted there were no reports as the audit was printed in the report.

Moderator Tucker read Warrant Article #8:

Warrant Article #8: ***To transact any other business which may legally come before the meeting.***

Elyse Seeley, Brentwood, recognized Bobby Aldrich as the Chairman of the Budget Advisory Committee and thanked him publicly for his time served.

Arthur Baillargeon, Exeter, noted that even though he has no children in the school he urges all to get out and vote. He thanked the Board, Mike Morgan and the members of the Budget Advisory committee for their time in preparing these articles.

Moderator Tucker adjourned the meeting at 8:03PM with 51 voters from six towns present at the meeting.

Respectfully submitted,

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk  
February 9, 2012

**Minutes of the Exeter Region Cooperative School District  
Second Session of the 2012 Annual Meeting  
Voting Session – March 13, 2012**

The polls were open at the polling places at the hours designated below to choose the following District Officers: School District Board Member (Exeter), School District Board Member (Newfields), School District Board Member (Stratham), School District Moderator, School District Budget Committee Member (East Kingston), School District Budget Committee Member (Exeter), School District Budget Committee Member (Stratham) and vote by ballot on articles listed as 1, 2, 3, 4, 5 and 6.

| VOTERS IN TOWN OF | POLLING PLACE                   | POLLING HOURS      |
|-------------------|---------------------------------|--------------------|
| Brentwood         | Community Center                | 8:00 AM to 7:00 PM |
| East Kingston     | East Kingston Elementary School | 8:00 AM to 7:00 PM |
|                   | Multi-Purpose Room              |                    |
| Exeter            | Talbot Gymnasium                | 7:00 AM to 8:00 PM |
| Kensington        | Kensington Town Hall            | 8:00 AM to 7:30 PM |
| Newfields         | Newfields Town Hall             | 8:00 AM to 7:00 PM |
| Stratham          | Stratham Municipal Center       | 8:00 AM to 8:00 PM |

Results of the election of Exeter Region Cooperative School District Officers:

|                                                                   |              |
|-------------------------------------------------------------------|--------------|
| Exeter Board Member, term ending 2015 election:                   |              |
| Townley Chisholm                                                  | 1,705        |
| <b>Margaret Bishop</b>                                            | <b>1,913</b> |
| Newfields Board Member, term ending 2015 election:                |              |
| <b>Alicia K. Heslop</b>                                           | <b>3,115</b> |
| Stratham Board Member, term ending 2015 election:                 |              |
| <b>Helen M. Joyce</b>                                             | <b>3,137</b> |
| School District Moderator, term ending 2013 election:             |              |
| <b>Charles F. Tucker</b>                                          | <b>3,591</b> |
| East Kingston Budget Committee Member, term ending 2015 election: |              |
| <b>David Pendell</b>                                              | <b>2,987</b> |
| Exeter Budget Committee Member, term ending 2015 election:        |              |
| <b>Carl Robertson</b>                                             | <b>3,375</b> |
| Stratham Budget Committee Member, term ending 2015 election:      |              |
| <b>Susan Canada</b>                                               | <b>3,160</b> |

Article 1: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$49,945,945? Should this article be defeated, the operating budget shall be \$49,365,552 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$49,945,945 as set forth on said budget.)

|            |              |           |              |
|------------|--------------|-----------|--------------|
| <b>Yes</b> | <b>2,626</b> | <b>No</b> | <b>1,618</b> |
|------------|--------------|-----------|--------------|

Article 2: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association covering the two-year period from September 1, 2012 to August 21, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:

| Year    | Estimated Increase |
|---------|--------------------|
| 2012-13 | \$27,863           |
| 2013-14 | \$30,592           |

and further raise and appropriate the sum of \$27,863 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant of the RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

|            |              |           |              |
|------------|--------------|-----------|--------------|
| <b>Yes</b> | <b>2,469</b> | <b>No</b> | <b>1,757</b> |
|------------|--------------|-----------|--------------|

Article 3: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association covering the three-year period from September 1, 2012 to August 31, 2015 which calls for the following increases and benefits at the current staffing levels:

| Year    | Estimated Increases |
|---------|---------------------|
| 2012-13 | \$44,962            |
| 2013-14 | \$69,641            |
| 2014-15 | \$70,863            |

and further raise and appropriate the sum of \$44,962 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

|            |              |           |              |
|------------|--------------|-----------|--------------|
| <b>Yes</b> | <b>2,385</b> | <b>No</b> | <b>1,859</b> |
|------------|--------------|-----------|--------------|

Article 4: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association covering the two-year period from September 1, 2012 to August 31, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:

| Year    | Estimated Increases |
|---------|---------------------|
| 2012-13 | \$357,836           |
| 2013-14 | \$601,800           |

and further raise and appropriate the sum of \$357,836 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of the collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

|            |              |           |              |
|------------|--------------|-----------|--------------|
| <b>Yes</b> | <b>2,271</b> | <b>No</b> | <b>1,992</b> |
|------------|--------------|-----------|--------------|

Article 5: Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2012 undesignated fund balance (surplus) up to \$150,000? (The School Board and Budget Advisory Committee both recommend this appropriation.)

|            |              |    |       |
|------------|--------------|----|-------|
| <b>Yes</b> | <b>2,889</b> | No | 1,257 |
|------------|--------------|----|-------|

Article 6: Shall the District approve the transfer of duties for the Trustee of the Trust Funds for the Cooperative School District from the East Kingston Trustees to the Exeter Trustees?

|            |              |    |       |
|------------|--------------|----|-------|
| <b>Yes</b> | <b>2,792</b> | No | 1,118 |
|------------|--------------|----|-------|

Respectfully submitted,

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

**January 10, 2013 Public Hearing**  
**WARRANT**  
**EXETER REGION COOPERATIVE SCHOOL DISTRICT**

**To the inhabitants of the Exeter Region Cooperative School District, County of Rockingham, State of New Hampshire qualified to vote District affairs:**

**You are hereby notified to meet as follows:**

**FIRST SESSION OF THE ANNUAL MEETING (Deliberative Session):** In the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive in Exeter, New Hampshire on Thursday, February 7, 2013, at 7:00 PM for explanation, discussion, debate, and possible amendment of the following warrant articles:

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$52,700,000? Should this article be defeated, the operating budget shall be \$53,048,087, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$52,700,000 as set forth on said budget.)
2. To hear reports of agents, auditors, and committees or officers heretofore chosen.
3. To transact any other business that may legally come before the meeting.

**SECOND SESSION:** At the polling places designated below on **Tuesday, March 12, 2013**, to choose the following School District Officers:

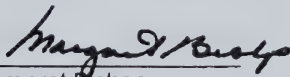
|                                           |                            |
|-------------------------------------------|----------------------------|
| School District Board Member (Exeter)     | 3-year Term Expiring 2016, |
| School District Board Member (Brentwood)  | 3-year Term Expiring 2016, |
| School District Board Member (Kensington) | 3-year Term Expiring 2016, |
| School District Moderator                 | 1-year Term Expiring 2014, |
|                                           |                            |
| Budget Committee Member (Newfields)       | 3-year Term Expiring 2016, |
| Budget Committee Member (Exeter)          | 3-year Term Expiring 2016, |
| Budget Committee Member (Stratham)        | 3-year Term Expiring 2016; |
| Budget Committee Member (Kensington)      | 1-year Term Expiring 2014  |

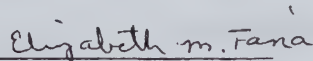
and vote on the article listed as "1" as that article may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

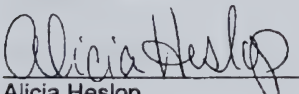
| <u>VOTERS IN TOWN OF</u> | <u>POLLING PLACE</u>                               | <u>POLLING HOURS</u> |
|--------------------------|----------------------------------------------------|----------------------|
| Brentwood                | Recreation Center                                  | 8:00 AM to 7:00 PM   |
| East Kingston            | East Kingston Elementary School Multi-purpose Room | 8:00 AM to 7:00 PM   |
| Exeter                   | Talbot Gym<br>Tuck Learning Campus                 | 7:00 AM to 8:00 PM   |
| Kensington               | Kensington Town Hall                               | 8:00 AM to 7:30 PM   |
| Newfields                | Newfields Town Hall                                | 8:00 AM to 7:00 PM   |
| Stratham                 | Stratham Municipal Center                          | 8:00 AM to 8:00 PM   |

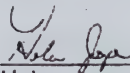
Given under our hands at Exeter on this 10<sup>th</sup> day of January, 2013.

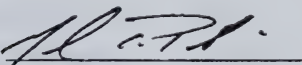
**EXETER REGION COOPERATIVE SCHOOL DISTRICT SCHOOL BOARD**

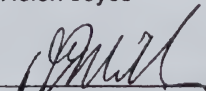
  
Margaret Bishop

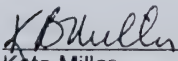
  
Elizabeth Faria

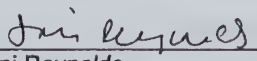
  
Alicia Heslop

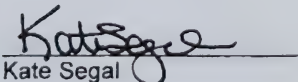
  
Helen Joyce

  
Mark Portu

  
David Miller

  
Kate Miller

  
Joni Reynolds

  
Kate Segal

**EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SPECIAL EDUCATION PROGRAMS**

**PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

| <b><u>SPECIAL EDUCATION EXPENSES</u></b> |                              | <b><u>2010-2011</u></b> | <b><u>2011-2012</u></b> |
|------------------------------------------|------------------------------|-------------------------|-------------------------|
| 1200/1230                                | Special Programs             | 3,721,236               | 3,995,126               |
| 1430                                     | Summer School**              | 32,638                  | 3,670                   |
| 2140                                     | Psychological Services       | 149,023                 | 146,398                 |
| 2150                                     | Speech and Audiology         | 216,853                 | 266,473                 |
| 2159                                     | Speech-Summer School         | 0                       | 0                       |
| 2162                                     | Physical Therapy             | 22,630                  | 23,150                  |
| 2163                                     | Occupational Therapy         | 13,902                  | 4,473                   |
| 2332                                     | Admin Costs                  | 138,317                 | 141,592                 |
| 2722                                     | Special Transportation       | 368,203                 | 337,108                 |
| 2729                                     | Summer School Transportation | <u>12,934</u>           | <u>11,045</u>           |
| <b>Total Expenses</b>                    |                              | <b>4,675,736</b>        | <b>4,929,035</b>        |

**SPECIAL EDUCATION REVENUE**

|                       |                                    |                  |                  |
|-----------------------|------------------------------------|------------------|------------------|
| 1950                  | Services to other LEAs             | 0                | 0                |
| 3110                  | Special Ed. Portion Adequacy funds | 863,688          | 863,688          |
| 3240                  | Catastrophic Aid                   | 193,199          | 183,481          |
| 4580                  | Medicaid                           | <u>209,991</u>   | <u>187,336</u>   |
| <b>Total Revenues</b> |                                    | <b>1,266,878</b> | <b>1,234,505</b> |

**ACTUAL DISTRICT COST FOR  
SPECIAL EDUCATION**

**3,408,858**                      **3,694,530**

\*\* Summer School received ARRA Grant funds in 2011-2012  
These funds reduced Summer School Expense by \$28,374.95

**Superintendent's Prorated Salary  
2012-2013**

|                    |                     |
|--------------------|---------------------|
| Brentwood          | \$8,304.00          |
| East Kingston      | \$4,777.00          |
| Exeter             | \$24,246.00         |
| Exeter Region COOP | \$77,867.00         |
| Kensington         | \$5,120.00          |
| Newfields          | \$4,016.00          |
| Stratham           | \$17,130.00         |
| <b>Total</b>       | <b>\$141,460.00</b> |

**Associate and Assistant Superintendent's Salaries  
(Total reflects 3.0 positions, \$119,857; \$102,500; \$95,000)  
2012-2013**

|                    |                     |
|--------------------|---------------------|
| Brentwood          | \$18,627.00         |
| East Kingston      | \$10,696.00         |
| Exeter             | \$54,394.00         |
| Exeter Region COOP | \$174,706.00        |
| Kensington         | \$11,488.00         |
| Newfields          | \$9,013.00          |
| Stratham           | \$38,433.00         |
| <b>Total</b>       | <b>\$317,357.00</b> |

| SAU# 16 BUDGET                |                           |                      |                      |                      |                        |                   |                  |
|-------------------------------|---------------------------|----------------------|----------------------|----------------------|------------------------|-------------------|------------------|
| FISCAL YEAR 2013-2014         |                           |                      |                      |                      |                        |                   |                  |
| ACCT#                         | ITEM DESCRIPTION          | ACTUAL<br>FY 2010-11 | ACTUAL<br>FY 2011-12 | BUDGET<br>FY 2012-13 | PROPOSED<br>FY 2013-14 | CHANGE<br>IN \$\$ | NOTES            |
| CENTRAL OFFICE ADMINISTRATION |                           |                      |                      |                      |                        |                   |                  |
| 11-2320-110                   | ADMINISTRATIVE SALARIES   | 379,129.25           | 403,676.13           | 413,300.00           | 411,770.00             | (1,530.00)        | 2.0% incr        |
| 11-2320-112                   | ADJUSTMENT/MERIT FUNDS    | 10,600.00            | 0.00                 | 0.00                 | 10,000.00              | 10,000.00         |                  |
| 11-2320-111                   | TREASURER & BRD MINUTES   | 1,000.00             | 1,000.00             | 1,500.00             | 1,000.00               | (500.00)          |                  |
| 11-2320-113                   | SPECIAL ED ADMIN SALARIES | 99,481.00            | 92,000.00            | 94,300.00            | 97,190.00              | 2,890.00          | 2.0% incr        |
| 11-2320-114                   | SUPPLEMENTAL SALARIES     | 1,624.50             | 0.00                 | 1,000.00             | 1,000.00               | 0.00              |                  |
| 11-2320-115                   | SECRETARIES SALARIES      | 142,419.00           | 143,761.44           | 147,550.00           | 150,500.00             | 2,950.00          | 2.0% incr        |
| 11-2320-117                   | HUMAN RESOURCES           | 57,546.05            | 58,467.02            | 59,930.00            | 62,130.00              | 2,200.00          | 2.0% incr        |
| 11-2320-211                   | HEALTH INSURANCE          | 107,224.63           | 110,469.59           | 114,370.00           | 114,250.00             | (120.00)          | 15% average incr |
| 11-2320-212                   | DENTAL INSURANCE          | 833.71               | 7,046.03             | 6,520.00             | 7,780.00               | 1,260.00          | 1.2% increase    |
| 11-2320-213                   | LIFE INSURANCE            | 4,861.19             | 1,844.20             | 1,530.00             | 1,530.00               | 0.00              | per agreement    |
| 11-2320-214                   | DISABILITY INSURANCE      | 4,102.78             | 2,095.12             | 2,550.00             | 2,550.00               | 0.00              | per agreement    |
| 11-2320-231                   | LONGEVITY                 | 2,000.00             | 3,855.01             | 3,620.00             | 3,540.00               | (80.00)           | per salaries     |
| 11-2320-232                   | RETIREMENT (10.77%)       | 57,551.36            | 59,751.40            | 63,470.00            | 79,390.00              | 15,920.00         | per salaries     |
| 11-2320-230                   | FICA (7.65%)              | 50,728.20            | 51,827.81            | 55,180.00            | 55,630.00              | 450.00            | per salaries     |
| 11-2320-250                   | WORKERS COMPENSATION      | 3,230.00             | 1,638.44             | 3,470.00             | 3,500.00               | 30.00             | per salaries     |
| 11-2320-260                   | UNEMPLOYMENT COMP.        | 360.03               | 1,523.40             | 960.00               | 960.00                 | 0.00              | per staffing     |
| 11-2320-290                   | CONFERENCES               | 4,612.81             | 4,916.72             | 6,000.00             | 6,000.00               | 0.00              |                  |
| 11-2320-270                   | COURSE REIMBURSEMENTS     | 1,000.00             | 1,000.00             | 1,000.00             | 1,000.00               | 0.00              |                  |
| 11-2320-320                   | STAFF TRAINING            | 7,602.49             | 16,256.20            | 10,000.00            | 12,500.00              | 2,500.00          |                  |
| 11-2320-371                   | AUDIT EXPENSE             | 12,350.00            | 14,000.00            | 11,450.00            | 13,781.00              | 2,331.00          | per agreement    |
| 11-2320-372                   | LEGAL EXPENSE             | 4,412.00             | 4,618.00             | 5,000.00             | 5,000.00               | 0.00              |                  |
| 11-2320-373                   | MENTOR TRAINING           | 6,400.00             | 5,255.55             | 6,500.00             | 6,500.00               | 0.00              |                  |
| 11-2320-440                   | REPAIR & MAINTENANCE      | 7,999.11             | 4,899.95             | 9,355.00             | 6,355.00               | (3,000.00)        |                  |
| 11-2320-521                   | PROPERTY INSURANCE        | 0.00                 | 0.00                 | 0.00                 | 0.00                   | 0.00              |                  |
| 11-2320-531                   | TELEPHONE                 | 15,223.60            | 12,526.56            | 16,075.00            | 15,225.00              | (850.00)          |                  |
| 11-2320-532                   | POSTAGE                   | (218.41)             | 4,873.09             | 3,000.00             | 4,500.00               | 1,500.00          |                  |
| 11-2320-580                   | TRAVEL                    | 17,838.03            | 22,207.50            | 22,080.00            | 24,480.00              | 2,400.00          | per contract     |
| 11-2320-610                   | SUPPLIES                  | 16,476.90            | 19,364.72            | 12,000.00            | 16,250.00              | 4,250.00          |                  |
| 11-2320-611                   | MAINTENANCE CONTRACTED    | 4,500.00             | 4,344.26             | 4,500.00             | 4,500.00               | 0.00              |                  |
| 11-2320-733                   | LEASED EQUIPMENT          | 16,933.77            | 11,577.66            | 17,500.00            | 15,500.00              | (2,000.00)        |                  |
| 11-2320-810                   | DUES & SUBSCRIPTIONS      | 10,414.27            | 3,478.52             | 12,755.00            | 12,755.00              | 0.00              |                  |
| 11-2320-870                   | CONTINGENCY               | 16,509.00            | 5,513.70             | 5,000.00             | 5,000.00               | 0.00              |                  |
|                               |                           | 1,064,745.27         | 1,073,788.02         | 1,111,465.00         | 1,152,066.00           | 40,601.00         |                  |
|                               |                           |                      |                      |                      | 3.65%                  |                   |                  |
|                               |                           |                      |                      |                      | % Change 13-14         |                   |                  |

# SAU# 16 BUDGET

## FISCAL YEAR 2013-2014

| ACCT#                                 | ITEM DESCRIPTION          | ACTUAL<br>FY 2010-11 | ACTUAL<br>FY 2011-12 | BUDGET<br>FY 2012-13 | PROPOSED<br>FY 2013-14 | CHANGE<br>IN \$  | NOTES              |
|---------------------------------------|---------------------------|----------------------|----------------------|----------------------|------------------------|------------------|--------------------|
| <b>FISCAL SERVICES ADMINISTRATION</b> |                           |                      |                      |                      |                        |                  |                    |
| 11-2321-110                           | BUSINESS ADMINISTRATION   | 107,804.13           | 101,000.00           | 92,250.00            | 96,100.00              | 3,850.00         | 2.0% incr          |
| 11-2321-116                           | FISCAL SRV MGR/ACCOUNTANT | 98,720.00            | 101,517.00           | 104,060.00           | 109,050.00             | 4,990.00         | 2.0% incr - chg in |
| 11-2321-130                           | PAYROLL/A/P SALARIES      | 169,325.00           | 161,812.48           | 162,850.00           | 166,110.00             | 3,260.00         | 2.0% incr - chg in |
| 11-2321-211                           | HEALTH INSURANCE          | 116,613.79           | 99,171.54            | 100,920.00           | 144,150.00             | 43,230.00        | 15% average incr   |
| 11-2321-212                           | DENTAL INSURANCE          | 4,214.04             | 4,445.76             | 3,660.00             | 3,660.00               | 0.00             | 1.2% increase      |
| 11-2321-213                           | LIFE INSURANCE            | 927.40               | 403.08               | 330.00               | 330.00                 | 0.00             | per agreement      |
| 11-2321-214                           | DISABILITY INSURANCE      | 2,647.86             | 1,137.93             | 1,250.00             | 1,250.00               | 0.00             | per salaries       |
| 11-2321-220                           | FICA (7.65%)              | 28,690.37            | 27,923.40            | 27,960.00            | 28,860.00              | 900.00           | per salaries       |
| 11-2321-231                           | LONGEVITY                 | 6,930.00             | 5,979.30             | 6,220.00             | 5,980.00               | (240.00)         | per salaries       |
| 11-2321-232                           | RETIREMENT (10.77%)       | 29,939.16            | 27,002.44            | 32,160.00            | 40,630.00              | 8,470.00         | per salaries       |
| 11-2321-290                           | WORKERS COMPENSATION      | 2,012.00             | 1,850.00             | 1,760.00             | 1,820.00               | 60.00            | per salaries       |
| 11-2321-260                           | UNEMPLOYMENT COMPENSATIO  | 410.00               | 720.00               | 840.00               | 840.00                 | 0.00             | per staffing       |
| 11-2321-290                           | CONFERENCES               | 1,021.50             | 2,806.65             | 3,000.00             | 3,000.00               | 0.00             |                    |
| 11-2321-330                           | COMPUTER SUPPORT SERVICES | 16,279.50            | 17,386.91            | 17,000.00            | 17,500.00              | 500.00           | per contract       |
| 11-2321-440                           | REPAIR AND MAINTENANCE    | 442.26               | 2,007.16             | 2,000.00             | 2,000.00               | 0.00             |                    |
| 11-2321-531                           | TELEPHONE EXPENSE         | 600.00               | 600.00               | 3,000.00             | 600.00                 | (2,400.00)       |                    |
| 11-2321-580                           | MILEAGE                   | 3,875.11             | 1,217.88             | 4,470.00             | 2,750.00               | (1,720.00)       |                    |
| 11-2321-610                           | SUPPLIES EXPENSE          | 1,668.28             | 2,484.49             | 4,000.00             | 3,000.00               | (1,000.00)       |                    |
| 11-2321-741                           | EQUIPMENT                 | 0.00                 | 449.00               | 600.00               | 600.00                 | 0.00             |                    |
| <b>FISCAL SVS TOTALS</b>              |                           | <b>592,128.40</b>    | <b>559,915.82</b>    | <b>568,330.00</b>    | <b>628,330.00</b>      | <b>59,900.00</b> |                    |
|                                       |                           |                      |                      |                      | 10.54%                 |                  |                    |
|                                       |                           |                      |                      |                      | % Change 13-14         |                  |                    |

| SAU# 16 BUDGET                           |                             |                      |                      |                      |                              |                 |                      |
|------------------------------------------|-----------------------------|----------------------|----------------------|----------------------|------------------------------|-----------------|----------------------|
| FISCAL YEAR 2013-2014                    |                             |                      |                      |                      |                              |                 |                      |
| ACCT#                                    | ITEM DESCRIPTION            | ACTUAL<br>FY 2010-11 | ACTUAL<br>FY 2011-12 | BUDGET<br>FY 2012-13 | PROPOSED<br>FY 2013-14       | CHANGE<br>IN \$ | NOTES                |
| TECHNOLOGY                               |                             |                      |                      |                      |                              |                 |                      |
| 2820-110                                 | TECHNICAL ASSISTANCE SALARY | 64,376.59            | 47,798.91            | 57,160.00            | 47,390.00                    | (9,770.00)      | 2.0% increase per    |
| 2820-321                                 | TECHNICAL CONSULTANT        | 17,553.58            | 15,290.74            | 19,500.00            | 19,500.00                    | 0.00            |                      |
| 2820-329                                 | TECHNICAL TRAINING          | 26,437.12            | 16,235.93            | 25,350.00            | 21,850.00                    | (3,500.00)      |                      |
| 2320-431                                 | TELEPHONE                   | 1,211.61             | 69.43                | 2,880.00             | 1,380.00                     | (1,500.00)      |                      |
| 2320-580                                 | MILEAGE                     | 3,807.61             | 5,211.16             | 7,490.00             | 4,300.00                     | (3,190.00)      |                      |
| 2820-610                                 | SUPPLIES                    | 4,858.23             | 2,453.61             | 6,200.00             | 4,000.00                     | (2,200.00)      | reduction            |
| 2820-611                                 | SHIPPING                    | 39.66                | 0.00                 | 0.00                 | 0.00                         | 0.00            |                      |
| 2820-641                                 | BOOKS AND PERIODICALS       | 0.00                 | 426.00               | 250.00               | 100.00                       | (150.00)        | 0.00                 |
| 2820-650                                 | SOFTWARE                    | 20,348.01            | 15,324.78            | 24,500.00            | 18,900.00                    | (5,600.00)      |                      |
| 2820-738                                 | REPLACEMENT OF EQUIPMENT    | 1,992.80             | 1,831.82             | 4,500.00             | 4,500.00                     | 0.00            |                      |
| 2820-739                                 | EQUIPMENT                   | 13,618.40            | 5,184.95             | 5,500.00             | 5,500.00                     | 0.00            |                      |
| 2900-211                                 | HEALTH INSURANCE            | 18,642.70            | 16,755.04            | 17,580.00            | 24,380.00                    | 6,800.00        | 15% average increase |
| 2900-212                                 | DENTAL INSURANCE            | 475.09               | 541.68               | 500.00               | 500.00                       | 0.00            | 1.2% increase        |
| 2900-213                                 | LIFE INSURANCE              | 57.68                | 28.56                | 30.00                | 30.00                        | 0.00            | per agreement        |
| 2900-214                                 | DISABILITY INSURANCE        | 259.13               | 149.52               | 160.00               | 160.00                       | 0.00            | per salaries         |
| 2900-230                                 | FICA (7.65%)                | 6,576.95             | 4,722.49             | 4,760.00             | 4,010.00                     | (750.00)        | per salaries         |
| 2900-221                                 | RETIREMENT (10.77%)         | 4,442.64             | 4,067.98             | 5,920.00             | 6,190.00                     | 270.00          | per salaries         |
| 2900-250                                 | WORKERS COMPENSATION        | 400.00               | 400.00               | 330.00               | 280.00                       | (50.00)         | per salaries         |
| 2900-260                                 | UNEMPLOYMENT COMP.          | 250.00               | 200.00               | 120.00               | 120.00                       | 0.00            | per salaries         |
| TECHNOLOGY TOTAL                         |                             | 185,347.80           | 136,692.68           | 182,730.00           | 143,090.00                   | (19,640.00)     |                      |
|                                          |                             |                      |                      |                      | -10.75%                      |                 |                      |
|                                          |                             |                      |                      |                      | % Change 13-14               |                 |                      |
| TOTAL - Central Office, Fiscal           |                             | 1,842,213.47         | 1,770,395.64         | 1,862,525.00         | 1,943,386.00                 | 80,861.00       |                      |
| Services and Technology                  |                             |                      |                      |                      | 4.34%                        |                 |                      |
|                                          |                             |                      |                      |                      | % Change 13-14               |                 |                      |
| Savings Returned from Prior Years Budget |                             | (64,010.00)          | (87,610.00)          | (100,000.00)         | (175,000.00)                 |                 |                      |
| Revised SAU Total to be raised from      |                             | 1,778,203.47         | 1,682,785.64         | 1,762,525.00         | 1,768,386.00                 | 5,861.00        |                      |
|                                          |                             |                      |                      |                      | 0.33%                        |                 |                      |
|                                          |                             |                      |                      |                      | % Change in 13-14 Assessment |                 |                      |

| SAU# 16 BUDGET        |                                       |              |              |              |              |         |       |
|-----------------------|---------------------------------------|--------------|--------------|--------------|--------------|---------|-------|
| FISCAL YEAR 2013-2014 |                                       |              |              |              |              |         |       |
| ACCT#                 | ITEM DESCRIPTION                      | ACTUAL       | ACTUAL       | BUDGET       | PROPOSED     | CHANGE  |       |
|                       |                                       | FY 2010-11   | FY 2011-12   | FY 2012-13   | FY 2013-14   | IN \$\$ | NOTES |
| OTHERWISE FUNDED      |                                       |              |              |              |              |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       | INDIRECT COSTS                        | 14,791.86    | 29,890.70    | 60,800.00    | 60,000.00    |         |       |
|                       | NON-ASSESSMENT IMPACT                 | 29,465.09    | 0.00         | 21,375.00    | 20,445.00    |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       | GRAND TOTALS                          | 1,886,470.42 | 1,800,286.34 | 1,943,900.00 | 2,023,831.00 |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       | TITLE I ADMINISTRATOR                 | 48,368.42    | 50,567.16    | 48,000.00    | 48,000.00    |         |       |
|                       | SUBSTITUTE COORDINATOR                | 13,023.10    | 13,714.87    | 15,000.00    | 15,000.00    |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       |                                       |              |              |              |              |         |       |
| FEDERAL FUNDS         |                                       |              |              |              |              |         |       |
|                       | IDEA/PRESCHOOL ENTITLEMENT            | 3,000,000.00 | 3,000,000.00 | 3,000,000.00 | 3,000,000.00 |         |       |
|                       | DRUG FREE SCHOOLS                     |              |              |              |              |         |       |
|                       | BEST SCHOOLS                          |              |              |              |              |         |       |
|                       | SLIVER/SIG                            |              |              |              |              |         |       |
|                       | CLASSROOM REDUCTION                   |              |              |              |              |         |       |
|                       | TITLE I, TITLE II, TITLE V            |              |              |              |              |         |       |
|                       | ARRA FUNDS                            |              |              |              |              |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       | GRAND TOTAL APPROPRIATION - ALL FUNDS | 4,947,862.00 | 4,864,569.00 | 5,006,900.00 | 5,086,831.00 |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       |                                       |              |              |              |              |         |       |
|                       |                                       |              |              |              |              |         |       |

# SCHOOL BUDGET FORM

OF: Exeter Region Cooperative School District \_\_\_\_\_ NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 1/17/13

### SCHOOL BOARD MEMBERS

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

K. B. Muller  
Elizabeth M. Faria  
Alicia Heslop  
Kate Seeger  
Jane Reynolds

John J. ...  
...  
Margaret ...  
...

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

| Acct.#                                            | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V)              | OP Bud.<br>WARR.<br>ART.# | Expenditures<br>for Year 7/1/11<br>to 6/30/12 | Appropriations<br>Current Year As<br>Approved by DRA | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|---------------------------------------------------|--------------------------------------------------------|---------------------------|-----------------------------------------------|------------------------------------------------------|-----------------------------------------------|---------------------------------------------------|
| <b>INSTRUCTION</b>                                |                                                        |                           |                                               |                                                      |                                               |                                                   |
| 1100-1199                                         | Regular Programs                                       |                           | 13,766,806.55                                 | 15,077,698.00                                        | 15,286,914.00                                 |                                                   |
| 1200-1299                                         | Special Programs                                       |                           | 3,966,795.88                                  | 4,154,066.00                                         | 4,798,615.87                                  |                                                   |
| 1300-1399                                         | Vocational Programs                                    |                           | 1,321,208.70                                  | 1,456,885.00                                         | 1,513,500.40                                  |                                                   |
| 1400-1499                                         | Other Programs                                         |                           | 718,781.66                                    | 770,829.00                                           | 815,784.00                                    |                                                   |
| 1500-1599                                         | Non-Public Programs                                    |                           |                                               |                                                      |                                               |                                                   |
| 1600-1699                                         | Adult/Continuing Ed. Programs                          |                           | 113,802.51                                    | 135,712.00                                           | 148,940.55                                    |                                                   |
| 1700-1799                                         | Community/Jr.College Ed. Programs                      |                           |                                               |                                                      |                                               |                                                   |
| 1800-1899                                         | Community Service Programs                             |                           |                                               |                                                      |                                               |                                                   |
| <b>SUPPORT SERVICES</b>                           |                                                        |                           |                                               |                                                      |                                               |                                                   |
| 2000-2199                                         | Student Support Services                               |                           | 1,960,180.48                                  | 2,287,586.00                                         | 2,334,263.28                                  |                                                   |
| 2200-2299                                         | Instructional Staff Services                           |                           | 369,096.96                                    | 373,359.00                                           | 440,009.20                                    |                                                   |
| <b>GENERAL ADMINISTRATION</b>                     |                                                        |                           |                                               |                                                      |                                               |                                                   |
| 2310-840                                          | School Board Contingency                               |                           |                                               |                                                      |                                               |                                                   |
| 2310-2399                                         | Other School Board                                     |                           | 85,501.00                                     | 99,500.00                                            | 99,500.00                                     |                                                   |
| <b>EXPENSES - MAINTENANCE</b>                     |                                                        |                           |                                               |                                                      |                                               |                                                   |
| 2320-310                                          | SAU Management Services                                |                           | 1,022,536.00                                  | 984,442.00                                           | 980,032.00                                    |                                                   |
| 2320-2399                                         | All Other Administration                               |                           | 207,482.00                                    | 258,468.00                                           | 247,123.60                                    |                                                   |
| 2400-2499                                         | School Administration Service                          |                           | 1,813,967.00                                  | 1,784,255.00                                         | 1,815,986.73                                  |                                                   |
| 2500-2599                                         | Business                                               |                           |                                               |                                                      |                                               |                                                   |
| 2600-2699                                         | Operation & Maintenance of Plant                       |                           | 3,896,262.37                                  | 4,092,589.00                                         | 4,290,398.37                                  |                                                   |
| 2700-2799                                         | Student Transportation                                 |                           | 1,639,213.86                                  | 1,723,735.00                                         | 1,803,965.06                                  |                                                   |
| 2800-2899                                         | Support Service, Central & Other                       |                           | 9,837,040.85                                  | 10,563,368.00                                        | 11,406,722.00                                 |                                                   |
| <b>NON-INSTRUCTIONAL SERVICES</b>                 |                                                        |                           |                                               |                                                      |                                               |                                                   |
| 3100                                              | Food Service Operations                                |                           | 996,965.00                                    | 1,100,000.00                                         | 1,100,000.00                                  |                                                   |
| 3200                                              | Enterprise Operations                                  |                           | 924,385.15                                    | 818,510.00                                           | 818,510.00                                    |                                                   |
| <b>FACILITIES ACQUISITIONS &amp; CONSTRUCTION</b> |                                                        |                           |                                               |                                                      |                                               |                                                   |
| 4100                                              | Site Acquisition                                       |                           |                                               |                                                      |                                               |                                                   |
| 4200                                              | Site Improvement                                       |                           |                                               |                                                      |                                               |                                                   |
| 4300                                              | Architectural/Engineering                              |                           |                                               |                                                      |                                               |                                                   |
| 4400                                              | Educational Specification Development                  |                           |                                               |                                                      |                                               |                                                   |
| 4500                                              | Building Acquisition/Construction                      |                           |                                               |                                                      |                                               |                                                   |
| 4600                                              | Building Improvement Services                          |                           |                                               |                                                      |                                               |                                                   |
| 4900                                              | Other Facilities Acquisition and Construction Services |                           |                                               |                                                      |                                               |                                                   |
| <b>OTHER OUTLAYS (5000-5999)</b>                  |                                                        |                           |                                               |                                                      |                                               |                                                   |
| 5110                                              | Debt Service - Principal                               |                           | 2,798,558.00                                  | 2,884,791.00                                         | 2,641,720.00                                  |                                                   |
| 5120                                              | Debt Service - Interest                                |                           | 1,697,436.00                                  | 1,832,837.00                                         | 1,987,168.00                                  |                                                   |
| <b>FUND TRANSFERS</b>                             |                                                        |                           |                                               |                                                      |                                               |                                                   |
| 5220-6221                                         | To Food Service                                        |                           |                                               |                                                      |                                               |                                                   |
| 5222-6229                                         | To Other Special Revenue                               |                           |                                               |                                                      |                                               |                                                   |
| 5230-5239                                         | To Capital Projects                                    |                           | 40,000.00                                     |                                                      |                                               |                                                   |
| 5254                                              | To Agency Funds                                        |                           |                                               |                                                      |                                               |                                                   |
| 5300-5399                                         | Intergovernmental Agency Alloc.                        |                           | 431,295.00                                    | 300,000.00                                           | 300,000.00                                    |                                                   |
| <b>SUPPLEMENTAL APPROPRIATION</b>                 |                                                        |                           |                                               |                                                      |                                               |                                                   |
| <b>DEFICIT APPROPRIATION</b>                      |                                                        |                           |                                               |                                                      |                                               |                                                   |
| <b>OPERATING BUDGET TOTAL</b>                     |                                                        |                           | 47,731,163.00                                 | 50,376,806.00                                        | 52,700,000.00                                 |                                                   |



| 1                                   | 2                                         | 3              | 4                             | 5                                | 6                                            |
|-------------------------------------|-------------------------------------------|----------------|-------------------------------|----------------------------------|----------------------------------------------|
| Acct.#                              | SOURCE OF REVENUE                         | WARR.<br>ART.# | Actual Revenues<br>Prior Year | Revised Revenues<br>Current Year | Estimated<br>Revenues<br>ENSUING FISCAL YEAR |
| <b>REVENUE FROM LOCAL SOURCES</b>   |                                           |                |                               |                                  |                                              |
| 1300-1349                           | Tuition                                   |                | 947,510.00                    | 1,100,000.00                     | 1,100,000.00                                 |
| 1400-1449                           | Transportation Fees                       |                |                               |                                  |                                              |
| 1500-1599                           | Earnings on Investments                   |                | 548.00                        | 1,000.00                         | 1,000.00                                     |
| 1600-1699                           | Food Service Sales                        |                | 726,359.00                    | 910,000.00                       | 910,000.00                                   |
| 1700-1799                           | Student Activities                        |                |                               | 300,000.00                       | 300,000.00                                   |
| 1800-1899                           | Community Services Activities             |                |                               |                                  |                                              |
| 1900-1999                           | Other Local Sources                       |                | 455,187.00                    | 475,183.00                       | 455,000.00                                   |
| <b>REVENUE FROM STATE SOURCES</b>   |                                           |                |                               |                                  |                                              |
| 3210                                | School Building Aid                       |                | 2,070,755.00                  | 1,893,574.00                     | 1,397,945.00                                 |
| 3215                                | Kindergarten Building Aid                 |                |                               |                                  |                                              |
| 3220                                | Kindergarten Aid                          |                |                               |                                  |                                              |
| 3230                                | Catastrophic Aid                          |                | 183,480.00                    | 274,555.00                       | 275,000.00                                   |
| 3240-3249                           | Vocational Aid                            |                | 1,228,108.00                  | 942,850.00                       | 942,850.00                                   |
| 3250                                | Adult Education                           |                |                               |                                  |                                              |
| 3260                                | Child Nutrition                           |                | 8,237.00                      | 10,000.00                        | 10,000.00                                    |
| 3270                                | Driver Education                          |                |                               |                                  |                                              |
| 3290-3299                           | Other State Sources                       |                |                               |                                  |                                              |
| <b>REVENUE FROM FEDERAL SOURCES</b> |                                           |                |                               |                                  |                                              |
| 4100-4539                           | Federal Program Grants                    |                | 991,114.00                    | 443,510.00                       | 478,510.00                                   |
| 4540                                | Vocational Education                      |                |                               |                                  |                                              |
| 4550                                | Adult Education                           |                | 243,724.00                    | 325,000.00                       | 340,000.00                                   |
| 4560                                | Child Nutrition                           |                | 175,988.00                    | 180,000.00                       | 180,000.00                                   |
| 4570                                | Disabilities Programs                     |                |                               |                                  |                                              |
| 4580                                | Medicaid Distribution                     |                | 187,336.00                    | 200,000.00                       | 200,000.00                                   |
| 4590-4999                           | Other Federal Sources (except 4810)       |                | 93,866.00                     | 50,000.00                        | 50,000.00                                    |
| 4810                                | Federal Forest Reserve                    |                | -                             |                                  |                                              |
| <b>OTHER FINANCING SOURCES</b>      |                                           |                |                               |                                  |                                              |
| 5110-5139                           | Sale of Bonds or Notes                    |                |                               |                                  |                                              |
| 5221                                | Transfer from Food Service-Spec.Rev.Fund  |                |                               |                                  |                                              |
| 5222                                | Transfer from Other Special Revenue Funds |                |                               |                                  |                                              |
| 5230                                | Transfer from Capital Project Funds       |                |                               |                                  |                                              |
| 5251                                | Transfer from Capital Reserve Funds       |                |                               |                                  |                                              |

| 1                                            | 2                                                                                                                                                                                                           | 3              | 4                             | 5                                | 6                                            |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------|----------------------------------|----------------------------------------------|
| Acct.#                                       | SOURCE OF REVENUE                                                                                                                                                                                           | WARR.<br>ART.# | Actual Revenues<br>Prior Year | Revised Revenues<br>Current Year | ESTIMATED<br>REVENUES<br>ENSUING FISCAL YEAR |
| <b>OTHER FINANCING SOURCES cont.</b>         |                                                                                                                                                                                                             |                |                               |                                  |                                              |
| 5252                                         | Transfer from Expendable Trust Funds                                                                                                                                                                        |                |                               |                                  |                                              |
| 5253                                         | Transfer from Non-Expendable Trust Funds                                                                                                                                                                    |                |                               |                                  |                                              |
| 5300-5699                                    | Other Financing Sources                                                                                                                                                                                     |                |                               |                                  |                                              |
|                                              |                                                                                                                                                                                                             |                |                               |                                  |                                              |
|                                              |                                                                                                                                                                                                             |                |                               |                                  |                                              |
| 5140                                         | This Section for Calculation of RAN's<br>(Reimbursement Anticipation Notes) Per RSA<br>198:20-d for Catastrophic Aid Borrowing<br>RAN, Revenue This FY _____ less<br>RAN, Revenue Last FY _____<br>=NET RAN |                |                               |                                  |                                              |
|                                              | <b>Supplemental Appropriation (Contra)</b>                                                                                                                                                                  |                |                               |                                  |                                              |
|                                              | Voted From Fund Balance                                                                                                                                                                                     |                |                               | 150,000.00                       |                                              |
|                                              | Fund Balance to Reduce Taxes                                                                                                                                                                                |                | 1,080,880.00                  | 1,242,070.00                     | 850,000.00                                   |
| <b>Total Estimated Revenue &amp; Credits</b> |                                                                                                                                                                                                             |                | <b>8,092,990.00</b>           | <b>8,297,542.00</b>              | <b>7,490,105.00</b>                          |

**\*\*BUDGET SUMMARY\*\***

|                                                            | Current Year         | Ensuing Year         |
|------------------------------------------------------------|----------------------|----------------------|
| Operating Budget Appropriations Recommended (from page 2)  | 50,376,606.00        | 52,700,000.00        |
| Special Warrant Articles Recommended (from page 3)         | 150,000.00           | -                    |
| Individual Warrant Articles Recommended (from page 3)      | -                    | -                    |
| <b>TOTAL Appropriations Recommended</b>                    | <b>50,526,606.00</b> | <b>52,700,000.00</b> |
| Less: Amount of Estimated Revenues & Credits (from above)  | 8,297,542.00         | 7,490,105.00         |
| Less: Amount of State Education Tax/Grant                  | 5,116,249.00         | 5,358,428.00         |
| Estimated Amount of Local Taxes to be Raised For Education | 37,112,815.00        | 39,853,467.00        |

# DEFAULT BUDGET OF THE SCHOOL

OF: Exeter Region Cooperative School\_\_\_\_\_ NH

Fiscal Year From July 1, 2013 to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.

2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.

3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

A. Bullin

Elizabeth M. Faria

Karen Joyce

Alicia Haslop

[Signature]

Maggie Buel

[Signature]

Kate Segar

Joni Dupont

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

Default Budget - School District of: Exeter Region Cooperative School FY 2013-14

| 1                                              | 2                                                      | 3                                         | 4                         | 5                                 | 6              |
|------------------------------------------------|--------------------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct.#                                         | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V)              | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| <b>INSTRUCTION</b>                             |                                                        |                                           |                           |                                   |                |
| 1100-1199                                      | Regular Programs                                       | 15,077,698.00                             | 209,216.00                |                                   | 15,286,914.00  |
| 1200-1299                                      | Special Programs                                       | 4,154,065.00                              | 644,450.87                |                                   | 4,798,515.87   |
| 1300-1399                                      | Vocational Programs                                    | 1,456,885.00                              | 56,616.40                 |                                   | 1,513,500.40   |
| 1400-1499                                      | Other Programs                                         | 770,829.00                                | 44,956.00                 |                                   | 815,784.00     |
| 1500-1599                                      | Non-Public Programs                                    |                                           |                           |                                   |                |
| 1600-1699                                      | Adult/Continuing Ed. Programs                          | 135,712.00                                | 10,228.55                 |                                   | 145,940.55     |
| 1700-1799                                      | Community/Jr.College Ed. Programs                      |                                           |                           |                                   |                |
| 1800-1899                                      | Community Service Programs                             |                                           |                           |                                   |                |
| <b>SUPPORT SERVICES (2000-2999)</b>            |                                                        |                                           |                           |                                   |                |
| 2000-2199                                      | Student Support Services                               | 2,267,565.00                              | 70,888.28                 |                                   | 2,338,253.28   |
| 2200-2299                                      | Instructional Staff Services                           | 373,359.00                                | 66,660.20                 |                                   | 440,009.20     |
| <b>GENERAL ADMINISTRATION</b>                  |                                                        |                                           |                           |                                   |                |
| 2310 840                                       | School Board Contingency                               |                                           |                           |                                   |                |
| 2310-2319                                      | Other School Board                                     | 99,500.00                                 | -                         |                                   | 99,500.00      |
| <b>EXECUTIVE ADMINISTRATION</b>                |                                                        |                                           |                           |                                   |                |
| 2320-310                                       | SAU Management Services                                | 964,442.00                                | 15,590.00                 |                                   | 980,032.00     |
| 2320-2399                                      | All Other Administration                               | 266,466.00                                | (9,342.40)                |                                   | 247,123.60     |
| 2400-2499                                      | School Administration Service                          | 1,784,255.00                              | 31,730.73                 |                                   | 1,815,985.73   |
| 2500-2599                                      | Business                                               |                                           |                           |                                   |                |
| 2600-2699                                      | Operation & Maintenance of Plant                       | 4,092,589.00                              | 197,777.37                |                                   | 4,290,366.37   |
| 2700-2799                                      | Student Transportation                                 | 1,723,735.00                              | 80,230.00                 |                                   | 1,803,965.00   |
| 2800-2999                                      | Support Service Central & Other                        | 10,503,368.00                             | 1,251,440.00              |                                   | 11,754,808.00  |
| <b>NON-INSTRUCTIONAL SERVICES</b>              |                                                        |                                           |                           |                                   |                |
| 3100                                           | Food Service Operations                                | 1,100,000.00                              | -                         |                                   | 1,100,000.00   |
| 3200                                           | Enterprise Operations                                  | 818,510.00                                | -                         |                                   | 818,510.00     |
| <b>FACILITIES ACQUISITION AND CONSTRUCTION</b> |                                                        |                                           |                           |                                   |                |
| 4100                                           | Site Acquisition                                       |                                           |                           |                                   |                |
| 4200                                           | Site Improvement                                       |                                           |                           |                                   |                |
| 4300                                           | Architectural/Engineering                              |                                           |                           |                                   |                |
| 4400                                           | Educational Specification Develop.                     |                                           |                           |                                   |                |
| 4500                                           | Building Acquisition/Construction                      |                                           |                           |                                   |                |
| 4600                                           | Building Improvement Services                          |                                           |                           |                                   |                |
| 4900                                           | Other Facilities Acquisition and Construction Services |                                           |                           |                                   |                |

MS-DS  
Rev. 10/10

Default Budget - School District of: Exeter Region Cooperative School FY 2013-14

1 2 3 4 5 6

| Acct.#                           | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>4-Time<br>Appropriations | DEFAULT BUDGET       |
|----------------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------------|
| <b>OTHER OUTLAYS (5000-5999)</b> |                                           |                                           |                           |                                   |                      |
| 5110                             | Debt Service - Principal                  | 2,664,791.00                              | (123,071.00)              |                                   | 2,541,720.00         |
| 5120                             | Debt Service - Interest                   | 1,832,837.00                              | 124,321.00                |                                   | 1,957,158.00         |
| <b>FUND TRANSFERS</b>            |                                           |                                           |                           |                                   |                      |
| 5220-5221                        | To Food Service                           |                                           |                           |                                   |                      |
| 5222-5229                        | To Other Special Revenue                  |                                           |                           |                                   |                      |
| 5230-5239                        | To Capital Projects                       |                                           |                           |                                   |                      |
| 5254                             | To Agency Funds                           |                                           |                           |                                   |                      |
| 5300-5399                        | Intergovernmental Agency Alloc.           | 300,000.00                                | -                         |                                   | 300,000.00           |
|                                  | <b>SUPPLEMENTAL</b>                       |                                           |                           |                                   |                      |
|                                  | <b>DEFICIT</b>                            |                                           |                           |                                   |                      |
|                                  | <b>TOTAL</b>                              | <b>50,376,606.00</b>                      | <b>2,671,481.00</b>       |                                   | <b>53,048,087.00</b> |

Please use the box below to explain increases or reductions in columns 4 & 5.

| Acct #    | Explanation for Increases                                      | Acct #    | Explanation for Reductions                |
|-----------|----------------------------------------------------------------|-----------|-------------------------------------------|
| 1100-1199 | Increase in salary based on current staffing and contract obl  | 2320-2399 | Reduction based on current staff salaries |
| 1200-1299 | Increase in salary based on current staffing and student needs |           |                                           |
| 1300-1399 | Increase in salary based current staff and on program costs    |           |                                           |
| 1400-1499 | Increase in salary based on current staff and program costs    |           |                                           |
| 1600-1699 | Increase in salary based on current staff and program costs    |           |                                           |
| 2000-2199 | Increase in salary and student need                            |           |                                           |
| 2200-2299 | Increase in salary and student need                            |           |                                           |
| 2320-310  | Change in assessment                                           |           |                                           |
| 2400-2499 | Increase per contracts and salaries                            |           |                                           |
| 2600-2699 | Increase to contracts and utilities                            |           |                                           |
| 2700-2799 | Increases in contract and student transportation needs         |           |                                           |
| 2800-2999 | Increase to NH Retirement, Benefits, and FICA                  |           |                                           |
|           |                                                                |           |                                           |



January 11, 2013

Sepphin D. Plodzik, PA

Edward T. Perry, CPA

James A. Sojka, CPA

Gregory A. Colby, CPA

Sheryl A. Pratt, CPA

Members of the School Board  
Exeter Region Cooperative School District  
30 Linden Street  
Exeter, NH 03833

Dear Members of the School Board:

Melodie A. Frazer, CPA

Donna M. LaChap, CPA\*

Kathryn C. Sanders, CPA

Ashley J. Miller, CPA

Tyler L. Paine, CPA

Kyle G. Gingras, CPA

\* Also Licensed in Massachusetts

We have audited the financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Exeter Region Cooperative School District for the fiscal year ended June 30, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 4, 2012. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Findings

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Exeter Region Cooperative School District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2011-12. We noted no transactions entered into by the School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the government-wide financial statements was:

Management's estimate of the useful lives of the capital assets is based on historical information and guidance provided by the industry. We evaluated the key factors and assumptions used to develop the useful lives of the capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

##### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

##### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

**PLODZIK & SANDERSON**

*Professional Association of Accountants & Auditors*

MEMBERSHIP LIST FOR THE YEAR 2012

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that have been included in the management representation letter, dated January 11, 2013.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

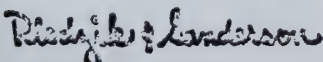
The following other matters were noted during the course of our audit:

- During our review of the School District's financial records, we noted the following departures:
  - Upon review of the School District's investment policy it was noted that the policy had not been reviewed or updated since 2004. RSA 197:23-a states that the School Board shall review and adopt the investment policy on an annual basis. In addition, the policy does not reflect the necessary language to be in compliance with GASB Statement No. 40, which states that the policy should address issues involving custodial, investment and credit risk. We recommend that the School Board review and adopt the investment policy on an annual basis and that the policy be rewritten to incorporate the necessary GASB Statement No. 40 language.
  - Athletic officials are presently being paid from general fund appropriations which have been transferred to the student activity funds for ease and timeliness of payments to officials. At year-end the unspent balance remained in the activity fund which caused an overexpenditure of these funds in the general fund. Fortunately, an interfund receivable was recorded in the general fund for this item at year-end. We recommend that any balance remaining of this appropriation be transferred back to the general fund at year-end.

These matters have been discussed with the Business Administrator.

This information is intended solely for the use of School Board and management of the Exeter Region Cooperative School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



PLODZIK & SANDERSON  
Professional Association

# SAU #16 Budget - FY 2013-14

| Town         | 2011<br>Equalized val.  | Valuation<br>Percentage | # Pupils<br>ADM 11-12 | Pupil %        | Combined<br>Percentage | FY 2013-14<br>Assessment | Change from 12-13<br>% | Change from 12-13<br>\$\$ |
|--------------|-------------------------|-------------------------|-----------------------|----------------|------------------------|--------------------------|------------------------|---------------------------|
| Brentwood    | \$ 207,883,628          | 5.15%                   | 367.02                | 6.672%         | 5.91%                  | \$ 104,548               | 0.10%                  | \$ 107                    |
| East Kingdon | 135,900,305             | 3.37%                   | 194.04                | 3.528%         | 3.45%                  | \$ 60,968                | 0.04%                  | \$ 22                     |
| Exeter       | 713,706,575             | 17.69%                  | 950.36                | 17.277%        | 17.49%                 | \$ 309,147               | -0.34%                 | \$ (1,068)                |
| Kensington   | 129,226,740             | 3.20%                   | 176.82                | 3.214%         | 3.21%                  | \$ 56,738                | -9.80%                 | \$ (6,167)                |
| Newfields    | 107,548,531             | 2.67%                   | 136.10                | 2.474%         | 2.57%                  | \$ 45,443                | -3.49%                 | \$ (1,641)                |
| Stratham     | 502,285,598             | 12.45%                  | 631.16                | 11.474%        | 11.96%                 | \$ 211,512               | -0.46%                 | \$ (988)                  |
| Co Op        | 2,238,706,973           | 55.48%                  | 3,045.24              | 55.361%        | 55.42%                 | \$ 980,032               | 1.62%                  | \$ 15,596                 |
| <b>TOTAL</b> | <b>\$ 4,035,259,350</b> | <b>100.00%</b>          | <b>5,500.74</b>       | <b>100.00%</b> | <b>100.00%</b>         | <b>\$ 1,768,386</b>      | <b>0.33%</b>           | <b>\$ 5,861</b>           |

# SAU 16 CALENDAR 2013-2014

Approved  
12/17/12

2013

| JULY |    |    |    |    |    |    | Days    |
|------|----|----|----|----|----|----|---------|
| S    | M  | T  | W  | T  | F  | S  | Student |
|      | 1  | 2  | 3  | 4  | 5  | 6  | 0       |
| 7    | 8  | 9  | 10 | 11 | 12 | 13 | Staff   |
| 14   | 15 | 16 | 17 | 18 | 19 | 20 | 0       |
| 21   | 22 | 23 | 24 | 25 | 26 | 27 |         |
| 28   | 29 | 30 | 31 |    |    |    |         |

| AUGUST |    |    |    |      |      |    | Days    |
|--------|----|----|----|------|------|----|---------|
| S      | M  | T  | W  | T    | F    | S  | Student |
|        |    |    |    | 1    | 2    | 3  | 5       |
| 4      | 5  | 6  | 7  | 8    | 9    | 10 | Staff   |
| 11     | 12 | 13 | 14 | 15   | 16   | 17 | 7       |
| 18     | 19 | 20 | 21 | [22] | [23] | 24 |         |
| 25     | 26 | 27 | 28 | 29   | 30   | 31 |         |

| SEPTEMBER |     |    |    |    |    |    | Days    |
|-----------|-----|----|----|----|----|----|---------|
| S         | M   | T  | W  | T  | F  | S  | Student |
|           |     |    |    |    |    |    | 20      |
| 1         | (2) | 3  | 4  | 5  | 6  | 7  | Staff   |
| 8         | 9   | 10 | 11 | 12 | 13 | 14 | 20      |
| 15        | 16  | 17 | 18 | 19 | 20 | 21 |         |
| 22        | 23  | 24 | 25 | 26 | 27 | 28 |         |
| 29        | 30  |    |    |    |    |    |         |

| OCTOBER |      |    |    |    |    |    | Days    |
|---------|------|----|----|----|----|----|---------|
| S       | M    | T  | W  | T  | F  | S  | Student |
|         |      | 1  | 2  | 3  | 4  | 5  | 22      |
| 6       | 7    | 8  | 9  | 10 | 11 | 12 | Staff   |
| 13      | (14) | 15 | 16 | 17 | 18 | 19 | 22      |
| 20      | 21   | 22 | 23 | 24 | 25 | 26 |         |
| 27      | 28   | 29 | 30 | 31 |    |    |         |

| NOVEMBER |      |    |      |      |     |    | Days    |
|----------|------|----|------|------|-----|----|---------|
| S        | M    | T  | W    | T    | F   | S  | Student |
|          |      |    |      |      |     | 1  | 16      |
| 3        | 4    | 5  | 6    | 7    | [8] | 9  | Staff   |
| 10       | (11) | 12 | 13   | 14   | 15  | 16 | 17      |
| 17       | 18   | 19 | 20   | 21   | 22  | 23 |         |
| 24       | 25   | 26 | (27) | (28) | 29  | 30 |         |

| DECEMBER |      |      |      |      |      |    | Days    |
|----------|------|------|------|------|------|----|---------|
| S        | M    | T    | W    | T    | F    | S  | Student |
|          |      |      |      |      |      |    | 15      |
| 1        | 2    | 3    | 4    | 5    | 6    | 7  | Staff   |
| 8        | 9    | 10   | 11   | 12   | 13   | 14 | 15      |
| 15       | 16   | 17   | 18   | 19   | 20   | 21 |         |
| 22       | (23) | (24) | (25) | (26) | (27) | 28 |         |
| 29       | (30) | (31) |      |      |      |    |         |

## Symbol Key

- = No School / Holiday / Vacation  
[ ] = Teacher In-Service (No School)  
< > = SAU Early Release

2014

| JANUARY |      |    |     |    |    |    | Days    |
|---------|------|----|-----|----|----|----|---------|
| S       | M    | T  | W   | T  | F  | S  | Student |
|         |      |    | (1) | 2  | 3  | 4  | 21      |
| 5       | 6    | 7  | 8   | 9  | 10 | 11 | Staff   |
| 12      | 13   | 14 | 15  | 16 | 17 | 18 | 21      |
| 19      | (20) | 21 | 22  | 23 | 24 | 25 |         |
| 26      | 27   | 28 | 29  | 30 | 31 |    |         |

| FEBRUARY |      |      |      |      |      |    | Days    |
|----------|------|------|------|------|------|----|---------|
| S        | M    | T    | W    | T    | F    | S  | Student |
|          |      |      |      |      |      | 1  | 15      |
| 2        | 3    | 4    | 5    | 6    | 7    | 8  | Staff   |
| 9        | 10   | 11   | 12   | 13   | 14   | 15 | 15      |
| 16       | 17   | 18   | 19   | 20   | 21   | 22 |         |
| 23       | (24) | (25) | (26) | (27) | (28) |    |         |

| MARCH |    |    |    |    |      |    | Days    |
|-------|----|----|----|----|------|----|---------|
| S     | M  | T  | W  | T  | F    | S  | Student |
|       |    |    |    |    |      | 1  | 20      |
| 2     | 3  | 4  | 5  | 6  | 7    | 8  | Staff   |
| 9     | 10 | 11 | 12 | 13 | [14] | 15 | 21      |
| 16    | 17 | 18 | 19 | 20 | 21   | 22 |         |
| 23    | 24 | 25 | 26 | 27 | 28   | 29 |         |
| 30    | 31 |    |    |    |      |    |         |

| APRIL |      |      |      |      |      |    | Days    |
|-------|------|------|------|------|------|----|---------|
| S     | M    | T    | W    | T    | F    | S  | Student |
|       |      | 1    | 2    | 3    | 4    | 5  | 17      |
| 6     | 7    | 8    | 9    | 10   | 11   | 12 | Staff   |
| 13    | 14   | 15   | 16   | 17   | 18   | 19 | 17      |
| 20    | (21) | (22) | (23) | (24) | (25) | 26 |         |
| 27    | 28   | 29   | 30   |      |      |    |         |

| MAY |      |    |    |    |    |    | Days    |
|-----|------|----|----|----|----|----|---------|
| S   | M    | T  | W  | T  | F  | S  | Student |
|     |      |    |    | 1  | 2  | 3  | 21      |
| 4   | 5    | 6  | 7  | 8  | 9  | 10 | Staff   |
| 11  | 12   | 13 | 14 | 15 | 16 | 17 | 21      |
| 18  | 19   | 20 | 21 | 22 | 23 | 24 |         |
| 25  | (26) | 27 | 28 | 29 | 30 | 31 |         |

| JUNE |    |    |      |      |    |    | Days    |
|------|----|----|------|------|----|----|---------|
| S    | M  | T  | W    | T    | F  | S  | Student |
|      |    |    |      |      |    |    | 8       |
| 1    | 2  | 3  | 4    | 5    | 6  | 7  | Staff   |
| 8    | 9  | 10 | 11** | [12] | 13 | 14 | 8 or 9  |
| 15   | 16 | 17 | 18   | 19   | 20 | 21 |         |
| 22   | 23 | 24 | 25   | 26   | 27 | 28 |         |
| 29   | 30 |    |      |      |    |    | Totals  |
|      |    |    |      |      |    |    | Student |
|      |    |    |      |      |    |    | 180     |
|      |    |    |      |      |    |    | Staff   |
|      |    |    |      |      |    |    | 185     |

\*\*June 12, 13, 16 & 17 are  
snow make-up days  
if needed

## Important Dates

| 2013                        | NS = No School |           |
|-----------------------------|----------------|-----------|
| <u>August</u>               |                |           |
| Teacher In-Service          | NS             | Aug 22-23 |
| School Opens - All Students |                | Aug 26    |
| School Days                 |                | 5         |

## September

|             |    |        |
|-------------|----|--------|
| Labor Day   | NS | Sept 2 |
| School Days |    | 20     |

## October

|              |    |    |
|--------------|----|----|
| Columbus Day | NS | 14 |
| School Days  |    | 22 |

## November

|                     |    |           |
|---------------------|----|-----------|
| Teacher In-Service  | NS | Nov 8     |
| Veterans' Day       | NS | Nov 11    |
| Thanksgiving Recess | NS | Nov 27-29 |
| School Days         |    | 16        |

## December

|               |    |           |
|---------------|----|-----------|
| Holiday Break | NS | Dec 23-31 |
| School Days   |    | 15        |

## 2014

### January

|               |    |        |
|---------------|----|--------|
| Holiday Break | NS | Jan 1  |
| MLK, Jr. Day  | NS | Jan 20 |
| School Days   |    | 21     |

### February

|                 |    |           |
|-----------------|----|-----------|
| Winter Vacation | NS | Feb 24-28 |
| School Days     |    | 15        |

### March

|                    |    |          |
|--------------------|----|----------|
| Teacher In-Service | NS | March 14 |
| School Days        | NS | 20       |

### April

|                 |    |           |
|-----------------|----|-----------|
| Spring Vacation | NS | Apr 21-25 |
| School Days     |    | 17        |

### May

|              |    |        |
|--------------|----|--------|
| Memorial Day | NS | May 26 |
| School Days  |    | 21     |

### June

|                       |    |           |
|-----------------------|----|-----------|
| Last day for students |    | June 11** |
| Teacher In-service    | NS | June 12   |
| School days           |    | 8         |

Graduation - to be  
announced after  
February vacation





